



ANNUAL
REPORT
2021
EIGHTH JUDICIAL DISTRICT

The Year in Review

Our work is important. Our staff makes a difference.

Those two foundations of our department were even more apparent this last year as we learned to live with changes associated with COVID-19. While some of our intervention strategies to *provide opportunities for change* required modification, what did not change was our commitment to assisting our clients build the skills that are necessary for them to succeed.

This was also a year of transition for our leadership team due to several retirements, page 14 gives all those details. I am proud to say that when you 'build your own bench' and have an organization that quality people want to be a part of, that makes those critical transitions much easier.

In fiscal year 2021, we continued to work closely with the other Judicial Districts and the Iowa Department of Corrections. Success in our business is a comprehensive process that cannot be achieved on an island. Success in our business is best defined as a consistent progression where good people, good ideas, and reliable data merge towards one overarching goal: safer communities.

It is our hope that this report will give you information and insights into all three of those key components of success. These reports are much more streamlined than years past, but anyone who wishes to review the finite details of our expansive daily operations can do so upon request.

I want to personally thank the entire staff of the Eighth Judicial District Department of Correctional Services. The work they do is exemplary. I also want to thank our Board of Directors, who continue to provide guidance and leadership as well as be our advocates in the communities they live in and serve.

This report is submitted for filing with the Board of Supervisors of each county in the Eighth District, per Iowa Code 905.4. This document reflects activities of the Eighth Judicial District Department of Correctional Services from July 1, 2020 through June 30, 2021.

Respectfully,

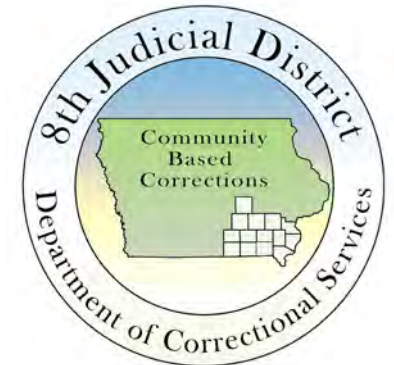


Daniel T. Fell
District Director



DANIEL T. FELL
District Director

*“Our work is important.
Our staff makes a difference.”*



Annual Report

2021



Daniel T. Fell, District Director

Prepared by Kim Bradfield, Melanie Imhoff, Linda Norton, and Sindy Wear.

On the Cover

Eighth Judicial District staff members are Division Manager Patrick Lacy, Community Treatment Coordinator Candace Collins, Residential Manager Daryl Lambert, Secretary Karen Stewart, Residential Officer Justin Leffler, Probation/Parole Officer Lynne Marquardt, and Residential Officer Rigoberto Rodriquez-Infante.

Photo by Kim Bradfield

Ripley's Believe It or Not has designated [Snake Alley](#) as "Unbelievably Crooked" and the #1 Odd Spot in Ripley's Guide to the Curious Corners of America. It is, perhaps, Burlington's most famous landmark.

Mission Statement

VISION

An Iowa with no more victims.

MISSION

Providing An Opportunity

For Change

BELIEFS

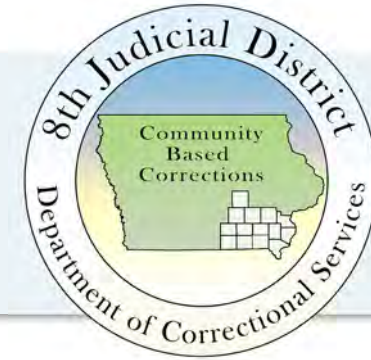
We BELIEVE that people can change; that our efforts help make people safer; that every person should be treated with dignity and respect; and that we must work as a team if we are to succeed.



VINCE REMMARK

Assistant District Director
Eighth Judicial District

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History

The Eighth Judicial District

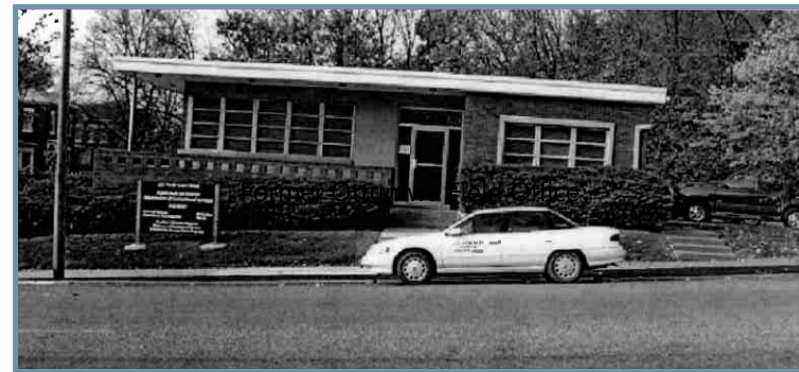
The Eighth Judicial District Department of Correctional Services is an independent public agency, with a board of directors, created and established under Chapter 905 of the Code of Iowa to provide community correctional services to 14 counties in Southeast Iowa: Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Poweshiek, Van Buren, Wapello, and Washington.

