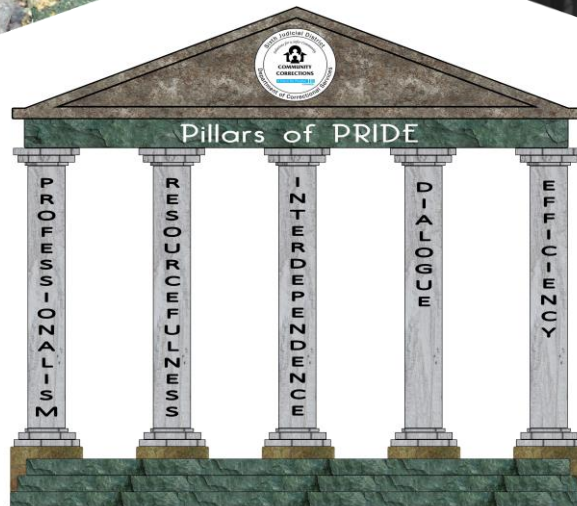


ANNUAL

2020

REPORT



Submitted by
Bruce Vander Sanden
District Director



Report is located
on-line @
<http://sixthdcs.com/publications>



Sixth Judicial District
 Department of Correctional Services
FY'20 Annual Report
 Serving Benton, Iowa, Johnson, Jones, Linn, and Tama Counties

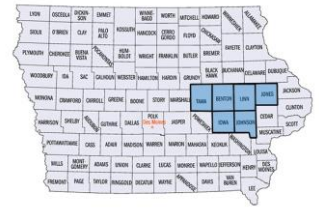


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Message from Director



Bruce Vander Sanden
District Director

On behalf of the staff of the Sixth Judicial District Department of Correctional Services (DCS), I am pleased to present the 2020 Fiscal Year Annual Report.

The Sixth Judicial District Department of Correctional Services continues to provide an array of services: pretrial interviews and supervision, presentence investigations, probation and parole supervision, residential placement, and other specialized supervision services such as the Iowa Domestic Abuse Program (IDAP), Drug Treatment Court and Sex Offender Program.

Our staff strives to balance accountability and treatment in order to facilitate positive change while increasing community safety. This is accomplished through the work of all 6th DCS staff. Our Vision is **"An Iowa with no more victims."** We do this by incorporating Evidence-Based Practices (EBP) in a cost effective manner that allows us to maximize the use of available resources.

The international pandemic of COVID-19 has created an unprecedented challenge for the current correctional practitioners in the 6th DCS. The flexibility and resiliency of staff during this time has been remarkable. They are our greatest asset.

Accomplishments this past year include:

- 90% of probationers successfully discharged probation in FY20.
- Securing a grant from the National Institute of Corrections to assess workplace culture.
- **Continued sound budget practices and fiscal audit for FY19 by the Iowa State Auditor's office** with no comments.
- Navigating the challenges created by the COVID-19 international pandemic.

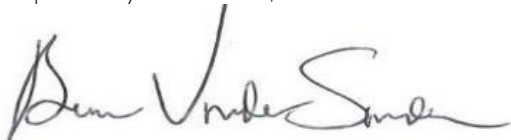
Future goals and strategies include:

- Five-year strategic plan creation
- Data collection and review for success
- Recruitment, hiring and onboarding
- Disparity impact review

This report is submitted for filing with the Board of Supervisors of each county in the Sixth District, per Iowa Code 905.4. This document reflects activities of the Sixth Judicial District Department of Correctional Services from July 1, 2019 through June 30, 2020.

I would like to thank and recognize the Board of Directors for placing their confidence in me as the Director; the work of our advisory committees; and most importantly, the staff of the Sixth Judicial District Department of Correctional Services. I am also grateful to our community partners who continually strive to improve our outcomes.

Respectfully submitted,



Bruce Vander Sanden, District Director
Sixth Judicial District Department of Correctional Services

951 29th Avenue SW • Cedar Rapids, Iowa 52404 • (Office) 319-398-3675 • (FAX) 319-398-3684

Visit our website at <https://sixthdcs.com/>

Vision / Mission Statement / Strategic Plan

Our Vision

An Iowa with no more victims

Our Mission

To enhance community safety and facilitate positive change in adult offenders

Our Values & Beliefs (P.R.I.D.E.)

Professionalism: Every person will be treated with dignity and respect

Resourcefulness: People can change with the use of evidence-based practices and interventions

Interdependence: Collaboration is essential to success

Dialogue: Teamwork is vital as evidenced through effective communication

Efficiency: Staff is our greatest asset and through our efforts we make communities safe

The Five Year (2015-2020) Strategic Plan

Strategic Priority #1:

Focus resources toward individuals most likely to reoffend

Strategic Priority #2:

Focus on evidence based and research-informed practices for improved offender success

Strategic Priority #3:

Focus on staff professional development

District Overview

The Sixth Judicial District (6JD) covers a six county area in Iowa (Benton, Iowa, Johnson, Jones, Linn and Tama). The 6JD had its early beginnings in March of 1973 with the Community Court Services Project, funded by a Law Enforcement Assistance Administration grant. The Project resulted in three integrated programs: pretrial release on recognizance, pretrial release with supervision, and probation services.

In July 1977 Chapter 905 of the Code of Iowa went into effect restructuring Iowa community-based corrections. Under the new law, a local Board of Directors supported by an Advisory Committee administered community-based corrections. In 1983 the legislature created a separate Iowa Department of Corrections, but transferred parole and work release administration to local control, under the 6JD.



William G. Faches Center • 951 29th Ave. SW, Cedar Rapids
Dedicated in May 20, 1992

The Faches Center houses administrative offices along with pretrial, probation and parole services.

In FY'20, the 6JD served 8,346 unduplicated offenders. Four facilities are now in place in the 6JD, with a total bed capacity of approximately 250 offenders. There were 81 employees in 1983; as of June 30, 2020, we had 180.94 FTE employees. While we continue to provide the services specifically required by the Code of Iowa, the 6JD also prides itself in keeping up with evidence-based practices, as well as being innovative with our service delivery.

Locations

Sixth Judicial District DCS Offices

Anamosa Office

Jones County Courthouse
Anamosa, IA 52205
319-480-5301
FAX: 319-730-1259

Vinton Office

811 D Avenue #25
Vinton, IA 52349
319-423-1816

Toledo Office

105 E. Carleton
Toledo, IA 52342
641-484-4822
FAX: 641-484-2683

Belle Plaine Office

708 12th Street
Belle Plaine, IA 52208
319-560-9198

Marengo Office

Iowa County Courthouse
150 W. Marion Street, PO Box 365
Marengo, IA 52301
319-642-3145
FAX: 319-642-5247

Coralville/Iowa City Offices

John R. Stratton Center
2501 Holiday Road
Coralville, IA 52241
319-625-2650
FAX: 319-625-2659

Hope House
2501 Holiday Road
Coralville, IA 52241
319-625-2202
FAX: 319-625-2659

Kirkwood Office
509 Kirkwood Avenue
Iowa City, IA 52240
319-351-3303
FAX: 319-337-0506

Cedar Rapids Offices

Richard C. Wenzel Center
901 29th Avenue SW
Cedar Rapids, IA 52404
319-398-3907
FAX: 319-730-1267

William G. Faches Center
951 29th Avenue SW
Cedar Rapids, IA 52404
319-398-3675
FAX: 319-398-3684 or
319-730-1259

ANCHOR Center
3115 12th Street SW
Cedar Rapids, IA 52404
319-297-3500
FAX: 319-297-3533

Lary A. Nelson Center
1001 29th Avenue SW
Cedar Rapids, IA 52404
319-398-3600
FAX: 319-297-3590

Gerald R. Hinzman Center
1051 29th Avenue SW
Cedar Rapids, IA 52404
319-398-3668
FAX: 319-398-3671

Neighborhood Offices

Wellington Heights
392 15th Street SE
Cedar Rapids, IA 52403
319-365-4303 or
319-365-4313

