



# Sixth Judicial District Department of Correctional Services FY'18 Annual Report

Serving Benton, Iowa, Johnson, Jones, Linn, and Tama Counties



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## Message from Director



**Bruce Vander Sanden**  
District Director

On behalf of the staff of the Sixth Judicial District Department of Correctional Services (DCS), I am pleased to present the 2018 Fiscal Year Annual Report.

The Sixth Judicial District Department of Correctional Services continues to provide an array of services: pretrial interviews and supervision, presentence investigations, probation and parole supervision, residential placement, and other specialized supervision services such as the Iowa Domestic Abuse Program (IDAP), Drug Treatment Court and Sex Offender Program.

Our staff strives to balance accountability and treatment in order to facilitate positive offender change while increasing community safety. This is accomplished through the work of all 6<sup>th</sup> DCS staff. Our Vision is "An Iowa with no more victims". We do this by incorporating Evidence-Based Practices (EBP) in a cost effective manner that allows us to maximize the use of available resources. ***The efforts of our work resulted in an overall revocation rate of 6.6% in FY18 that was well below the statewide average of 9.7%.***

Accomplishments this past year include:

- The 6<sup>th</sup> DCS Leadership Council has been formed. The Leadership Council has initiated a project that will assess, review and make recommendations to improve the work culture and climate.
- The creation of micro-learning opportunities for staff development.
- Infrastructure improvements continue across the District with a focus on improved safety and working conditions in addition to reducing energy and repair costs.
- Maintaining a balanced budget while strategically planning for the District's future.

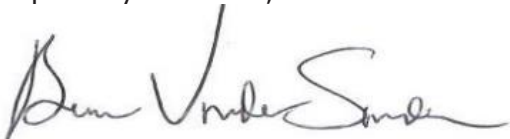
Future goals and strategies include:

- An ANCHOR redesign team is creating gender responsive programming to better serve women on correctional supervision.
- Continued staff development to include micro-learning through BizLibrary.
- A continued focus on leadership opportunities and succession planning.

This report is submitted for filing with the Board of Supervisors of each county in the Sixth District, per Iowa Code 905.4. This document reflects activities of the Sixth Judicial District Department of Correctional Services from July 1, 2017 through June 30, 2018.

I would like to thank and recognize the Board of Directors for placing their confidence in me as the Director; the work of our advisory committees; and most importantly, the staff of the Sixth Judicial District Department of Correctional Services. I am also grateful to our community partners who continually strive to improve our outcomes.

Respectfully submitted,



Bruce Vander Sanden, District Director  
Sixth Judicial District Department of Correctional Services

## **Vision / Mission Statement / Strategic Plan**

### **Our Vision**

**An Iowa with no more Victims**

### **Our Mission**

**To enhance community safety and facilitate positive change in adult offenders**

### **Our Values & Beliefs (P.R.I.D.E.)**

**Professionalism: Every person will be treated with dignity and respect**

**Resourcefulness: People can change with the use of evidence based practices and interventions**

**Interdependence: Collaboration is essential to success**

**Dialogue: Teamwork is vital as evidenced through effective communication**

**Efficiency: Staff is our greatest asset and through our efforts we make communities safe**

## **The Five Year (2015-2020) Strategic Plan**

### **Strategic Priority #1:**

**Focus resources toward individuals most likely to reoffend**

### **Strategic Priority #2:**

**Focus on evidence based and research-informed practices for improved offender success**

### **Strategic Priority #3:**

**Focus on staff professional development**

## District Overview

The Sixth Judicial District (6JD) covers a six county area in Iowa (Benton, Iowa, Johnson, Jones, Linn and Tama). The 6JD had its early beginnings in March of 1973 with the Community Court Services Project, funded by a Law Enforcement Assistance Administration grant. The Project resulted in three integrated programs: pretrial release on recognizance, pretrial release with supervision, and probation services.

In July 1977 Chapter 905 of the Code of Iowa went into effect restructuring Iowa community-based corrections. Under the new law, a local Board of Directors supported by an Advisory Committee administered community-based corrections. In 1983 the legislature created a separate Iowa Department of Corrections, but transferred parole and work release administration to local control, under the 6JD.



William G. Faches Center • 951 29<sup>th</sup> Ave. SW, Cedar Rapids  
Dedicated in May 20, 1992  
The Faches Center houses administrative offices along with pretrial, probation and parole services.

In FY'18, the 6JD served 7,985 unduplicated clients. Four facilities are now in place in the 6JD, with a total bed capacity of approximately 250 clients. There were 81 employees in 1983; as of June 30, 2018 we had 179.94 FTE employees. While we continue to provide the services specifically required by the Code of Iowa, the 6JD also prides itself in keeping up with evidence based practices, as well as being innovative with our service delivery.

## Locations

### Sixth Judicial District DCS Offices

#### **Anamosa Office**

Jones County Courthouse  
Anamosa, IA 52205  
319-480-5301  
FAX: 319-730-1259

#### **Vinton Office**

811 D Avenue #25  
Vinton, IA 52349  
319-423-1816

#### **Toledo Office**

105 E. Carleton  
Toledo, IA 52342  
641-484-4822  
FAX: 641-484-2683

#### **Belle Plaine Office**

708 12th Street  
Belle Plaine, IA 52208  
319-560-9198

#### **Marengo Office**

Iowa County Courthouse  
150 W. Marion Street, PO Box 365  
Marengo, IA 52301  
319-642-3145  
FAX: 319-642-5247

#### **Coralville/Iowa City Offices**

John R. Stratton Center  
2501 Holiday Road  
Coralville, IA 52241  
319-625-2650  
FAX: 319-625-2659

Hope House  
2501 Holiday Road  
Coralville, IA 52241  
319-625-2202  
FAX: 319-625-2659

Kirkwood Office  
509 Kirkwood Avenue  
Iowa City, IA 52240  
319-351-3303  
FAX: 319-337-0506

#### **Cedar Rapids Offices**

Richard C. Wenzel Center  
901 29<sup>th</sup> Avenue SW  
Cedar Rapids, IA 52404  
319-398-3907  
FAX: 319-730-1267

William G. Faches Center  
951 29<sup>th</sup> Avenue SW  
Cedar Rapids, IA 52404  
319-398-3675  
FAX: 319-398-3684 or  
319-730-1259

ANCHOR Center  
3115 12<sup>th</sup> Street SW  
Cedar Rapids, IA 52404  
319-297-3500  
FAX: 319-297-3533

Lary A. Nelson Center  
1001 29<sup>th</sup> Avenue SW  
Cedar Rapids, IA 52404  
319-398-3600  
FAX: 319-297-3590

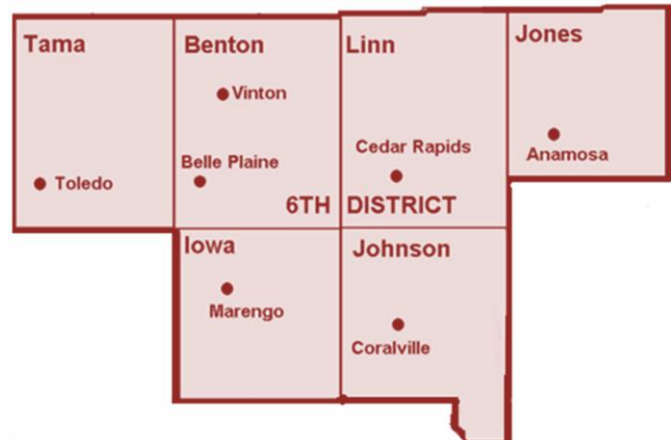
Gerald R. Hinzman Center  
1051 29<sup>th</sup> Avenue SW  
Cedar Rapids, IA 52404  
319-398-3668  
FAX: 319-398-3671

#### **Neighborhood Offices**

Wellington Heights  
392 15<sup>th</sup> Street SE  
Cedar Rapids, IA 52403  
319-365-4303 or  
319-365-4313

