State of Iowa Department of Corrections

Policy and Procedures

Policy Number: IS-CL-07
Applicability: Institutions
Policy Code: Public Access
Iowa Code Reference: 904.503, 599.1
Chapter 4: INSTITUTIONAL SERVICES
Sub Chapter: CLASSIFICATION
Related DOC Policies: IS-CL-02, IS-RO-01
Administrative Code Reference: N/A
Subject: YOUTHFUL INCARCERATED INDIVIDUALS
PREA Standards: 115.14(a)(b)(c)
Responsibility: Nick Lamb
Effective Date: December 2024
Authority:

1. PURPOSE

To establish guidelines for the provision of safe and secure housing and appropriate programs for youthful incarcerated individuals within the Iowa Department of Corrections (IDOC).

2. POLICY

It is the policy of IDOC to provide secure, safe housing and treatment programs for incarcerated individuals who are less than 18 years of age and are housed within the IDOC.

CONTENTS

A. Reception

B. Youthful Incarcerated Individual Operations

3. DEFINITIONS – As used in this document:

An individual who is under the age of 18 who is adjudicated as an adult.

4. PROCEDURES

A. Reception

Reception at the Iowa Medical and Classification Center (IMCC) for male incarcerated individuals and Iowa Correctional Institution (ICIW) for Women for female incarcerated individuals.

1. Upon reception, youthful incarcerated individuals shall undergo all appropriate medical and mental health screenings which shall include all indicated medical laboratory tests.

2. Based on the classification review, placement of the youthful incarcerated individual shall then be determined. As provided in **Iowa Code 904.503**, "the Director may request transfer of the child to the state training school. If the Administrator of a division of the Department of Human Services consents and approves the transfer, the child may be retained in temporary custody by the state training school until attaining the age of eighteen, at which time the child shall be returned to the custody of the Director of the IDOC to serve the remainder of the sentence imposed by the district court." Adjudicated delinquent incarcerated individuals and youths charged with offenses that would not be crimes if committed by adults do not reside in the institutions.

3. If it is determined that the youthful incarcerated individual is to remain in the physical custody of the IDOC, the incarcerated individual will then continue to be housed at IMCC (male incarcerated individuals) or ICIW (female incarcerated individuals).

B. Youthful Incarcerated Individual Operations

1. A youthful incarcerated individual shall not be placed in a housing unit in which the youthful incarcerated individual will have sight, sound, or physical contact with any adult incarcerated individual through use of a shared dayroom or other common space, shower area, or sleeping quarters.

2. Exceptions to #1 above may be authorized by the Warden in exigent circumstances and communicated to the Deputy Director of Institution Operations. Institutional procedures shall address possible exceptions and exigent circumstances, including any specific operational or physical plant issues.

3. Outside the housing unit, the facilities will maintain sight and sound separation between youthful incarcerated individuals and adult incarcerated individuals, or provide direct staff supervision when youthful incarcerated individuals and adult incarcerated individuals have sight, sound, or physical contact.

4. Facilities shall make best efforts to avoid placing youthful incarcerated individuals in isolation to comply with this provision. Absent exigent circumstances, facilities shall not deny youthful incarcerated individuals daily large-muscle exercise and any legally required special education services to comply with this provision.

5. Youthful incarcerated individuals shall also have access to other programs and work opportunities to the extent possible.

6. Adequate physical, social and emotional needs of youthful incarcerated individuals allows for their personal interactions and group oriented activities

7. Classification plans for all youthful incarcerated individuals shall determine level of risk, type of risk, and developmentally appropriate program needs of the youthful incarcerated individual. Classification plans shall consider physical, mental, social, and educational maturity of the youthful incarcerated individual.