Community-based Corrections was established in the Burlington and Ottumwa areas in the early 1970s as part of a pilot project funded through the federal Law Enforcement Assistance Act. At that time, services were also provided by the Division of Corrections within the Iowa Department of Social Services.

In 1977, the Eighth Judicial District Department of Correctional Services was established and assumed all community corrections functions in the District with

the exception of state parole and work release. That same year the District's first community residential correctional facility opened in Burlington.

On July 1, 1984, the Legislature turned over the administration of state parole and work release to the district departments from the State Department of Corrections. In May of 1991, a second residential correctional facility opened in Ottumwa. In addition, community-based corrections expanded which allowed the District to create a dedicated treatment services division. As of June 30, 2021, 105 staff members provide comprehensive adult community corrections supervision and programming to 2,562 clients.



Countries served History



Appanoose: The first true courthouse was a 24-by-20-foot structure built in 1848 in Centerville. After the county outgrew this building, court sessions were held in the Methodist and Presbyterian churches while another courthouse was built. The cornerstone for the present courthouse was laid on May 21, 1903.

Davis: The first courthouse was a two-story, hewed-log building that was finished in 1844. This building underwent many repairs, and finally in 1851, the building was abandoned. For the next 27 years county offices were kept at various locations in Bloomfield. On August 22, 1877 the cornerstone for the present courthouse was laid.

Van Buren: Home to Iowa's oldest courthouse, built in 1843, it is a two-story Greek Revival structure situated high on a bluff above the river. Constructed of brick with oak framework, the walls are twenty-two inches thick on the first floor and eighteen inches thick on the second. Native walnut woodwork trims the interior.

Lee: Lee County is the only county of Iowa's 99 with two separate and distinct county seats. Fort Madison was first established as the county seat in 1837, and Keokuk became the second one in 1848 by special act of the Iowa General Assembly.

Des Moines: The first court sessions in the county were held in log cabins until the county leased Marion Hall. The county then used Mozart Hall beginning in 1866, but it was destroyed in 1873 by a fire. After a temporary return to Marion Hall, a new four-story courthouse was completed in 1882. The county sold the building in 1940 after offices moved into the current courthouse.

Henry: The county's first courthouse was built in 1839-1840. A larger courthouse was built in 1871, and the present courthouse was raised in the twentieth century, being placed into service on August 4, 1914.

Jefferson: Built in the fashionable Richardsonian Romanesque style, the courthouse design centered on a 142-foot high corner clock tower, which was removed in 1949 because of a violent wind storm. In November of 2004, a new steeple was installed on the clock tower to replace the one that was removed.

Wapello: The first courthouse was a single-story log cabin. It was replaced in 1846 by a two-story square frame structure that measured 24-by-24 feet. The first floor was used as a schoolhouse, church, courthouse, dancehall, and a place for political meetings. The present courthouse was dedicated in 1894.

Monroe: The first court session was held at the John Clark residence in Clarksville in what was then known as Kishkeokosh County. The court convened there for a short time when plans were made to build a courthouse on the square at Princeton in 1846. This building was of logs. The building was replaced by the present structure in 1901.

Mahaska: During the winter of 1844, the first courthouse was built. It was a two-story frame structure and also served as a church and opera house. The present courthouse was built in the Romanesque Revival style on part of the Oskaloosa public park.

Keokuk: Keokuk County built its first courthouse in Sigourney in 1845. The 24-by-20-foot building was constructed of logs. A two-story frame courthouse was built in Lancaster in 1848 and used until 1858, when a new courthouse was built in Sigourney.

Washington: In 1840, the first courthouse was an 28-by-18-foot frame building. It was used as a school house and church as well as a courthouse. The second courthouse was built in 1847. The present courthouse was built in 1887.

Louisa: The county's first courthouse was a privately owned structure built of logs. A brick courthouse was built by the county in 1840. It was a 40-by-22 feet structure and was also used as a schoolhouse. A new courthouse was built in Wapello in 1854.

Poweshiek: The county's first courthouse was completed in 1850. In 1856, plans for the present courthouse began and was completed in 1859. An addition was added in 1890 and major repairs done in 1933.

