

Eighth Judicial District Annual Report 2018

Annual Report

2018



Daniel T. Fell, District Director

Prepared by Linda Norton, Kristina Jones, Jenny Roberts and Kim Bradfield

On the Cover

Eighth Judicial District staff members pictured along the Mississippi River in Fort Madison are from left to right back row, Secretary Ashley Hocker, HRU Officer Jonathan Deen, PPO II Jonathan Robbins, Community Treatment Coordinator Ashley Banes, front row PPO II Ben Toal, and Assistant Director Gary Peitz.

The Fort Madison Toll Bridge pictured, also known as the Santa Fe Swing Span Bridge, was completed in 1927 and at that time, was the longest double-deck swing-span bridge in the world.

*Photo by
Kim Bradfield*

From the Director	4
Mission Statement	5
District History	6
District Map.....	7
2018 Highlights:.....	8
Govenor’s Volunteer Award	9
Getting Risk Right.....	10
Cognitive Based Programming	12
Assess-Plan--Progress---Repeat	13
District Staff:	17
The Leadership Team.....	18
Annual Staff Awards.....	19
Employee Spotlight	23
Retirees.....	24
In Memorium	25
Staff Quick Facts	26
Board of Directors	27
Summary of the Board of Directors Meetings	28
Tables of Organization	29
District Facts:	33
Client Quick Facts	34
Average Daily Costs.....	35
Client Supervision Status	36
Financial Reports: Revenue and Expenditures.....	39
Appendices	41

The Year in Review

Our annual report is designed to highlight our staff, the life blood of our organization; what they do for our department, and how they do it.

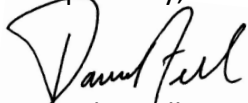
Therefore it is only fitting that I start by thanking the staff of the Eighth District. The work they do every day impacts the lives of all Iowans. The work they do every day, keeps our communities safer. Each and every member of our staff, truly makes a difference. Our District Board of Directors plays a crucial role in our department being in position to effect positive change, and I want to thank them for their continued support and guidance.

I am truly proud of the individual successes and collective accomplishments achieved last year, some of which are outlined in this report. If a person were wanting to review the finite details of all of our daily operations, that information is readily available upon request.

This annual report provides information about activities in the Eighth Judicial District Department of Correctional Services from July 1, 2017 through June 30, 2018 and is prepared pursuant to the Code of Iowa. It will be submitted for filing with the Board of Supervisors of each county in the Eighth District.

In closing, I speak for all of our staff when I say that our duty, our primary focus, is to protect the citizens we serve from victimization while at the same time providing the clients we serve with meaningful opportunities for change. That is what we strive for, every day.

Respectfully,



Daniel T. Fell, Director



Daniel T. Fell
District Director



Mission Statement

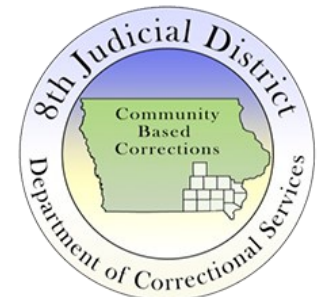
VISION: An Iowa with no more victims.

MISSION: Creating opportunities for safer communities.

BELIEFS: We BELIEVE that people can change;
that our efforts help make people safer;
that every person should be treated with
dignity and respect; and
that we must work as a team if we are to
succeed.



Gary B. Peitz,
Assistant
District Director



History

The Eighth

Judicial District

Department of Correctional Services is an independent public agency, with a board of directors, created and established under Chapter 905 of the Code of Iowa to provide community correctional services to 14 counties in Southeast Iowa: Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Poweshiek, Van Buren, Wapello, and Washington.

Community-based corrections was established in the Burlington and Ottumwa areas in the early 1970s as part of a pilot project funded through the federal Law Enforcement Assistance Act. At that time, services were also provided by the Division of Corrections within the Iowa Department of Social Services.

In 1977, the Eighth Judicial District Department of Correctional Services was established and assumed all community corrections functions in the District with the exception of state parole and work release. That same year, the District's first community residential correctional facility opened in Burlington.

On July 1, 1984, the Legislature turned over the administration of state parole and work release to the district departments from the State Department of Corrections. In May of 1991, a second residential correctional facility opened in Ottumwa. In addition, community-based corrections expanded, which allowed the District to create a dedicated treatment services division. Currently, 112 staff members provide comprehensive adult community corrections supervision and programming to 2,618 clients.

The Eighth Judicial
District Department of
Correctional Services
currently supervises
2,618 clients.

Counties Served



The Eighth District operates nine probation and parole offices and two residential facilities to serve 14 counties.

Appanoose: Centerville
 Davis: Bloomfield
 Des Moines: Burlington
 Henry: Mt. Pleasant
 Jefferson: Fairfield
 Keokuk: Sigourney
 North Lee: Ft. Madison
 South Lee: Keokuk

Louisa: Wapello
 Mahaska: Oskaloosa
 Monroe: Albia
 Poweshiek: Montezuma
 Van Buren: Keosauqua
 Wapello: Ottumwa
 Washington: Washington





2018 Highlights

The 4-12 shift at the Burlington Residential Facility received the Team Excellence Award at our annual Employee Recognition Day.

Pictured, left to right, are Zach Allsup, Sa'Quiriez Baker, Justin Leffler and Charles Severs.



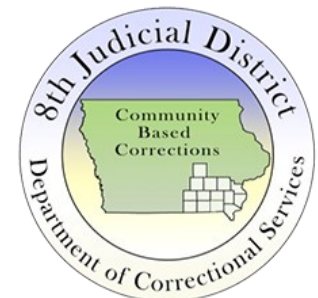
Governor's Volunteer Award



Pictured, left to right, are Lt. Governor Adam Gregg, Drug Court Alumnus Jesse Marts, PPO III Kristina Eckert, and Governor Kim Reynolds.

During a special recognition ceremony Governor Kim Reynolds and Lt. Governor Gregg presented a '10 Year Group Length of Service Award' to PPO Kristina Eckert on behalf of the Ottumwa Drug Court Alumni Group. The award cited the group for their outstanding commitment and service.

The Drug Court Alumni Group consists of Drug Court participants and graduates that meet weekly following the Drug Court session. During this group time, participants discuss fundraisers, activities, and community service work, which will benefit the community. In the past, the group has participated in the Art Walk of Ottumwa, Recovery Rallies, Nights 'N' Lights, and the 'Adopt a Highway' cleanup program. They have also been involved in community outreach and knowledge building by their participation in parades and fundraisers. The group has also collected teddy bears for the Ottumwa Police Department to provide to children during calls for assistance.



Getting Risk Right

If you ask
the experts

what is the first thing that community based corrections must do in order to be effective, you will receive a reoccurring answer: Get Risk Right.

Ensuring that our clients are in the proper supervision level is not a new idea. But doing it, correctly — more times than not, can be an elusive goal. At least it has been. Dr. Gary Christensen, a consultant hired by the Iowa Department of Corrections, described the importance of the initial risk tool as the first link in a long chain, stating, “If that first link is broken, the entire supervision (chain) is primed for failure.”

Currently the initial tool utilized in Iowa to determine risk level is the Iowa Risk Revised (IRR). During the implementation of this tool, many staff members in our department, and statewide, struggled to understand the intricacies and nuances that the tool required. District leadership, understanding the importance of this first step of case management, made a commitment to get risk right. That meant re-purposing a vacancy into an Executive Officer position. Our own specialist if you will, who would be tasked with training, quality assurance, and auditing risk assessments. A position that the Eighth District never had before.

“We have always known how important ‘risk’ is, it’s just not always been easy to identify it accurately”

Gary Peitz

36 year veteran of CBC



Continued on next page . . .

Getting Risk Right

When Kollin Alfred started in this critical position, the Eighth District's overall IRR proficiency rate was in the mid 40% range. Readily accepting the challenge, Alfred immersed himself in the tool and the literature. He sought out trainings as well as professional tutelage. Soon he began to review completed assessments and then shared his findings, and insights, with the case managers. By the beginning of Fiscal Year 2018, our proficiency rate had risen to 55.9%. Alfred doubled down, continually traveling from office to office across 14 counties, making himself available for questions and as a resource for case managers. Our staff worked diligently as well and the overall proficiency rose steadily. Our next benchmark showed we had increased to 73.5%. More work and more efforts equaled another increase soon after. Currently our overall IRR proficiency rate is 90.2%, which is outstanding considering where we started, and that our rural setting does not afford us the ability to have an intake unit where only one or two staff members conduct all of the assessments.