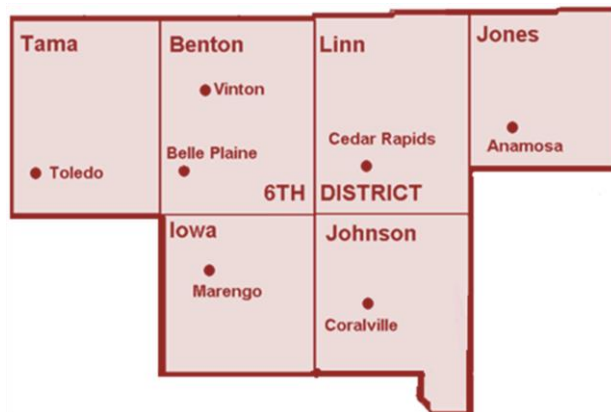
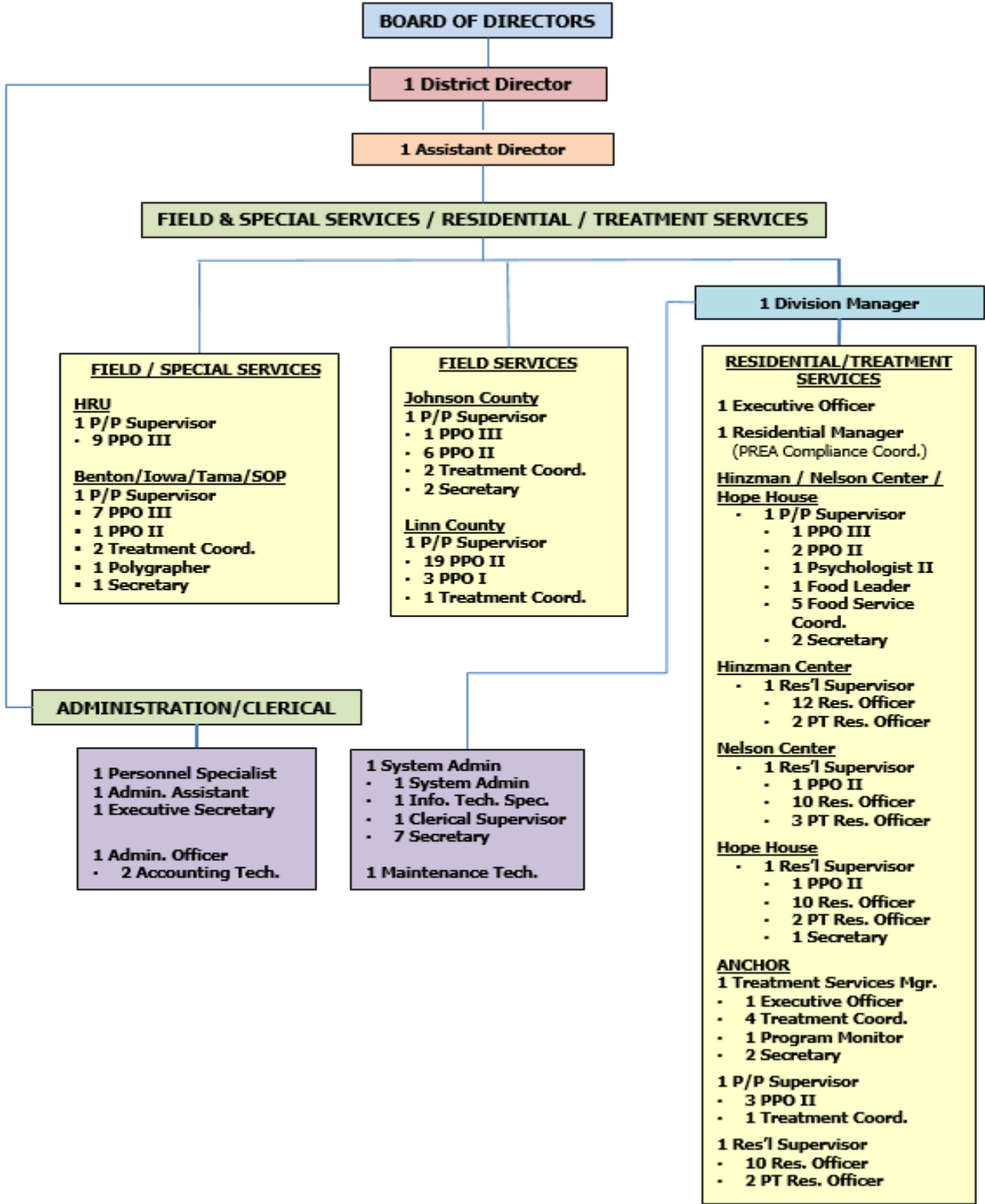


Table of Organization

Sixth Judicial District Department of Correctional Services
As of June 30, 2020



Management Team

As of June 30, 2020

Bruce Vander Sanden, District Director

- Vickie Kindl, Administrative Officer
- Michelle Azevedo, Personnel Specialist
- Jodie Stoessel, Administrative Assistant

Laura Strait, Assistant Director

Field Services

- ★ Ron Erwin, P/P Supervisor
- ★ Drew Konicek, P/P Supervisor
- ★ Rob Metzger, Treatment Services Manager (Supervises Pretrial Services)

Special Services

- Malinda Lamb, P/P Supervisor
- Gabe Schaapveld, P/P Supervisor

Residential

- Sam Black, Division Manager
 - ★ Cynthia Dennis, Residential Manager
 - Suzi Fabian, P/P Supervisor
 - Brian Mullinnix, Residential Supervisor
 - Todd Roberts, Residential Supervisor
 - Lainie Smith, Residential Supervisor
 - Melanie Steffens, P/P Supervisor
 - Jenny Geiger, Residential Supervisor

Treatment Services

- ★ Rob Metzger, Treatment Services Manager
 - Shari Miller, Executive Officer

Support Staff

- ★ Mark Achey, Systems Administrator
- ★ Lisa Larkey, Clerical Supervisor

Board of Directors

As of June 30, 2020

Keith Rippy, Chair *
Judicial Appointment
Cedar Rapids, IA 52404

Richard Primmer
Benton County Board of Supervisors
Benton County Courthouse
Vinton, IA 52349

John Gahring
Iowa County Board of Supervisors
970 Court Ave
Marengo IA 52301

Royceann Porter *
Johnson County Board of Supervisors
913 S. Dubuque Street
Iowa City, IA 52240

Joe Oswald, 1st Vice Chair *
Jones County Board of Supervisors
500 W Main St
Anamosa, IA 52205

Ben Rogers *
Linn County Board of Supervisors
930 1st Street SW
Cedar Rapids, IA 52404

Dan Anderson
Tama County Board of Supervisors
104 W State St
Toledo, IA 52342

Shane Kron, 2nd Vice Chair *
Law Enforcement Advisory
Coralville Police Department
Coralville, IA 52241

Michele Canfield
Northern Advisory
Atkins, IA 52206

Monica Challenger *
Cultural Competency Advisory
Iowa City, IA 52245

Shelly Kramer
Client Services Advisory
Iowa City, IA 52240

Ryan Schnackel
Southern Advisory
Iowa City, IA 52240

Shelby Humbles, Jr. *
Judicial Appointment
Cedar Rapids, IA 52405

Jan Kazimour
Judicial Appointment
Cedar Rapids, IA 52403

W.F. (Fred) Mims
Judicial Appointment
Iowa City, IA 52242

Susie Weinacht
Judicial Appointment
Cedar Rapids, IA 52404

* Executive Committee member

Advisory Committees

| | | | | | | | | | |
|---|--|----------------------------|------------|--|----------------|--------------------|---------------|--|------------------|
| <p><u>NORTHERN</u> (Established in 1978)</p> <p>Michele Canfield, Chair Liaison to Board of Directors</p> <p>Jim Unzetig, Vice Chair</p> <p>Kelzye Bedwell</p> <p>Jan Kazimour</p> <p>Myrna Loehrlein</p> <p>Teel Salaun</p> | <p><u>SOUTHERN</u> (Established in 1978)</p> <p>Tracey Mulcahey, Chair</p> <p>Ryan Schnackel, Vice Chair Liaison to Board of Directors</p> <p>Steve Dolezal</p> <p>Michelle Heinz</p> <p>Dale Helling</p> <p>Royceann Porter</p> <p>Steve Rackis</p> | | | | | | | | |
| <p><u>CLIENT SERVICES</u> (Established in 1995)</p> <p>Shelly Kramer, Chair Liaison to Board of Directors</p> <p>Carla Andorf</p> <p>Jeannette Archer-Simmons</p> <p>Lisa Bach</p> <p>Ron Berg</p> <p>Kristie Clark</p> <p>Fonda Frazier</p> <p>Elley Gould</p> <p>Theresa Graham-Mineart</p> <p>Shannon Jamison</p> <p>Gayle Kelley</p> <p>Laura Martin</p> <p>Terry Rhinehart</p> <p>Danielle Rodriguez</p> <p>Shirley Schneider</p> <p>Paul Swanson</p> <p>Lowell Yoder</p> | <p><u>LAW ENFORCEMENT</u> (Established in 2001)</p> <p>Shane Kron, Chair Liaison to Board of Directors</p> <p>Bill Campbell</p> <p>Brian Gardner</p> <p>Wayne Jerman</p> <p>Mike Kitsmiller</p> <p>Lonny Pulkrabek</p> <p>Diane Venenga</p> <p>Chris Wyatt</p> <p>John Zielke</p> | | | | | | | | |
| <p style="text-align: center;"><u>CULTURAL COMPETENCY</u> (Established in 2009)</p> <table style="width: 100%; border: none;"> <tbody> <tr> <td style="width: 50%;">Shelby Humbles, Jr., Chair</td> <td style="width: 50%;">Shar Jones</td> </tr> <tr> <td>Monica Challenger Liaison to Board of Directors</td> <td>Kenneth Morris</td> </tr> <tr> <td>Janet Abejo-Parker</td> <td>Judy Morrison</td> </tr> <tr> <td></td> <td>Orville Townsend</td> </tr> </tbody> </table> | | Shelby Humbles, Jr., Chair | Shar Jones | Monica Challenger Liaison to Board of Directors | Kenneth Morris | Janet Abejo-Parker | Judy Morrison | | Orville Townsend |
| Shelby Humbles, Jr., Chair | Shar Jones | | | | | | | | |
| Monica Challenger Liaison to Board of Directors | Kenneth Morris | | | | | | | | |
| Janet Abejo-Parker | Judy Morrison | | | | | | | | |
| | Orville Townsend | | | | | | | | |

Leadership Council

The Leadership Council was established in 2017 with the goal of furthering the mission and vision of the Sixth Judicial District Department of Correctional Services. The Council is comprised of individuals from various job classes and units within the agency who have a passion for creating a healthy and effective workforce and developing as a leader. The Leadership Council works to discover both the strengths and opportunities that exist within the agency and uses them as input into strategic planning, thinking, and learning.