Goals, Priorities, Focus Areas

Focus our hiring processes and professional development on creating a more knowledgeable, inclusive, and diverse workforce.



Strategic Planning

Focus on Evidenced Based Practices and Research Informed Processes to Improve Client Success.

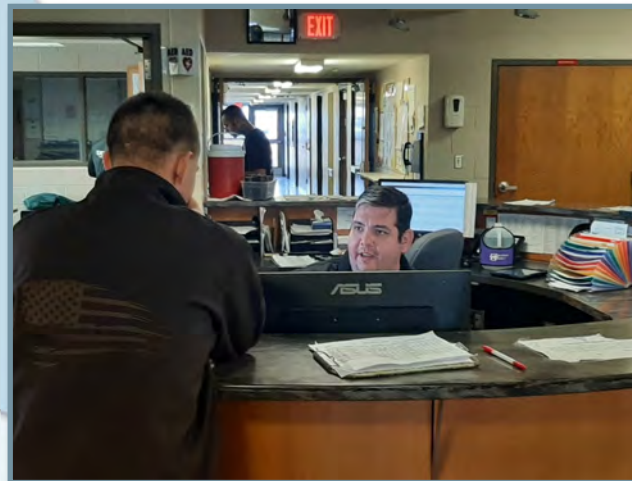
Focus our resources toward those clients that are at the highest risk to reoffend.

2021 Highlights

Almost six years ago, our District adopted a strategy of seamless supervision for case management. Among many changes, this included moving Probation/Parole Officers out of our Residential Facilities. The District knew that would create some voids in operational practices, but also believed that if we empowered our Residential Officers, they could fill those gaps.

And almost immediately, they did just that. Many Residential Officers accepted tasks of higher responsibility, while others embraced playing a large role in programming and monitoring decisions. As a whole, they did not just get by, they flourished. And their combined efforts have made our residential operations better than before.

In 2021, the District's Residential Officers were recognized by their peers with the Team Excellence Award for the second year in a row. Recognizing how much impact they have with our clients on the front lines of supervision, District Director Daniel T. Fell said, "The work they do is phenomenal. The nature of their job has changed so much in recent years, but they continue to excel. I am very proud of them and the work they do."



Gary Peitz

Retires from Corrections



On July 8, 2020, past and present coworkers, family, colleagues, and friends of Gary Peitz gathered in Burlington to celebrate his retirement from the 8th Judicial District Department of Correctional Services.

Peitz, the District's Assistant Director since 2009, served over 36 years in positions of increased responsibility within the Iowa Correctional System. His work, and work ethic, led Peitz to being widely regarded as an expert in the field of corrections. District Director Daniel T. Fell said, "People in our business know and respect Gary Peitz."

A 1982 graduate of Northeast Missouri State University with a Bachelor's Degree in Criminal Justice, Peitz' first real job was as a Correctional Officer at the Iowa State Penitentiary (ISP). Peitz said during his retirement address, "working in a maximum security prison not long after the 1981 riots was an eye opening experience for a young man fresh out of college."

Peitz later served as a Correctional Counselor for 9 years at ISP, before becoming a Residential Counselor for the 8th District in 1993. Three years later he was promoted to the position of Community Treatment Coordinator, and in that position worked to establish meaningful programming, expand evidence based practices, and establish meaningful assessment tools. Those key processes would remain his priorities throughout his career.

In 1999, Peitz was promoted to Residential Supervisor of the Burlington Residential Facility and soon thereafter was promoted again to Manager of the Facility, a position he would hold for the next ten years until becoming Assistant Director.

Several speakers praised Peitz, including the Eighth District Board of Director's Chairman, Richard C. Reed, Fairfield, who thanked him for all his efforts which have made our communities safer. Reed recounted how every time he conversed with Peitz he learned something new about our mission.

Former Director Curt Campbell, Ottumwa, who hired Peitz in 1993 and promoted him three times in 6 years stated, "Take pride in everything you accomplished, because we



are all proud of you."

Director Fell talked about working closely with Peitz throughout his career, calling Peitz his right hand man. "Gary is the hardest worker I have ever known and he knows more about what we should be doing and why, then anyone in our business." Fell went on to say, "People used to ask me when Gary was going to retire, and I would always say, one day after me --- because I could not imagine working without him. Unfortunately, this was the only plan I ever put forth that Gary would not comply with..."

A mixture of laughter and tears filled the packed room intermittently while the speakers congratulated Peitz on his retirement.

None more than when the final speaker of the afternoon took the podium. Peitz' son, Nicholas, an Associate Warden of Treatment at the Mt. Pleasant Correctional Facility, gave a heartfelt tribute to his Father. When elaborating on how he followed in the footsteps of his Dad, but also was carving his own path, he admitted that, "When I introduce myself to people in our business, I almost automatically say -- yes, Gary Peitz is my Father."