Big gains like this are only obtained by committed staff members who are vested in the process, but there is no resting on our laurels. Our commitment extends to raising our proficiency rate even higher. Getting risk right is that important.

"We have to get risk right
in order to properly
allocate our resources."

Daniel T. Fell, District Director
*In discussing the budget
proposal with the
Board of Directors*



Cognitive Based Programming

Achieving Change

Through Values-Based Behavior program (ACTV)

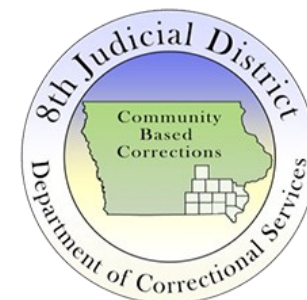
is the curriculum for the Iowa Domestic Abuse Program. ACTV is different than the previous treatment model as it puts a strong emphasis on equalizing the relationship between program facilitators and participants. This was accomplished by creating a non-judgmental and collaborative environment. Amie Zarling, an assistant professor at Iowa State University, who developed the ACTV program stated, "No one likes being told what to do and the men in batterer programs are no different." This shift in method proved effective, as a three-year study has shown that offenders who complete ACTV are 50% less likely than offenders who completed the previous program to reoffend during the first year after treatment.

It is a goal of our department to train all of our case managers in the facilitation of cognitive based programming, including ACTV. District leadership identified three main benefits from this strategy: First, the department needed to have enough ACTV facilitators to ensure the program could be offered outside of our two biggest cities, Burlington and Ottumwa. Second, best practices indicated the current facilitators needed relief. And lastly, scholarly studies indicate that learning a cognitive based program, and then facilitating it, makes case managers more effective.

The department added five new facilitators over the last year and now has 26 staff members trained as facilitators. This larger cadre of facilitators has allowed us to offer classes at more locations. Additionally, staff members have bought into the new approach that used a power and control model.



PPO Nyci Harbison (left) and CTC Lindsay Epperson (right) facilitate ACTV during a domestic abuse class at the Ottumwa Residential Facility.



Assess - Plan -- Progress --- *Repeat...*

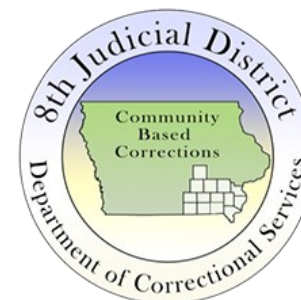
By: Daniel T. Fell, District Director

In 2016,

I wrote an article for the annual report highlighting our fledgling start as the department began to tackle the goals identified by strategic planning. It was hoped that through that process, we could increase the efficacy of how we utilize resources and conduct business. In other words, make things better. As our department ramps up to begin the next chapter of this ever continuing process, I wanted to report back on what has been accomplished.

In late 2015, we designed an anonymous survey to assess what we were doing right, what could be done better, and to get ideas and input on our work from those on the front line, the ones who “really do the work.” The survey went out to all of our employees and we had an amazing response rate of almost ninety percent. A large cross section of interested staff were then assembled to review the responses and identify and prioritize the issues facing the District. This facilitated process was marked by high levels of collaboration, and some consternation (which is a good thing). As a result, five primary focus areas were agreed upon: staff safety, continuous quality improvement, professional development and training, organizational development, and fiscal matters. After conducting more fact finding and a deeper review, each committee determined their own goals and developed an action plan. Those are listed on the following pages, and include a note regarding the status of each priority.

Thirty-three staff members,
representing every job
classification in the District,
made up five work committees.



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Assess - Plan -- Progress --- Repeat...

Safety Committee

Goal: Provide a safe working environment for employees, offenders and visitors by:

- Conducting safety audits of all offices and facilities. **DONE.**
- Using information obtained from audits to prioritize recommendations to the Leadership Team. **DONE as resources allowed. List of remaining upgrades are resources dependent.**
- Identifying, developing, and providing classroom, hands-on, and scenario based training to be delivered districtwide in the next 12 months. **DONE, and ready to be built upon.**
- Training a staff member as a verbal judo instructor and providing training to ten percent of staff monthly until all staff have been trained. **DONE.**
- Reviewing and recommending any needed revisions on safety related policies and procedures. **ALL WERE REVIEWED and revised as needed, but this must always be ongoing.**

Continuous Quality Improvement Committee

Goal: Ensure that supervision resource strategies are utilized and based upon validated risk assessments and other evidence-based practices to further ensure quality assurance for all department services related to successful offender re-entry by:

- Rolling out the DRAOR assessment tool and providing necessary trainings. **DONE.**
- Ensuring Jesness is accessible in all offices and offer trainings as needed. **DONE.**
- Establishing quality assurance expectations and training all staff. **STILL ONGOING; have made huge strides with a dedicated Q&A Executive Officer.**
- Standardizing ICON reports provided to staff and train staff to interpret them. **DONE, but needs constantly are changing.**

"Having a security expert come in and give us ideas on how to harden our offices and facilities was a great first step."

Nick Baker

Residential Supervisor
Safety Committee Co-Chair



Assess - Plan -- Progress --- *Repeat...*

Professional Development and Training Committee

Goal: Develop and recommend strategies for hiring processes and for relevant and meaningful professional development opportunities by:

- Learning about best practices for hiring externally and promoting internally. **MADE MANY CHANGES to current practices, but always ongoing.**
- Identifying, categorizing and prioritizing professional development topics for all job classifications. **80% COMPLETED, but unable to implement due to current training load.**
- Developing a training plan for each job classification. **80% COMPLETED.**
- Researching, identifying, and prioritizing annual trainings for each classification. **DONE, but unable to implement due to current training load and financial outlay required.**

Organizational Development Committee

Goal: Develop and recommend strategies to improve the work culture and climate of the District by:

- Reviewing district survey and ensuring results are shared districtwide. **DONE.**
- Developing and recommending to the Leadership Team a comprehensive action plan. **DONE. Some initiatives implemented and others ongoing.**
- Recruiting new members to the Committee from each work unit. **STALLED.**
- Expanding employee recognition program. **DONE, but always ongoing.**

"We want to be the type of organization that people knock down the doors to work for."

Jenny Roberts
Administrative Assistant
Organizational Development
Co-Chair



Assess - Plan -- Progress --- *Repeat...*

Fiscal Committee

Goal: Ensure that our finances are used in an efficient manner to support our priorities while also safeguarding resources through accurate accountability by:

- Designing a proactive strategy to collect outstanding supervision and treatment fees. ***DONE, revised and DONE AGAIN.***
- Consolidating the purchase of all office supplies across the district to negotiate lower prices from a single vendor. ***DONE, but always ongoing.***
- Determining the fiscal viability of reducing the vehicle fleet to only those required and instead pay staff mileage for using personal vehicles. ***BEGUN, continuing as fleet ages out.***

Lots of hard work, time, and effort went into what can now be summarized in simple bullet statements.

I sincerely appreciate all of the committee members, and other staff, who helped along the way. They cared enough to do the work, to stay positive during the processes of change, and to be patient while the bugs were being worked out.

I am proud of where we are at now and I look forward to where we are going.

"I'd much rather drive
my own car ..."

Predominant theme
found on surveys

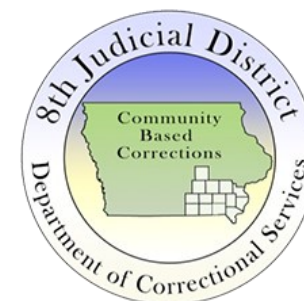




Staff



Staff members from the Burlington office are, left to right, Allyson Church, Jaime Baker, Heather Jones and Candace Collins.



Leadership Team



**District
Director**

Daniel T. Fell



**Assistant
Director**

Gary Peitz



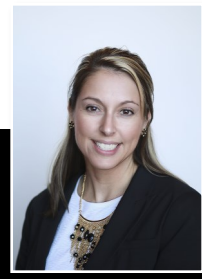
**Division
Manager**

Vince Remmark



**Executive
Officer**

Linda Norton



**Administrative
Officer**

Kristina Jones



**Administrative
Assistant**

Jenny Roberts



**Residential
Manager**

Patrick Lacy



**Residential
Supervisor**

Nick Baker



**Residential
Manager**

Ted Robinson



**Residential
Supervisor**

Colby Kreiss



**Probation/Parole
Supervisor**

Debbie Berrier



**Probation/Parole
Supervisor**

Donn Bruess



**Probation/Parole
Supervisor**

Kurt Rosenberg

Annual Staff Awards



Employee of the Year: Zach Allsup

Who goes above and beyond the call on a regular basis. In all of his duties as a Residential Officer, including working on the 4 – 12 shift, serving as a Core Correctional Practices coach, facilitating Thinking for Change classes, and leading the Phase Group, Zach displays a strong work ethic, a positive attitude, a high degree of knowledge, and willingness to lend a helping hand.

