

ANNUAL PROGRAM REPORT

FISCAL YEAR 2019
(JULY 1, 2018 – JUNE 30, 2019)

APPROVED BY:
AMANDA MILLIGAN, DIRECTOR

905.4 Duties of the board.

The district board shall . . . "File with the board of supervisors of each county in the district and with the Iowa Department of Corrections, within ninety days after the close of each fiscal year, a report covering the district board's proceedings and a statement of receipts and expenditures during the preceding fiscal year."

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Vision

Iowa Community Corrections is a place where

- Every offender makes it and our communities are safe
- We invest in partnerships so that all members of the community have hope of succeeding
- Individual growth is encouraged and expected, and achievement is recognized
- Shared decision-making and team participation demonstrate our mutual respect
- Offenders are held accountable
- Diversity is our strength
- Innovation is valued
- We measure our results and do what we know works

Beliefs

People can change

There is a potential for individual growth, and everyone has the right to personal success.

In Integrity

Honesty and objectivity in our decision-making and our dealings with others are essential.

In Accountability

All of us (staff, offenders and the community) must be accountable for our actions.

In Innovation

Through creativity and hard work we can make our services more effective and provide them efficiently.

In Teamwork, Respect & Equality

By respecting and accepting each other as unique and equal individuals, we can work together to achieve our shared goals and make our Vision a reality.

Mission

Public Safety through Risk Reduction

DISTRICT CODE OF ETHICS

**As an employee of the 2nd Judicial District,
I recognize that my employment is a symbol of public faith.**

- **I will strive to protect the public and safeguard them from victimization by exercising professional judgment and performing my duties to the best of my ability.**
- **I will not engage in or condone any form of harassment or discrimination.**
- **I will uphold the law with dignity, displaying an awareness of my responsibility to offenders while recognizing the right of the public to be safeguarded from criminal activity.**
- **I will seek to preserve the dignity, rights and worth of all individuals by practicing courtesy, respect and responsiveness.**
- **I will create positive relationships in my office, my community, my district and beyond.**
- **I will maintain confidentiality and appropriate boundaries with staff and the population I serve.**
- **I will be worthy of the trust of other department employees, community stakeholders and the Citizens of Iowa.**

**As a public employee, I will hold true to the Code of Ethics of the
2nd Judicial District Department of Correctional Services**

SECOND DISTRICT OVERVIEW / HISTORY

1977-1980

Senate File 112 instituted Judicial District Departments of Correctional Services through Iowa. A Board of Directors was implemented as governing authority and the first Residential Facilities were opened in Fort Dodge, Ames and Marshalltown. Accreditation was completed in 1980 and offices were established in 3 communities.

1981-1990

During this decade client education programs OWI and sex offender treatment were offered. Curt Forbes Residential Center was built. A programmer/analyst was hired to incorporate data. Risk and needs assessment/case classification was adopted. Corrections took over work release and parole per legislation. The first collective bargaining agreement was negotiated and Administrative accreditation was achieved.

1991-2000

During the 1990's money was received from Legislature to begin relocate of Marshalltown Residential Center. The Mason City Residential Center was built and the legislature recommended new construction for the Fort Dodge Residential Center. Low risk offenders were reviewed for early discharge or lower supervision standards. Several other treatment programs began to be offered pertaining to Batterer's Education, Substance Abuse, Cognitive Programming Anger Management and Day Program Center. Second District also led the way to LSI-R risk assessment and participated in decision making for the Iowa Correctional Offender Network (ICON). A psychologist and polygraph examiner were hired for the sex offender program.

2001-2005

Tough budget times necessitated review of high caseloads, staff layoffs and unfilled positions resulting in negatively impacted services and treatment groups. Prison overcrowding became a major issue but was difficult to navigate with dwindling resources in Community Based Corrections. Second District entered into an income offset agreement to collect owed money from offenders through their income tax refunds. Drug Courts were established in Cerro Gordo County. Accreditation was completed on Administration, Personnel, Fiscal, Programming and ICON with very favorable feedback in all areas.

2006-2010

District Director and Assistant Director work with the National Institute of Corrections to develop a Comprehensive Parole Strategy. Prison Rape elimination Act is implemented. Law requires all felons to have DNA samples on record and sex offender risk assessments begin to be implemented. The Fort Dodge Community Corrections Center is built. Prison Re-Entry Initiative becomes a large focus with coordination of transition from prison to community corrections setting. Grant funded family programming begins to be instituted. Budget cuts have resulted in challenging years along with the closure of the Sac City office in 2010.

2011-2016

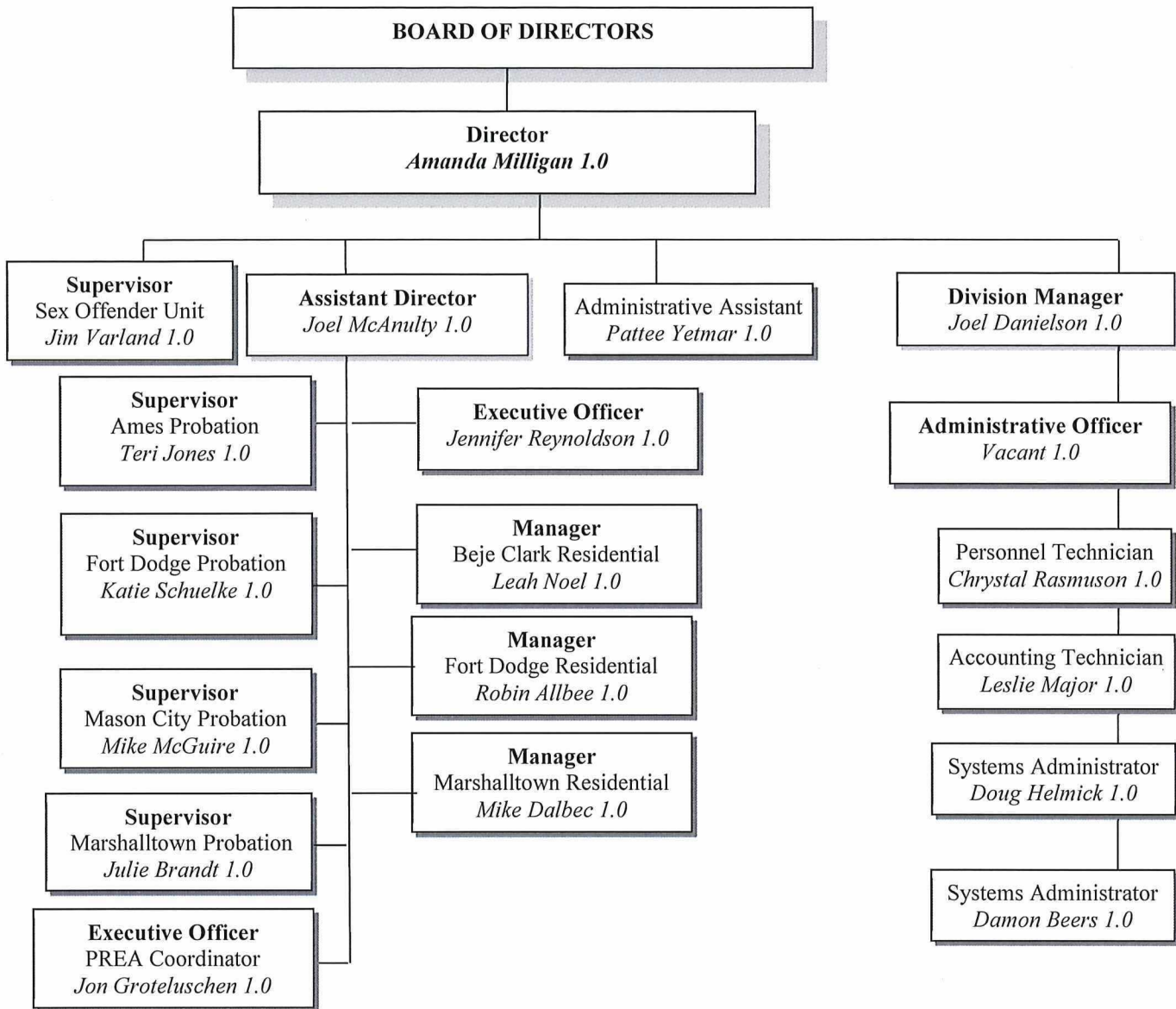
Organizational culture change and completing the strategic planning process have been crucial in implementing positive change. As a Department all were committed to adopting a more participative management approach. Committee work, with wide representation of all work units and staff, continues to be a district wide focus. Reorganization of some county distribution, office

coverage and supervisors has occurred upon recommendation of committee work. Blending of residential and field supervision has occurred where Probation/Parole officers supervise both field and residential offenders. Statewide changes have been made to implement new risk assessment tools the Iowa Risk Revised and the DRAOR.

2017-present

Federal budget cuts led to the Bureau of Prisons suspending the Department's contracts for residential services in Ames, Fort Dodge, and Mason City which was catastrophic to the Department's budget. As a direct result, residential services at the Curt Forbes Residential Center in Ames were discontinued in 2018. The Ames Area Office was closed and relocated to Curt Forbes. In an effort to maximize the remaining residential services, all women's residential services were relocated to the Beje Clark Residential Facility in Mason City. Fort Dodge Residential Facility and Marshalltown Residential Facility have increased their bed capacity and no longer provide residential services to women. In July of 2018 a catastrophic tornado hit the Marshalltown community, which caused extensive damage to our leased space. The Marshalltown Area Office was able to resume operations at the Masonic Temple Building once repairs were completed. The Department was awarded a federal grant through the Office of Justice Programs Innovations in Supervision Initiative: Building Capacity to Create Safer Communities. This three year project would provide funds for the department to utilize technology to increase the availability, dosage, duration, and intensity of treatment interventions to higher risk clients. A statewide five level system was implemented to increase consistency of supervision standards across the state. In May of 2019 a roof collapse at the Mohawk Square building that housed our Mason City Area Office forced a temporary relocation of the entire office to another workspace in downtown Mason City.