After receiving a brass plaque from Director Fell, Peitz addressed the crowd. He gave credit for his success to his family first, and then spoke of his coworkers over the years, "We really have great people in this District and in our system," Peitz said. He specifically mentioned his mentor at

ISP, Neal Boeding. "He taught me that you could hold people accountable, and still treat them like human beings. We do really well with that nowadays, but back then -- not so much..."

In parting, Peitz said his future plans include lots of time with his grandchildren, travelling with his wife, golfing, and watching baseball.

While cleaning out his office, Peitz, always humble and more comfortable doing the work than taking the credit, reflected on his career, "36 years. Man. I have really been blessed."

And we were blessed to have you Gary. \\\

Response to Mental Health Care during Covid 19 Pandemic

By Doug Buttikofer, Patrick Lacy and Kurt Rosenberg

On March 10, 2020, District Director Daniel T. Fell, made an announcement to staff of the Eighth Judicial District in regards to the COVID-19 pandemic. In response to concerns for staff safety, while also being mindful of day-to-day district operations, all in-person office contacts with the clients were suspended. In this unprecedented time, new alternatives to address and maintain operations and provide support to staff and our clients were needed. Our district psychologist, Doug Buttikofer, in collaboration with others worked with providers and community partners to ensure that mental health care to Work Release clients, Mental Health Court clients and other clients throughout the Eighth District continued.

Some of these responses included providing telehealth services for medication therapy appointments, conducting supportive psychotherapy to our clients in our residential facilities, and providing phone conferences or check-in appointments for clients that may not have access to other technology. As we moved forward and learned how to operate more effectively in this new space, modifications were made. This included using other technologies such as zoom teleconferencing and Google Meet to develop face-to-face meetings and hold supportive groups and court sessions. These changes greatly affected the ability to build rapport and maintain accountability with clients. These changes

caused tremendous strain on day-to-day business and forced staff to adapt to changing technological struggles. However, with the ability to think outside the box and be creative in how we addressed client struggles and needs, operations continued as the pandemic continued to cause disruption in the world.



Skype meeting with Client

Addressing Racial Disparity

By: Vince Remmark

Growing attention to the issues surrounding Racial Disparity have increased Nationally in recent years. According to the Racial Equity Institute, "This can be very challenging for any group or organization to take on when the issues run so deep." In recognition of the complexities surrounding this issue, and the importance of fair and equitable treatment of all people, the District formed a committee to 'take our own pulse' and investigate ways we could mitigate this disturbing trend.

When the Committee first met, an exercise was conducted to identify prospective factors that may contribute to racial disparity. These included acknowledging that racial disparities exist, and to identify the underlying issues that contribute to them. Encouraging those in decision making positions at all levels to consider this issue was also addressed, as well as identifying areas under our control, such as hiring practices, that could positively impact racial disparity and allow for systemic change.

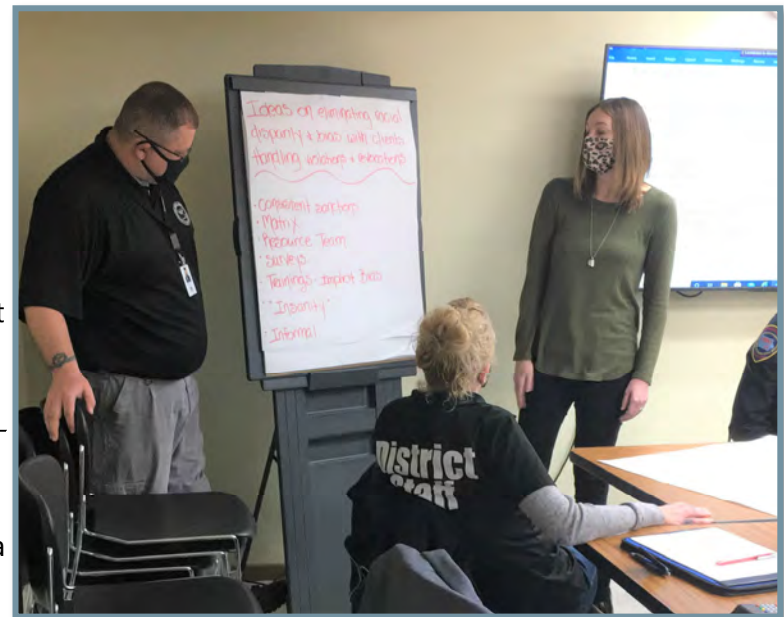
Recognizing that all of our staff have previously been trained on "Implicit/Unconscious Bias," the committee choose to focus on exploring this issue further as their starting point, hoping to find creative methods and solutions to deal with ingrained biases. Following our District's mission statement for promoting client success, "Providing an opportunity for change," the committee believed that taking a similar approach internally to the issue of racial disparity would allow individuals to change any thought processes they may have that were biased.