The Council's current priority area is assessing the agency's work climate and addressing any areas of need. KSL Research, Training and Consultation is being sponsored by the National Institute of Corrections (NIC) to assess organizational climate and develop a plan to address any challenges identified. The project is currently in the assessment phase with results anticipated by December 2020. As long as NIC funding remains available, this will be a 3-year project. The climate survey and analysis of results will continue to happen every 2-3 years indefinitely. The Council will continue to oversee the ongoing process and be responsible for developing interventions to address any areas of concern.

In addition to this project, the Council takes an active role in employee recognition, serves as a liaison between units and upper management, and assists in addressing agency challenges as they arise.

Leadership Council Members:

- Mark Achey
- Dave Boote
- Frank Bowman
- Shannon Hoffman
- Vickie Kindl
- Alyssa Klein
- Drew Konicek
- Shari Miller
- Trace Nebel
- Julie Rathjen
- Heidi Schroeder
- Jodie Stoessel
- Tracy Weems

Financial Information

Expenditure Report/Expenditures by Cost Center

| EXPENDITURE DETAIL | | |
|--------------------|---------------------------------------|--------------|
| 101 | Personnel | 16,295,111 |
| 202 | Personnel Travel – State | 52,913 |
| 203 | Vehicle Operation | 39,153 |
| 205 | Out of State Travel | 14,095 |
| 301 | Office Supplies | 42,494 |
| 302 | Facility Maintenance Supplies | 13,353 |
| 304 | Professional & Scientific Supplies | 40,858 |
| 306 | Housing & Subsistence Supplies | 56,770 |
| 308 | Other Supplies | 60,853 |
| 311 | Food | 373,427 |
| 401 | Communication | 86,499 |
| 402 | Rentals | 68,465 |
| 403 | Utilities | 194,053 |
| 405 | Professional & Scientific Services | 468,547 |
| 406 | Outside Services | 72,668 |
| 407 | Intra-State Transfers | 0 |
| 408 | Advertising & Publicity | 35 |
| 409 | Outside Repairs | 528,961 |
| 412 | Auditor of State | 0 |
| 414 | Reimbursement to Other Agencies | 159,166 |
| 416 | ITS Reimbursements | 75,741 |
| 417 | Workers Comp | 0 |
| 501 | Equipment Inventory | 31,129 |
| 502 | Office Equipment | 0 |
| 503 | Equipment Non-Inventory | 6,796 |
| 510 | IT Equipment/Software/Leases/Supplies | 211,398 |
| 602 | Other Expenses & Obligations | 95,606 |
| 901 | Plant Improvements | 0 |
| TOTAL EXPENSES | | \$18,988,091 |

Expenditures by Major Cost Center/Special Projects by Revenue Source

| TOTAL EXPENDITURES | | |
|--------------------|--------------------------------|--------------|
| 1110 | ADMINISTRATION | 1,456,656 |
| 1120 | T-T | 0 |
| 1140 | PROBATION/PAROLE | 7,212,548 |
| 1160 | RESIDENTIAL | 8,847,371 |
| 1210 | DRUG COURT | 436,642 |
| 1260 | SEX OFFENDER | 899,043 |
| 1270 | IDAP (DOMESTIC VIOLENCE) | 135,831 |
| 1330 | NEIGHBORHOOD BASED SUPERVISION | 0 |
| TOTAL | | \$18,988,091 |

Offender Fees Collected

| REVENUE | | TOTAL GF (POS) | TOTAL LOCAL FED OTHER | GRAND TOTAL |
|---------------|------------------------------------|-------------------|--------------------------|----------------|
| 04B | Balance Forward | | 644,156 | 644,156 |
| 05A | Appropriation | 15,069,674 | | 15,069,674 |
| 201 | Federal Grants | | 175,607 | 175,607 |
| 202 | Local Grants | | 217,116 | 217,116 |
| 204 | Intra State Receipts | | 150,000 | 150,000 |
| 301 | Interest | | 10,606 | 10,606 |
| 401 | Enrollment Fees (Supervision Fees) | | 576,499 | 576,499 |
| 402 | Fees & Licenses | | | |
| 501 | Miscellaneous Revenue (Res'l Rent) | | 2,303,065 | 2,303,065 |
| 704 | Other Revenue (Program Fees) | | 111,865 | 111,865 |
| Total Revenue | | 15,069,674 | \$4,188,914 | \$19,258,588 |

NOTE: Enhanced services provided to Drug Court offenders funded through Federal grants
Financial information is unaudited