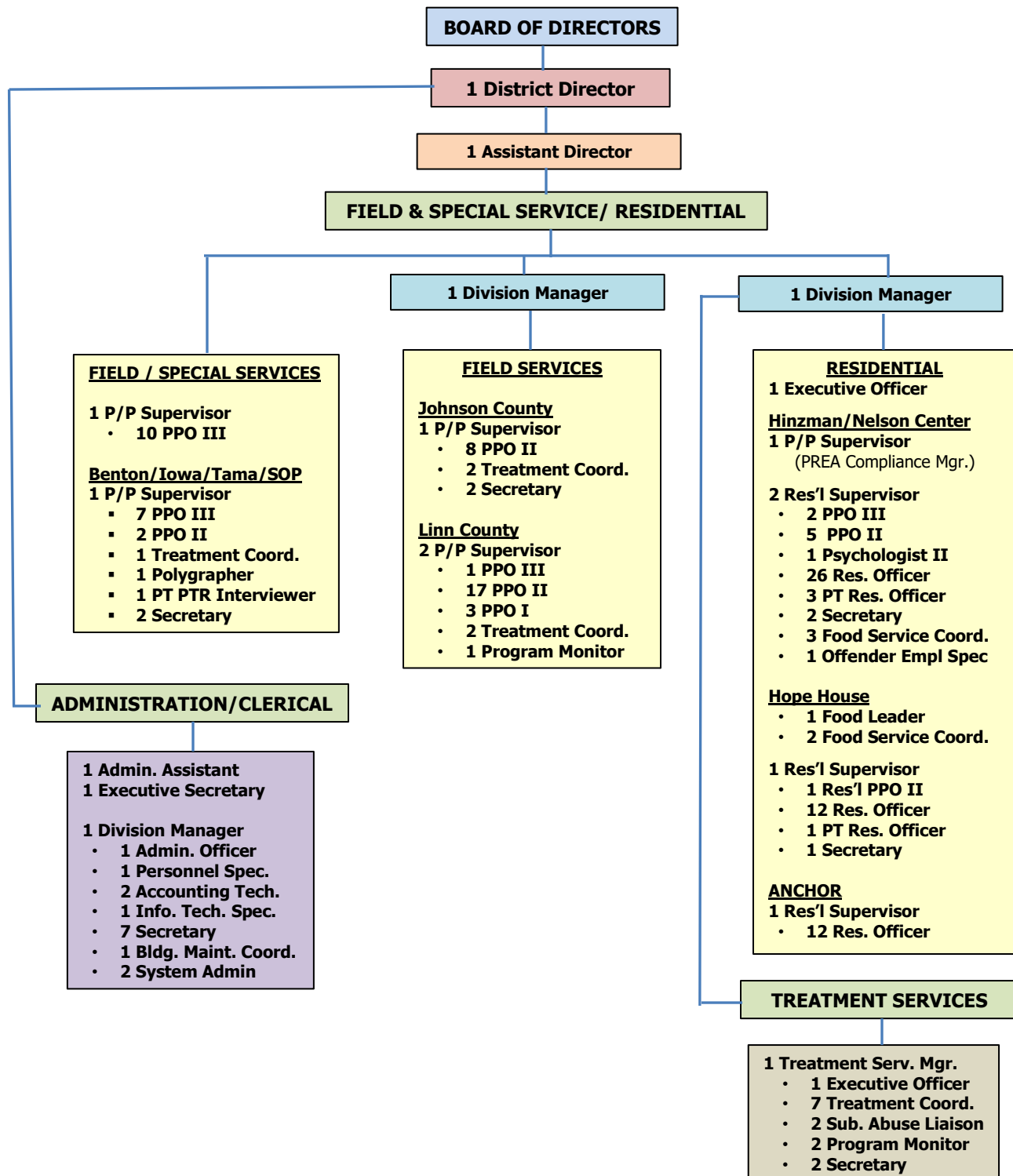
Mission of Hope  
1700 B Ave NE, Room 207  
Cedar Rapids, IA 52402  
319-363-1147

Marion Police Department  
6315 US 151  
Marion, IA 52302  
319-533-1914



## Table of Organization

### Sixth Judicial District Department of Correctional Services As of June 30, 2018



## Management Team

Bruce Vander Sanden, District Director

- Angela Brubaker, Administrative Assistant

Greg Fitzpatrick, Assistant Director

### **Field Services**

- Laura Strait, Division Manager
  - Jerri Allen, P/P Supervisor
  - Ron Erwin, P/P Supervisor
  - Kim McIrvin, P/P Supervisor
- Malinda Lamb, P/P Supervisor

### **Residential**

- Sam Black, Division Manager
  - Cynthia Dennis, P/P Supervisor
  - Dave Garner, Residential Supervisor
  - Brian Mullinnix, Residential Supervisor
  - Damon Robinson, Residential Supervisor
  - Todd Roberts, Executive Officer
  - Melanie Steffens, Residential Supervisor

### **Treatment Services**

- Rob Metzger, Treatment Services Manager
  - Shari Miller, Executive Officer

### **Special Services**

- Mike Skaggs, P/P Supervisor

Kevin Posekany, Administrative Division Manager

- Michelle Azevedo, Personnel Specialist
- Mark Achey, Systems Administrator

## Board of Directors

As of June 30, 2018

**Allan Thoms, Chair \***

Judicial Appointment  
Cedar Rapids, Iowa 52411

**Ken Popenhagen, 1<sup>st</sup> Vice Chair \***

Northern Advisory  
Atkins, Iowa 52206

**Richard Primmer**

Benton County Board of Supervisors  
Benton County Courthouse  
Vinton, Iowa 52349

**John Gahring**

Iowa County Board of Supervisors  
970 Court Ave  
Marengo IA 52301

**Lisa Green-Douglass**

Johnson County Board of Supervisors  
913 S. Dubuque Street #201  
Iowa City, Iowa 52240

**Joe Oswald**

Jones County Board of Supervisors  
500 W Main St #113  
Anamosa, IA 52205

**Ben Rogers, 2<sup>nd</sup> Vice Chair \***

Linn County Board of Supervisors  
930 1<sup>st</sup> Street SW  
Cedar Rapids, Iowa 52404

**Dan Anderson**

Tama County Board of Supervisors  
104 W State St  
Toledo, IA 52342

**Shelby Humbles, Jr.**

Judicial Appointment  
Cedar Rapids, IA 52405

**Jan Kazimour \***

Judicial Appointment  
Cedar Rapids, Iowa 52403

**W.F. (Fred) Mims \***

Judicial Appointment  
Iowa City, Iowa 52242

**Keith Rippy**

Judicial Appointment  
Cedar Rapids, IA 52404

**Ryan Schnackel**

Southern Advisory  
Iowa City, Iowa 52240

**Monica Challenger**

Cultural Competency Advisory  
Iowa City, IA 52245

**Joe McHale**

Law Enforcement Advisory  
Marion Police Department  
Marion, Iowa 52302

**Shelly Kramer**

Client Services Advisory  
Iowa City, IA 52240

**\* Executive Committee member**



## Advisory Committees

<p><b><u>NORTHERN</u></b> (Established in 1978)</p> <p><b>Ken Popenhagen, Chair</b> Liaison to Board of Directors</p> <p><b>Jim Unzetig, Vice Chair</b></p> <p><b>Michele Canfield</b></p> <p><b>Jan Kazimour</b></p> <p><b>Teel Salaun</b></p>	<p><b><u>SOUTHERN</u></b> (Established in 1978)</p> <p><b>Tracey Mulcahey, Chair</b></p> <p><b>Ryan Schnackel, Vice Chair</b> Liaison to Board of Directors</p> <p><b>Steve Dolezal</b></p> <p><b>Lisa Green-Douglass</b></p> <p><b>Dale Helling</b></p> <p><b>Steve Rackis</b></p>		
<p><b><u>CLIENT SERVICES</u></b> (Established in 1995)</p> <p><b>Shelly Kramer, Chair</b> Liaison to Board of Directors</p> <p><b>Mechelle Dhondt</b></p> <p><b>Fonda Frazier</b></p> <p><b>Barb Gay</b></p> <p><b>Shannon Jamison</b></p> <p><b>Kathy Johnson</b></p> <p><b>Lowell Yoder</b></p> <p><b>Cale Lowen</b></p> <p><b>Carla Andorf</b></p> <p><b>Joe Zito</b></p> <p><b>Ron Berg</b></p>	<p><b><u>LAW ENFORCEMENT</u></b> (Established in 2001)</p> <p><b>Joe McHale</b> Liaison to Board of Directors</p> <p><b>Brian Gardner</b></p> <p><b>Wayne Jerman</b></p> <p><b>Shane Kron</b></p> <p><b>Jody Matherly</b></p> <p><b>Lonny Pulkrabek</b></p> <p><b>Kenneth Runde</b></p> <p><b>Chris Wyatt</b></p> <p><b>John Zielke</b></p> <p><b>Diane Venenga</b></p>		
<p style="text-align: center;"><b><u>CULTURAL COMPETENCY</u></b> (Established in 2009)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Shelby Humbles, Jr., Chair</b></p> <p><b>Monica Challenger</b> Liaison to Board of Directors</p> <p><b>Audra Burns</b></p> </td><td style="width: 50%; vertical-align: top;"> <p><b>Kenneth Morris</b></p> <p><b>Shar Jones</b></p> <p><b>Orville Townsend</b></p> </td></tr> </table>		<p><b>Shelby Humbles, Jr., Chair</b></p> <p><b>Monica Challenger</b> Liaison to Board of Directors</p> <p><b>Audra Burns</b></p>	<p><b>Kenneth Morris</b></p> <p><b>Shar Jones</b></p> <p><b>Orville Townsend</b></p>
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## Financial Information