The committee believed that any potential change in beliefs needed to start with the conviction that, "Everyone should be treated the way you would want to be treated." The committee encouraged District leadership to reinforce that belief in future messaging.

Externally, committee members are reaching out to organizations and key players in the communities we serve. Sharing positive messaging points, it is our hope to recruit a more diverse workforce.

The group continues to work on this important topic and are fully supported by the District Leadership Team.

Racial Disparity Committee Members are Kollin Alfred, Jonathan Deen, Lisa Houk, Rob Humphrey, Jason Jones, Patrick Lacy, Justin Leffler, Ian Logan, Lynne Marquardt, and Vince Remmark.



Committee members discussing strategy

MAKE A

difference

Volunteer Time Off

As part of our first internal leadership academy, each participant had to complete an end of term project that they believed could positively impact our District. Participants were given wide ranging latitude regarding subject matter and encouraged to think outside of the 'normal' box that we in corrections often lock ourselves in.

Probation/Parole Officer Brenda Zahner did just that. She chose to research and recommend a program in which employees are allowed paid time off to do volunteer work in our communities. To say that was a pretty novel idea for some lifelong public employees, was an understatement. But it definitely captured the spirit of the assignment.

As Zahner worked on her project and progressively briefed the instructor cadre on her findings, it became apparent that many employers, mostly private, but some public, had similar programs. And those businesses and agencies universally reported their volunteer programs were beneficial to their organization, to their employees, and to their local communities.

Closer to home it was learned that the State of Iowa had recently considered a very similar program, but the idea had died on the vine as some in positions of power could not get over the potential for abuse. Additionally, one other District already had a similar program and other Districts were exploring the concept.

When Zahner presented her final project to our District Board of Directors in December of 2019, her well thought out proposal was seen as having great merit. Unfortunately, COVID delayed the adoption of the program, but on September 9, 2020, with the policy written and formal processes in place, our Board of Directors approved the new policy unanimously.

At that Board Meeting, District Director Daniel T. Fell stated, "I not only care about the District's reputation --- which this can positively enhance, but I think staff members who give their own time and efforts to help their communities deserve some sort of acknowledgement. And I believe this policy does that and speaks clearly that we value their contributions."

Under the new policy, staff members are encouraged to spend time volunteering for a nonprofit agency and can do so in paid status. Since the program's implementation, District staff members have used a total of 102.5 hours to volunteer at food banks, booster clubs, schools, and other 501 (c) (3) organizations.

"I am proud of Brenda for pushing this concept, and also proud that many of our staff members are using this program to do visible good in the communities we serve," Director Fell said when discussing expanding the program in a recent Leadership Meeting.



Jonathan Robbins helping to serve a meal at a local church



Dena DeVore (left) volunteering at the Food Bank of Iowa



STAFF



TRANSITIONS LEADERSHIP

Over the course of the last 18 months, the composition of the District's Leadership Team has changed substantially. But change is not --- necessarily, a "bad" thing. Oftentimes, change can be exciting.

The mantra, "Building our own bench," was a strong catalyst in the creation of the District's leadership academy in 2018. And that program would pay great dividends during this period of transition. The District also made sure that our formal job postings, as well as our word of mouth efforts, were spread far and wide, as entry level openings on our leadership team became available. Change is admittedly easier to be excited about when you promote and/or bring in outstanding individuals who are primed to succeed in their new positions. And that is just what we did.

In January of 2020, Colby Kreiss was assigned to be the PPO Supervisor in 8A after Debbie Berrier's retirement. Kreiss, a former Captain at the Mt. Pleasant Correctional Facility, had most recently been the Residential Supervisor at our Ottumwa Residential Facility. The vacancy his reassignment created led to PPO II Nycole Harbison being promoted to Residential Supervisor at the Ottumwa Facility.

When Asst. Director Gary Peitz retired in July of 2020, Vince Remmark was appointed to that position. Shortly thereafter, 8B PPO Supervisor Donn Bruess retired, and Nicholas Baker, the Residential Supervisor at our Burlington Facility, was assigned to that position. Daryl Lambert, a Captain at the Mt. Pleasant Cor-

rectional Facility, was then hired as the Residential Supervisor for the Burlington Facility.