"It gets harder and harder to vote on these awards every year because we have so many deserving employees."

Vince Remmark,
Division Manager



Manager of the Year: Donn Bruess

Who has shown great versatility and leadership in switching from the position of Residential Manager to Probation and Parole Supervisor. His straight forward approach, coupled with a willingness to learn and great tenacity, has served him very well during this transition. Additionally, he has taken on leading roles with DRAOR and ACTV, and immersed himself fully into all facets of field supervision.



Annual Staff Awards



Newcomer of the Year: Kollin Alfred

Kollin quickly learned how his position could benefit the department and set forth working with staff to improve our overall ability to conduct effective and meaningful case management. As an Executive Officer he has promoted continuous quality improvement and quality assurance in all manners and his efforts have increased our District's ability to achieve our mission.

"The Facility is real busy on 4-12, but they keep things running smooth. I'm proud of them."

Patrick Lacy,
Residential Manager



Team Excellence: BRF 4-12 Shift

Members include Zach Allsup, Charles Severs, Sa'Quiriez Baker and Justin Leffler. They teach a lot of classes at the facility, conduct most of the disciplinary hearings, and do whatever else is needed to ensure the facility runs smoothly and efficiently (see photograph on page 8).



Top Fee Collector: Katie Detrick

As the District's top fee collector, PPO II Katie Detrick collected \$15,895 in fiscal year 2018 — \$6,000 more than the average amount collected. In these continued times of budget uncertainty, maintaining this part of supervision as a high priority is greatly appreciated.



Staff Awards

Day In/Day Out Awards



Secretary Dena DeVore

Dena has quickly become an integral part of our clerical team. Her positive attitude and pleasant demeanor are always apparent, and she gladly does whatever she can to help others. In a very short time she has gained a clear understanding of everything her job entails and has rapidly become a great asset to the staff she supports.

This semi-annual honor recognizes staff members who excel in all facets of their positions within the District on a daily basis.

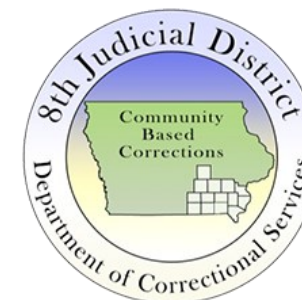
Daniel T. Fell,
District Director



PPO I Allyson Church

Allyson has done a fantastic job learning the ins and outs of community based corrections. Starting as a Residential Officer and now as a Probation Officer doing PSIs and assessments, her overall body of work can be described as complete, accurate, and outstanding. Allyson is always very willing to help others and a true team player in many ways.

The following employees were recognized for not using sick leave during the fiscal year: Kollin Alfred; Nick Baker-2nd award; Debbie Berrier – 5th award; Patrick Lacy— 5th award; Linda Norton— 3rd award; Gary Peitz – 11th award; Kurt Rosenberg – 9th award.



Staff Awards

Day In/Day Out Awards



PPO Supervisor Donn Bruess

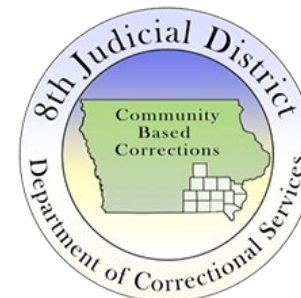
Who has done an outstanding job in his new role of Probation Parole Supervisor. Having to learn the facets of field supervision, as well as forming relationships with an entirely new staff, are both daunting tasks. Donn not only embraced those challenges, he immersed himself 100% in doing both.



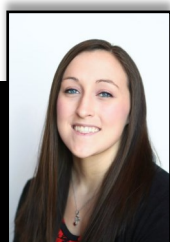
PPO II Jason Jones

Whose proactive and positive approach to his duties are very much appreciated. In addition to all of his *real* duties, he is also known for being “the guy” who will gladly help with anything, at any time. It could be one of so many things: tidying up for a Board Meeting, assisting other staff, standing calf deep in water to clean up after a leak, taking U/As, shoveling the walk, etc. And he does all of these things with a cheerful demeanor.

Twenty four staff members have been recognized with Day In Day Out Performer Awards since it's creation in 2011.



Employee Spotlight



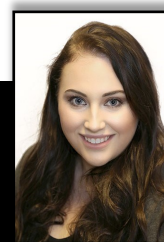
Brandi Lloyd
Residential Officer
Ottumwa



Ted Robinson
Residential Manager
Ottumwa



Jonathan Deen
HRU
Ft. Madison



Allyson Church
PPO I
Burlington

"Good teams become great ones when members know and trust each other."

Phil Jackson,
11-time NBA Champion Coach



Kollin Alfred
Executive Officer
Burlington



Colby Kreiss
Residential Supervisor
Ottumwa



Dena DeVore
Secretary
Ottumwa



Breanna Rosas
Residential Officer
Burlington



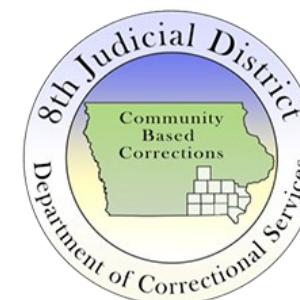
Haley Smothers
Residential Officer
Ottumwa



Thilea McGill
Secretary
Centerville



Greg Riley
PPO II
Ottumwa



Retirees



PPO II Jack Baker

Jack joined the District as an Residential Advisor on September 13, 1991 at the Ottumwa Residential Facility, shortly after it opened. On November 5, 1999, Jack was promoted to a PPO II, a position he held until his retirement from the District on September 28, 2017.

After you climb the mountain, you get to enjoy the view.

Anonymous



PPO II Mike Schakel

Mike started with District on November 4, 1987, as a PPO located in the Oskaloosa Office. Except for a short time in the Ottumwa Office, Mike remained at the Oskaloosa office until his retirement on September 29, 2017.



Secretary Connie Micetich

Connie began with the District on September 9, 1984, as secretary for the Centerville office. Later in her career she also provided secretarial support for the District's Iowa Domestic Abuse Program. Her well rounded knowledge served the District well until her retirement on December 28, 2017.



IN MEMORIUM

Our friend and colleague, Chris Baker, passed away unexpectedly on April 22, 2018. Chris was the Executive Officer on the District's Leadership Team at that time, and had previously held positions as a Program Monitor and Treatment Coordinator with our department. He was so intelligent, so helpful, and so creative, so --- Chris. He touched so many of us, in the way we needed at the time. We miss him dearly.

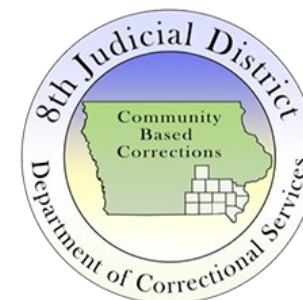


Pictured are staff members and friends who attended a luncheon in celebration of Chris.



Chris D. Baker

1956 - 2018



As of June 30, 2018

Staff Quick Facts

Number of Employees by Location

Burlington	39
Ottumwa	41
Central Region	14
Western Region	8
Eastern Region	<u>10</u>
Total	112

Number of Employees by Job Type

Administrative Staff	7
Supervisory Staff	9
Residential Officers	37
Probation and Parole Officers	29
Special Services	14
Secretarial Staff	10
Food Service	<u>6</u>
Total	112

Diversity of Workforce

Female	46%
People of Color	5%

Executive Staff

Daniel T. Fell,
District Director

Gary B. Peitz,
Assistant District Director

Vince Remmark,
Division Manager

Linda Norton,
Executive Officer

Kristina Jones,
Administrative Officer

Jenny Roberts,
Administrative Assistant

At the end of FY 2018,
there were 112 staff
members employed by
the District.