Iowa Department of Corrections
FY 2020 Financial Status Report

| | Department Revised Budget | Year to Date Actuals | Projected Remaining Revenue / Expense | Projected Total | Total Projected Percentage |
|---|---------------------------|----------------------|---------------------------------------|----------------------|----------------------------|
| FTE Positions | | | | | |
| Correctional Officer | - | | | | |
| Total Staffing | 180.94 | | | | |
| Resources Available | | | | | |
| 04B Balance Brought Forward - Drug Forfeitu | - | - | - | - | --- |
| 04B Balance Brought Forward - Local Funds | 640,563 | 644,155.65 | - | 644,155.65 | 100.56% |
| 04B Balance Brought Forward - General Fun | - | - | - | - | --- |
| 05A Appropriation | 14,839,165 | 14,839,165.00 | - | 14,839,165.00 | 100.00% |
| --- Appropriation Transfer | - | - | - | - | --- |
| --- Legislative Adjustments | 230,509 | 230,509.00 | - | 230,509.00 | 100.00% |
| 201R Federal Support | 374,842 | 175,607.07 | - | 175,607.07 | 46.85% |
| 202R Local Governments | 232,116 | 217,116.00 | - | 217,116.00 | 93.54% |
| 204R Intra State Receipts | 150,000 | 150,000.00 | - | 150,000.00 | 100.00% |
| 205R Reimbursement from Other Agencies | - | - | - | - | --- |
| 234R Transfers - Other Agencies | - | - | - | - | --- |
| 301R Interest | 15,000 | 10,605.70 | - | 10,605.70 | 70.70% |
| 401R Fees, Licenses & Permits | - | - | - | - | --- |
| 401R Enrollment / Supervision Fees | 550,000 | 453,944.74 | - | 453,944.74 | 82.54% |
| 401R Sex Offender Fees | 85,000 | 70,322.57 | - | 70,322.57 | 82.73% |
| 401R IDAP / BEP Fees | 110,000 | 52,232.22 | - | 52,232.22 | 47.48% |
| 401R Other Client / Group Fees | - | - | - | - | --- |
| 402R Tuition & Fees | - | - | - | - | --- |
| 501R Refunds & Reimbursements | - | - | - | - | --- |
| 501R State Offender Rent | 1,170,000 | 1,092,480.00 | - | 1,092,480.00 | 93.37% |
| 501R Federal Bed Rent | 1,218,078 | 1,167,134.55 | - | 1,167,134.55 | 95.82% |
| 501R Federal UA Contract Reimbursements | 40,000 | 43,450.00 | - | 43,450.00 | 108.63% |
| 602R Sale of Equipment & Salvage | - | - | - | - | --- |
| 603R Rents & Leases | - | - | - | - | --- |
| 604R Agricultural Sales | - | - | - | - | --- |
| 606R Other Sales & Services | - | - | - | - | --- |
| 701R Unearned Receipts | - | - | - | - | --- |
| 704R Miscellaneous | 145,000 | 111,865.23 | - | 111,865.23 | 77.15% |
| Total Resources Available | 19,800,273.00 | 19,258,587.73 | - | 19,258,587.73 | 97.26% |
| Funds Expended and Encumbered | | | | | |
| 101 Personal Services-Salaries | 16,720,009 | 16,295,110.86 | - | 16,295,110.86 | 97.46% |
| 202 Personal Travel (In State) | 83,400 | 52,913.12 | - | 52,913.12 | 63.44% |
| 203 State Vehicle Operation | 41,858 | 39,152.62 | - | 39,152.62 | 93.54% |
| 204 Depreciation | - | - | - | - | --- |
| 205 Personal Travel (Out of State) | 16,000 | 14,094.63 | - | 14,094.63 | 88.09% |
| 301 Office Supplies | 43,654 | 42,494.24 | - | 42,494.24 | 97.34% |
| 302 Facility Maintenance Supplies | 8,500 | 13,353.34 | - | 13,353.34 | 157.10% |
| 303 Equipment Maintenance Supplies | - | - | - | - | --- |
| 304 Professional & Scientific Supplies | 34,500 | 40,857.89 | - | 40,857.89 | 118.43% |
| 306 Housing & Subsistence Supplies | 50,000 | 56,770.03 | - | 56,770.03 | 113.54% |
| 307 Ag,Conservation & Horticulture Supply | - | - | - | - | --- |
| 308 Other Supplies | 55,000 | 60,853.09 | - | 60,853.09 | 110.64% |
| 309 Printing & Binding | - | - | - | - | --- |
| 310 Drugs & Biologicals | - | - | - | - | --- |
| 311 Food | 419,008 | 373,426.71 | - | 373,426.71 | 89.12% |
| 312 Uniforms & Related Items | - | - | - | - | --- |
| 313 Postage | - | - | - | - | --- |
| 401 Communications | 84,950 | 86,499.40 | - | 86,499.40 | 101.82% |
| 402 Rentals | 67,460 | 68,465.05 | - | 68,465.05 | 101.49% |
| 403 Utilities | 223,000 | 194,053.47 | - | 194,053.47 | 87.02% |
| 405 Professional & Scientific Services | 642,054 | 468,547.02 | - | 468,547.02 | 72.98% |
| 406 Outside Services | 78,223 | 72,667.52 | - | 72,667.52 | 92.90% |
| 407 Intra-State Transfers | - | - | - | - | --- |
| 408 Advertising & Publicity | 500 | 35.00 | - | 35.00 | 7.00% |
| 409 Outside Repairs/Service | 642,875 | 528,961.13 | - | 528,961.13 | 82.28% |
| 412 Auditor of State Reimbursements | 500 | - | - | - | 0.00% |
| 414 Reimbursement to Other Agencies | 139,883 | 159,166.05 | - | 159,166.05 | 113.79% |
| 416 ITD Reimbursements | 75,614 | 75,741.04 | - | 75,741.04 | 100.17% |
| 417 Worker's Compensation | - | - | - | - | --- |
| 418 IT Outside Services | - | - | - | - | --- |
| 419 Intra Agency Reimbursement | - | - | - | - | --- |
| 433 Transfers - Auditor of State | - | - | - | - | --- |
| 434 Transfers - Other Agencies Services | - | - | - | - | --- |
| 501 Equipment | 50,000 | 31,128.72 | - | 31,128.72 | 62.26% |
| 502 Office Equipment | - | - | - | - | --- |
| 503 Equipment - Non-Inventory | 5,000 | 6,795.93 | - | 6,795.93 | 135.92% |
| 510 IT Equipment | 180,109 | 211,397.85 | - | 211,397.85 | 117.37% |
| 601 Claims | - | - | - | - | --- |
| 602 Other Expense & Obligations | 138,176 | 95,606.50 | - | 95,606.50 | 69.19% |
| 604 Securities | - | - | - | - | --- |
| 701 Licenses | - | - | - | - | --- |
| 702 Fees | - | - | - | - | --- |
| 705 Refunds-Other | - | - | - | - | --- |
| 901 Capitals | - | - | - | - | --- |
| Support Totals | 3,080,264.00 | 2,692,980.35 | - | 2,692,980.35 | |
| --- Balance Carry Forward - Drug Forfeiture | - | - | - | - | --- |
| --- Balance Carry Forward - Local Funds | - | - | - | 270,496.52 | --- |
| --- Balance Carry Forward - General Fund | - | - | - | - | --- |
| --- Reversion | - | - | - | - | --- |
| Total | 19,800,273.00 | 18,988,091.21 | - | 19,258,587.73 | 97.26% |

Pretrial Services

PRETRIAL INTERVIEWS

This program was established as an alternative to the traditional bail bond system. As a service to the Court, arrestees are assessed for likelihood to appear for court. Historically, a standardized interview has been conducted to advise judges as to issues related to stability (residence, employment/support, family ties, criminal record, community protection, etc.). This interview process is still in use in Johnson, Benton, Iowa, Jones, and Tama counties, but was modified in Linn County as part of research on the Public Safety Assessment (PSA). The goal of the PSA project was to develop a research-based assessment tool for courts to refer to when making bond decisions. The PSA was discontinued on December 31, 2018, due to a change in state law.

Since January 2019, an information report has been utilized, incorporating factors from the PSA that showed promise for prediction of pretrial success. The information reports are provided to judges so they can readily access information relevant to bond decisions, but do not contain any type of score or recommendation. This information report is utilized only in Linn County at this time.

Pretrial Interviews Conducted – 3,276

| | |
|------------------------------|-------|
| ⇒ Benton, Iowa, Tama County: | 276 |
| ⇒ Johnson County: | 604 |
| ⇒ Linn/Jones County: | 2,396 |

PRETRIAL RELEASE WITH SUPERVISION

Release With Supervision (RWS) provides pretrial supervision for some defendants prior to disposition of their criminal charges, to ensure all court appearances and obligations are met. Probation/Parole Officers supervise RWS offenders to help ensure that offenders meet all court appearances and to inform the Court of significant violations of release conditions during the pretrial period.

| | |
|----------------------|-------|
| ⇒ New Admissions: | 945 |
| ⇒ Closures: | 803 |
| ⇒ Active on 6/30/20: | 309 |
| ⇒ Offenders Served: | 1,262 |

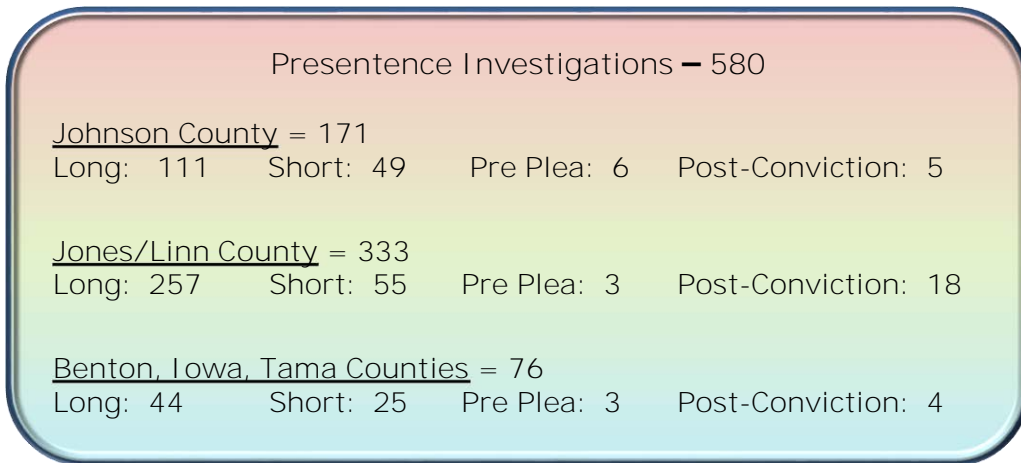
PRESENTENCE INVESTIGATION

Presentence investigations are prepared as mandated by the Code of Iowa and as ordered by the Court. The purpose of the report is:

- 1) To provide background information on defendants to assist the judiciary with determining appropriate sentences; and
- 2) To provide information to probation officers/institutional personnel to assist in determining appropriate case planning/correctional programming for defendants.

Presentence Investigations include a variety of information such as criminal record, medical/psychiatric history, risk assessment, employment, social/marital status **and defendant’s attitude that enables the Court to make an educated decision on sentencing.**

Additionally, in reports completed on persons convicted of sex offenses, the defendant's sexual history and relevant evaluations/assessments are included.



NOTE: If the associated PSI charge was modified after the PSI was submitted, the table below reflects the modified charge.

| Offense Type | Total | Percent |
|--------------|-------|---------|
| Violent | 85 | 14.7% |
| Property | 275 | 47.4% |
| Drug | 102 | 17.6% |
| Public Order | 110 | 19.0% |
| Other | 8 | 1.3% |
| Total/% | 580 | 100% |

| Offense Class | Total | Percent |
|-------------------------------------|-------|---------|
| A Felony = 2 B Felony = 10 | 12 | 2.0% |
| C Felony | 94 | 16.2% |
| D Felony | 428 | 73.9% |
| Felony–Enhancement to Orig. | 3 | 0.5% |
| Misdemeanor (AG= 33; SE= 7; SI = 3) | 43 | 7.4% |
| Total/% | 580 | 100% |

Field Services

PROBATION/PAROLE

As the largest program in Community Corrections, probation serves as an alternative to prison and jail incarceration. Parole supervision is provided when the Board of Parole determines offenders should receive periods of supervision following prison incarceration. The average daily cost of supervising a probation/parole offender in the community is \$6.12 versus \$90.11 (FY 2019) for an incarcerated offender.