OFFICE LOCATIONS / TABLES OF ORGANIZATION



SECOND JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES
TABLE OF ORGANIZATION FY2019
Board Approved
As of 12/14/18

FTE's authorized: 134.25
FTE's budgeted: 129.65

Example: 1.0 = Full-Time Equivalency



Ames Probation/Parole Office and Administration

**111 Sherman Avenue
Ames, Iowa 50010
(515) 232-1810**

Ames Probation/Parole Office

Supervisor

Teri Jones 1.0

Probation/Parole Officer 3

*Jim Cameron 1.0
Mike Di Blasi 1.0
Steve Naeve 1.0*

Probation/Parole Officer 2

*Kevin McArthur 1.0
Kristen Ruppel 1.0
Lisa Balcom .75
Kari White 1.0
Bobbie Nelson .75*

Secretary

*Sandy Emery 1.0
Marlys Wells 1.0*

Probation/Parole Officer 1

*Sarah Morrow .75
Matt Kennis .75*

Building Maintenance

Mark Wolfe .20

Sex Offender Services

Supervisor

Jim Varland 1.0

Probation/Parole Officer 3

*Mark Coleman 1.0, Ames
Michael Klobnak 1.0, Ames
Judy Wilson 1.0, Fort Dodge
Ellen Baker 1.0, Marshalltown
Troy Jones 1.0, Marshalltown
John Scholl 1.0, Mason City
Dave Hawver 1.0, Mason City*

Psychologist

Ashley Lappe 1.0

Polygrapher

*Marc Borgman 1.0, Fort Dodge/Mason City
Amy Neisen 1.0, Ames/Marshalltown*

Community Treatment Coordinator

*Shane Bailey 1.0
Vacant 1.0
Vacant 1.0 (Tech Grant)
Vacant 1.0 (Tech Grant)*



Fort Dodge Probation/Parole Office
Fort Dodge Residential Center
Fort Dodge Administration
311 1st Ave South
Fort Dodge, Iowa 50501
(515) 576-8121 (field office)
(515) 955-6393 (residential center)

Fort Dodge Probation/Parole Office
Supervisor
Katie Schuelke 1.0

Probation/Parole Officer 3

Rebecca Barrett 1.0
Kristen Halbur 1.0 (Drug Court)
Dan Nyren 1.0

Probation Parole Officer 2

Tenette Carlson 1.0 *James Crouch 1.0*
Julie Cripe .75 *Cathy Davis 1.0*
Maurice Meier 1.0 *Phil Hotchkiss 1.0*
Terri Valline 1.0

Probation Parole Officer 1

Alfredo Rodriguez .75
Nick Nolting .75

Secretary

Brenda Deal 1.0
Christine Lennon 1.0

Fort Dodge Residential Center
Manager
Robin Allbee 1.0

Residential Officer

Brian Busick 1.0
Don Sorensen 1.0
Dianna Ristau 1.0
Chelsie Potts .75
Richard Meyer 1.0
Ken Miller 1.0
Robert Neuendorf 1.0
Vacant .75
Aaron Campbell .75
Nicole Spencer .75
Vacant .75

Food Service Leader

Peggy Allbee 1.0

Cook

Debra Ebelsheiser .60

Building Maintenance Coordinator

Clark Jochimsen .50



Marshalltown Probation/Parole Office

**RM 412, Masonic Temple Building
Marshalltown, Iowa 50158
(641) 752-6322**

Marshalltown Probation/Parole Office

Supervisor

Julie Brandt 1.0

Probation/Parole Officer 3

*Rick Day 1.0
Don Wolter 1.0*

Probation/Parole Officer 2

*Dave Currant 1.0
Tabitha Berends-Havens 1.0
Emily Eich 1.0
Dee Norton 1.0
Judy Imgrund 1.0*

Community Treatment Coordinator

*Michele Gordon 1.0 – Mason City
Diana Kellar 1.0 – Mason City
Renee Ranson 1.0 – Ames and Marshalltown
VACANT 1.0*

Secretary

*Sabre Riffle 1.0
Jami Knutson 1.0*

Probation/Parole Officer 1

*Christine Deam .75
Gretchen Jenkins .75*



Marshalltown Residential Center

**1401 South 17th Ave
Marshalltown, Iowa 50158
(641) 753-5571**

Marshalltown Residential Center

Manager

Mike Dalbec 1.0

Food Service Leader

Judy Eirikson 1.0

Cook

Laura Davis .40

Probation Parole Officer 2

Tom Larson 1.0

Building Maintenance Coordinator

Brad Wall .05

Residential Officer

*Doug Ashby 1.0
Randy Sample 1.0
Andrea Detrich .75
Joshua Pannhoff .75
Rick Gonzales 1.0
John Ratcliff 1.0
Dan Lindgren 1.0
Dave Pille 1.0
Dawn Pieper 1.0
James Swope 1.0
Vacant .75*



Mason City Probation/Parole Office

10 N Washington Ave
Suite 110
Mason City, IA 50401
(641) 424-0131

Mason City Probation/Parole Office

Supervisor

Mike McGuire 1.0

Probation/Parole Officer 3

Gretchen Hollander 1.0 (Drug Court)
Jan Lewerke 1.0
Brian Willrett 1.0
Murphy Washington 1.0

Secretary

Diane Borchardt 1.0
Deb Jilek 1.0

Probation/Parole Officer 1

Vacant .75
Vacant .75

Probation/Parole Officer 2

Kayce Usher-Scott 1.0
Thomas Gayther 1.0
Darleen Hackman 1.0
Dana Hrubetz 1.0
Kevin Kozisek 1.0
Jane Nelson 1.0
Leah O'Neill 1.0
Tom O'Neill 1.0
Megan Deitrick 1.0
Leslie Coe 1.0
Cam Turner .75



Beje Clark Residential Center

818 15th St SW
Mason City, Iowa 50402
(641) 424-3817

Beje Clark Residential Center

Supervisor

Leah Noel 1.0

Food Service Leader

Becky Erdman 1.0

Cook

Ginger Clausen .20
Vacant .20

Building Maintenance Coordinator

John Erdman .25

Probation/Parole Officer 2

Amanda Davis 1.0

Probation/Parole Officer 3

Vacant 1.0

Residential Officer

Rena Dunphy 1.0
Stella Frank 1.0
Miranda Wentworth 1.0
Zachery Lamb .75
Ben Wicks 1.0
Bridget Harms 1.0
Adam Heinrichs 1.0
Scott Lovik 1.0
Alexandreia Smart 1.0
Shane Hill .75
Nolan Cooper .75

BOARD OF DIRECTORS - 2019

Member and Address	Phone Number	Member and Address	Phone Number
Ken Abrams Worth County Supervisor 1000 Central Avenue Northwood 50459	641-324-3630	Teresa Larson-White Advisory Delegate Fort Dodge 50501	515-573-2193
Brent Aden Pocahontas County Supervisor 99 Court Square, Suite 7 Pocahontas 50574	712-335-3361	Renee' McClellan Hardin County Supervisor 1215 Edgington Ave Ste 1 Eldora 50627	641-939-8222
Neil Bock Carroll County Supervisor 114 E 6 th St Carroll 51401	712-792-9802	Gary McVicker Franklin County Supervisor PO Box 26 Hampton 50441	641-456-5622
Mick Burkett Greene County Supervisor 114 N Chestnut St Jefferson 50129	515-386-5680	Tina Meth-Farrington Judicial Delegate Rockwell City 50579	712-297-7829
Dan Campidilli Hamilton County Supervisor 2300 Superior St, Ste 3 Webster City 50595	515-832-8567	Linda Murken Story County Supervisor 900 6 th St Nevada 50201	515-382-7202
Michelle De La Riva Advisory Delegate 1619 S High Ave Ames 50010	515-576-7261	Tim Neil Bremer County Supervisor 415 E Bremer Ave Waverly 50677	319-352-0130
Steve Duffy Boone County Supervisor 201 State St Boone 50036	515-433-0500	Bill Patten Marshall County Supervisor 1 E Main St Marshalltown 50158	641-754-6330
Rusty Eddy Butler County Supervisor PO Box 325 Allison 50602	319-267-2670	Rick Rasmussen Wright County Supervisor PO Box 147 Clarion 50525	515-532-2771
Mark Feustel Advisory Delegate Mason City 50401	None	Bob Thode Webster County Supervisor 701 Central Ave Fort Dodge 50501	515-573-7175
Paul Fitzgerald Judicial Delegate Nevada 50201	515-382-6566	Jerry Tlach Hancock County Supervisor 855 State St, PO Box 70 Garner 50438	641-923-3421
Janelle Groteluschen Judicial Delegate Fort Dodge 50501	None	Mike Tupper Advisory Delegate Marshalltown 50158	641-754-5771
Thetia Hall-Polking Judicial Delegate Carroll 51401	712-792-5666	Erik Underberg Humboldt County Supervisor PO Box 100 Dakota City 50529	515-332-1571
Scott Jacobs Calhoun County Supervisor 416 4 th St Ste 1 Rockwell City 50579	712-297-7741	Stan Walk Mitchell County Supervisor 212 South 5 th St Osage 50461	641-832-3942
Bill Jensvold Winnebago County Supervisor 126 S Clark St Forest City 50436	641-585-3412	Chris Watts Cerro Gordo County Supervisor 220 N Washington Ave Mason City 50401	641-421-3021
Doug Kamm Floyd County Supervisor 101 S Main St, Ste 303 Charles City 50616	641-257-6129	Brent Wilhelm Sac County Supervisor 100 NW State St Sac City 50583	712-662-7401

COMMITTEES OF THE BOARD OF DIRECTORS

Nominating Committee for 2018

Neil Bock	Chairperson
Scott Jacobs	
Ken Abrams	
JoAnn Peters	
Jerry Tlach	

Executive Committee – Calendar Year 2018

Neil Bock	Chairperson
JoAnn Peters	Vice Chairperson/County Supervisor Delegate
Mark Feustel	Advisory Committee Delegate
Janelle Groteluschen	Judicial Committee Delegate
Tim Neil	County Supervisor Delegate

Nominating Committee for 2019

Tim Neil	Chairperson
Neil Bock	
Scott Jacobs	
Ken Abrams	
Jerry Tlach	

Executive Committee – Calendar Year 2019

Tim Neil	Chairperson
Ken Abrams	Vice Chairperson/County Supervisor Delegate
Janelle Groteluschen	Judicial Committee Delegate
Mark Feustel	Advisory Committee Delegate
Neil Bock	County Supervisor Delegate

MEETINGS OF THE BOARD OF DIRECTORS

September 28, 2018	Hamilton County Courthouse, Webster City
December 14, 2018	Hamilton County Courthouse, Webster City
March 22, 2019	Hamilton County Courthouse, Webster City
June 21, 2019	Hamilton County Courthouse, Webster City

SUMMARY OF BOARD PROCEEDINGS

FISCAL 2019

(JULY 1, 2018 – JUNE 30, 2019)