Board of Directors

Richard C. Reed
Chairperson
(Executive Committee)
Board of Supervisors
Fairfield, IA 52556

Jim Cary
Board of Supervisors
Burlington, IA 52601

Neal Smith
Board of Supervisors
Centerville, IA 52544

Ron Fedler
Board of Supervisors
Ft. Madison, IA 52627

Mark Doland
Board of Supervisors
Oskaloosa, IA 52577

Larry Wilson
(Executive Committee)
Board of Supervisors
Montezuma, IA 50171

Jerry Parker
Board of Supervisors
Ottumwa, IA 52501

Michael Berg
(Executive Committee)
Board of Supervisors
Sigourney, IA 52591

Gary See
Board of Supervisors
Mt. Pleasant, IA 52641

Ron Bride
Board of Supervisors
Bloomfield, IA 52537

Chris Ball
Board of Supervisors
Wapello, IA 52653

John Hughes
Board of Supervisors
Albia, IA 52531

Robert Waugh
Board of Supervisors
Keosauqua, IA 52565

Jack Seward, Jr.
Board of Supervisors
Washington, IA 52353

Judiciary Members:

Brad Turner, Sheriff
Louisa Co. Law Center
Wapello IA 52653

Myron Gookin, Judge
(Executive Committee)
Fairfield, IA 52556

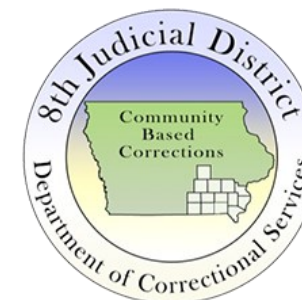
Citizen Members:

Pastor Richard Dutzer
(Executive Committee)
Burlington, IA 52601

Vacant
District 8A



Richard C. Reed,
Board Chairperson



The Department's Board of Directors meet on the second Wednesday in January, June, September, and December. In the interim between meetings, the Executive Board can meet to ensure business is handled promptly. This is a brief summary of key items and significant actions taken at each meeting.

September, 2017

- * FY 17 final budget approved.
- * FY 18 amended budget proposal approved.
- * FIS-17 (Credit Card policy) approved.
- * An updated Table of Organization was approved.
- * Residential Programming presentation by management and two clients.
- * Employee Appreciation Day briefing.

December, 2017

- * Victim Services presentation.
- * FY 18 budget update.
- * State Auditor's report reviewed.
- * Director's evaluation given to Board members.

January, 2018

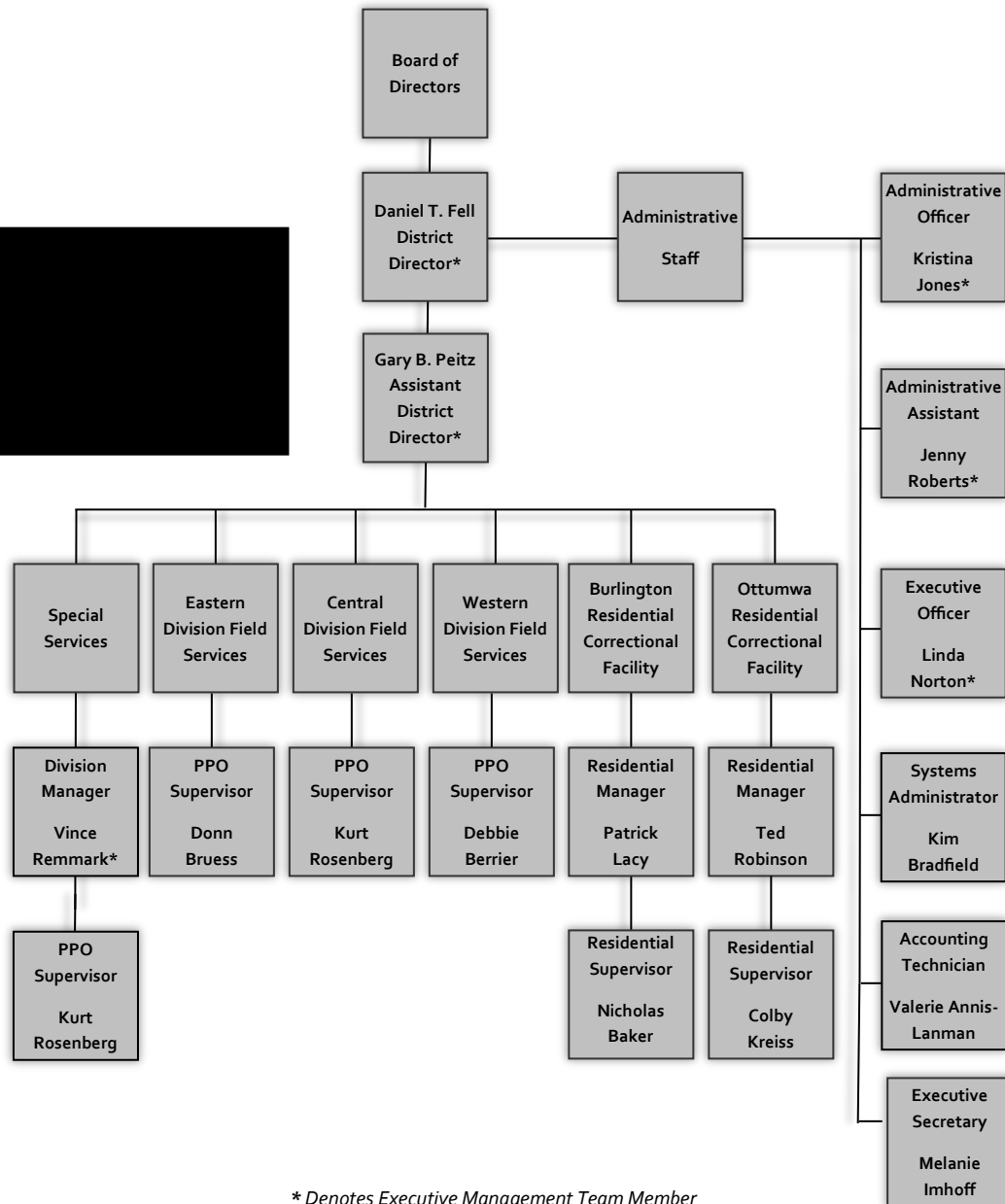
- * Election of Officers completed.
- * Appointments to the Board made by order from the Chief Judge.
- * District overview presentation.
- * FY 18 budget update.
- * PERS-41 (Employee Goodwill Fund policy) approved.
- * Director's evaluation completed.

June, 2018

- * Computer Voice Stress Analyzer presentation.
- * FY 18 budget update.
- * FY 19 budget preview/forecast.
- * Purchase of Service Agreement with IDOC approved.
- * Parole policy and procedure manual approved.
- * PERS-42 (Workplace Violence policy) approved.
- * Memorial observed for staff member Chris Baker, who recently passed unexpectedly.



Agency



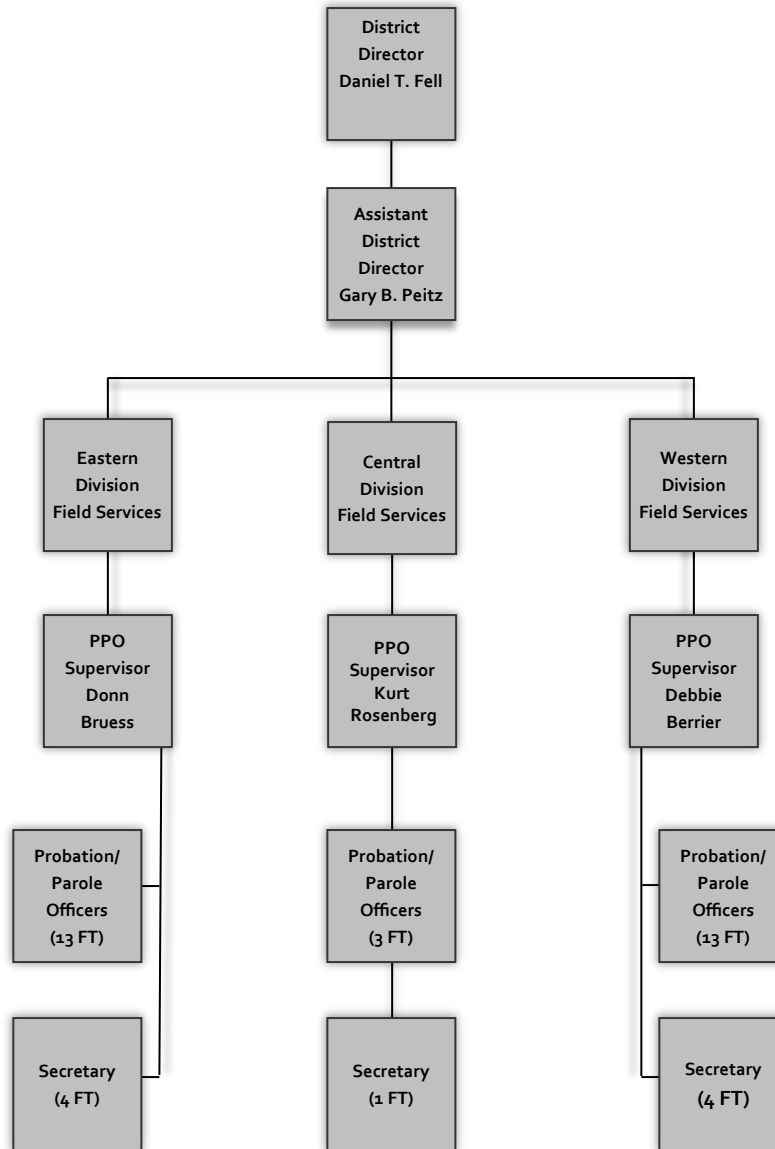
* Denotes Executive Management Team Member

"Success is not final;
failure is not fatal.
It is the courage to
continue that counts."