In December of 2020, Residential Manager Patrick Lacy was promoted to Division Manager of Special Services. Daryl Lambert was then appointed to the vacant Residential Manager slot, and PPO I Charles Severs was promoted to Residential Supervisor for the Burlington Facility.

Last but most certainly not least, Administrative Officer Sindy Wear, was hired as our Chief Financial Officer in March of 2021.

Looking at the Leadership Team picture from 16 years ago, his first as District Director, Daniel T. Fell stated, "Everyone is gone --- but me. So we have had a lot of change over the years, but not anything like this. Not all at once." Adding, "I am just proud of the people we have. I thank them often for choosing us."

The new Leadership Team has molded together very well in quick fashion. The vitality of some of our newer members, mixed with the knowledge and experience of some of the members who either remained in place, or moved to new positions, has created a strong team. Director Fell likes to say, "If we are all thinking the same way, then no one is thinking." That is definitely not the case with our current Leadership Team.



Meet the Leadership Team



Front row - left to right: Nycole Harbison-Residential Supervisor | Daniel Fell-District Director |
Sindy Wear-Administrative Officer | Linda Norton-Executive Officer

Second row- left to right: Colby Kreiss-Probation/Parole Supervisor | Nicholas Baker-Probation/Parole Supervisor |
Charles Severs-Residential Supervisor | Ted Robinson-Residential Manager

Third row- left to right: Kurt Rosenberg-Probation/Parole Supervisor | Patrick Lacy- Division Manager |
Vince Remmark-Assistant District Director | Daryl Lambert-Residential Manager

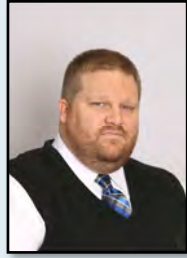
Promotions



Zachary Allsup
PPO I



Valerie Annis-Lanman
Administrative Asst.



Nicholas Baker
PPO Supervisor



Paula Bragg
Residential Officer –FT



Dustin Briscoe
PPO I



Devin Janosek
Residential Officer –FT



Patrick Lacy
Division Manager



Daryl Lambert
Residential Manager



Joriann Love
Residential Officer



Vince Remmark
Asst. District Director



Charles Severs
Residential Supervisor

Retirees



PPO Supervisor **Donn Bruess** was recognized as being a conscientious leader who advocated for his staff, and cared about our clients. A retired U.S. Army helicopter pilot, Bruess' work in corrections was guided by his commitment to 'Service.' Highly respected in the District and across the State, Bruess was a thoughtful advocate for doing what would impact our client's future choices and behaviors. Bruess retired from the District after 20 years of dedicated service.



Administrative Assistant **Jenny Roberts** was cited for being Director Fell's right hand woman. Throughout her 18 years with the District, Roberts worked diligently to make things easier, better, and more enjoyable for her coworkers. Leading several volunteer efforts, such as Polar Plunges and Fun Runs, her commitment to the well being and morale of our staff and the communities we serve went far beyond her 8 am to 5 pm work schedule. Always positive and energetic, Roberts was a key figure in our administrative restructuring before her retirement.

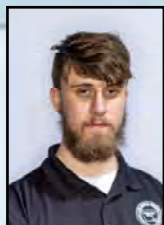
New Employees



Danielle Boltz
Residential Officer



Daniel Brown
Residential Officer



Devin Janosek
Residential Officer



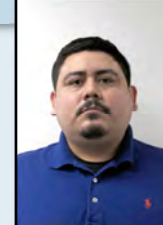
Daryl Lambert
Res. Manager



Kevin McIntosh
Residential Officer



Icie Rhoer
Cook



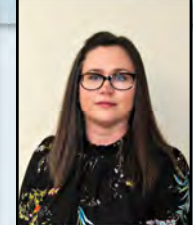
Rigoberto Rodriguez-
Infante
Residential Officer



Mandy Schilb
Secretary

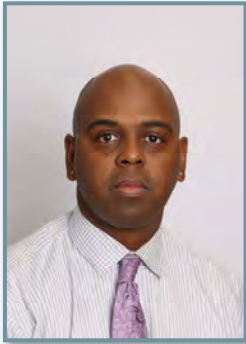


Sindy Wear
Administrative
Officer

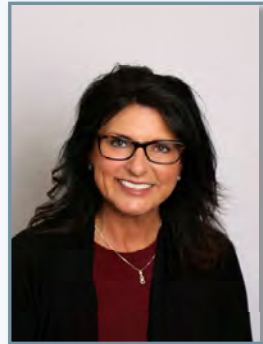


Alisha White
PPO II

Years of Service



Ronnie Ashton
(25 years)