The Board received information or took action on the following at the **September 28, 2018** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved policy edits of General Casework policies
- Director's Report: Accreditation and staff updates, Mason City Lease, Iowa Corrections Fall Conference, operations in Marshalltown post tornado
- Received Budget Update
- No Board Business
- Pending Litigations: AFSCME Council 61 vs. Director First District et. al.
- No Public Comment – reminder Executive Committee will meet following this meeting
- Next meeting date – Friday, December 14, 2018

The Board received information or took action on the following at the **December 14, 2018** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved new Personnel policy
- Director's Report: 2018 Annual Report, Marshalltown office recovery, technology grant, table of organization, Marshalltown probation/parole office space
- Received Budget Update
- Approved Marshalltown Area Office Building Lease
- Approved FY2019 Table of Organization – midyear revision
- Update on process of 2019 Nominating Committee
- Pending Litigations: AFSCME Council 61 vs. Director First District et. al.
- No Public Comment – reminder the Executive Committee will meet following this meeting
- Next meeting date – Friday, March 22, 2019

The Board received information or took action on the following at the **March 22, 2019** meeting:

- Approved proposed agenda
- Director's Report: Board Orientation, 2019 updates on accreditation, collective bargaining agreement and technology grant. Operations information presentation on how community based corrections promotes community safety and presentation on history of Mason City Probation Parole office location
- Received Budget Update
- Nominating Committee Report on Election of Officers
- Approval of Nominating Committee nominations
- Executive Committee Report on Director's Performance Evaluation
- Approved minutes of previous meeting
- Approved policy edits of Personnel and deletions of Offender Services policies
- Approved Mason City Office Lease agreement
- Pending Litigations: AFSCME Council 61 vs. Director First Judicial et. al.
- No Public Comment
- Closed Session
- Next meeting date – Friday, June 21, 2019

The Board received information or took action on the following at the **June 21, 2019** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved Offender Services policy deletions and edits
- Director's Report: Mason City office update, implementation of statewide level system, grant and accreditation updates, table of organization, FY2020 contracts and PREA updates

- Received Budget Update
- Executive Committee Report
- Approval of Budget
- Approval of Corporate Banking Resolution
- Approval of Table of Organization
- Approval of Purchase of Service Contract with Department of Corrections
- Approval of Iowa Attorney General's Office contract for legal services
- Approval of PREA MOU with ACCESS AND CIS
- Approval of OWI Service Contracts with Prairie Ridge, SATUCI and CFR
- Approval of Cerro Gordo County Drug Court contract with Prairie Ridge Addiction Treatment Services
- Approval of Webster County Drug Court contract with Community & Family Resources
- Approval of MOU with Community & Family Resources for office space in Fort Dodge
- Approval of Webster County and Cerro Gordo County Drug Court contract with the State Public Defender's Office
- Pending litigation: AFSCME Council 61 vs. Director First Judicial District et. al.
- No Public Comment
- Next meeting date – Friday, September 20, 2019

EXECUTIVE COMMITTEE PROCEEDINGS

Meetings and Actions

Sept 28, 2018	Purpose of meeting – Director's performance evaluation planning
December 14, 2018	Purpose of meeting – Director's performance evaluation
June 7, 2019	Purpose of meeting – Mason City Office Lease

ADVISORY COMMITTEES

Ames Area

Members

Michelle De La Riva, (Delegate to the Board of Directors) - Ames 50010

Vacant, (Alternate to the Board of Directors)

Karla Webb - Ames 50010

Staci Shugar - Ames 50010

Marshalltown Area

Members

Mike Tupper, (Delegate to the Board of Directors) - Marshalltown 50158

Jordan Gaffney, (Alternate to the Board of Directors) - Marshalltown 50158

Jill Eaton - Marshalltown 50158

Melissa Frundle – Marshalltown 50158

Mike Croker – Marshalltown 50158

Fort Dodge Area

Members

Teresa Larson-White, (Delegate to the Board of Directors) - Fort Dodge 50501

Barbara Huisman, (Alternate to the Board of Directors) – Fort Dodge 50501

Ryan Baldrige- Fort Dodge 50501

Tiffany Dorsey – Fort Dodge 50501

Roger Porter - Fort Dodge 50501

Sherry Washington - Fort Dodge 50501

Mason City Area

Members

Mark Feustel, (Delegate to the Board of Directors) - Mason City 50401

Deb Cahalan, (Alternate to the Board of Directors) - Mason City 50401

Jay Hansen - Mason City 50401

Kevin Pals - Mason City 50401

Betty McCarthy - Osage 50461

FINANCIAL STATEMENTS

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

Statement of Revenues, Expenditures and Changes in Fund Balances – General Fund Actual and Budget

Year Ended June 30, 2019

	REVISED ** BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Revenues by Source:			
State Purchase of Service (POS)	11,433,739	11,433,739	-
State Appropriation Transfer– Legislative Adjustment	114,000	114,000	-
Residential Client Fees	1,116,400	1,168,463	52,063
Enrollment Fees	409,500	437,636	28,136
Other Client/Group Fees	173,940	210,728	36,788
Interest Earned	6,500	26,651	20,151
Federal Direct ISI Grant	157,432	-	(157,432)
Federal Urinalysis Contract Reimbursement	73,190	61,441	(11,749)
Miscellaneous	120,000	75,276	(44,724)
Prior Year Carryover	328,860	-	
Total Revenues Available for Expenditures	\$ 13,933,561	\$ 13,527,934	(\$ 76,767)
Expenditures by Account Category:			
Personal Services	11,931,145	11,876,046	55,099
Travel & Subsistence	80,002	74,227	5,775
Supplies	348,300	362,004	(13,704)
Contractual Services	824,048	777,269	46,779
Equipment & Repairs	317,015	286,508	30,507
Federal Direct ISI Grant	157,432	-	157,432
Claims & Miscellaneous	-	-	-
Licenses, Permits & Refunds	-	-	-
State Aid	-	-	-
Plant Improvement	98,000	1,867	96,133
Total Expenditures	\$ 13,755,942	\$ 13,377,921	\$ 378,021
Revenues Over (Under) Expenditures		\$ 150,013	
Fund Balance Beginning of Year – Local		\$ 328,860	
Revenues Over (Under) Expenditures including Local Carry Forward Balance		150,013	
Less: Government Funds Transfer		-	
Fund Balance End of Year	\$ 177,619	\$ 478,873	

** Original FY 2019 Budget was revised in December 2018 following approval of the Federal Direct Innovations in Supervision Initiatives (ISI) Grant application, and included Actual Carry Forward following Closeout of Fiscal Year 2018.

Comparison of Revenues and Expenditures - General Fund
Most Recent Four Fiscal Years

	Year Ended 2019	Year Ended 2018	From FY18 to FY19		Year Ended 2017	Year Ended 2016
			Dollar Change	% Change		
Revenues by Source:						
State POS & Other Appropriations	\$ 11,547,739	\$ 11,330,642	\$ 217,097	1.92%	\$ 11,433,739	\$ 11,500,661
Intra-State Transfers	-	-	-		-	-
Residential Client Fees	1,168,463	1,149,908	18,555	1.61%	1,164,427	1,262,389
Enrollment Fees	437,636	460,265	(22,629)	-4.92%	413,929	379,701
Other Client/Group Fees	210,728	187,917	22,811	12.14%	170,420	194,020
Interest Earned	26,651	28,680	(2,029)	-7.07%	5,847	10,368
Federal BOP Inmate Reimbursement	-	89,757	(89,757)	-100.00%	633,765	756,578
Federal Urinalysis Contract						
Reimbursement	61,441	69,850	(8,409)	-12.04%	68,988	61,226
Federal Pass-Thru Grants	-	3,144	(3,144)	-100.00%	6,289	2,077
Miscellaneous	75,276	89,403	(14,127)	-15.80%	69,548	106,460
Total Revenues	\$ 13,527,934	\$ 13,409,566	\$ 118,368		\$ 13,966,952	\$ 14,273,480
Expenditures by Account Class:						
Personal Services	\$ 11,876,046	\$ 12,310,029	\$ (433,983)	-3.53%	\$ 12,692,341	\$ 12,128,535
Travel/Training	47,106	58,574	(11,468)	-19.58%	77,293	103,228
Vehicle Operation	21,807	18,641	3,166	16.98%	19,575	14,904
Out-of-State Travel/Training	5,314	5,217	97		-	6,428
Office Supplies	24,672	29,082	(4,410)	-15.16%	23,494	42,512
Building Maintenance Supplies	1,695	3,127	(1,432)	-45.79%	1,548	4,464
Professsional/Scientific Supplies	69,707	65,269	4,438	6.80%	41,904	81,598
Housekeeping/Subsistence Supplies	53,689	79,259	(25,570)	-32.26%	35,146	128,458
Other Supplies	2,295	4,668	(2,373)	-50.84%	2,861	2,426
Food	209,946	204,614	5,332	2.61%	227,173	260,278
Communications	84,433	102,531	(18,098)	-17.65%	102,559	99,538
Rentals	129,921	181,022	(51,101)	-28.23%	203,661	201,362
Utilities	136,853	142,568	(5,715)	-4.01%	141,951	142,204
Professional/Scientific Services	215,497	216,770	(1,273)	-0.59%	195,661	216,318
Outside Services	25,825	32,712	(6,887)	-21.05%	20,166	24,712
Intra-State Transfers	-	-	-		-	-
Advertising/Publicity	402	186	216	116.13%	1,590	4,185
Outside Repairs/Services	158,583	73,566	85,017	115.57%	95,658	72,148
Reimbursements to Other Agencies	69,695	34,501	35,194	102.01%	50,978	75,844
ITS Reimbursements	46,114	57,674	(11,560)	-20.04%	51,908	51,586
Residential Equipment over \$500	71,188	9,571	61,617	643.79%	10,139	72,005
Office Equipment over \$500	5,273	8,800	(3,527)		-	4,873
Equipment under \$500	21,604	9,014	12,590	139.67%	14,203	6,192
Data Processing, Inventory	2,121	31,679	(29,558)	-93.30%	13,539	55,226
Data Processing, Non-Inventory	27,740	85,000	(57,260)	-67.36%	36,029	35,505
Other Expenditures/Obligations	68,528	71,048	(2,520)	-3.55%	44,438	36,526
Capitals	1,867	39,184	(37,317)	-95.24%	8,658	82,566
Total Expenditures	\$ 13,377,921	\$ 13,874,306	\$ (496,385)		\$ 14,112,473	\$ 13,953,621
Revenues by Funding Source:						
State Funds	\$ 11,547,739	\$ 11,330,642			\$ 11,433,739	\$ 11,500,661
Local Funds	1,980,195	2,078,924			2,533,213	2,772,819
Total Revenues	\$ 13,527,934	\$ 13,409,566			\$ 13,966,952	\$ 14,273,480
Expenditures by Major Class Type:						
Personal Services	\$ 11,876,046	\$ 12,310,029			\$ 12,692,341	\$ 12,128,535
Operating Expenses	1,501,875	1,564,277			1,420,132	1,825,086
Intra-State Transfers	-	-			-	-
Total Expenditures	\$ 13,377,921	\$ 13,874,306			\$ 14,112,473	\$ 13,953,621