Winston Churchill



Field Services

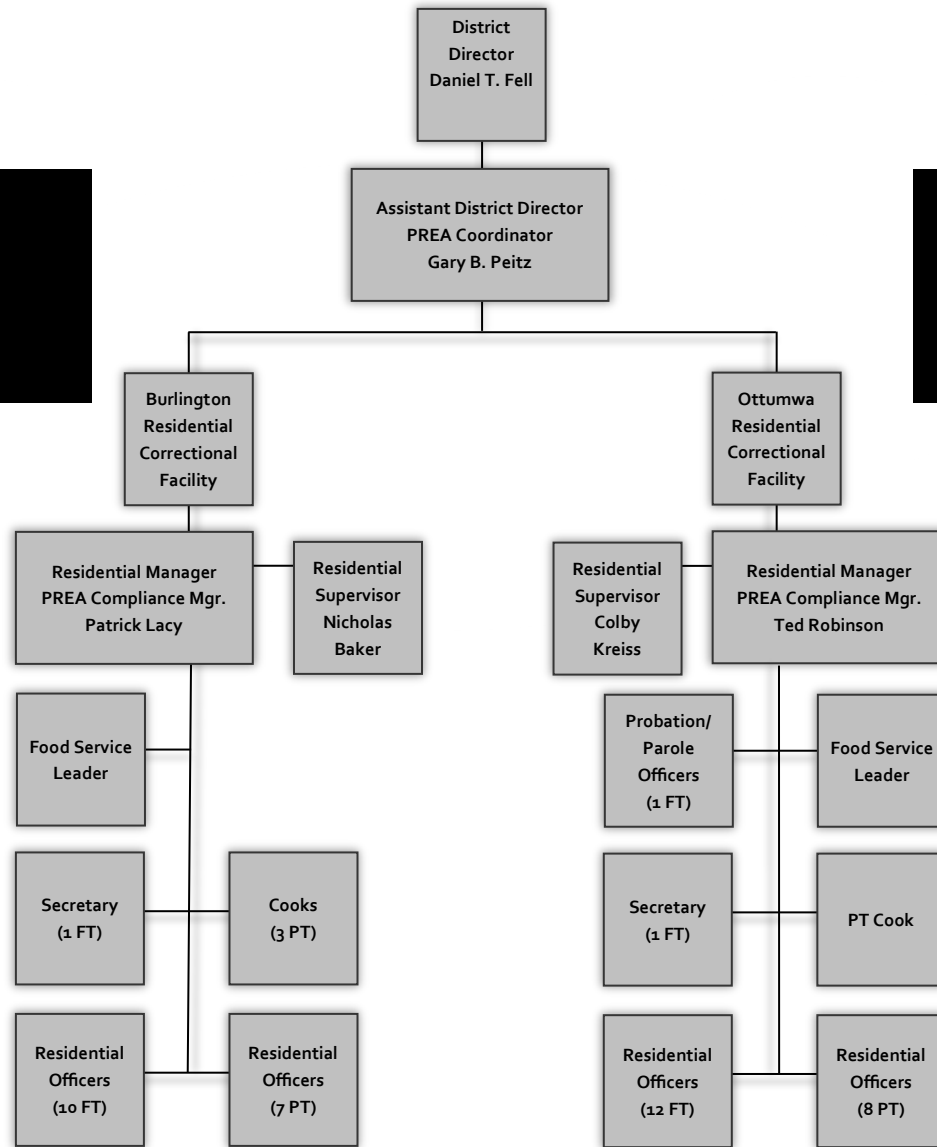


"The majority of the District's clients are on field supervision, so doing quality work here, equals significant results..."

Daniel T. Fell,
District Director



Residential Services

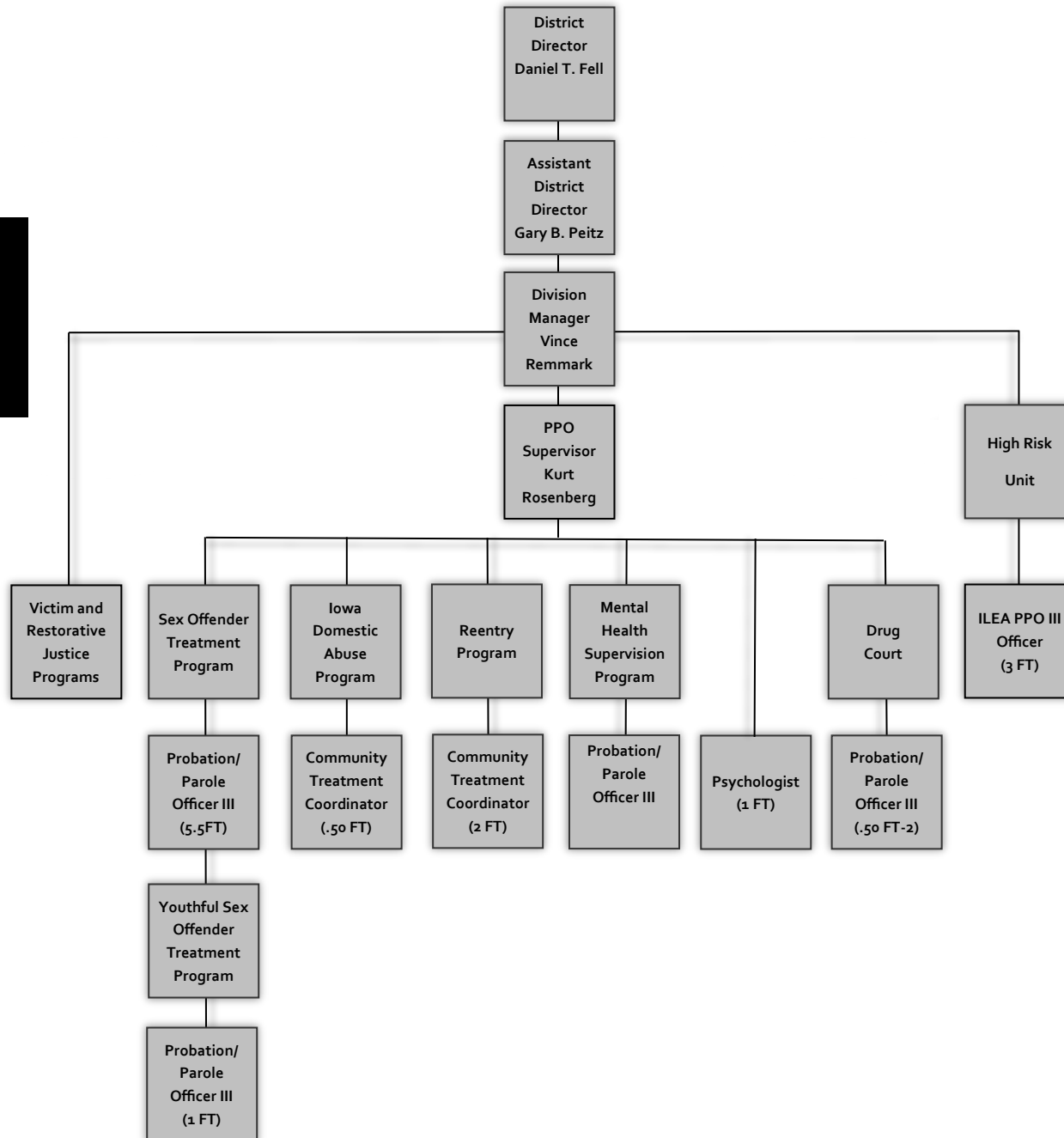


"Residential programming is based on risk, needs, and responsivity. Just like it should be."