### Expenditure Report/Expenditures by Cost Center

EXPENDITURE DETAIL		
101	Personnel	16,445,437
202	Personnel Travel – State	21,898
203	Vehicle Operation	42,543
205	Out of State Travel	829
301	Office Supplies	43,550
302	Facility Maintenance Supplies	10,133
304	Professional & Scientific Supplies	32,816
306	Housing & Subsistence Supplies	48,833
308	Other Supplies	87,924
311	Food	402,961
401	Communication	93,340
402	Rentals	75,985
403	Utilities	198,256
405	Professional & Scientific Services	369,626
406	Outside Services	94,506
407	Intra-State Transfers	
408	Advertising & Publicity	772
409	Outside Repairs	75,175
412	Auditor of State	451
414	Reimbursement to Other Agencies	129,178
416	ITS Reimbursements	57,232
417	Workers Comp	
501	Equipment Inventory	91,278
502	Office Equipment	
503	Equipment Non-Inventory	8,366
510	IT Equipment/Software/Leases/Supplies	86,593
602	Other Expenses & Obligations	124,098
901	Plant Improvements	
TOTAL EXPENSES		\$18,541,780

### Expenditures by Major Cost Center/Special Projects by Revenue Source

TOTAL EXPENDITURES		
1110	ADMINISTRATION	1,633,510
1120	T-T	0
1140	PROBATION/PAROLE	6,964,355
1160	RESIDENTIAL	8,313,335
1210	DRUG COURT	391,942
1260	SEX OFFENDER	811,845
1270	IDAP (DOMESTIC VIOLENCE/BEP)	183,472
1330	NEIGHBORHOOD BASED SUPERVISION	243,321
TOTAL		\$18,541,780

NOTE: Financial information is unaudited

## **Offender Fees Collected**

<b>REVENUE</b>		<b>TOTAL GF (POS)</b>	<b>TOTAL LOCAL FED OTHER</b>	<b>GRAND TOTAL</b>
04B	Balance Forward		939,285	939,285
05A	Appropriation	14,580,498		14,580,498
205	Federal Grants		18,618	18,618
202	Federal Pass-Through (Federal Rent & Grants)		214,722	214,722
301	Interest		11,677	11,677
401	Enrollment Fees (Supervision Fees)		718,568	718,568
402	Fees & Licenses			
501	Miscellaneous Revenue (Residential Rent)		2,546,529	2,546,529
704	Other Revenue (Program Fees)		126,856	126,856
<b>Total Revenue</b>		<b>\$14,580,498</b>	<b>\$4,576,255</b>	<b>\$19,156,753</b>

## **Average Daily Costs \$ Amounts Updated**

<b>FIELD SERVICES</b>				
	<b>Total Amount</b>			
Grand Total Field Services Expenditures	\$7,816,787.09			
	<b>Dollars Allocated</b>	<b>Number of Offenders</b>	<b>Cost per Offender</b>	
Pretrial Interviews	\$123,296.85	957	\$ 128.84	
Presentence Investigations	\$568,150.10	729	\$ 779.36	
	<b>Dollars Allocated</b>	<b>Average # Offenders</b>	<b>Divided by 365 days</b>	<b>Cost Per Offender</b>
Pretrial Release with Supervision	\$503,043.45	331	÷ 365 days	\$4.16
Probation/Parole Supervision	\$4,055,177.41	1,520	÷ 365 days	\$7.31
<b>SPECIALTIES (deducted from probation/parole)</b>	<b>Dollars Allocated</b>	<b>Average # Offenders</b>	<b>Divided by 365 days</b>	<b>Cost Per Offender</b>
Probation/Parole Intensive Services	\$483,443.84	116	÷ 365 days	\$11.42
Low Risk Probation	\$262,143.09	1,287	÷ 365 days	\$0.56
Minimum Risk Probation	\$187,846.55	292	÷ 365 days	\$1.76
Intensive Supervision - Sex Offenders	\$918,525.12	144	÷ 365 days	\$17.48
Drug Court	\$715,160.68	47	÷ 365 days	\$41.69
<b>INTERVENTION PROGRAMS (not deducted from probation/parole)</b>	<b>Dollars Allocated</b>	<b>Average # Offenders</b>	<b>Divided by 365 days</b>	<b>Cost Per Offender</b>
Iowa Domestic Abuse Program	\$336,049.27	881	÷ 365 days	\$1.05
<b>RESIDENTIAL SERVICES</b>				
	<b>Dollars Allocated</b>	<b>Average # Offenders</b>	<b>Divided by 365 days</b>	<b>Cost Per Offender</b>
Total Residential	\$7,655,945.16	261.75	÷ 365 days	\$80.13

**NOTE:** Enhanced services provided to Drug Court clients funded through Federal grants  
Financial information is unaudited

**Iowa Department of Corrections  
FY 2018 Financial Status Report**

		Department Revised Budget	Actual Revenue and Expenditures	Encumbrances	Actual Revenue and Expenditures	Percent (Actual of Budget)
	<b>FTE Positions</b>					
	Residential Officer	50.39				
	Total Staffing	179.94				
	<b>Resources Available</b>					
04B	Balance Brought Forward - Drug Forfeiture	86,751	86,751.36	-	86,751.36	100.00%
04B	Balance Brought Forward - Local Funds	852,534	852,533.63	-	852,533.63	100.00%
04B	Balance Brought Forward - General Fund					
05A	Appropriation	14,713,165	14,713,165.00	-	14,713,165.00	100.00%
---	Appropriation Transfer					
05L	Legislative Adjustments		(132,667.00)		(132,667.00)	
201R	Federal Support					
202R	Local Governments	220,752	214,722.18	-	214,722.18	97.27%
204R	Intra State Receipts					
205R	Grants (Includes Federal pass-through)	21,000	18,618.20	-	18,618.20	88.66%
234R	Transfers - Other Agencies					
301R	Interest	8,000	11,676.96	-	11,676.96	145.96%
401R	Enrollment / Supervision Fees	550,000	507,623.37	-	507,623.37	92.30%
401R	Sex Offender Fees	70,000	85,754.92	-	85,754.92	122.51%
401R	IDAP Fees	100,000	125,190.35	-	125,190.35	125.19%
501R	State Offender Rent	1,050,000	1,090,746.12	-	1,090,746.12	103.88%
501R	Federal Bed Rent	1,680,000	1,398,262.78	-	1,398,262.78	83.23%
501R	Federal UA Contract Reimbursements	60,000	57,520.00	-	57,520.00	95.87%
602R	Sale of Equipment & Salvage		10,694.94		10,694.94	
704R	Miscellaneous	145,000	116,160.56	-	116,160.56	80.11%
	<b>Total Resources Available</b>	<b>19,557,202</b>	<b>19,156,753.37</b>	<b>-</b>	<b>19,156,753.37</b>	<b>97.95%</b>
	<b>Funds Expended</b>					
101	Personal Services-Salaries	17,158,104	16,445,436.86	-	16,445,436.86	95.85%
202	Personal Travel (In State)	55,000	21,898.47	-	21,898.47	39.82%
203	State Vehicle Operation	48,674	42,543.61	-	42,543.61	87.41%
205	Personal Travel (Out of State)	6,000	828.65	-	828.65	13.81%
301	Office Supplies	49,329	43,661.84	-	43,661.84	88.51%
302	Facility Maintenance Supplies	15,000	10,133.26	-	10,133.26	67.56%
303	Equipment Maintenance Supplies					
304	Professional & Scientific Supplies	31,700	32,816.35	-	32,816.35	103.52%
306	Housing & Subsistence Supplies	45,000	48,833.33	-	48,833.33	108.52%
308	Other Supplies	60,000	87,811.76	-	87,811.76	146.35%
311	Food	450,000	402,961.05	-	402,961.05	89.55%
401	Communications	95,812	93,339.97	-	93,339.97	97.42%
402	Rentals	76,084	75,985.48	-	75,985.48	99.87%
403	Utilities	223,782	198,255.94	-	198,255.94	88.59%
405	Professional & Scientific Services	433,553	369,625.65	-	369,625.65	85.26%
406	Outside Services	120,000	94,505.60	-	94,505.60	78.75%
407	Intra-State Transfers					
408	Advertising & Publicity	1,500	771.60	-	771.60	51.44%
409	Outside Repairs/Service	50,000	75,174.93	-	75,174.93	150.35%
412	Auditor of State Reimbursements		450.75	-	450.75	
414	Reimbursement to Other Agencies	154,311	129,177.56	-	129,177.56	83.71%
416	ITS Reimbursements	60,000	57,231.81	-	57,231.81	95.39%
501	Equipment	60,000	91,278.24	-	91,278.24	152.13%
502	Office Equipment					
503	Equipment - Non-Inventory	5,000	8,366.42	-	8,366.42	167.33%
510	IT Equipment	133,927	86,592.79	-	86,592.79	64.66%
602	Other Expense & Obligations	137,675	124,098.00	-	124,098.00	90.14%
901	Plant Improvements					
91B	Balance Carry Forward - Local Funds		614,973.45		614,973.45	
91B	Balance Carry Forward - General Fund					
93R	Reversion					
	<b>Total Expenses</b>	<b>19,470,451</b>	<b>19,156,753.37</b>	<b>-</b>	<b>19,156,753</b>	<b>98.39%</b>