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
Expenditures by Account Class and Program – General Fund
Year Ended June 30, 2019

ACCOUNT CLASS	PROGRAM										TOTAL ACTUAL
	ADMIN.	PREA *	PSI **	FIELD SERVICES	RESIDENTIAL	DRUG COURTS	SPECIAL SERVICES	SEX OFFENDER	IDAP ***	INTENSIVE SUPERVISION	
Personal Services	\$400,103	\$49,495	\$478,999	\$3,785,416	\$3,474,012	\$298,572	\$484,691	\$1,387,980	\$232,922	\$1,283,856	\$11,876,046
Travel/Training	7,823	-	161	22,907	3,803	103	2,538	6,326	982	2,464	47,107
Vehicle Operation	116	-	40	13,879	7,477	20	40	111	20	101	21,807
Out of State Travel/Trng.	-	-	-	674	-	-	1,715	2,693	232	-	5,314
Office Supplies	4,703	-	79	13,696	5,263	58	99	260	260	255	24,672
Building Maintenance Supplies	-	-	-	1,695	-	-	-	-	-	-	1,695
Professional/Scientific Supplies	109	-	437	41,970	20,271	236	795	4,579	218	1,091	69,707
Housekeeping/ Subsistence Supplies	-	-	-	-	53,689	-	-	-	-	-	53,689
Other Supplies	142	-	-	51	1,282	504	66	195	15	40	2,295
Food	-	-	-	-	209,946	-	-	-	-	-	209,946
Communications	8,245	-	1,881	36,589	23,877	764	1,528	6,340	470	4,738	84,433
Rentals	3,855	-	-	119,807	6,055	195	10	-	-	-	129,921
Utilities	4,835	-	-	21,484	110,534	-	-	-	-	-	136,853
Professional/Scientific Services	3,223	-	1,633	23,649	24,531	157,389	1,652	1,635	297	1,486	215,497
Outside Services	120	-	-	7,543	17,687	-	-	476	-	-	25,825
Advertising/Publicity	87	-	-	140	175	-	-	-	-	-	402
Outside Repairs/Services	1,267	-	-	8,514	148,728	-	-	75	-	-	158,583
Reimbursements to Other Agencies	3,531	-	1,589	22,451	30,963	783	1,487	4,313	739	3,839	69,695
ITS Reimbursements	5,455	-	474	27,984	8,767	237	474	1,303	237	1,184	46,114
Residential Equipment Over \$500	-	-	-	35,256	35,932	-	-	-	-	-	71,188
Office Equipment Over \$500	575	-	-	2,421	-	-	-	1,775	502	-	5,273
Equipment Under \$500	2,189	-	-	8,105	9,522	170	-	1,040	-	579	21,604
Data Processing, Inventory	22	-	48	390	1,384	-	-	139	-	139	2,120
Data Processing, Non- Inventory	9,419	-	319	10,685	4,584	160	319	1,087	160	1,007	27,740
Other Expenditures	7,154	-	565	19,654	36,434	283	565	1,888	572	1,413	68,528
Capitals	-	-	-	-	1,867	-	-	-	-	-	1,867
TOTALS	\$ 462,973	\$ 49,495	\$ 486,225	\$ 4,224,960	\$ 4,236,783	\$ 459,474	\$ 495,979	\$ 1,422,215	\$ 237,626	\$ 1,302,192	\$ 13,377,921

* PREA (Prison Rape Elimination Act)

** PSI (Pre-Sentence Investigations)

*** IDAP (Iowa Domestic Abuse Program)

Actual Revenue By Source FY2019



SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

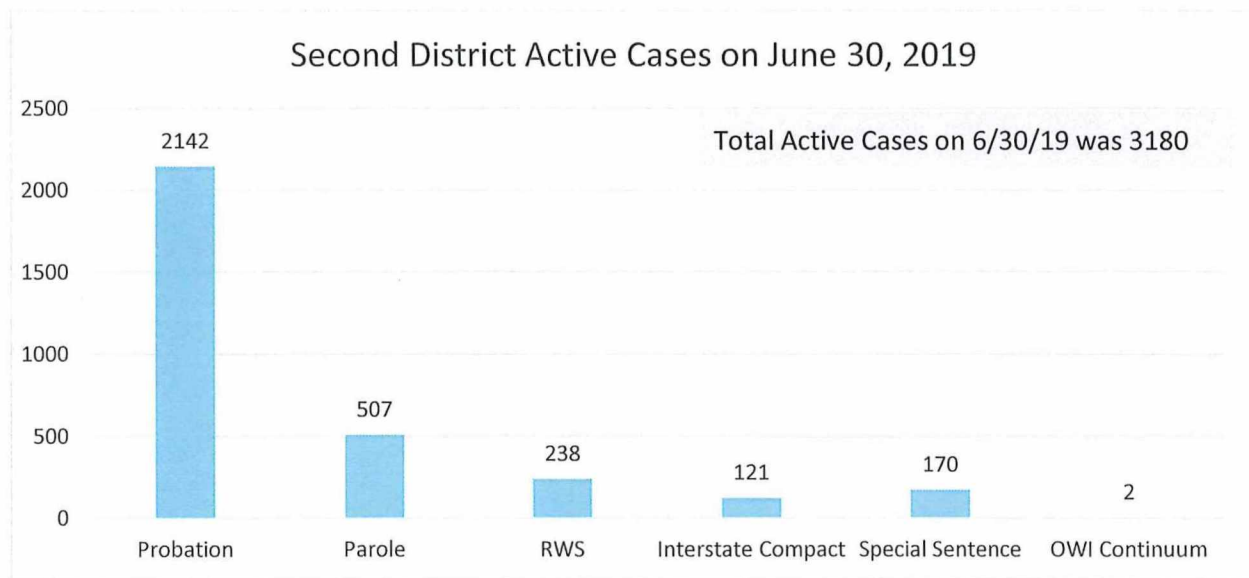
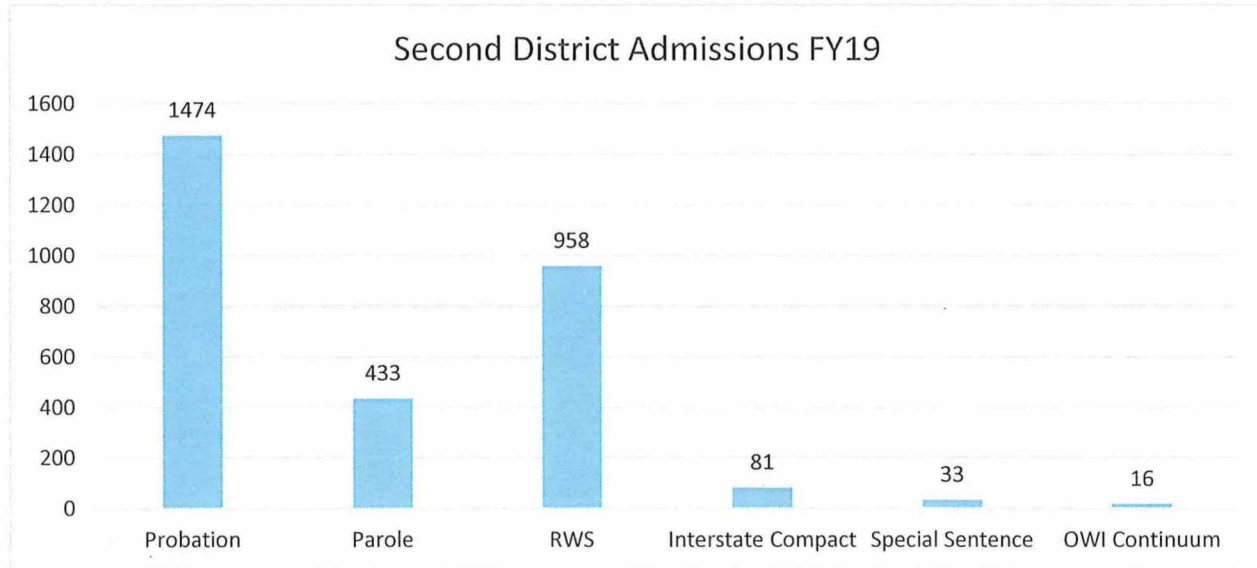
Year Ended June 30, 2019

AVERAGE DAILY COSTS

Standard Probation/Parole Supervision	\$7.02
Pre-Trial Release with Supervision	\$0.93
Intensive Sex Offender Supervision and Treatment	\$9.60
Domestic Abuse Program	\$0.81
Drug Court	\$39.34
Average Daily Cost per Residential Facility	\$65.32
Pre-Sentence Investigations	\$570.69

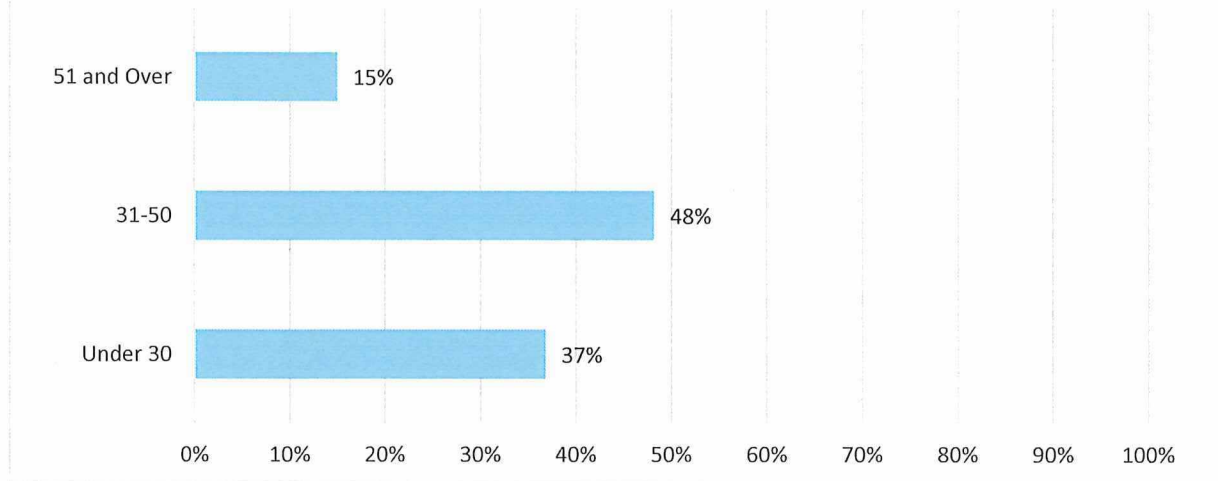
PROGRAM OPERATIONS

The statistical data contained in this report was compiled from the Iowa Correctional Offender Network (ICON).