Gary B. Peitz,
Assistant District Director



Special Services



I MAKE
A DIFFERENCE

Unofficial
Department
Motto



Eighth Judicial District
Agency #: 228-A08

Class #	1110	1140	1160	1210	1250	1260	1270	1310	1320	Total
Description	Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOTP	IDAP			
POS Funds	1,001,417	3,324,051	2,346,366	67,299	80,200					8,167,194
Federal Pass Through Funds	0	0	0							15,251
Federal Grants	0									1,144

Class #	Description	1110 Admin.	1140 PB/PA	1160 Residential	1210 Drug Court	1250 Restorative Justice	1260 SOTP	1270 IDAP	1310 HRU	1320 MWR	IT	Total
401	Personal Services	757,904	3,421,657	2,682,043								8,490,834
202	Personal Travel	6,950	3,803	4,010								14,763
203	Vehicle Operations	2,477	2,839	12,567								17,883
205	Out of State Travel	2,955	1,961	889								5,805
301	Office Supplies	4,322	10,107	4,746								19,175
302	Bldg Maintenance Supply	626	3,957	501								5,084
304	Bldg/FSCI Supplies	11,879		42,274								54,153
305	Housing/SUBS Supplies	3,970	120	2,580								6,670
308	Other Supplies			164,085								164,085
309	Food	5,855	21,058	8,449								35,362
311	Uniforms	32,992	100,943	44,800								178,735
312	Communications	4,204	7,176	1,954								13,334
401	Rentals	10	2,094	773								2,877
402	Utilities	7,604	308	31,492								39,404
403	Profess/Scientific/Contracts	688	157									845
405	Outside Services	173	7,350	3,447								11,170
406	Advertising	88,693	9,454	531								98,678
408	Outside Repairs/Services			10,066								10,066
409	Reimburse Other Agencies			508								508
414	ITS Reimbursements			10,066								10,066
501	Equipment	56,373										56,373
502	Office Equipment	4,220										4,220
503	Non-Inventoried Equipment											
510	Data Processing	1,064,392										1,064,392
602	Other Expenses											
999	Total Budget											



District Facts



As of June 30, 2018

Client Quick Facts

Field Services

Probation (includes compact)	1,717
Parole (includes compact)	347
Pretrial Release w/Supervision	315
Special Sentence	103
Other	<u>5</u>
Field Services Sub-Total:	2,487

Residential Facilities

Probation	54
OWI Continuum	1
Federal	3
Work Release	57
Special Sentence	12
Other	<u>4</u>
Residential Facilities Sub-Total:	131

District Total 2,618

Offenses- Field Services

Felony	1,676
Aggravated Misdemeanor	427
Serious Misdemeanor	120

Simple Misdemeanor	3
Special Sentence	103
Other	<u>158</u>
Field Services Sub-Total:	2,487

Offenses- Residential Facilities

Felony	100
Aggravated Misdemeanor	13
Special Sentence	14
Other	<u>4</u>

Residential Facilities Sub-Total: 131

District Total 2,618

Client Gender

Women	26%
Men	74%
Not Indicated	<1%

Client Race

Black	10%
White	89%
Other/Unknown	1%

The total number of field and residential clients increased from 2,471 to 2,487 in FY 2018.



Average Daily Costs

Residential Supervision

Residential Services \$65.72

Field Supervision

Pretrial Release \$3.35

Probation/Parole \$4.97

Specialty Supervision

Drug Court \$11.04

Low-Risk Probation \$ 0.38

Mental Health Supervision *

Minimum-Risk Probation \$ 0.74

Sex Offender Treatment \$17.30

Intervention Services

Iowa Domestic Abuse Program \$ 0.71

Other Services

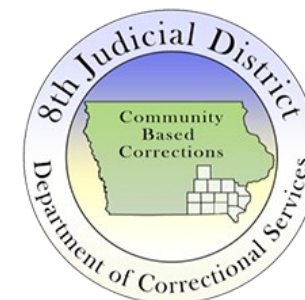
Pretrial Interviews
(Cost Per Interview) \$45.40

Presentence Investigations
(Cost Per PSI Report) \$550.14

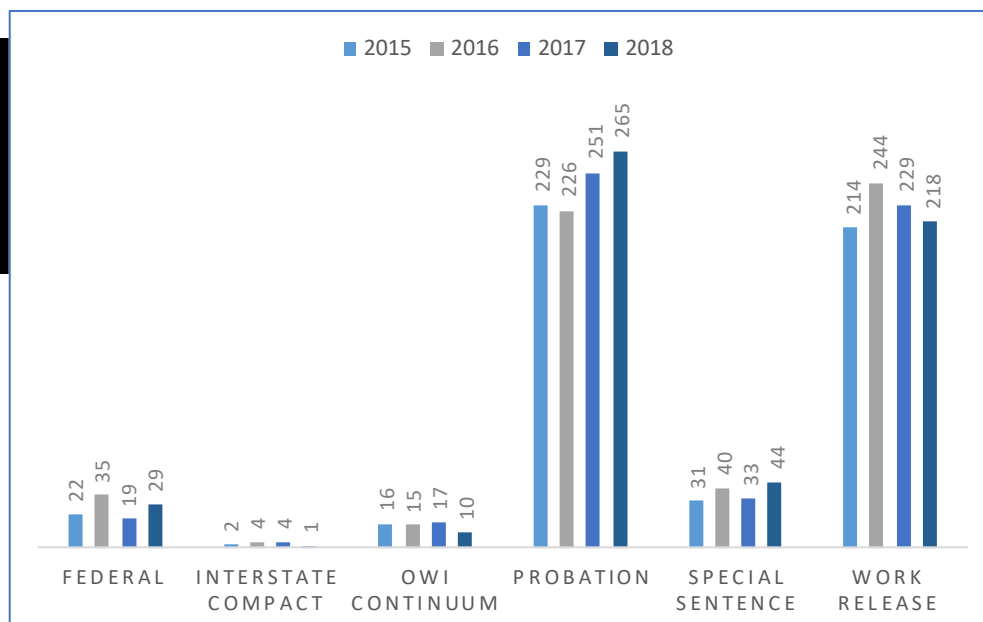
In FY 2018, the average daily cost to supervise a residential client was \$65.72 compared to \$68.97 in FY 2017.

* The average daily cost for the Mental Health Supervision Program is included as part of Probation and Parole Services listed under Field Supervision.

**See Appendix 7 for details



Residential Services



There was a 33 percent increase in the number of special sentence clients receiving residential services compared to 2017.

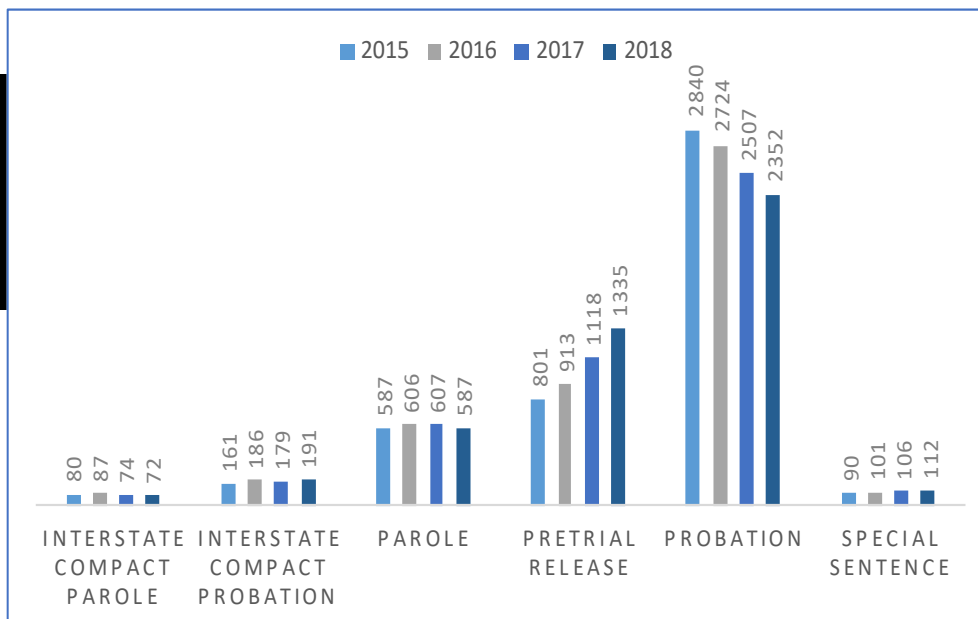
The

District's two residential

facilities, located in Ottumwa and Burlington, provide a variety of residential supervision services to clients. This year the number of federal clients assigned to residential supervision jumped from 19 to 29— up 53 percent. That upsurge is more significant for the guaranteed higher rates of rent collection than the increased number of clients. The number of probation and special sentence clients served this year also increased. For a more detailed breakdown of all residential services, see Appendix 1.