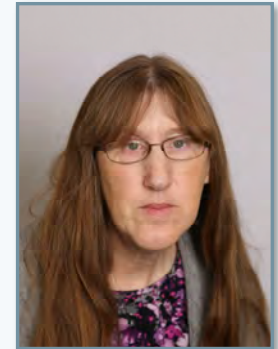
Sundi Simpson
(25 years)



Don Houk
(20 years)



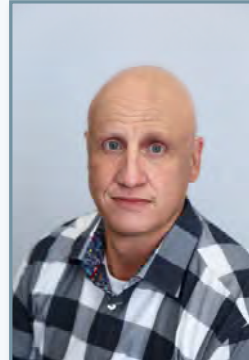
John Hawk
(15 years)



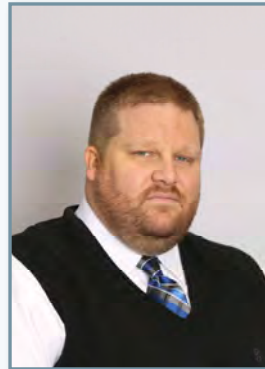
JoAnn Oetken
(15 years)



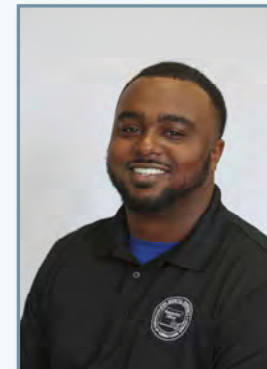
Vince Remmark
(15 years)



Jason Steil
(15 years)



Nicholas Baker
(10 years)



Sa'Quiriez Baker
(5 years)



Jon Hafner
(5 years)



Staff Awards



EMPLOYEE OF THE YEAR

Probation/Parole Officer Justin Leffler, of Fort Madison, was selected as Employee of the Year. Leffler, recently promoted from Residential Officer was cited for his positive attitude, work ethic, and willingness to help others. "Justin is the type of coworker you want to work beside. He makes things around him better," said District Director Daniel T. Fell.



MANAGER OF THE YEAR

Probation/Parole Supervisor Colby Kreiss, of Ottumwa, was selected as Manager of the Year. Kreiss was cited for being a proven leader, one not afraid to help on any level. Director Fell stated, "Colby is thoughtful and empathetic. Add those qualities to being very knowledgeable about correctional supervision, and that makes him a great supervisor."



NEWCOMER OF THE YEAR

Residential Supervisor Chuck Severs was chosen as the District's Newcomer of the Year after being promoted to a leadership position at the Burlington Residential Facility last year. Director Daniel Fell stated, "When someone says I want a boss that leads by example, Chuck Severs is who they are looking for."

TEAM EXCELLENCE

The District's Residential Officers were recognized by their peers with the Team Excellence Award for the second year in a row. "They do great work, day in and day out. They work the hard shifts. They work the holidays. I am just very thankful we have such a strong group of ROs in the district," stated Director Daniel T. Fell.

VOLUNTEER OF THE YEAR

Probation/Parole Officer Brenda Zahner, of Burlington, was recognized as the District's Volunteer of the Year. Zahner spends an incredible amount of time volunteering for the Burlington School District's Booster Club. "Brenda does great work for us, and is also an outstanding example of how the people in our department impact the communities we serve," said Director Fell.



Brenda Zahner, the first recipient of our Annual Volunteer Award

Employee of the Quarter



Residential Officer Brandi Lloyd, of the Ottumwa Residential Facility, was chosen as our Employee of the Quarter in September. She was cited for routinely going above and beyond expectations, her positive attitude and commitment to do whatever it takes to accomplish our mission. Great work Brandi!



Community Treatment Coordinator Candace Collins, of Burlington, was selected as our Employee of the Quarter in January. Candace was chosen for her encyclopedic knowledge of reentry resources, as well as her willingness to help others, and to jump in and do whatever it takes to get the job done. Outstanding work Candace!