## Pretrial Services

### **PRETRIAL INTERVIEWS**

This program was established as an alternative to the traditional bail bond system. As a service to the Court, arrestees are objectively assessed for likelihood to appear for court. A standardized interview that looks at issues related to stability (residence, employment/support, family ties, criminal record, community protection, etc.) is conducted at the jail. Information is verified, additional information is gathered (failure to appear, supervision status, etc.) and a recommendation is made to the court regarding release.

During this year, the District collaborated with Iowa Department of Corrections and the Laura and John Arnold Foundation to participate in a research study related to the Public Safety Assessment (PSA), a risk assessment used during the pretrial stage. It is a race and gender neutral, non-interview tool. This collaboration included a randomized controlled trial to evaluate the PSA and its impact on pretrial decision-making. The study was implemented in Linn County with the goals of increasing public safety, reducing crime, and improving the cost-effectiveness and fairness of the criminal justice system. Many factors were studied in the development of the PSA, including both static and dynamic factors. Over 900 combinations were tested and researchers identified 9 factors which were most predictive across all jurisdictions. Those factors were used to create the PSA. Previous studies have revealed the PSA has successfully predicted pretrial failures to appear for court and new criminal activity.

#### **Pretrial Interviews Conducted - 956**

⇒ <b>Benton, Iowa, Tama County:</b>	<b>314</b>
⇒ <b>Johnson County Field Services:</b>	<b>638</b>
⇒ <b>Linn/Jones County Field Services:</b>	<b>4</b>

### **PRETRIAL RELEASE WITH SUPERVISION**

Release With Supervision (RWS) provides pretrial supervision for some arrestees prior to disposition of their criminal charges, to ensure all court appearances and obligations are met. Probation/Parole Officers supervise RWS offenders to help ensure that offenders meet all court appearances and to inform the Court of significant violations of release conditions during the pretrial period.

⇒ <b>New Admissions:</b>	<b>898</b>
⇒ <b>Closures:</b>	<b>812</b>
⇒ <b>Active on 6/30/18:</b>	<b>255</b>
⇒ <b>Offenders Served:</b>	<b>1,149</b>

## **PRESENTENCE INVESTIGATION**

Presentence investigations are prepared as mandated by the Code of Iowa and as ordered by the Court. The purpose of the report is:

- 1) To provide background information on defendants to assist the judiciary with determining appropriate sentences; and
- 2) To provide information to probation officers/institutional personnel to assist them in determining appropriate case planning/correctional programming for defendants.

Presentence Investigations include a variety of information such as criminal record, medical/psychiatric history and defendant's attitude that enables the Court to make an educated decision on sentencing.

Additionally, in reports completed on persons convicted of sex offenses, the defendant's sexual history and relevant evaluations/assessments are included.

<b>Presentence Investigations - 729</b>				
<b><u>Johnson County = 205</u></b>				
<b>Long: 139</b>	<b>Short: 12</b>	<b>Pre Plea: 12</b>	<b>Post-Conviction: 42</b>	
<b><u>Jones/Linn County = 423</u></b>				
<b>Long: 281</b>	<b>Short = 87</b>	<b>Pre Plea: 8</b>	<b>Post-Conviction: 47</b>	
<b><u>Benton, Iowa, Tama Counties = 101</u></b>				
<b>Long: 64</b>	<b>Short = 27</b>	<b>Pre Plea: 2</b>	<b>Post-Conviction: 8</b>	

**NOTE:** If the associated PSI charge was modified after the PSI was submitted, the table below reflects the modified charge.

<b>Offense Type</b>	<b>Total</b>	<b>Percent</b>
Violent	97	13.3%
Property	334	45.8%
Drug	151	20.7%
Public Order	137	18.8%
Other	10	1.4%
<b>Total/%</b>	<b>729</b>	<b>100%</b>

<b>Offense Class</b>	<b>Total</b>	<b>Percent</b>
A Felony = 0 B Felony = 12	12	1.6%
C Felony	119	16.3%
D Felony	556	76.3%
Felony-Enhancement to Orig.	5	0.7%
Misdemeanor (AG=34; SE=3)	37	5.1%
<b>Total/%</b>	<b>729</b>	<b>100%</b>

## Field Services

### **PROBATION/PAROLE**

As the largest program in Community Corrections, probation serves as an alternative to prison and jail incarceration. Parole supervision is provided when the Board of Parole determines offenders should receive periods of supervision following prison incarceration. The average daily cost of supervising a probation/parole offender in the community is \$4.93 versus \$92.16 (FY 2017) for an incarcerated offender.

Offenders on probation and parole undergo objective assessment processes to determine appropriate levels of supervision to address community risk and case planning needs. Supervision levels range from administrative to intensive, and may involve electronic monitoring. Referrals to correctional programs, local treatment providers, and other resources occur as appropriate. Re-entry case plans are developed with active offender participation to confront factors contributing to criminal behavior and to enhance offender strengths.

#### **Probation**

⇒ <b>New Admissions:</b>	<b>1,955</b>
⇒ <b>Closures:</b>	<b>1,932</b>
⇒ <b>Active on 6/30/18:</b>	<b>2,710</b>
⇒ <b>Offenders Served:</b>	<b>4,803</b>

#### **Parole**

⇒ <b>New Admissions:</b>	<b>229</b>
⇒ <b>Closures:</b>	<b>233</b>
⇒ <b>Active on 6/30/18:</b>	<b>336</b>
⇒ <b>Offenders Served:</b>	<b>560</b>

**NOTE:** Totals above include all probation cases (sex offenders, low-risk probationers, intensive supervision, etc.). Each section below has the individual totals for the supervision status.

**NOTE:** Totals above include all parole cases (sex offenders, intensive supervision, special sentences, etc.). Each section below has the individual totals for the supervision status.

### **INTERSTATE COMPACT**

The Interstate Compact for Adult Offender Supervision (ICAOS) is a formal agreement between the 50 states and 3 territories that seeks to promote public safety and victims' rights by systematically controlling the interstate movement of certain adult probationers and parolees. The Interstate Compact Offender Tracking System (ICOTS) is a web-based system that facilitates the transfer of supervision. ICOTS also serves as a conduit for miscellaneous communication exchanges and helps to promote effective supervision strategies for offenders under supervision in another state. Each state is responsible for implementing and administering ICOTS in their jurisdiction.

⇒ <b>New Admissions:</b>	<b>69</b>
⇒ <b>Closures:</b>	<b>63</b>
⇒ <b>Active on 6/30/18:</b>	<b>114</b>
⇒ <b>Offenders Served:</b>	<b>177</b>

### **MONITORING AND MAINTENANCE PROGRAM (MMP)**

The program began in May 2004 for low risk and minimum supervision cases. The probationers are selected for this program as a result of risk scores identified by the Iowa Risk Revised (IRR) assessment. Probationers are required to meet with the supervising agent as required and complete monthly reports. Probationers are monitored for completion of financial obligations, court-ordered requirements, and law violations.