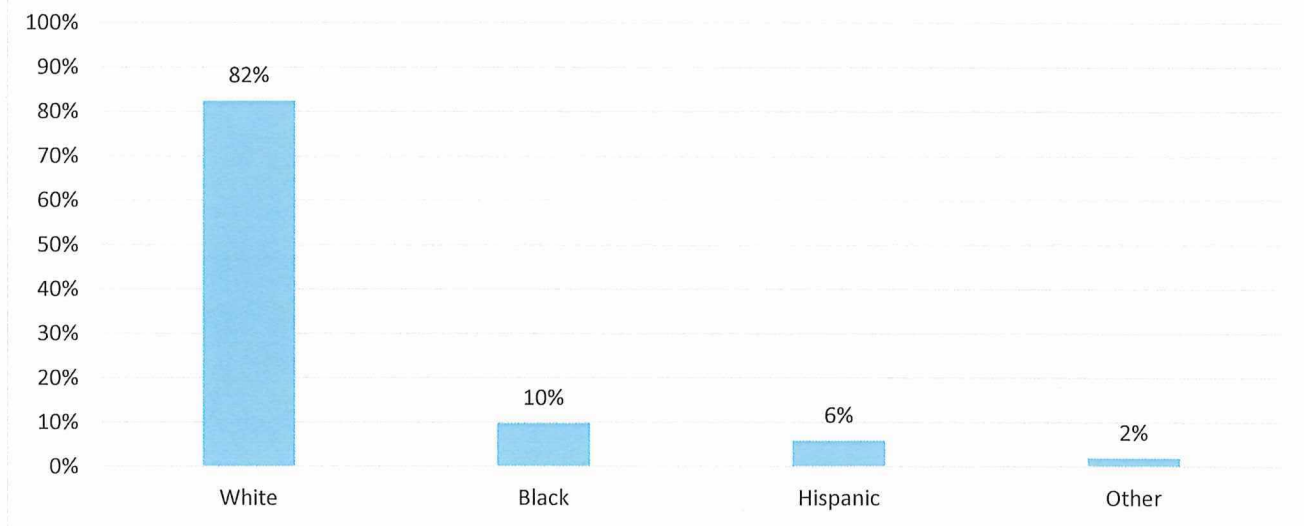


CLIENT DEMOGRAPHICS

Client Age Range - Active Clients On June30,2019

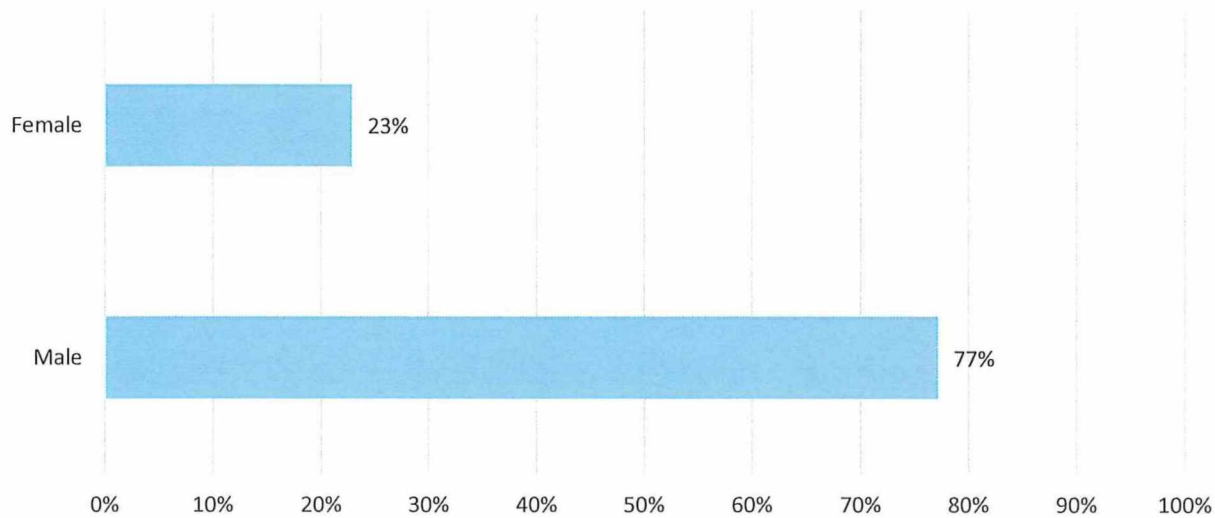


Client Race/Ethnicity - Active Clients on June30, 2019

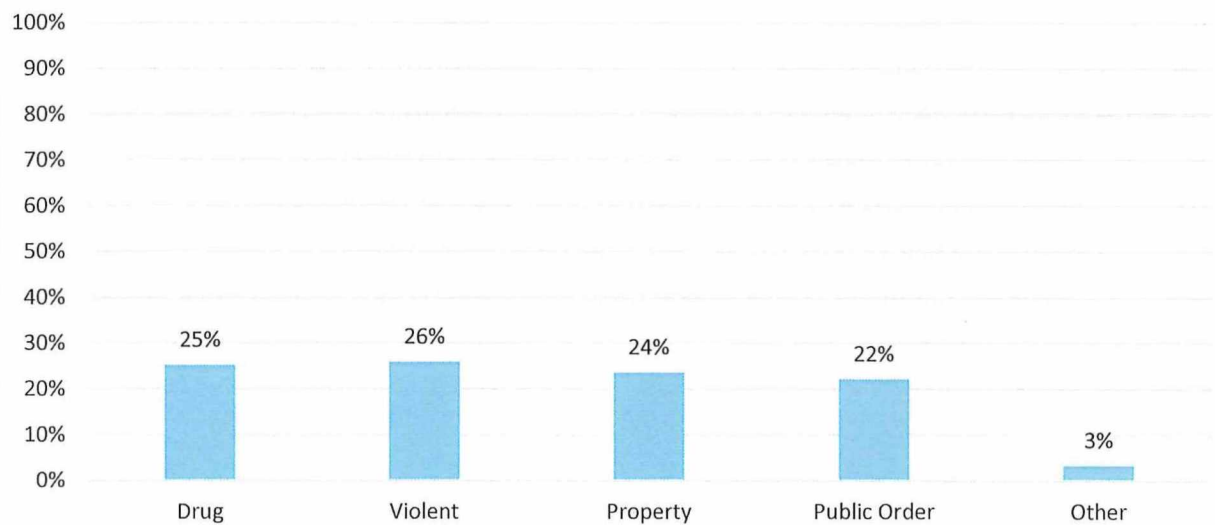


CLIENT DEMOGRAPHICS - CONTINUED

Client Gender - Active Clients On June 30, 2019

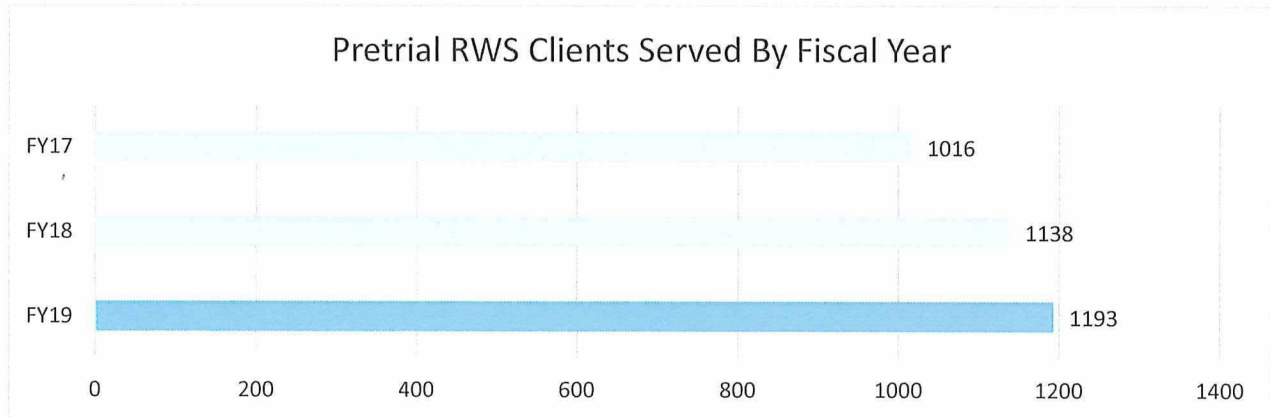


Offense Type - Clients Active on June 30, 2019



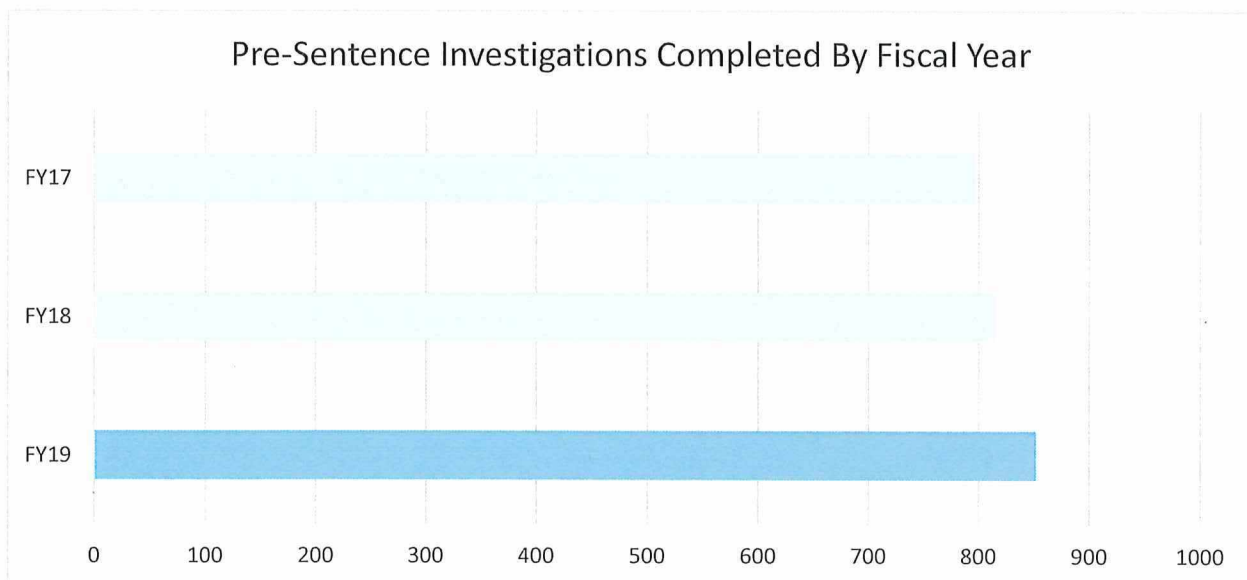
PRETRIAL RELEASE WITH SUPERVISION

Pretrial Release with Supervision refers to defendants who are released under the supervision of the Department while awaiting trial, rather than being released on their own recognizance or held in jail on bond. Defendants are supervised by Probation/Parole Officers, who monitor the defendant's whereabouts and activities within the community. Due to their pre-conviction status, treatment programming is offered to defendants on a voluntary basis, unless ordered by the Court.