Field Services



Maintaining a steady trend, the total number of pretrial release clients increased by 217 in FY 2018.

Overall,

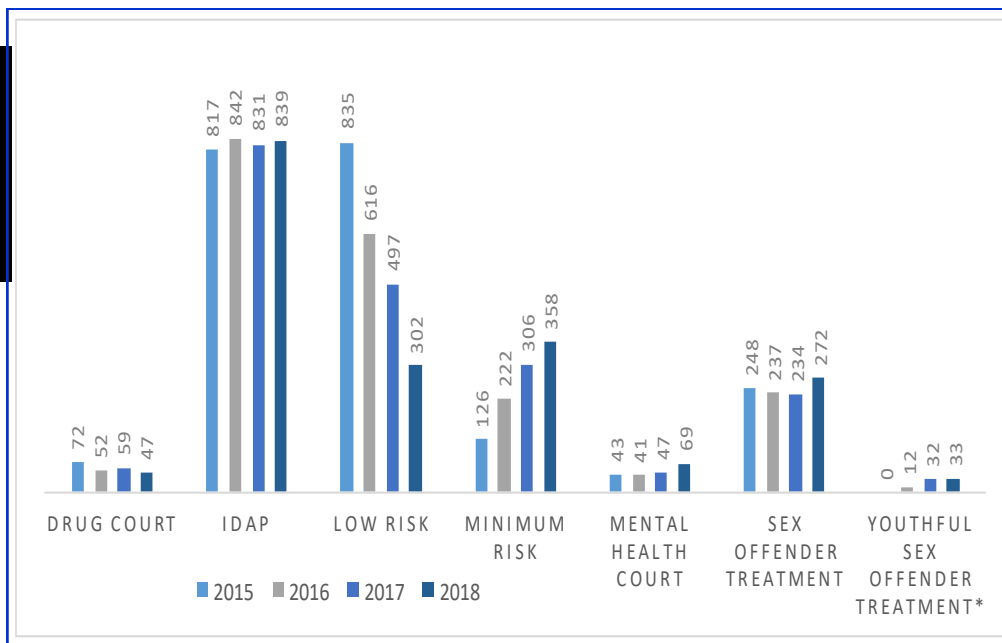
the number of

probationers receiving field supervision services in the District continued to drop with a 6 percent decrease in 2018 while the number of pretrial release clients served increased again this year continuing a three-year trend. The number of clients with special sentences remains stable while parole cases fell nearly 4 percent during the reporting period. For more information, see Appendix 2.



Supervision Programs

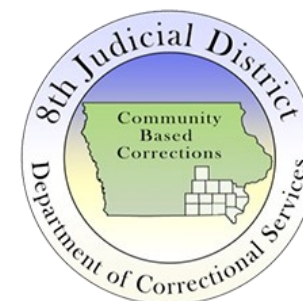
Specialty Supervision and Intervention Programs



The number of clients in the Mental Health Court Program grew by 47% in FY 2018.

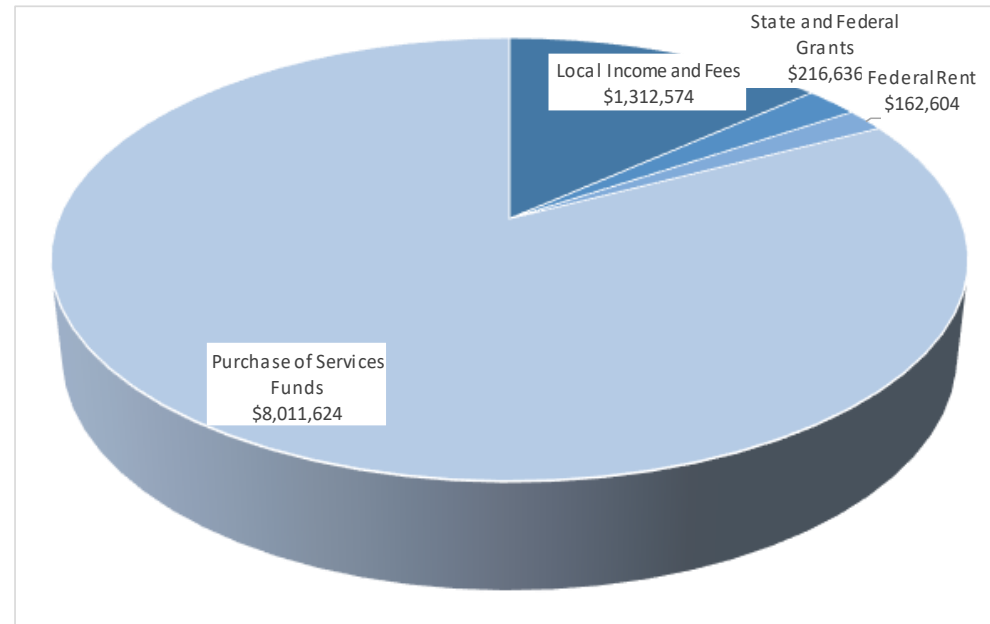
The Mental Health Court

Program served an additional 22 more clients than the previous year amounting to a 47 percent increase. In 2018, the number of clients served by the sex offender treatment program jumped from 234 to 272, which is a 16 percent increase. The Low-Risk Program continued its downward trend dropping to 302 clients served compared to 497 last year. For more information, see Appendix 3 and 4.



*The Youthful Sex Offender Treatment Program began in 2016.

Revenue Sources



In FY 2018, District revenue sources totaled just over \$10 million.

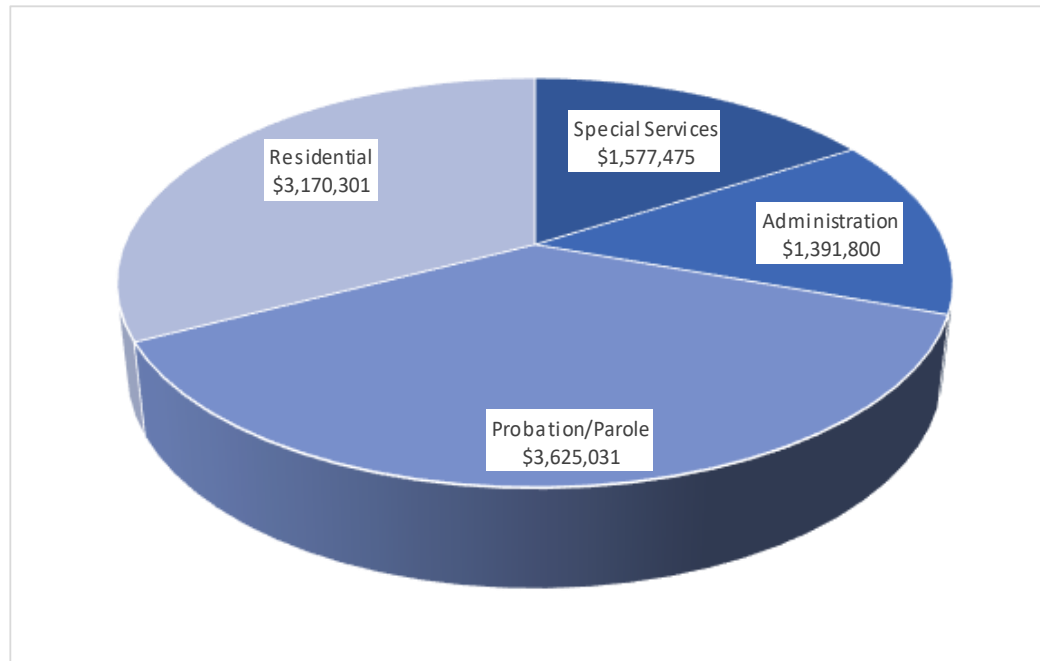
While

the largest portion

of the District's funding — 80 percent— is derived from a State of Iowa General Fund appropriation (POS Funds), the remaining funds, excluding carryover, are generated through federal rent, state and federal grants, and the collection of other monies such as local income, client fees and enrollment fees. Collecting local income and fees is critical to the District and those efforts produced a modest increase of less than 1 percent over last year. Federal Rent income increased 13 percent compared to last year's figure of \$143,742. Funding through state and federal grants decreased to \$216,636 compared to the previous year's total of \$258,768. For more details, see Appendix 5.