⇒ <b>New Admissions:</b>	<b>133</b>
⇒ <b>Closures:</b>	<b>168</b>
⇒ <b>Active on 6/30/18:</b>	<b>265</b>
⇒ <b>Offenders Served:</b>	<b>432</b>

### **SELF-SUPERVISED PROBATION (LOW RISK PROBATION)**

The Sixth Judicial District developed a program to divert low-risk offenders from traditional supervised probation in response to a legislative mandate to reduce services to misdemeanor offenders which is also in adherence to Evidence-Based Practices (EBP). The self-supervised offender must fulfill court-ordered obligations just as offenders on supervised probation; however, the offender is responsible for completing these obligations on their own. The Department of Correctional Services staff are responsible for preparing probationary compliance reports, which are sent to the judge to determine closure.

⇒ <b>New Admissions:</b>	<b>1,184</b>
⇒ <b>Closures:</b>	<b>1,316</b>
⇒ <b>Active on 6/30/18:</b>	<b>1,074</b>
⇒ <b>Offenders Served:</b>	<b>2,390</b>



William G. Faches Center • 951 29<sup>th</sup> Ave. SW, Cedar Rapids  
Dedicated in May 20, 1992  
The Faches Center houses administrative offices along with pretrial, probation and parole services.



## Residential Services

### **RESIDENTIAL FACILITIES:**

The District has four residential facilities that offer the highest structure and monitoring; therefore, designed for higher-risk offenders who require enhanced supervision. The residential facilities also offer short-term placements for offenders under supervision in the community in an effort to stabilize the offender, thus avoiding possible revocation. Residential facilities in the Sixth Judicial District provide housing for adult male and female offenders on probation, parole, work release, and Federal offenders.

#### **Gerald R. Hinzman Center** (capacity – 86)



Linn County provides services to male and female offenders.

Male offenders include: Probationers and Federal clients

Female offenders include: State Work Release, 2<sup>nd</sup> and 3<sup>rd</sup> Offense drunk drivers, Probationers, Parolees and Federal clients

#### **Hope House** (capacity – 58)



Johnson County provides services to male offenders which include:

- State Work Release (returning to the community from a State institution as ordered by the Iowa Board of Parole)
- Male 2nd and 3rd Offense drunk drivers as ordered by District Court
- Probationers and Parolees

#### **Lary A. Nelson Center** (capacity - 93)



Linn County provides services to male offenders which include:

- State Work Release (returning to the community from a State institution as ordered by the Iowa Board of Parole)
- Male 2nd and 3rd Offense drunk drivers as ordered by District Court
- Probationers and Parolees

## **ANCHOR Center** (capacity - 26)



ANCHOR Residential Facility opened April 20, 2015

Linn County provides services to male offenders which include:

- Work Release, Parole, Probation
- Significant mental health and substance use disorders
- Those interested in intensive, holistic treatment services

The number of individuals with mental health disorders is significant among probationers/parolees and Work Release/OWI 321J offenders. Various districts have established community based programs to address the needs of these individuals. However, very few residential settings are available to these individuals.

ANCHOR Center has been operational on a field/outpatient basis for several years and opened for residential programming on April 20, 2015, working with severely mentally ill males. Therapeutic services were provided by licensed and certified staff housed at the ANCHOR Center. A wide range of programming was offered including outpatient and residential services with the collective goal of reducing recidivism amongst clients with serious mental health and substance use problems.

In June 2018, a new vision was presented for the use of the ANCHOR Center. The District recognized the unique pathways in which women enter the criminal justice system and the need to provide gender responsive services in an environment conducive to women's risks, needs and protective factors. A staff led work group convened to undertake the process of transitioning the ANCHOR Center to an all women's facility for probation, parole and work release offenders. The hard work, dedication, and collaborative efforts of this group positioned the District to be able to open the ANCHOR Center for Women facility in October 1, 2018.

### **Programming in All Facilities**

Each facility resident is involved in a treatment program designed for that individual. The goal is to enhance that resident's ability to be successful in the community, meet their personal goals and reduce the likelihood of them re-offending. Accountability is stressed and enforced at a high standard. There are numerous program and treatment opportunities for each resident based upon their assessed need including:

- Education – Hi-Set, High School, College opportunities
- Sex Offender Programming
- Substance Abuse Counseling and Treatment (individual and group settings)
- In-house AA
- Cognitive Restructuring
- Mental Health/Intervention and Referral
- Iowa Domestic Abuse Program (IDAP)
- Recreational activities
- Community Service opportunities
- Job Development
- Money Management
- Life Skills

#### **Residential Statistics**

⇒	<b>New Admissions:</b>	<b>600</b>
⇒	<b>Closures:</b>	<b>517</b>
⇒	<b>Active on 6/30/18:</b>	<b>329</b>
⇒	<b>Offenders Served:</b>	<b>847</b>

## Special Services

### HIGH RISK UNIT



- Provides support services to both field and residential units
- Conduct checks in all six counties of the district
- Ensure clients are complying with the conditions of supervision
- Detect violations and allow for interventions before new victims are created
- Collaborate with local law enforcement (i.e.: information sharing, special projects)
- Execute warrants and apprehend absconders
- Supports department approved programs (i.e.: WARN, Drug Court)

⇒ Arrest New Charge:	16	⇒ Transport Courtesy:	34
⇒ Arrest Violation:	270	⇒ Transport Medical:	9
⇒ Curfew/Employment/Furlough:	471	⇒ Transport Security:	228
⇒ Home Visit:	2,418	⇒ Warrant Absconder:	43
⇒ Home Visit Attempted:	1,070	⇒ Warrant New Charge:	22
⇒ Other Agency Assist:	48	⇒ Warrant Violation:	72
⇒ Public Field Check:	53	⇒ Warrant Check Attempted:	229

ICON - Security Standards - Staff Conducting Security Standards Checks

### ELECTRONIC MONITORING

Electronic monitoring equipment is used to augment supervision of offenders who require daily monitoring of their activities or are required by law to be monitored by this system. There are three different types:

1. Radio Frequency
2. SCRAM Remote Alcohol
3. Global Positioning

#### New Admissions – 269

⇒ GPS:	154
⇒ Radio/Video Frequency:	15
⇒ SCRAM (Alcohol Monitor)	66
⇒ Federal Home Confinement:	34

Specialties

## Treatment Services

### **SEX OFFENDER PROGRAM**

The District provides treatment, monitoring and surveillance (including GPS) to those offenders who have been convicted of a sexual-based offense. Treatment services are provided to clients in accordance to validated sex offender specific risk assessment scores, and the use of polygraph and psychological assessment. The SOP Unit provides ongoing treatment groups, which include primary sex offender treatment, accountability and maintenance, and treatment opportunities for lower functioning/MR/DD offenders.

We had 107 new sex offenders admitted into the program which includes all services described above. We had 113 sex offenders serving their special sentence parole at the end of the fiscal year.

#### **Intensive Supervision – Sex Offenders**

⇒ <b>New Admissions:</b>	<b>77</b>
⇒ <b>Closures:</b>	<b>60</b>
⇒ <b>Active on 6/30/18:</b>	<b>222</b>
⇒ <b>Offenders Served:</b>	<b>285</b>

Intervention Program

#### **Special Sentence – Sex Offenders**

⇒ <b>New Admissions:</b>	<b>30</b>
⇒ <b>Closures:</b>	<b>29</b>
⇒ <b>Active on 6/30/18:</b>	<b>113</b>
⇒ <b>Offenders Served:</b>	<b>129</b>

Field Sup Status

During this fiscal year there were:

- 188 sex offenders on electronic monitoring
- 98 polygraph exams completed
- 21 psycho-sexual exams completed

### **IOWA DOMESTIC ABUSE PROGRAM (IDAP)**

#### **Men's Programming:**

Male domestic assault offenders participate in the 24-session curriculum, Achieving Change Through Value-based Behavior (ACTV.) It incorporates essential components of Acceptance and Commitment Therapy/Treatment (ACT), an empirically-based psychological intervention that uses acceptance and mindfulness strategies to increase psychological flexibility. This includes increasing participants' awareness of factors that influence their behavior (e.g., past experiences, unwanted mental experiences, barriers to change) and, then guiding them in using that increased awareness to learn new, workable behaviors consistent with their values. The facilitator stance is non-confrontational and uses a collaborative approach in equipping participants to shift from ineffective to effective behavior.