Offenders on traditional probation and parole undergo objective assessment processes to determine appropriate levels of supervision to address community risk and case planning needs. Supervision levels range from Level 1 (low risk) to Level 5 (high risk), and may involve electronic monitoring. Referrals to correctional programs, local treatment providers, and other resources occur as appropriate. Re-entry case plans are developed with active offender participation; Core Correctional Practices (CCP) are utilized to confront factors contributing to criminal behavior and to enhance offender strengths.

Probation

| | |
|----------------------|-------|
| ⇒ New Admissions: | 1,635 |
| ⇒ Closures: | 1,954 |
| ⇒ Active on 6/30/20: | 2,372 |
| ⇒ Offenders Served: | 4,234 |

Parole

| | |
|----------------------|-----|
| ⇒ New Admissions: | 280 |
| ⇒ Closures: | 199 |
| ⇒ Active on 6/30/20: | 415 |
| ⇒ Offenders Served: | 608 |

NOTE: Totals above include all probation cases (sex offenders, low-risk probationers, intensive supervision, etc.). Each section below has the individual totals for the supervision status.

NOTE: Totals above include all parole cases (sex offenders, intensive supervision, special sentences, etc.). Each section below has the individual totals for the supervision status.

INTERSTATE COMPACT

The Interstate Compact for Adult Offender Supervision (ICAOS) is a formal agreement between the 50 **states and 3 territories that seeks to promote public safety and victims' rights by systematically** controlling the interstate movement of certain adult probationers and parolees. The Interstate Compact Offender Tracking System (ICOTS) is a web-based system that facilitates the transfer of supervision. ICOTS also serves as a conduit for miscellaneous communication exchanges and helps to promote effective supervision strategies for offenders under supervision in another state. Each state is responsible for implementing and administering ICOTS in its jurisdiction.

| | |
|----------------------|-----|
| ⇒ New Admissions: | 50 |
| ⇒ Closures: | 59 |
| ⇒ Active on 6/30/20: | 99 |
| ⇒ Offenders Served: | 159 |

MONITORING AND MAINTENANCE PROGRAM (MMP)

The program began in May 2004 for low risk and minimum supervision cases. Probationers are selected for this program as a result of risk scores identified by the Iowa Risk Revised (IRR) assessment, in adherence to Evidence-Based Practices (EBP). Level 1 and level 2 probationers are considered for this program. Probationers are required to meet with the supervising agent as required and complete monthly reports. Probationers are monitored for completion of financial obligations, court-ordered requirements, and law violations.

| | |
|----------------------|-----|
| ⇒ New Admissions: | 212 |
| ⇒ Closures: | 195 |
| ⇒ Active on 6/30/20: | 306 |
| ⇒ Offenders Served: | 501 |

SELF-SUPERVISED PROBATION (LOW RISK PROBATION)

The Sixth Judicial District developed a program to divert low-risk offenders from traditional supervised probation in response to a legislative mandate to reduce services to misdemeanor offenders. This practice aligns with Evidence-Based Practices (EBP). The self-supervised probationer must fulfill court-ordered obligations just as offenders on supervised probation; however, the offender is responsible for completing these obligations on their own. The Department of Correctional Services staff are responsible for preparing probationary compliance reports, which are sent to the judge to determine closure.

| | |
|----------------------|-------|
| ⇒ New Admissions: | 1,051 |
| ⇒ Closures: | 1,115 |
| ⇒ Active on 6/30/20: | 965 |
| ⇒ Offenders Served: | 2,080 |



William G. Faches Center • 951 29th Ave. SW, Cedar Rapids
Dedicated in May 20, 1992
The Faches Center houses administrative offices along with pretrial, probation and parole services.

Residential Services

RESIDENTIAL FACILITIES:

The District has four residential facilities that offer the highest structure and monitoring; therefore, designed for higher-risk offenders who require enhanced supervision. The residential facilities also offer short-term placements for offenders under supervision in the community in an effort to stabilize the offender, thus avoiding possible revocation. Residential facilities in the Sixth Judicial District provide housing for adult male and female offenders on probation, parole, work release, and Federal offenders.

Gerald R. Hinzman Center (capacity – 86)



Linn County provides services to male offenders which include:

- Federal BOP, Public Law and Pre-trial
- State Work Release (returning to the community from a State institution as ordered by the Iowa Board of Parole)
- 2nd and 3rd Offense drunk drivers as ordered by District Court
- Probationers and Parolees

Hope House (capacity – 58)



Johnson County provides services to male offenders which include:

- State Work Release (returning to the community from a State institution as ordered by the Iowa Board of Parole)
- 2nd and 3rd Offense drunk drivers as ordered by District Court
- Probationers and Parolees

| <u>Hinzman Center</u> | |
|-----------------------|-----|
| ⇒ New Admissions: | 193 |
| ⇒ Closures: | 172 |
| ⇒ Active on 6/30/20: | 47 |
| ⇒ Offenders Served: | 256 |

| <u>Hope House</u> | |
|----------------------|-----|
| ⇒ New Admissions: | 108 |
| ⇒ Closures: | 125 |
| ⇒ Active on 6/30/20: | 24 |
| ⇒ Offenders Served: | 161 |

Lary A. Nelson Center (capacity - 93)



Linn County provides services to male offenders which include:

- State Work Release (returning to the community from a State institution as ordered by the Iowa Board of Parole)
- 2nd and 3rd Offense drunk drivers as ordered by District Court
- Probationers and Parolees

ANCHOR Center (capacity - 26)



ANCHOR Residential Facility opened April 20, 2015

Linn County provides services to female offenders which include:

- Federal BOP, Public Law and Pre-trial
- State Work Release (returning to the community from a State institution as ordered by the Iowa Board of Parole)
- Probationers and Parolees
- Significant mental health and substance use disorders

Nelson Center

| | |
|----------------------|-----|
| ⇒ New Admissions: | 199 |
| ⇒ Closures: | 202 |
| ⇒ Active on 6/30/20: | 60 |
| ⇒ Offenders Served: | 311 |

ANCHOR Center

| | |
|----------------------|----|
| ⇒ New Admissions: | 61 |
| ⇒ Closures: | 50 |
| ⇒ Active on 6/30/20: | 22 |
| ⇒ Offenders Served: | 83 |

In October 2018, ANCHOR Center transitioned to an all-female facility housing probation, parole, state work release, OWI and federal clients. The ANCHOR Center for Women is a gender responsive, evidence-based and trauma informed program that aims to stabilize and empower, justice involved women to live crime free lives and maximize their potential.

All women at the ANCHOR Center residential correctional facility participate in a clinical assessment to identify and address their needs. The assessment is an in-depth, multi-sourced, psycho diagnostic process that helps identify and prioritize interventions for case managers working with the resident. The process helps identify previously unmet needs as well as add clarity in cases where there have been multiple prior diagnoses. The assessment process includes an extensive interview, thorough records review, and tests such as the Burns Depression Checklist, Burns Anxiety Inventory, Drug and Alcohol Screening Test, and the Michigan Alcohol Screening Test.

Description of key programs: The program builds safer communities by educating and empowering women. Our aim is to utilize evidence-based programming and practices to facilitate growth. Programming offers women the opportunity to develop the skills to regulate themselves emotionally, set healthy boundaries in their relationships and to be empowered to advocate for themselves in a pro-social manner specifically in areas related to mental health, substance abuse, and trauma. A fundamental piece of this program is to build a community for these women to define their values and realize their own potential.