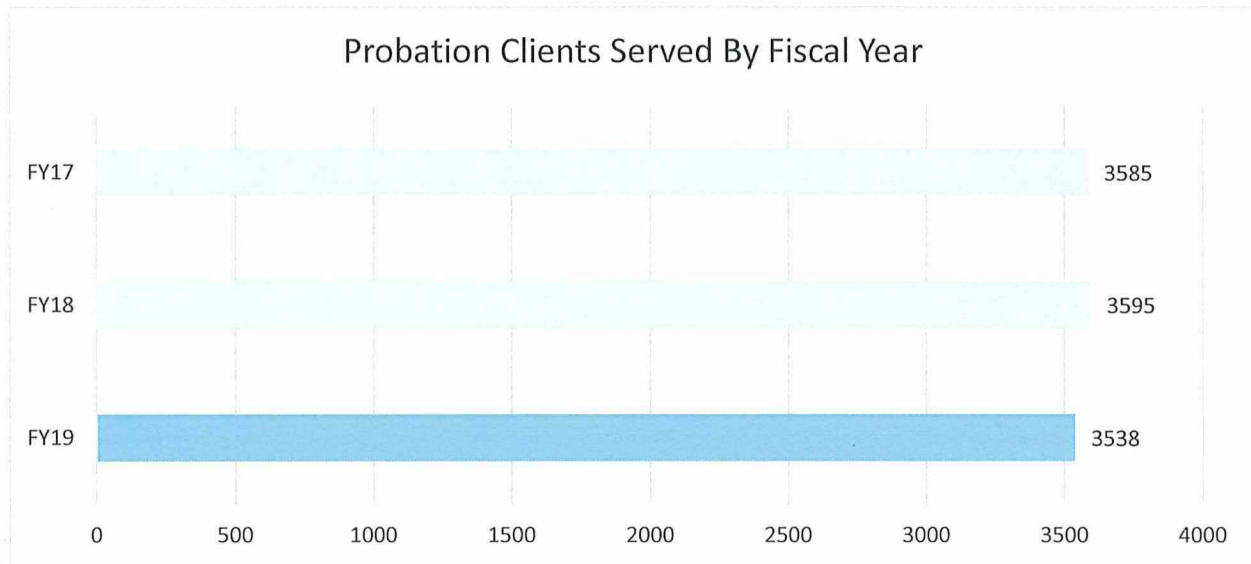
PRE-SENTENCE INVESTIGATIONS

Pre-Sentence Investigations (PSI) are conducted by Probation/Parole Officers to provide a comprehensive report to judges to assist in determining appropriate sentencing options. Included in each report is information about the Defendant's present offense, prior criminal record, employment, education, family, substance abuse and psychological histories. Utilizing this information, Probation/Parole Officers provide sentencing and treatment recommendations to the Court. The presentence report also provides valuable information to other correctional staff who may later supervise the offender.



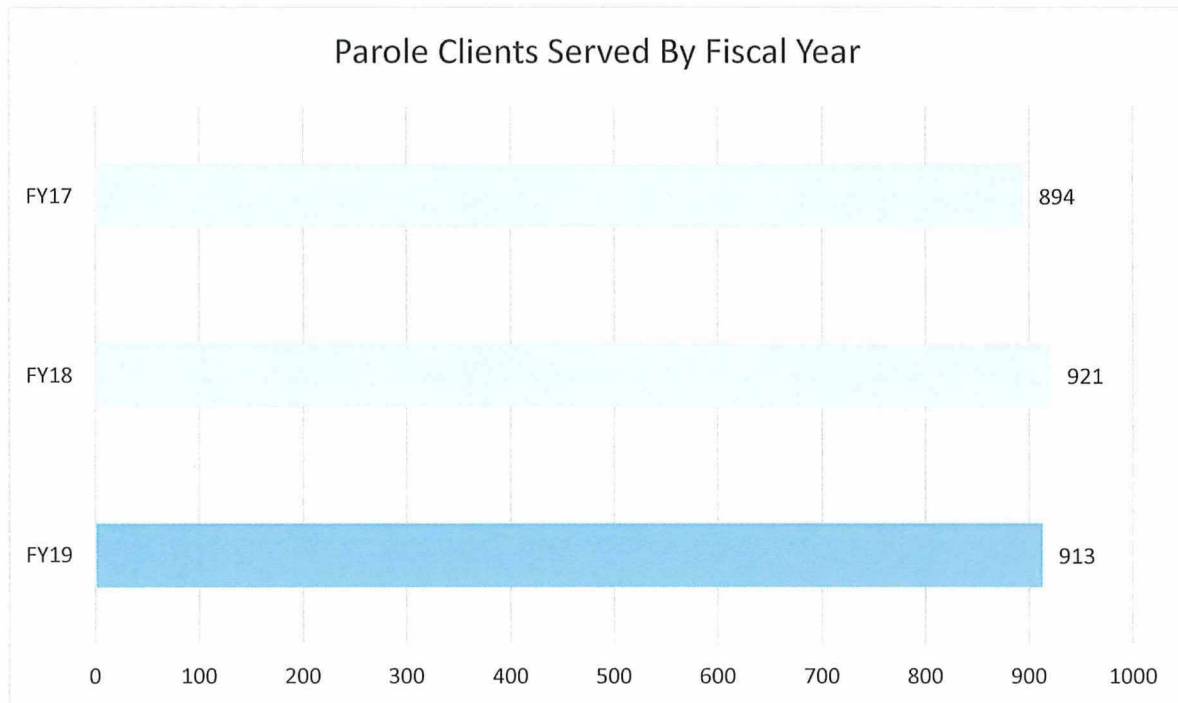
PROBATION SUPERVISION

Probation supervision provides the Court an alternative to institutionalization whereby convicted offenders remain in the community under correctional supervision. Offenders undergo risk and need assessments, case planning and referrals to local community resources. Probation/Parole Officers monitor compliance and progress, report information, facilitate behavioral change and make recommendations to the Court. The Department supervises both felony and misdemeanor probationers who are placed under its supervision by the Court.



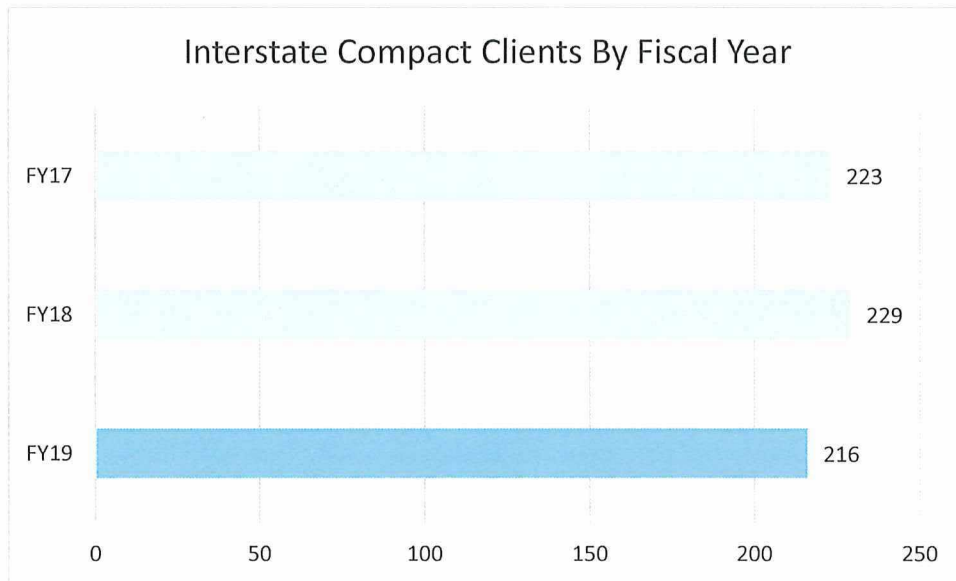
PAROLE SUPERVISION

Parole supervision provides supervised conditional release of offenders who are returning to the community from prison or work release. Probation/Parole Officers conduct risk and need assessments, make treatment/community referrals, assist with transition back into the community, facilitate behavioral change and monitor compliance and progress similar to Probation.



INTERSTATE COMPACT SUPERVISION

Interstate Compact supervision is provided for offenders who had been granted probation or parole in other states, but whose supervision has been transferred to the State of Iowa. Offenders undergo risk and need assessments, case planning and referrals to local community resources similar to that provided to Iowa probation/parole offenders. The Department supervises both felony and misdemeanor probationers/parolees who are placed under its supervision by Interstate Compact.