According to research conducted at Iowa State University which looked at over 5,000 offenders enrolled in ACTV and traditional batterer's education programs between January 2011 and December 2013, we saw an almost 50% reduction in re-offenses with those in ACTV compared to the traditional program. Because of its effectiveness, the curriculum is being used in districts and institutions throughout the state of Iowa. The cost of the program is \$500.

⇒ <b>New Admissions:</b>	<b>333</b>
⇒ <b>Closures:</b>	<b>284</b>
⇒ <b>Active on 6/30/18:</b>	<b>821</b>
⇒ <b>Offenders Served:</b>	<b>1,142</b>

Interventions Program



### **Women's Programming:**

The Moving On curriculum, also 24-sessions in length, is offered to women convicted of domestic assault. This gender-specific program addresses many risk factors that can lead to a woman's criminal behavior. It provides women with alternatives to criminal activity by helping them identify and mobilize personal and community resources. The fee for this program is \$500.

### **Alternative Programming:**

When severe mental health disorders, medical concerns, or other uncommon factors preclude an individual from participating in the ACTV or Moving On groups, these individuals are referred to a local provider for individual sessions. Fees are also \$500 for alternative programming.

### **TREATMENT ACCOUNTABILITY FOR SAFER COMMUNITIES (TASC)**

The Treatment and Accountability for Safe Communities program began in 1987 as part of a five-year federally funded grant. The TASC program has one certified alcohol and drug counselor who provides these services in Linn and Johnson Counties. The TASC staff performs a substance abuse evaluation for offenders who are currently under correctional supervision. From the evaluation, offenders are referred to the most appropriate clinical intervention to address their needs. The offender is then responsible for attending and completing the treatment that is recommended as part of their correctional supervision. This position also completes intakes for the 321.J (OWI) program, participates in monthly staff meetings with referring agents, and facilitates the entirety of the Driving with Care program and targeted relapse prevention aftercare.

**112 TASC evaluations were completed** Larkey AdHoc

### **MENTAL HEALTH JAIL DIVERSION/PRETRIAL RELEASE**

The Pretrial Mental Health Jail Diversion Program is available through the District for clients primarily residing in Linn, Jones, and Benton Counties. This program was established to provide jail diversion and reentry services for people who have been diagnosed or are thought to have a serious mental illness. This program has historically been available only in Linn County. In partnership with the East Central Region (ECR) Mental Health and Disabilities Services office, some type of jail diversion program is now an available service throughout our judicial district. The numbers below reflect the number of defendants served in the corrections-involved program only and reflect combined information collected from Linn, Benton and Jones Counties.

#### **Potential defendants seeking admission to the program typically meet the following criteria:**

- Arrested for felony, aggravated or serious misdemeanor offense(s). Simple misdemeanor cases are considered on case by case basis.
- Agree to participate in all aspects of the program, including signing all applicable releases of information.

#### **Jail Diversion staff provide services including but not limited to:**

- Review mental health quick screen forms completed with all inmates booked into each jail served.
- Conduct in-person mental health screenings on those referred or who indicate need
- Schedule a full mental health evaluation completed by a community provider

- Develop and coordinate release plan from jail to meet most imminent needs, establishing as many protective factors as possible prior to release.
- Act as the primary case manager/pretrial agent for the defendant until their final Court disposition, including coordination of all services necessary to meet client needs.

In addition to day to day coordination of care and supervision activities, Jail Diversion staff have also been an integral part of facilitating the Stepping Up Initiative in Linn County and securing a resolution by county supervisors to initiate the same in Benton County. The Stepping Up Initiative is a national movement aimed at reducing rates of mentally ill people who are incarcerated. It is endorsed by the National Association of Counties, American Psychiatric Association, and The Council of State Governments. The efforts of participants in the Linn County Initiative have already resulted in significant changes and more improvements are anticipated in the next fiscal year.

### **FY'18 Mental Health Jail Diversion/Pretrial Release Program Statistics**

⇒ Released from jail to the program:	65
⇒ Successful discharge:	46
⇒ Revoked and returned to jail:	4
⇒ Mental Health Assessments completed:	110
⇒ Mental Health Evaluations completed:	97
⇒ Jail inmates (received services but not released to program):	26
⇒ Total jail days saved in FY'18:	8,398

### **MENTAL HEALTH REENTRY PROGRAM**

The Mental Health Reentry Program is designed to provide a high level of service and intensive supervision for individuals returning to the community from prison or jail and have been diagnosed with chronic mental illness. Common diagnoses seen in this program include schizophrenia and other psychotic disorders, personality disorders, mood disorders (depression, anxiety, panic), and bipolar disorder. Offenders admitted to the program commonly also have had a significant history of substance use and/or abuse.

During the critical period of transition from the institution back to the community, MHRP staff are sensitive to the special needs of these offenders and focus on making appropriate referrals and monitoring follow through and compliance with treatment objectives. Without extra services, supervision, and support, offenders with co-occurring disorders often fall through the cracks of helping agencies and the criminal justice system. They can get caught in the complexities of both the treatment delivery system and the criminal justice system. Therefore, this program is designed to provide specialized supervision partnered with a connection to community resources that works to positively impact the successful re-integration of offenders with co-occurring disorders into their communities.

⇒ New Admissions:	136
⇒ Closures:	177
⇒ Active on 6/30/18:	30
⇒ Offenders Served:	206

## **DRUG TREATMENT COURT (DTC)**



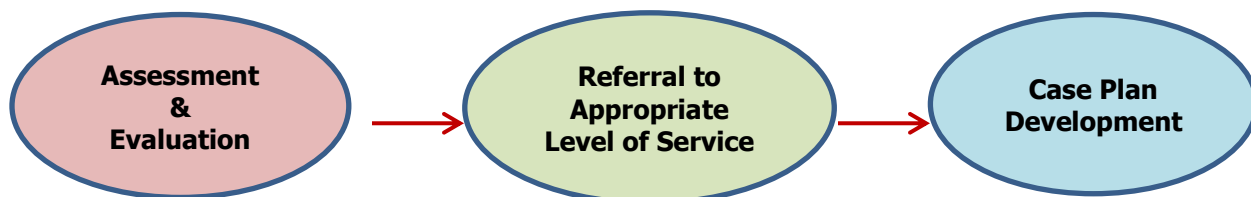
**The Drug Treatment Court was established in 2007 within the Sixth Judicial District from funding appropriated by the state legislature.**

The Sixth Judicial District Drug Treatment Court Program is designed to provide intensive community supervision to probation offenders who would be sent to prison if the program did not exist. This program follows the evidence-based practice of targeting high-risk, high-need offenders who have abuse and dependency issues related to one or more substances. These participants are sentenced to probation on an Aggravated Misdemeanor or Felony charge. Many of the offenders served in this program also have mental health issues of varying levels of severity.

Drug Treatment Court offenders attend regular court hearings where they are expected to update the Drug Treatment Court Team and their peers on their progress towards their case plan goals. The team consists of a judge, prosecuting attorney, defense attorney, program coordinator, supervising agent, community substance abuse counselor, mental health professional, community employment specialist, and high risk probation officer.

The team rewards positive behavior as much as possible and utilizes immediate, progressive sanctions when offenders struggle with program expectations. The program has previously been the beneficiary of grant awards from the Substance Abuse and Mental Health Services Administration and Bureau of Justice Assistance. These grants afforded additional opportunities for offenders that included access to employment support via Goodwill and additional mental health and substance abuse services. Employment services are now funded through state appropriation.