Expenditures



Personal Services
comprise 88 % of
the District's total
expenditures.

Overall,

expenditures decreased by

2 percent during the year to \$9,764,606. Personal Services, or the cost of personnel, continue to comprise the majority of those expenditures at a cost of \$8,613,183 which is a 2 percent increase over last year's total of \$8,792,506. For an itemized list of expenditures, see Appendix 6.



Appendices



Residential Supervision Status

Residential Supervision Status	Active at Start	New Admits	Closures	Active at End	Clients Served
Federal	7	22	17	3	29
Interstate Compact—Parole			1		
Interstate Compact—Probation		1			1
Jail (Designated Site)		1			1
OWI Continuum	3	7	9	1	10
Parole	5	17	13	4	22
Pretrial Release Supervision		2	1		2
Probation	68	197	114	54	265
Special Sentence	7	37	20	13	44
Work Release	48	170	119	57	218
Totals:	138	454	294	132	592

Field Supervision Status

Supervision Status	Active at Start	New Admits	Closures	Active at End	Clients Served
Interstate Compact Parole	44	28	30	37	72
Interstate Compact Probation	100	91	67	119	191
OWI Continuum		4		2	4
No Correctional Supervision Status	3	4	3	3	7
Parole	339	248	281	309	587
Pretrial Release With Supervision	284	1051	845	315	1335
Probation	1617	735	675	1596	2352
Special Sentence	87	25	23	103	112
Total:	2474	2186	1924	2484	4660

Specialty Supervision

Specialty	Active at Start	New Admits	Closures	Active at End	Clients Served
CCUSO Pre-Trial	0	2	2		2
Drug Court Supervision	29	18	25	22	47
Federal BOP	3	18	17	4	21
Federal Public Law	2	9	8	3	11
Global Positioning-Satellite	113	300	279	140	413
Home Confinement– Federal	2	13	12	3	15
Intensive Supervision		2	1	1	2
Intensive Supervision-Pretrial Release		2		2	2
Intensive Supervision-Sex Offenders	117	155	127	147	272
Low Risk Probation	257	45	160	142	302
Mental Health Court	20	49	49	20	69
Minimum Risk Program	211	147	138	224	358
OWI Pre-Placement		4	3	1	4
SCRAM Remote Breath		1	1		1
SCRAM <small>(Secure Continuous Remote Alcohol Monitor)</small>	5	6	13		11
Transitional Release Program (TRP)		26	23	3	26
Weekend Dorm Sanction		6	6		6
Youthful Sex Offender Treatment Program	20	13	15	18	33
Total Specialties:	779	816	879	730	1595

Intervention Programs

Intervention Program	Active at Start	New Admits	Closures	Active at End	Clients Served
Drug Court Program	27	14	11	28	41
Iowa Domestic Abuse Program	716	123	68	756	839
OVI Program	3	8	9	2	11
Pretrial Supervision If Bond Posted	3	203	169	37	206
Sex Offender Program	143	78	60	158	221
Sex Offender Registry Modification Evaluation– Not On Supervision		1		1	1
Sex Offender Registry Modification Evaluation– On Supervision		1		1	1
Youthful Sex Offender Treatment Program`	20	16	18	18	36
Totals:	912	444	335	1001	1356

FY 2018 Revenue Sources

Eighth Judicial District										
Agency #: 228-A08										
Class #	1110	1140	1160	1210	1250	1260	1270	1310	1320	FY 18
Description	Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOTP	IDAP	HRU	MHSP	Total
POS Funds	1,331,640.46	3,391,722.95	2,033,577.63	115,990.09	39,934.64	598,871.21	154,674.36	269,923.31	75,289.35	8,011,624.00
Federal Pass Through Funds				4,365.00						4,365.00
Federal Grants						212,271.31				212,271.31
Interest	13,928.79									13,928.79
Client Fees			909,640.40							909,640.40
Local Income			24,799.99	1,832.49		50,409.71	38,977.18			116,019.37
Enrollment Fees		233,307.74	39,678.26							272,986.00
Federal Rent			162,604.64							162,604.64
Carry-Over	46,231.20		301,584.51	2718.75		3,522.36		8,695.00		362,751.82
Total Revenue	1,391,800.45	3,625,030.69	3,471,885.43	124,906.33	39,934.64	865,074.59	193,651.54	278,618.31	75,289.35	10,066,191.33

FY 2018 Expenditures

		1110	1140	1160	1210	1250	1260	1270	1310	1320	FY17
Class	Description	Admin.	PB/PA	Residential	Drug Court	Rest. Justice	SOP	IDAP	HRU	MHSP	Total
101	Personal Services	1,166,414.80	3,405,201.52	2,635,360.87	105,023.53	39,934.64	753,656.56	189,788.19	249,405.46	68,398.23	8,613,183.80
202	Personal Travel	5,618.67	8,290.66	2,468.29	291.4		5,261.65	3,744.46	2174.65	110	27,959.78
203	Vehicle Operations	3,161.69	1226.83	11,022.54					17,792.32		33,203.38
205	Out of State Travel						3,991				3,991.07
301	Office Supplies	7,107.05	10,890.02	7,038.74			208.14	21.8	1442.49		26,708.24
302	Bldg. Maintenance Supply	709.95	2,439.96	138.46							3,288.37
304	PROF/SCI Supplies		7,593.40	8,993.52					701.15		17,288.07
306	Housing/SUBS Supplies			41,995.53							41,995.53
308	Other Supplies	407.52	770.52	2,988.69			1184.88		3,382.46	71.95	8,806.02
311	Food			152,010.64							152,010.64
312	Uniforms			856.34					1,824.27		2,680.61
401	Communications	7,642.99	23,038.91	9,740.96	2.29		754.32	17.41	1155.45	50.49	42,402.82
402	Rentals	40,837.80	108,741.46	51,226.25							200,805.51
403	Utilities		31,643.34	105,282.18							136,925.52
405	Profess/Scientific/Contracts	16784.98	3,485.00	6,779.50	19,589.11		91,224.09		235	6,621.00	144,718.68
406	Outside Services	3,628.81	8,981.92	12,497.40			275.97		12		25,396.10
408	Advertising	273.66	734.66	1,629.05							2,637.37
409	Outside Repairs/Services	151.15	279.36	53,051.31							53,481.82
414	Reimburse Other Agencies	92,032.18	2,199.24	2,153.40			614.99	79.68	175.13	37.68	97,292.30
416	ITS Reimbursements	8,203.92									8,203.92
501	Equipment										0.00
502	Office Equipment	2,197.14	656.22	95					126.36		3,074.72
503	Non-Inventory Equipment	198		280.21					34.99		513.20
510	Data Processing	23,143.96	2,447.88	4,197.76			7887.92		156.58		37,834.10
602	Other Expenses	13,286.18	6,409.79	60,494.28			15				80,205.25
999	Total Budget	1,391,800.45	3,625,030.69	3,170,300.92	124,906.33	39,934.64	865,074.59	193,651.54	278,618.31	75,289.35	9,764,606.82

Average Daily Costs

Field Supervision	
Pretrial Release with Supervision	
Average Number of Clients Served	402
Average Cost Per Day Per Client	\$3.35
Probation/Parole Supervision	
Average Number of Clients Served	1,686
Average Cost Per Day Per Client	\$4.97
Specialty Supervision	
Probation/Parole Intensive Services	
Average Number of Clients Served	0
Average Cost Per Day Per Client	\$0.00
Low Risk Probation	
Average Number of Clients Served	188
Average Cost Per Day Per Client	\$0.38
Minimum Risk Probation	
Average Number of Clients Served	254
Average Cost Per Day Per Client	\$0.74
Sex Offender Treatment Program	
Average Number of Clients Served	137
Average Cost Per Day Per Client	\$17.30
Drug Court	
Average Number of Clients Served	31
Average Cost Per Day Per Client	\$11.04

Intervention Services	
Iowa Domestic Abuse Program	
Average Number of Clients Served	750
Average Cost Per Day Per Client	\$0.71
Residential Services	
Residential	
Average Daily Population	132.17
Average Cost Per Day Per Client	\$65.72
Other Services	
Pretrial Interviews	
Number of Interviews	193
Cost Per Interview	\$45.40
Presentence Investigations	
Number of Investigations	942
Cost Per PSI	\$550.14