RESIDENTIAL SERVICES

Fort Dodge
Residential Center
311 1st Ave. South
Fort Dodge
66 Residents
(Male only)

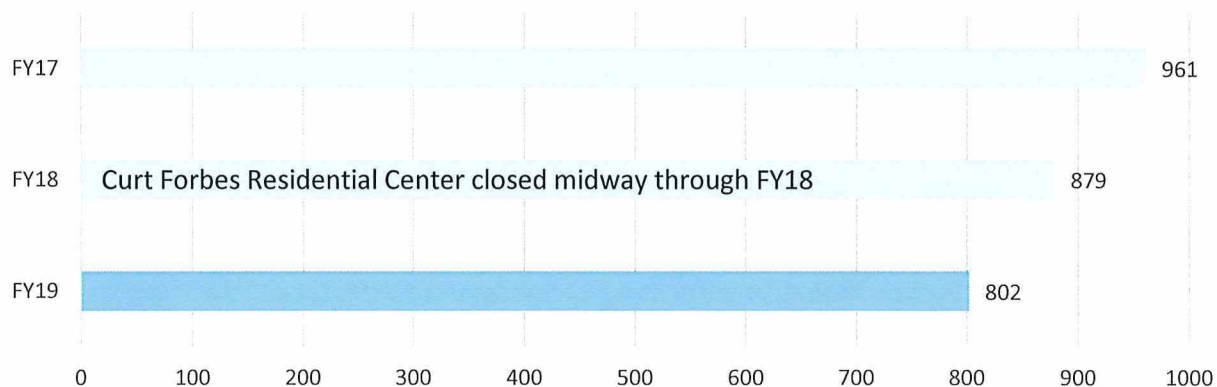
Marshalltown
Residential Center
1401 S. 17th Ave.
Marshalltown
60 Residents
(Male only)

Beje Clark
Residential Center
818 15th St., SW
Mason City
55 Residents
(Male and Female)

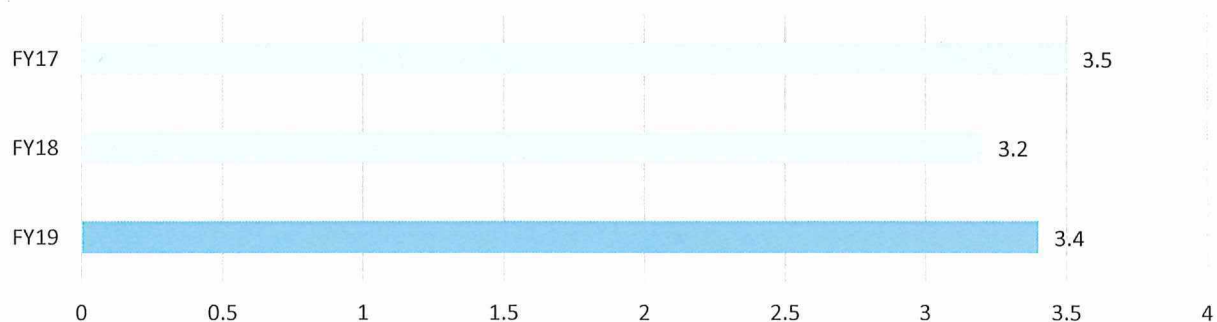
The Department's Residential Centers provide supervision and programming in a structured environment that promotes stability, accountability and long term behavior change. Residents are required to work and fulfill their financial responsibilities, including family support, victim restitution, court costs and payments towards debts, taxes and rent to the Department. In addition, residents must undergo appropriate assessments and follow-through with all recommended treatment. During each residents stay, they are awarded furloughs from the facility based on satisfactory performance. Those who successfully complete their stay are moved to regular Probation or Parole supervision.

The Residential Centers accept both probationers referred directly by the Courts and work releases from the State Correctional Institutions. The Residential Centers also serve offenders who have been placed in the OWI program. The total capacity of the three Residential Centers in Second District is 181 offenders.

Residential Clients Served By Fiscal Year



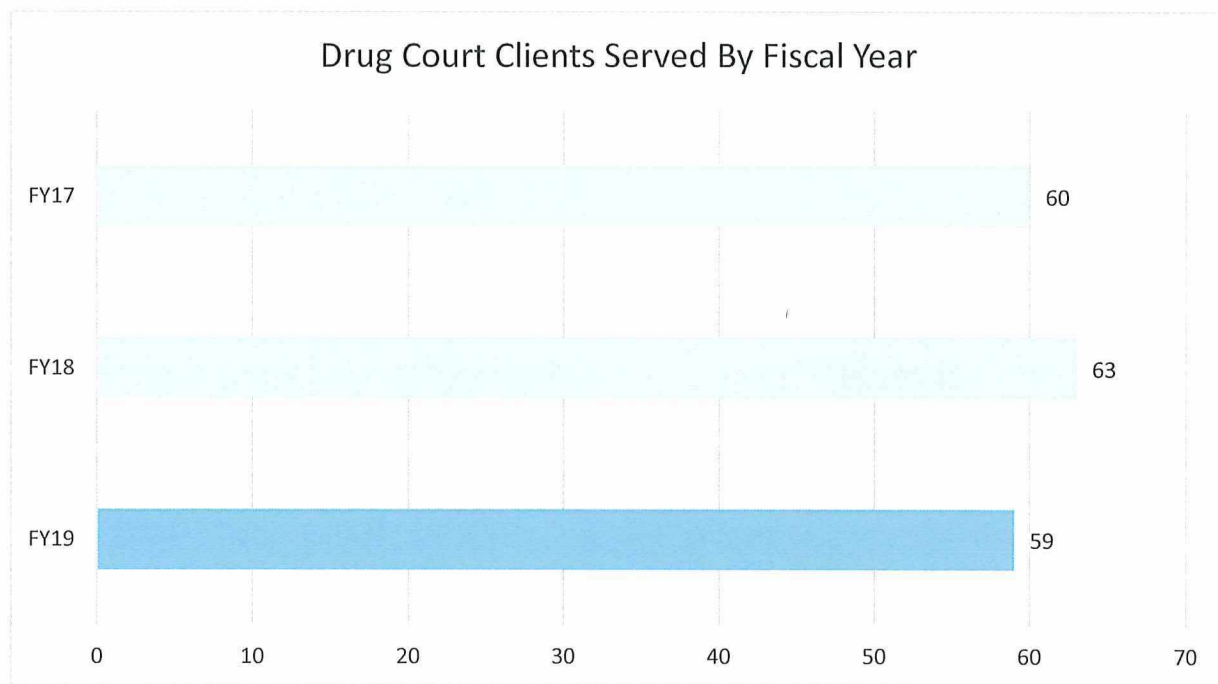
Length Of Residential Stay In Months (Successful Closures Only)



DRUG COURT

The **Drug Court** Program is a Judge based program that provides intensive levels of field supervision for high risk/high need offenders whose substance addiction is a major contributing factor to their criminal activity. The Drug Court Program is comprised of an Interdisciplinary Team (IDT) that includes the Judge, County Attorney, Defense Attorney, Probation/Parole Officer, and Treatment Provider. The IDT attends weekly pre-court staffing meetings to review participant progress, determine appropriate actions to improve outcomes, and prepare for status hearings in court. The Drug Court program consists of five (5) phases that offenders participate in, with the program being approximately twelve (12) to eighteen (18) months in length. Offenders are required to participate in substance abuse treatment, other treatment programs that correspond to their individual needs, submit to frequent drug testing, attend status hearing with the IDT, as well as any additional requirements determined by the IDT. Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately twenty-five (25) offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.

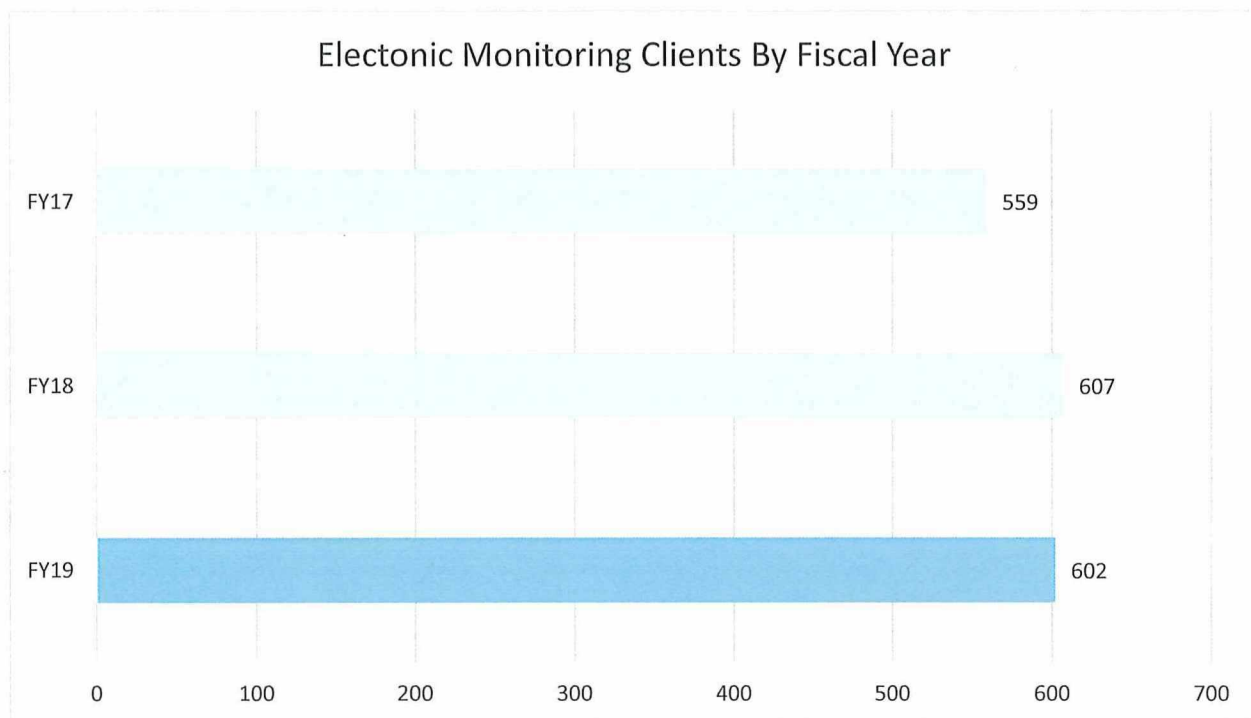
Second District implemented Drug Courts in Webster and Cerro Gordo counties during FY2015.