The Drug Treatment Court consists of 5 core phases and aftercare supervision. The minimum amount of time needed to complete all 5 phases is 12 months; many individuals require more time than this to complete the program. The phases begin with:



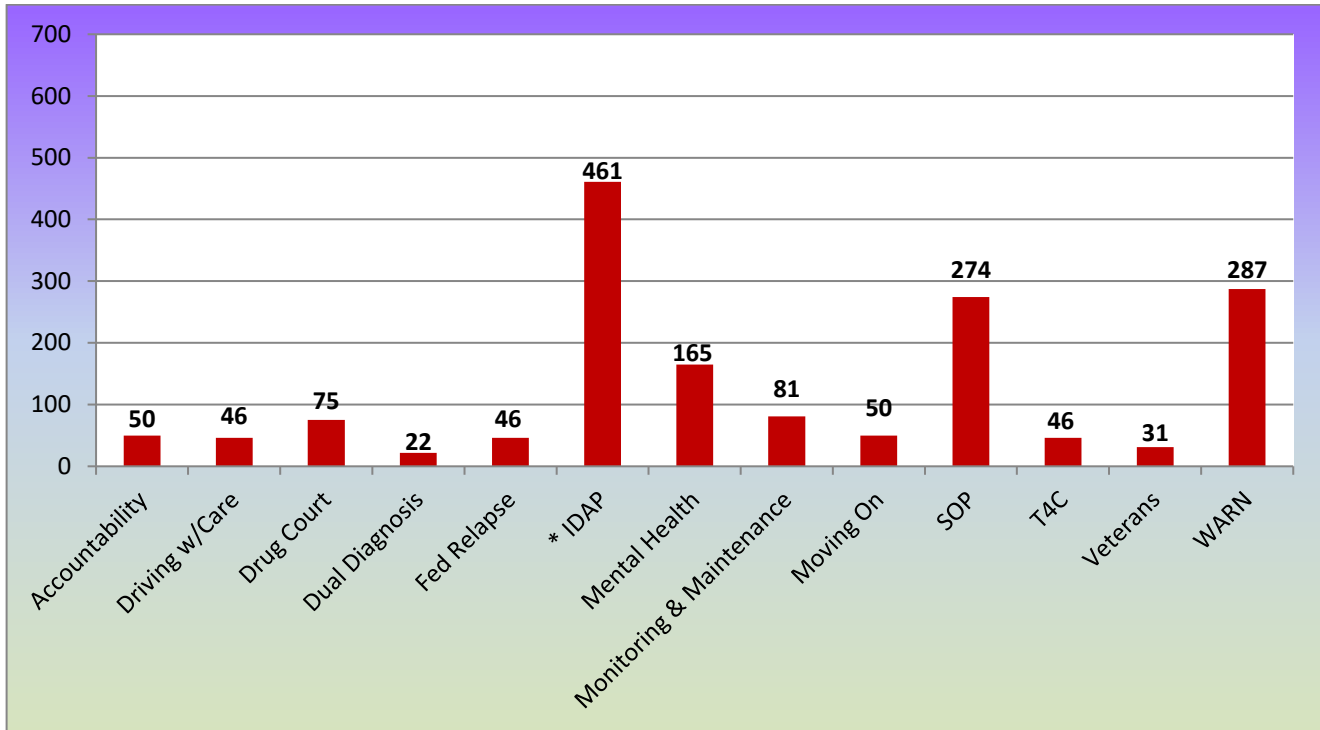
As individuals progress through the phases they complete goals on their individual case plans, building community/natural supports and adapt to increased program requirements and expectations. Failure to meet the outlined expectations are addressed during hearings with a variety of incremental sanctions. Successes in the program are recognized during hearings with small tokens and incentives. The 5 phases are followed by a minimum of 6 months in aftercare supervision where individuals continue to meet monthly with their supervising agent and the court.

We have had Drug Treatment Court programs in both Linn and Johnson County since 2008. At the end of this past year the Johnson County program was closed due to comparatively lower enrollment coupled with budgetary constraints. The Linn County program remains active and well utilized.

⇒ <b>New Admissions:</b>	<b>30</b>
⇒ <b>Closures:</b>	<b>30</b>
⇒ <b>Active on 6/30/18:</b>	<b>47</b>
⇒ <b>Offenders Served:</b>	<b>77</b>

## Interventions

The District provides groups to assist offender needs. The following shows the number of offenders that participated in groups:



\* IDAP (Iowa Domestic Abuse Program) = 461 offenders attended group out of 1,142 served

### Other Interventions in which offenders participated are:

Outpatient Substance Abuse • Circles of Support and Accountability • Employment • Family Team Meetings • Grief/Loss Group • Mentoring • STEPPS • Toastmasters • Individual Sessions (these are offered to offenders when a group isn't viable)



Human Resource Center (HRC)  
901 29th Ave. SW, Cedar Rapids  
Dedicated on May 20, 1992

HRC was renamed/rededicated to  
the Richard C. Wenzel Center on  
June 24, 2011

This Wenzel Center has several  
conference rooms which are used  
for group facilitation.



## Other Services

### **COMMUNITY ACCOUNTABILITY BOARD**

The Community Accountability Board (CAB) is a model of community collaboration. CAB was initially a component of the Mental Health Reentry Program, however due to successful outcomes; CAB was expanded to include other parole and probation offenders who have a mental health diagnosis and the need for connection to community resources. The CAB model is also the foundation for the Veteran's Independence Project (VIP) that is specific for assisting veterans on supervision.

The CAB assists our offenders in reintegrating into their respective communities. Members of the CAB represent agencies in areas such as: mental health treatment, family and individual therapy, vocational services, education, employment, housing, law enforcement, veteran services, mental health advocacy, domestic violence services, sexual assault services, and neighborhood and faith-based organizational support.

The CAB operates in Linn County and meets twice monthly for two-hour sessions. Offenders are seen as frequently as their need requires. CAB members make their expertise, experience and support available to the offenders they see in these meetings. Many CAB members also make themselves available to offenders outside the board meeting, via phone contact or visits at their respective agencies. This additional support is especially valuable to offenders with mental health needs, who often experience difficulty accessing and following through with therapeutic services. This also allows offenders the chance to meaningfully connect with community providers who can continue to help after discharge from supervision.

⇒ <b>New Admissions:</b>	<b>1</b>
⇒ <b>Closures:</b>	<b>4</b>
⇒ <b>Active on 6/30/18:</b>	<b>9</b>
⇒ <b>Offenders Served:</b>	<b>12</b>

### **VETERAN'S INDEPENDENCE PROJECT (VIP)**

The Veteran's Independence Project was established in 2016 within the Sixth District to serve the needs of Linn County Veterans placed on supervision. Using a CAB style format, the goal is to divert this population from further incarceration by utilizing supportive counseling and resources both at the local level and out of state.

Some members also are referred to regional residential Veteran treatment programs designed to address a variety of challenges including substance use disorders, dual diagnosis and depression/anxiety.

⇒ <b>New Admissions:</b>	<b>11</b>
⇒ <b>Closures:</b>	<b>17</b>
⇒ <b>Active on 6/30/18:</b>	<b>15</b>
⇒ <b>Offenders Served:</b>	<b>31</b>

## **FIELD EMPLOYMENT SERVICES**

Employment is one of the top eight criminogenic risk factors. Field Employment Services was reinstituted in 2017 to expand upon Residential Employment Services, where employment is required in order to advance through residential levels. This service is currently supported by one full time Community Treatment Coordinator, whose primary tasks are to help facilitate smoother transition from residential to the community and to expand the range of support available for offenders on field supervision. The transition out of the structured living environment provided by residential can prove challenging for offenders and requires targeted strategies to help ensure stability in all aspects of their life, including employment.

One program we have partnered with to facilitate offender transition from residential to field placement is the Training to Work Program. This program is a result of a US Department of Labor grant secured by community partner, Goodwill of the Heartland. The program provided a solid base for quality employment while offenders were in residence, serving as a platform to build off during the transition to the community while emphasizing maintenance of good work habits. The program specifically offers an array of services including identifying a career pathway, completing educational training, earning an industry recognized certificate, and finding/maintaining employment in chosen career pathway.

Highlights specific to Training to Work Program in the last year include:

⇒ <b>Offenders Enrolled:</b>	<b>71</b>
⇒ <b>Offenders Enrolled in Industry Recognized Training:</b>	<b>66</b>
⇒ <b>Offenders Obtained Industry Recognized Certificate or GED</b>	<b>43</b>

Heidi Soethout

The Field Employment staff provides the following support:

- Assisting offenders to successful transition back into the community
- Working closely with field staff so their offenders obtain and maintain gainful employment
- Assisting offender's growth & development through gaining soft skills to advancing their education

In addition to routinely providing individual consultation and guidance to offenders, a concerted effort was made to expand capacity of agents to provide employment assistance to their offenders. Agents in Linn County have been introduced to Future Ready Iowa – a statewide initiative to build Iowa's talent pipeline. Further, enhanced partnerships with community partners such as IowaWORKS, Kirkwood Community College, and Goodwill have been instrumental to better equipping agents to address employment needs with their offenders. This systemic work has been an important adjunct to the individual work provided by the Field Employment staff person for offenders experiencing multiple barriers to obtaining and sustaining quality employment.