Programming in All Facilities

Each facility resident is involved in a treatment program designed for that individual. The goal is to **enhance that resident's ability to be successful in the** community, meet their personal goals and reduce the likelihood of them re-offending. Accountability is stressed and enforced at a high standard. There are numerous program and treatment opportunities for each resident based upon their assessed need including:

- Education – Hi-Set, High School, College opportunities
- Sex Offender Programming
- Substance Abuse Counseling and Treatment (individual and group settings)
- In-house AA
- Cognitive Restructuring
- Mental Health/Intervention and Referral
- Iowa Domestic Abuse Program (IDAP)
- Recreational activities
- Community Service opportunities
- Job Development
- Money Management
- Life Skills

| <u>Residential Total (Includes VT Beds)</u> | |
|---|-----|
| ⇒ New Admissions: | 567 |
| ⇒ Closures: | 619 |
| ⇒ Active on 6/30/20: | 230 |
| ⇒ Offenders Served: | 829 |

Special Services

HIGH RISK UNIT



- Provides support services to both field and residential units
- Conduct checks in all six counties of the district
- Ensure offenders are complying with the conditions of supervision
- Detect violations and allow for interventions before new victims are created
- Collaborate with local law enforcement (i.e., information sharing, special projects)
- Execute warrants and apprehend absconders
- Supports department approved programs (i.e., WARN, Drug Court)

| | | | |
|---------------------------------|-------|----------------------------|-----|
| ⇒ Arrest New Charge: | 18 | ⇒ Public Field Check: | 85 |
| ⇒ Arrest Violation: | 238 | ⇒ Transport Courtesy: | 56 |
| ⇒ Curfew/Furlough: | 35 | ⇒ Transport Medical: | 16 |
| ⇒ Employment: | 41 | ⇒ Transport Security: | 395 |
| ⇒ Home Placement Investigation: | 72 | ⇒ Warrant Absconder: | 30 |
| ⇒ Home Search/Visit: | 3,041 | ⇒ Warrant New Charge: | 32 |
| ⇒ Home Visit Attempted: | 1,615 | ⇒ Warrant Violation: | 73 |
| ⇒ Other Agency Assist: | 88 | ⇒ Warrant Check Attempted: | 265 |

ELECTRONIC MONITORING

Electronic monitoring equipment is used to augment supervision of offenders who require daily monitoring of their activities or are required by law to be monitored by this system. There are three different types: Radio Frequency; SCRAM Remote Alcohol; Global Positioning

Due to the COVID-19 pandemic, electronic monitoring has increased to track higher risk offenders.

New Admissions – 290

| | |
|-----------------------------|-----|
| ⇒ GPS: | 220 |
| ⇒ SCRAM (Alcohol Monitor) | 40 |
| ⇒ Federal Home Confinement: | 30 |

Treatment Services

SEX OFFENDER PROGRAM

The District provides treatment, monitoring and surveillance (including GPS) to those offenders who have been convicted of a sexual-based offense. Treatment services are provided to offenders in accordance to validated sex offender specific risk assessment scores along with the use of polygraph and psychological assessment. The SOP Unit provides ongoing treatment groups which vary in frequency and length in accordance with offender risk and needs.

The Sex Offender Program also has a contract with the Federal Probation for the Northern District of Iowa to provide treatment services to individuals who have been convicted of sexually based offenses in the federal system and are returning to the Sixth District. We work in collaboration with their federal probation officers to ensure services meet the needs of the offenders served.

We had 80 new state sex offenders admitted into the program, and 133 sex offenders serving their special sentence parole at the end of the fiscal year.

Intensive Supervision – Sex Offenders

| | |
|----------------------|-----|
| ⇒ New Admissions: | 62 |
| ⇒ Closures: | 61 |
| ⇒ Active on 6/30/20: | 225 |
| ⇒ Offenders Served: | 290 |

Special Sentence – Sex Offenders

| | |
|----------------------|-----|
| ⇒ New Admissions: | 18 |
| ⇒ Closures: | 20 |
| ⇒ Active on 6/30/20: | 133 |
| ⇒ Offenders Served: | 136 |

During this fiscal year there were: © Lexipol, Inc. 2020

- 141 sex offenders on electronic monitoring
- 100 polygraph exams completed (87 State, 13 Federal)
- 19 psycho-sexual exams completed

IOWA DOMESTIC ABUSE PROGRAM (IDAP)

Men's Programming:

Male domestic assault offenders participate in the 24-session curriculum, Achieving Change Through Value-based Behavior (ACTV.) It incorporates essential components of Acceptance and Commitment Therapy/Treatment (ACT), an empirically-based psychological intervention that uses acceptance and mindfulness strategies to increase psychological flexibility. This includes increasing participants' awareness of factors that influence their behavior (e.g., past experiences, unwanted mental experiences, barriers to change) and then guiding them in using that increased awareness to learn new, workable behaviors consistent with their values. The facilitator stance is non-confrontational and uses a collaborative approach in equipping participants to shift from ineffective to effective behavior.

The curriculum is being used in districts and institutions throughout the state of Iowa. The cost of the program is \$500.

Women's Programming:

The Moving On curriculum, also 24-sessions in length, is offered to women convicted of domestic assault. This gender-specific program addresses many risk factors that **contribute to women's** criminal behavior. It provides women with alternatives to criminal activity by helping them identify and mobilize personal and community resources. The fee for this program is \$500.

Alternative Programming:

When severe mental health disorders, medical concerns, or other uncommon factors preclude an individual from participating in the ACTV or Moving On groups, these individuals are referred to a local provider for individual sessions. Fees are also \$500 for alternative programming.

| | |
|----------------------|-------|
| ⇒ New Admissions: | 239 |
| ⇒ Closures: | 571 |
| ⇒ Active on 6/30/20: | 512 |
| ⇒ Offenders Served: | 1,103 |

TREATMENT ACCOUNTABILITY FOR SAFER COMMUNITIES (TASC)

The Treatment and Accountability for Safer Communities program began in 1987 as part of a five-year federally funded grant. The program entails in-depth evaluation of substance abuse needs, referrals targeted to address clinical and criminogenic needs, and facilitation of referrals to community programs. The counselors with the TASC program also coordinate and provide programming for the 321.J (OWI) program, serving both Linn and Johnson Counties. In the past year, we experienced attrition in the counselor positions due to retirement and these services are currently limited.

53 TASC evaluations were completed

MENTAL HEALTH JAIL DIVERSION/PRETRIAL RELEASE

The Pretrial Mental Health Jail Diversion Program is available for clients residing in Linn, Jones, and Benton Counties. This program was established to provide jail diversion and re-entry services for people struggling with symptoms of mental illness. This program originated in Linn County and has expanded to others in our region via partnership with the East Central Region (ECR) Mental Health and Disabilities Services (MHDS) office. As a result of this and other collaborations, jail diversion is now an available service throughout our judicial district and mental health region. The numbers below reflect the number of defendants served in the corrections-involved program only and reflect combined information collected from Linn, Benton and Jones Counties.

Potential defendants seeking admission to the program typically meet the following criteria:

- Arrested for felony, aggravated or serious misdemeanor offense(s).
- Agree to participate in all aspects of the program, including signing all applicable releases of information.

Jail Diversion staff provide services including but not limited to:

- Review mental health screening forms completed by all inmates booked into jail.
- Coordinate and complete thorough, multiphase process to fully evaluate needs of each defendant as well as initiate process to access funding for critical services.
- Develop and coordinate release plan from jail to meet most imminent needs, establishing as many protective factors as possible prior to release.
- Serve as the primary case manager/pretrial agent for the defendant until their final case disposition, including coordination of all services necessary to meet client needs.

In addition to day-to-day coordination of care and supervision activities, Jail Diversion staff have also been an integral part of facilitating the Stepping Up Initiative in Linn and Benton Counties. These collaborative initiatives have resulted in numerous systemic changes that positively impact mentally ill defendants throughout the system as well as the community as a whole.

FY'20 Mental Health Jail Diversion/Pretrial Release Program Statistics

| | |
|---|--------------|
| ⇒ Released from jail to the program: | 55 |
| ⇒ Successful discharge: | 44 |
| ⇒ Revoked and returned to jail: | 13 |
| ⇒ Mental Health Assessments completed: | 97 |
| ⇒ Jail inmates (received services but not released to program): | 16 |
| ⇒ Total jail days saved in FY'20 (calculated from jail discharge date to sentencing date): | 8,461 |

In the past year, the estimated cost savings for county jails made possible via reduced jail population was \$507,660, based on an average cost of \$60 per day to detain participants who were able to remain in the community vs. jail. The success rate (non-revocation) of this program for the past year was 85.3%.

DRUG TREATMENT COURT (DTC)



The Drug Treatment Court was established in 2007 within the Sixth Judicial District from funding appropriated by the state legislature.