ELECTRONIC MONITORING

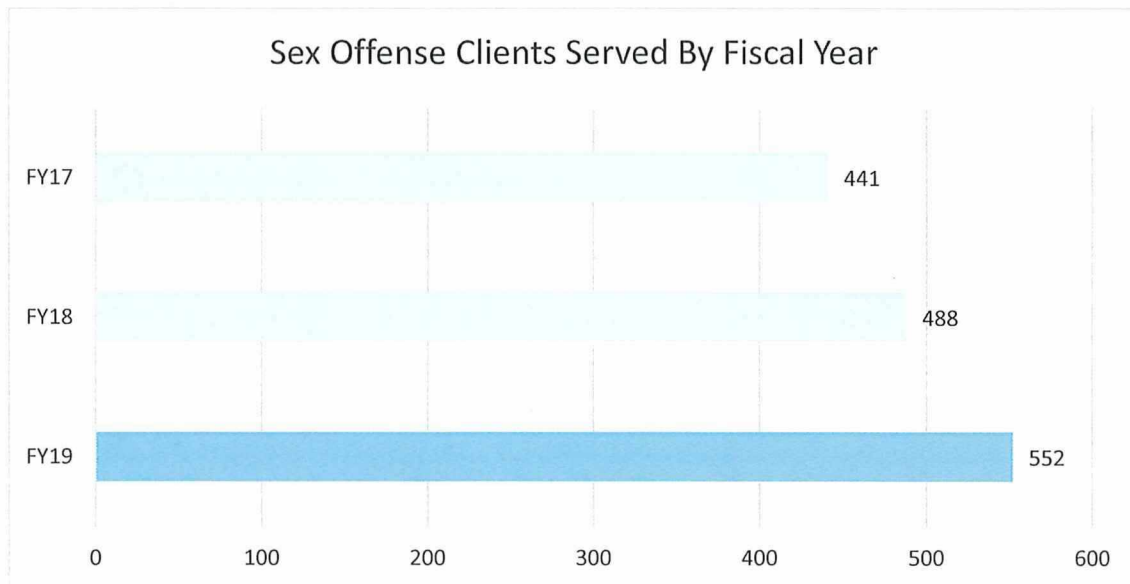
Electronic Monitoring is utilized as a supervision tool to monitor the offender's activities in the community and to promote accountability. These tools are typically used by a Probation/Parole Officer III during the course of supervising high risk offenders. The types of electronic equipment used are radio frequency (ankle bracelet curfew monitoring), global positioning (satellite tracking of offender movement) and remote alcohol testing (device randomly calls the offender and conducts a breath test or monitoring alcohol usage via ankle bracelet).

The cost for electronic monitoring equipment is budgeted and paid for through an appropriation that Fifth Judicial District receives for all eight judicial districts. Fifth Judicial District distributes the equipment according to need. Any judicial district using equipment in excess of its budgeted amount is billed for the overage.

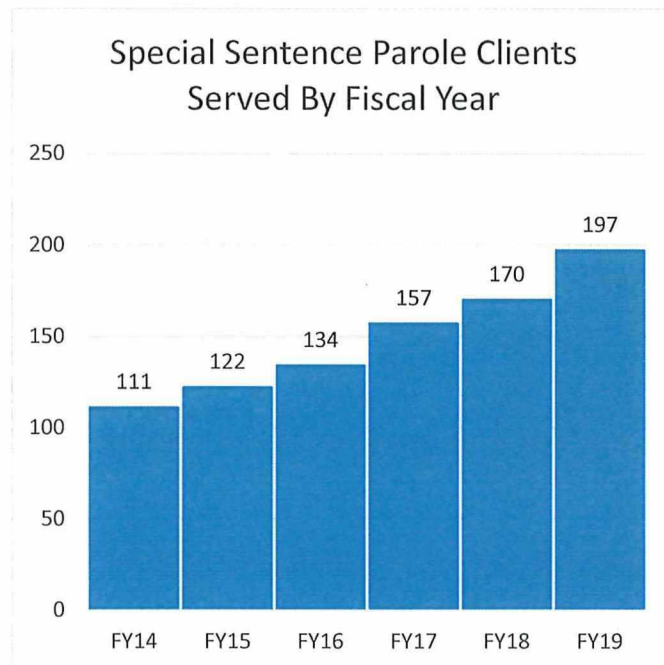


SEX OFFENDER PROGRAM

The Sex Offender program provides specialized supervision and treatment for individuals convicted of a sexual offense or an offense with a sexual component. Supervision level is matched to the assessed risk of the individual. The Sex Offender program provides assessment and treatment services specifically designed to reduce the risk of re-offending.

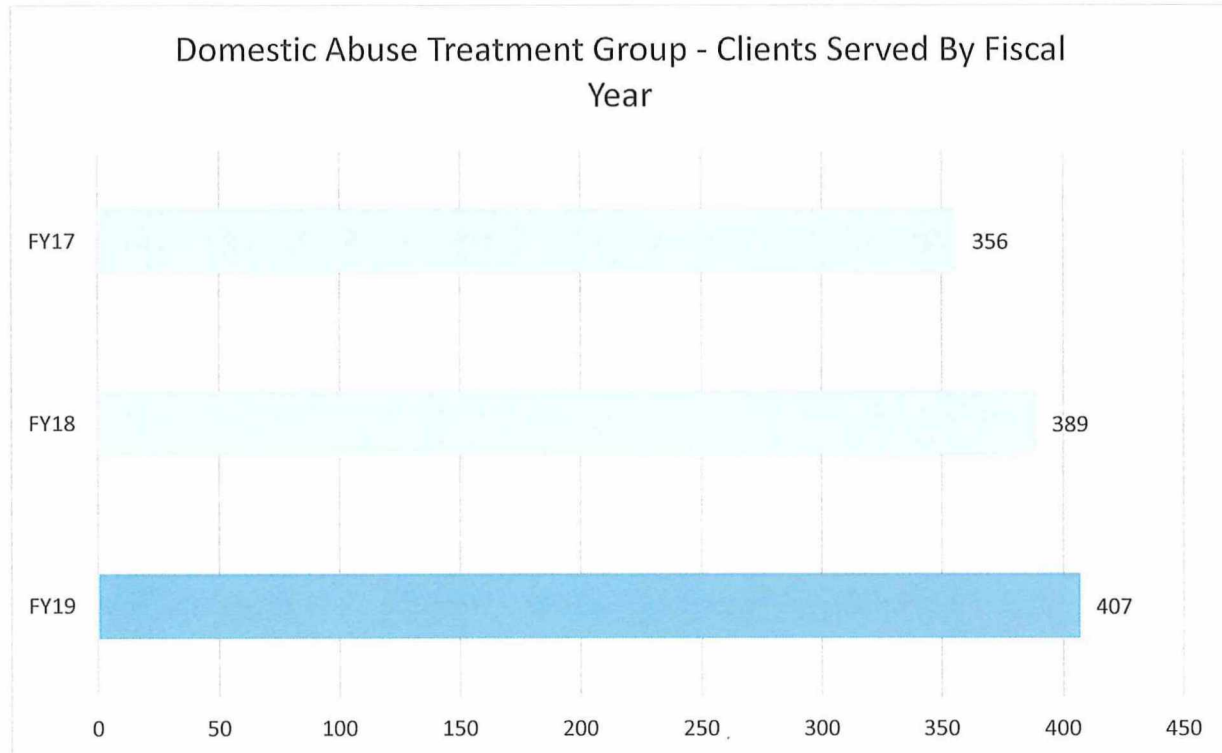


Special Sentence supervision is restricted to individuals who have been convicted of sexual offenses by the Court and under chapter 709 of the Iowa Code for additional supervision. Offenders convicted of class B or C felonies will serve their required sentence length and then be placed on Lifetime Special Sentence supervision. Offenders convicted of class D felonies or misdemeanors will serve their required sentence length and then be placed on 10 year Special Sentence supervision.



DOMESTIC ABUSE PROGRAM

Any offender convicted of or receiving a deferred judgment for domestic abuse is required by Iowa law to participate in the Iowa Domestic Abuse Program. Offenders do not have to be placed under the department's supervision to participate. Not all offenders in the program have been convicted of domestic abuse and some participants are under supervision to local probation agencies that supervise misdemeanants.



OWI PROGRAM

The OWI Program is provided for offenders convicted of a second or subsequent Operating While Intoxicated charge, as authorized by the Iowa Code, Chapter 904.153. Offenders in this program are considered state inmate status but are able to serve their sentences and participate in treatment in community corrections residential facilities in lieu of prison. Unless offenders discharge their sentence while in the facility they must be released by the Iowa Board of Parole.

The Department provides OWI programming at all four Residential Centers. Substance Abuse treatment services are provided through contracted services with the following Substance Abuse agencies:

Community and Family Resources (CFR)
Community and Family Resources (CFR)
Substance Abuse Treatment Unit of Central Iowa (SATUCI)
Prairie Ridge Addiction Treatment Services (PRATS)

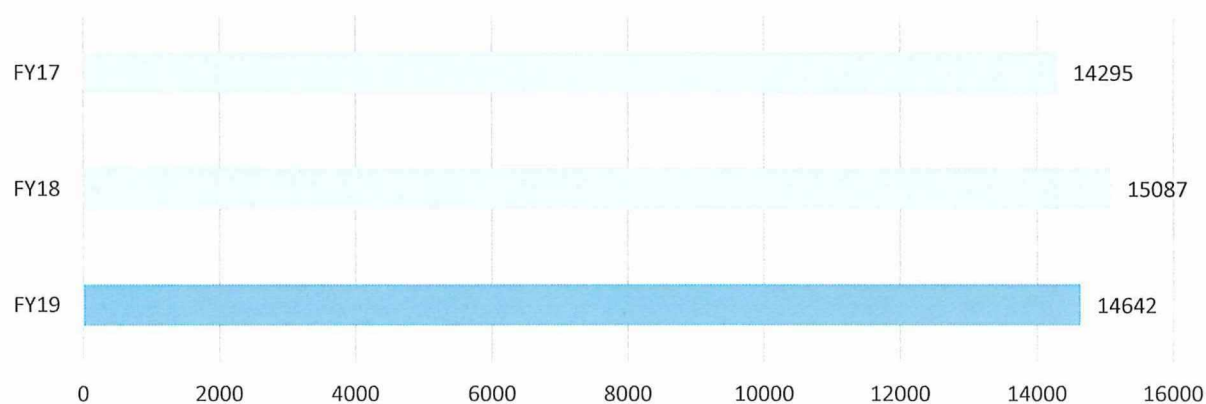
Ames
Fort Dodge
Marshalltown
Mason City



DRUG TESTING

Drug Testing is an important supervision tool used by the Department. The Department uses a "COLORS" program for offenders who are at higher risk to use substances and the offenders will phone in daily and will report for a drug test if their color is randomly selected for that day. Staff randomly drug test offenders throughout the term of their supervision to aid in deterring offenders from substance abuse. The department primarily uses two different kinds of drug testing in the forms of urinalysis cups and saliva tests which swab the offender's mouth.

Drug Test Completed On Clients By Fiscal Year



% of Substances Present On Unsatisfactory Tests