The following data reflects work done on an individual basis with offenders requiring additional employment support:

⇒ <b>New Admissions:</b>	<b>80</b>
⇒ <b>Closures:</b>	<b>48</b>
⇒ <b>Active on 6/30/18:</b>	<b>35</b>
⇒ <b>Offenders Served:</b>	<b>83</b>

Interventions

## **WOMEN OFFENDER CASE MANAGEMENT MODEL (WOCMM)**

The mission of WOCMM (Women Offender Case Management Model) is to offer comprehensive services for high risk women involved in the criminal justice system and was formed as a means to offer gender responsive and trauma informed practices. The primary pathways for female crime are property and drug related offenses as women often have family responsibilities and low wage jobs.

Using a strength-based approach, the goals of WOCMM are to help women through the process of moving away from crime. Seven community providers along with staff assist women with adding skills and enhancing their strengths in a positive way to increase their protective factors, and decrease their risk. Two additional providers have endorsed the program and will be joining the advisory group this fall. Currently there are 17 women actively involved in programming.

⇒ <b>New Admissions:</b>	<b>23</b>
⇒ <b>Closures:</b>	<b>18</b>
⇒ <b>Active on 6/30/18:</b>	<b>22</b>
⇒ <b>Offenders Served:</b>	<b>40</b>

The repurposing the ANCHOR Center to an all women's facility in the Fall of 2018 demonstrates that the agency is committed to creating and implementing a framework for gender-responsive, culturally sensitive and trauma-informed services in program delivery and staff development, policies and procedures, administrative practices, and organizational infrastructure. Services and supports that are trauma-informed build on the best evidence-based practices available with offender and family engagement, empowerment, and collaboration.

## **VOLUNTEER ASSISTANCE PROGRAM**

### **Community Volunteers**

Each year volunteers contribute to the success of community-based corrections by assisting the District in delivering quality programs and services. The volunteers come from diverse backgrounds and skill sets, and their involvement is highly valued by the District. The process for becoming a volunteer begins with background and reference checks, followed by identifying an area of interest within the District, training, and then placement. The District is committed to providing the volunteers with a meaningful, positive experience and volunteers are supported throughout their volunteer process.

### **Academic Internships**

Academic internships are three-way partnerships between the District, an institution of higher education and the student. Internships provide hands-on learning opportunities for the students. The District works with interns on both the undergraduate and graduate levels from a variety of institutions of higher learning. This year, the District worked with 16 interns representing the University of Iowa, Iowa State University, University of Northern Iowa, Kirkwood Community College and Mt. Mercy University.

### **Academic internships are an example of the District's key values and beliefs:**

**Professionalism:** We have the opportunity to share our professionalism with students who are often entering the workforce for the first time.

**Resourcefulness:** Student interns provide additional personnel at no cost to help meet the needs of the offender and community.

**Interdependence:** The partnership between the District and institutions of higher education is an example of the importance of sharing resources to meet community needs.

**Dialogue:** Student interns learn about the importance of the mission and programming of the District and share that message with others in the community.

**Efficiency:** Student interns often come with unique skillsets that can assist the District staff with efficiently meeting the needs of the clients.

In the 2018 fiscal year, in Linn County alone, 10 community volunteers provided ongoing assistance to the District in a variety of capacities and 13 students did their internships within the District for a total of 4424 hours of support. One of the primary benefits of having volunteers and interns is the opportunity to evaluate and screen prospective employees before offering employment.

In addition, through the volunteer program, clients are being given the opportunity to participate in activities like therapeutic art experiences, reading enrichment, and pet therapy that would otherwise be unavailable.

### **VICTIM SERVICES**

The District is dedicated to serving victims and survivors through infusing victim sensitive practices in all areas of community-based corrections. Victim safety is a priority and is considered in all decisions related to offenders. Staff work with each offender to take action to acknowledge and repair the harm done to their victims, to the extent possible. Victim services include but are not limited to referral for victims to get registered.

#### **National Crime Victims' Rights Week 2018**

Every April, National Crime Victims' Rights Week (NCVRW) is held to promote victims' rights and to honor crime victims and those who advocate on their behalf. This year's NCVRW was held April 8-14, 2018 with the theme, "*Expand the Circle: Reach All Victims.*"



The 6<sup>th</sup> Judicial District Department of Correctional Services partnered with Horizons - A Family Service Alliance, Unity Point Health Child Protection Center, Waypoint, Riverview Center, Cedar Rapids Police Department, Deaf Iowans Against Abuse, Cedar Valley Friends of the Family, Marion Police Department, U.S. Attorney's Office-Northern District of Iowa and the Linn County Attorney's Office to host events in the Cedar Rapids area throughout the week.

The Opening Ceremonies were held on Sunday, April 8 at the Lowe Park Arts and Environment Center in Marion, Iowa and featured Rosilyn Temple, founder of the Kansas City chapter of Mothers In Charge, Inc. as the keynote speaker. The Oak Ridge Middle School Choir sang the National Anthem.

The Linn County Attorney's Office presented the *Jennifer Clinton Domestic Violence Service Award* to retired Cedar Rapids Police Sergeant Cristy Hamblin. And the *Excellence in Victim Services Award* was presented to Anastasia Basquin, Linn County Victim/Witness Coordinator by Peter E. Deegan, Jr., from the U.S. Attorney's Office-Northern District of Iowa.

In addition, to the Opening Ceremonies, the week featured the Go the Distance for Crime Victims 5K Run/Walk and a Candlelight Vigil for Victims of Homicide.

## Quality Assurance

The 6<sup>th</sup> District implements a variety of Continuous Quality Improvement (CQI) practices to improve processes that ultimately lead to greater offender success. The goal is to create a 'culture of quality' which requires a commitment to ongoing CQI practices. Our staff developed an audit database which is being utilized statewide to compile audit data and produce individual and aggregate performance reports. There is cross section of management team members who continue to review internal CQI processes and seek ways to enhance them.

### Current practices include:

- Coordination of audits between DOC Central Office and 6th District staff to ensure accurate scoring and documentation of the Iowa Risk Revised (IRR), the primary risk assessment utilized to determine an offender's Level of Supervision. Substantial increases in scoring accuracy have been noted with each successive audit.
- Reviews of case plans, as well as of other assessment tools, to ensure that need areas are appropriately identified and addressed on an ongoing basis.
- Scheduled feedback sessions with agents and auditors to include what strengths and challenges were noted in the audits. Coaching is utilized as appropriate.
- Satisfaction surveys completed by offenders are compiled to determine how they perceive the effectiveness of supervision strategies. Use of technology to distribute the Offender Satisfaction Surveys. This has provided increased efficiency and rate of return.

### Ongoing development:

- Provide ongoing training for staff to increase the knowledge and application of evidence based practices.
- Developing peer reviewers to assist with CQI activities.

⇒ <b>IRR Audits:</b>	<b>354</b>
⇒ <b>Formal DRAOR Audits:</b>	<b>1</b>
⇒ <b>Offender Satisfaction Surveys:</b>	<b>111</b>

## Training



Because training staff to be competent in the requisite knowledge, skills, and competencies is directly related to our ability to achieve successful results with offenders.

**FY 2018** Training focus was on the Core Correctional Practices, ALICE, and Narcan

**Benchmark:** 174 (99%) employees complete mandatory training per policy

**Benchmark:** 5000 Total Training Hours

### **Internal training included:**

- Safety Training Boosters sessions were held in each unit
- Core Correctional Practices all staff trained
- Two New Employee Orientation cycles complete
- CPR/AED provided
- Motivational Interviewing for new staff
- 174 employees successfully completed 2445 E-learning training modules and 2700 E-learning hours and 10,500 total training hours.

### **Other initiatives included:**

- Additional DRAOR Train the Trainers
- Narcan Training for all staff
- Leadership Academy
- CQI for auditors
- Social Media being safe on-line
- Collaborative trainings with community partners
- PREA Audit (Passed/met all requirements of audit)

### **Priorities for fiscal 2018-2019 include:**

- A.L.I.C.E. training for residential and field services units (Evacuation and rally points)
- E-learning Benchmarks
- Mandatory Reporter Child Abuse and Dependent Adult Abuse
- BizLibrary modules usage
- BizLibrary curriculum development for new supervisors
- PREA Audit
- New Employee Orientation