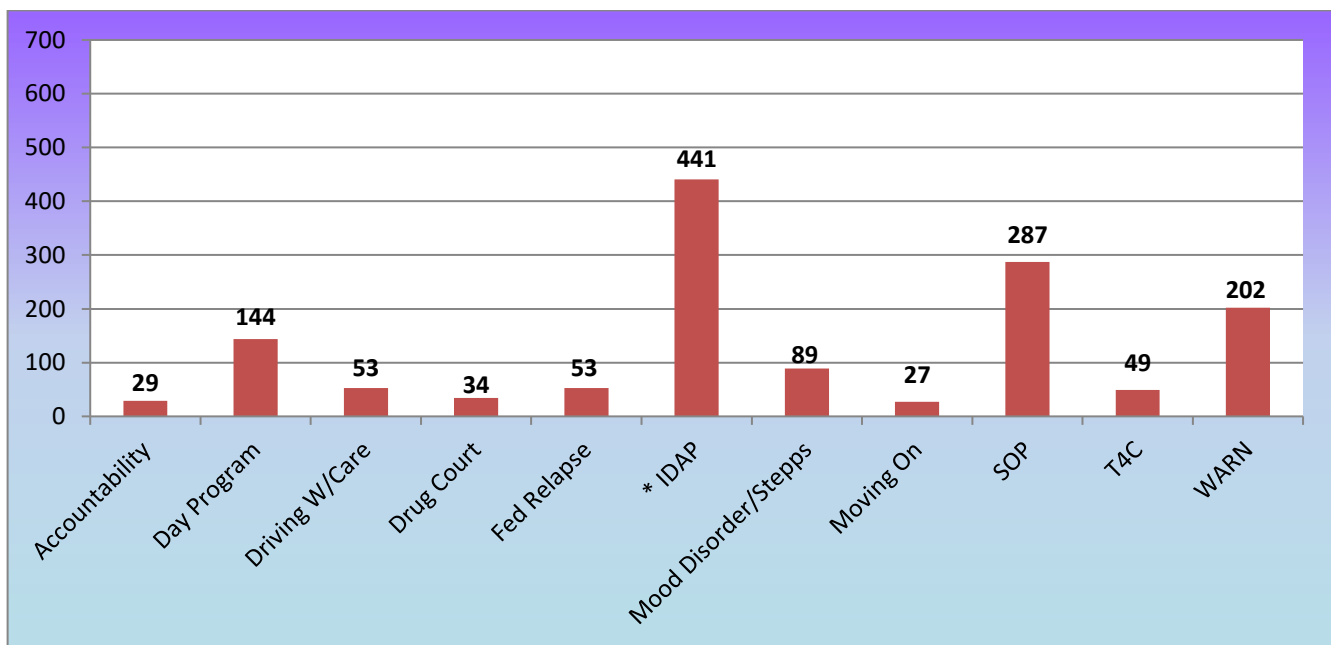
The Sixth Judicial District Drug Treatment Court Program is a prison diversion program based in Linn County. It is designed to provide intensive community supervision to probation offenders who would be sent to prison if the program did not exist. This program follows the evidence-based practice of targeting high-risk, high-need offenders who have abuse and dependency issues related to one or more substances. The DTC program operates based on the Risk-Needs-Responsivity principle and holds participants accountable to follow through with interventions at dosages appropriate for their risk. DTC participants attend court hearings as often as weekly, appearing before the judge and a multidisciplinary team of professionals, allowing rapid responses to problematic behavior as well as swift recognition of positive changes.

In the past year the DTC program has benefited from a 5 year grant from the Substance Abuse and Mental Health Services Administration worth approximately 1.9 million dollars. These funds are primarily utilized to provide improved access to stable, secure housing for participants in the program, operating in alignment with the housing first model. Participants work closely with a dedicated housing specialist who provides comprehensive support designed to secure and sustain quality housing. Program implementation for the grant is well under way and early benefits are being recognized from these additional services.

| | |
|----------------------|----|
| ⇒ New Admissions: | 13 |
| ⇒ Closures: | 13 |
| ⇒ Active on 6/30/20: | 29 |
| ⇒ Offenders Served: | 42 |

Interventions

The District provides groups to assist offender needs. The following shows the number of offenders that participated in groups:



* IDAP (Iowa Domestic Abuse Program) includes IDAP, Alternative IDAP and IDAP/Moving On

Interventions Report from Larkey

Interventions Program

Other Interventions in which offenders participated are:

- Substance Abuse Treatment • Circles of Support and Accountability • Employment • Family Team Meetings • Grief/Loss Group • Toastmasters • Veterans Independence Project (VIP) • Mental Health Treatment • ACT for Veterans • Community Accountability Board (CAB)

Interventions Report (Interventions Program) from Brenda Larkey

Other Services

COMMUNITY ACCOUNTABILITY BOARD

The Community Accountability Board (CAB) is a collaborative effort that consists of a variety of community partners gathering to support the growth of offenders on supervision. The program is designed for and primarily works with offenders struggling with effects of a mental health condition. The CAB model has been successfully utilized for over a decade and served as the foundation for the **Veteran's Independence Project (VIP) that works specifically to assist veterans on supervision.**

The CAB provides support and structure for probation and parole offenders as they re-enter their respective communities. Members of the CAB represent a variety of agencies including but not limited to: mental health treatment, family and individual therapy, housing, mental health advocacy, mental health region employees, domestic violence services, sexual assault services, and neighborhood and faith-based organizational support.

The CAB operates in Linn County and meets twice monthly for two-hour sessions. Offenders are seen as frequently as their need requires. The probation officer is present for meetings and works collaboratively with CAB community partners who make their expertise, experience, and support available to the offenders they see in these meetings. Many CAB community partners also provide follow up services to offenders outside the board meeting, working with them to help access appropriate services. The result is a model where offenders are accountable to work on their recovery but are supported and able to meaningfully connect with providers who can be part of their long-term support, including after supervision concludes.

| | |
|----------------------|---|
| ⇒ New Admissions: | 3 |
| ⇒ Closures: | 7 |
| ⇒ Active on 6/30/20: | 3 |
| ⇒ Offenders Served: | 9 |



Human Resource Center (HRC)
901 29th Ave. SW, Cedar Rapids
Dedicated on May 20, 1992

HRC was renamed/rededicated to
the Richard C. Wenzel Center on
June 24, 2011

This Wenzel Center has several
conference rooms which are used
for group facilitation.

VETERAN'S INDEPENDENCE PROJECT (VIP)

The Veteran's Independence Project was established in 2016 within the Sixth District to serve the needs of Linn County Veterans placed on supervision. Using a CAB style format, the goal is to divert this population from further incarceration by utilizing supportive services and resources. Local and state level resources are utilized regularly, including some out-of-state resource coordination for qualified veterans for regional residential treatment programs.

Various staff transitions took place in 2019 impacting the VIP. In February 2020, a staff member was identified to be the primary facilitator and a strategic meeting was held to assess VIP efforts and refine efforts going forward. Current community partners provide expertise in the following domains specific to veterans: employment, substance abuse, mental health, housing, and healthcare.

VIP is designed to meet twice a monthly for a two-hour period; serving one client every 30 minutes (4 clients total per VIP meeting). Clients are then supported by the various community partners present to ensure access to services, remove barriers, and improve successful outcomes for all. VIP partners have identified working collaboratively in support of an identified individual has helped streamline services while jointly holding the individual accountable – a very effective and efficient use of services for all.

| | |
|----------------------|----|
| ⇒ New Admissions: | 4 |
| ⇒ Closures: | 6 |
| ⇒ Active on 6/30/20: | 6 |
| ⇒ Offenders Served: | 12 |

FIELD EMPLOYMENT SERVICES

Field Employment Services aim to facilitate job placement for probation and parolees seeking quality employment at a sustainable living wage. Referrals are made to various community partners in support of upskilling an individual or encouraging additional education (i.e., HSED, certificates, on-the-job training, or advanced education). The program is currently supported by one full time Community Treatment Coordinator.

| | |
|----------------------|----|
| ⇒ New Admissions: | 32 |
| ⇒ Closures: | 49 |
| ⇒ Active on 6/30/20: | 4 |
| ⇒ Offenders Served: | 53 |

In addition to serving individuals on supervision on a 1:1 basis, the Field Employment Services involves considerable outreach to maximize outcomes. Continuation of three key efforts in support of successful re-entry included:

- Expungement and Employment Barriers Resource Clinics – two clinics were hosted in Linn County, one in July 2019 and one in February 2020. These opportunities are in partnership with Linn County Board of Supervisors, City of Cedar Rapids, and Iowa Legal Aid. These clinics provided much needed assistance, and often, result in waitlists due to the demand. Linn County clinics are the only ones in the state where a resource fair in conjunction to the clinic to assist in gaining access to needed resources addressing housing, transportation, health care, employment, and various other needs to address any collateral consequences involved with a criminal record.
- Re-entry Simulations – A simulation planned for March 2020 was cancelled due to the pandemic. This year, as a district, we were able to secure the material for hosting this hands-on training opportunity as needed, including in-house training events. The simulations are a vital way to educate the community at large of the challenges that go along with criminal convictions. Second chance employers and staff are often encouraged to attend these events to get a hands-on experience to better understand various challenges experienced by persons seeking to successfully re-enter society. As a result, participants become allies and advocates for helping reduce barriers to meaningful employment opportunities.
- Second Chance Job Fair - this second annual event was planned in partnership with IowaWORKS for April 2020 to correspond with National Second Chance Month; however, was cancelled due to the pandemic.

A promising highlight this year was bringing key partners together resulting in a local nonprofit, New Bohemian Innovation Collaborative – NewBoCo, securing a \$175,000 grant from Google to teach coding to women at Iowa Correctional Institute for Women prison. **This opportunity creates various “wins” –** the women receive training and education to better their life upon discharge; addresses a critical workforce gap for a particular industry sector; helps lower recidivism via gainful employment; and support growing Iowa’s economy.

Also, this year, the Iowa Department of Corrections partnered with Iowa Workforce Development for Re-entry Roundtables hosted all over Iowa. One of these events was hosted at Anamosa State Penitentiary in January. This event was very well attended and supported by Sixth District staff. The Employment Services team made various contacts with community partners and new second chance employers.

VOLUNTEER ASSISTANCE PROGRAM

Community Volunteers

Each year volunteers contribute to the success of community-based corrections by assisting the District in delivering quality programs and services. This year, all volunteer activity was halted in March due to the COVID-19 pandemic. Although this cut short some academic internships and discontinued several of our regular volunteers, interns and volunteers still provided our agency with over 1950 hours of service between 7/1/2019 and 3/15/2020. We are hopeful that we will be able to resume volunteer activities sometime in 2021.

Prior to the pandemic, we were able to utilize volunteers from diverse backgrounds and skill sets. The process for becoming a volunteer begins with background and reference checks, followed by identifying an area of interest within the District, training, and then placement. The District is committed to providing the volunteers with a meaningful, positive experience and supports them throughout their volunteer process. The primary source of volunteers for the District comes in the form of academic internships.

Academic Internships

Academic internships are three-way partnerships between the District, an institution of higher education and the student. Internships provide hands-on learning opportunities for the students. The District works with interns on both the undergraduate and graduate levels from a variety of institutions of higher learning. This year, the District worked with nine interns representing the University of Iowa, University of Northern Iowa, Kirkwood Community College and Mt. Mercy University.

Academic internships are an example of the District's key values and beliefs:

Professionalism: We have the opportunity to share our professionalism with students who are often entering the workforce for the first time.

Resourcefulness: Student interns provide additional personnel at no cost to help meet the needs of the offender and community.

Interdependence: The partnership between the District and institutions of higher education is an example of the importance of sharing resources to meet community needs.

Dialogue: Student interns learn about the importance of the mission and programming of the District and share that message with others in the community.

Efficiency: Student interns often come with unique skill sets that can assist the District staff with efficiently meeting the needs of the offenders.

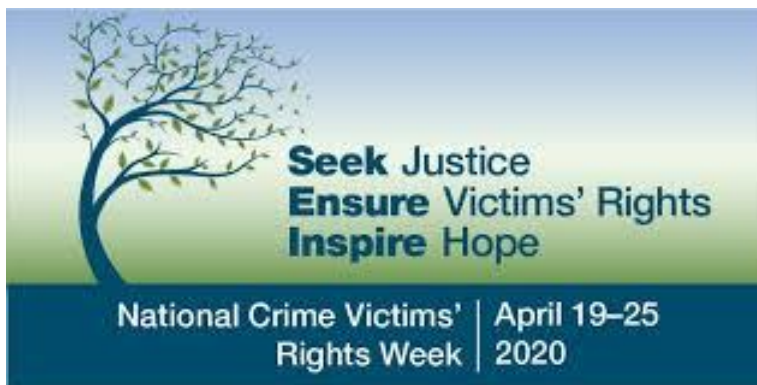
One of the primary benefits of having volunteers and interns is the opportunity to evaluate and screen prospective employees before offering employment. In addition, through the volunteer program, offenders are being given the opportunity to participate in activities like therapeutic art experiences, reading enrichment, and pet therapy that would otherwise be unavailable.

VICTIM SERVICES

The District is dedicated to serving victims and survivors through infusing victim sensitive practices in all areas of community-based corrections. Victim safety is a priority and is considered in all decisions related to offenders. Staff work with each offender to take action to acknowledge and repair the harm done to their victims, to the extent possible. Victim services include but are not limited to referral for victims to get registered.

National Crime Victims' Rights Week 2020

Every April, National Crime Victims' Rights Week (NCVRW) is held to promote victims' rights and to honor crime victims and those who advocate on their behalf. This year's NCVRW was held April 19-25 with the theme, "*Seek Justice, Ensure Victims' Rights, Inspire Hope.*"



Although all Victims' Rights Week activities were held virtually this year due to the COVID-19 pandemic, the week still honored crime victims and those who advocate on their behalf.

During the week, videos were posted on the Iowa Department of Corrections website that shared the justice, **victims' rights and hope themes of the week**. In addition, a special video that acknowledges those Iowans who have lost their lives to violent crime is posted on the website.

In addition, several awards were given out to honor those who work with and on behalf of victims. Cedar Rapids police investigator Matthew Denlinger received the *Law Enforcement Victim Services Award* for showing dedication to victims while investigating and solving the 1979 fatal stabbing of 18-year-old Michelle Martinko. According to the U.S. Attorney's Office in addition to completing an exhaustive investigation, he showed "great compassion for the victim's family, ensuring they never lost hope that the guilty party would be brought to justice. "

The Northern District *Award for Excellence in Victim Services* was presented to First Assistant Linn County Attorney Nick Maybanks, Assistant County Attorney Michael Harris and Anastasia Basquin, chief liaison and community outreach specialist with the office, for their work on the Martinko case.

In the Southern District, the award was presented to the members of the *Iowa City Human Trafficking Task Force*, which worked to develop relationships with reluctant victims and worked many hours to get them connected with needed services.

Continuous Quality Improvement

The 6th District continues to evolve its Continuous Quality Improvement (CQI) practices in order to assess, monitor and advance our use of best practices that lead to greater offender success. These CQI practices are an effort to align with centralized statewide mandates to improve and enhance the positive outcomes of all community-based correctional districts in Iowa. The ongoing central goal of our CQI effort is to elevate a culture of professionalism and quality with our case management skilled staff (case managers). We have select staff that have advanced training in our assessment instruments (Iowa Risk Revised-IRR, and the Dynamic Risk Assessment for Offender Reentry-DRAOR) and with our established auditing practices. These staff members conduct ongoing CQI review on case managers and provide performance coaching as needed.

Current CQI practices include:

- CQI auditors and management team staff review DOC Central Office and internal 6th District data reports to track trending of case manager skills related to strengths and needs.
- The utilization of a risk assessment and case planning auditing database developed by 6th DCS staff.
- Quarterly audits of case managers in their use of assessment tools and their development of case plans that align with offender needs.
- Feedback and performance coaching sessions between CQI auditors and case managers.

Ongoing Development:

- Increasing the pool of qualified auditors and increasing the volume of quarterly audits.
- Continued case manager development and training to enhance fidelity in use of risk assessments.
- Improving the method and means to collect usable data to improve our local CQI efforts.
- Increased training and practice in implementing Core Correctional Practices.

| Audits Completed FY'20 | | | |
|----------------------------------|-----|---------------------------------|-------|
| ⇒ Iowa Risk-Revised (IRR): | 222 | IRR Proficiency: | 84.2% |
| ⇒ Formal DRAOR: | 32 | DRAOR Proficiency: | 93.5% |
| ⇒ Iowa Tool/Intervention Groups: | 4 | Intervention Group Proficiency: | 100% |



Training:

Training staff to be competent in the requisite knowledge, skills, and competencies is directly related to our ability to achieve successful results with offenders. In March 2020, in-person courses ceased due to COVID-19 pandemic. All training transitioned to an online format.

FY 2020: Training focus was on the BizLibrary Curriculum Development, Safety Trainings, Annual Training

Benchmark: 170 (99%) employees complete mandatory training per policy

Benchmark: 5,000 Total Training Hours

Awards: Nominated for BizLibrary 2020 Training Program of the Year

Internal training included:

- Safety Training Boosters sessions were a combination of classroom and online (100% completion rate)
- Advanced Leadership Academy (all 8 staff completed the 12-month curriculum)
- Growth Mindset/High Potentials (all 15 staff completed phase II)
- Bud to Boss for new supervisors (3 new supervisors are completing the curriculum)
- New Employee Orientation
- 170 employees successfully completed 1925 E-learning training modules and 2856 E-learning hours, 55 employees completed 368 BizLibrary modules and 4551 minutes (75.85 hours) with a total of 7370.20 training hours.

Other initiatives included:

- Leadership Academy
- Collaborative trainings with community partners
- HRU annual courses per ILEA standards
- PREA Audit (Passed/met all requirements of audit)

Priorities for fiscal 2020-2021 include:

- A.L.I.C.E. Training
- Safety Training
- E-learning Benchmarks
- BizLibrary modules (High Potentials, New Supervisors, Advanced Leadership Academy)
- BizLibrary curriculum development (Work Groups, Management Team, New Employee Orientation)
- PREA Audit
- New Employee Orientation
- Emotional Intelligence training
- Soft Skills (communication, leadership, conflict resolution, team work, work ethic & courtesy)