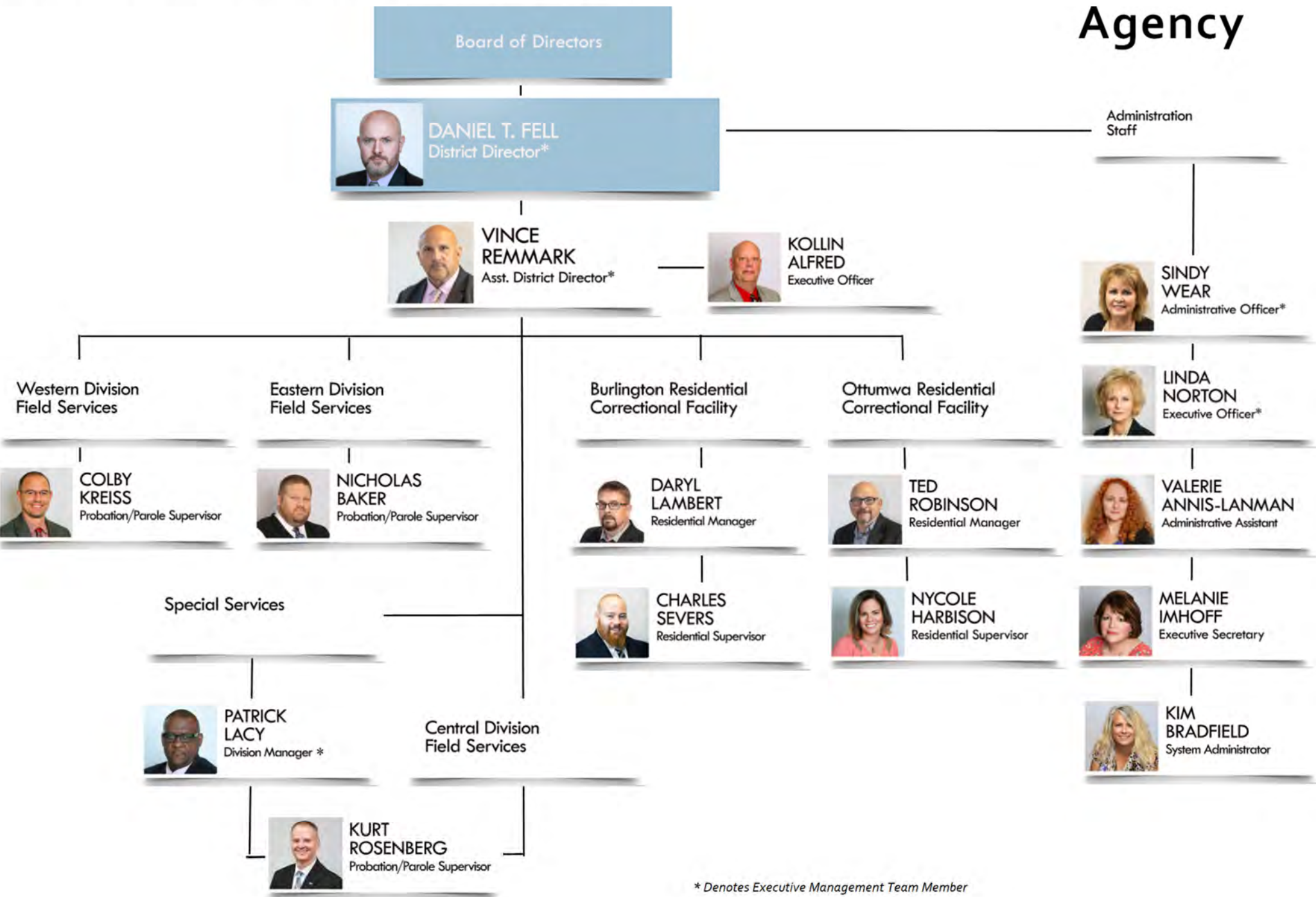
Administrative Assistant Valerie Annis-Lanman, of Fairfield, was selected as the Employee of the Quarter in April. Valerie was praised for keeping us afloat when taking on the duties of Administrative Officer, in addition to her own work. And she did it with a great attitude and dedication. Great job Valerie!



Director Fell recognizes each recipient with their Employee of the Quarter Award.

ORGANIZATION CHART

Agency



* Denotes Executive Management Team Member



DANIEL T. FELL
District Director

Field Services




VINCE REMMARK
Asst. District Director

**Eastern Division
Field Services**

**Central Division
Field Services**


**Western Division
Field Services**



NICHOLAS BAKER
Probation/Parole Supervisor



KURT ROSENBERG
Probation/Parole Supervisor



COLBY KREISS
Probation/Parole Supervisor

Secretary (3 FT)

- Judy Chatfield
- Ashley Hocker
- JoAnn Oetken

Probation/Parole Officers (11 FT)

- Cody Allen
- Zach Allsup
- Dustin Briscoe
- Katie Detrick
- Rob Humphrey
- Heather Jones
- Lynne Marquardt
- Jonathan Robbins
- Chris Ryland
- Sundi Simpson
- Brenda Zahner

Secretary (1 FT)

- Mandy Schillb

Probation/Parole Officers (2 FT)

- Morgan Coleman
- Alisha White

Secretary (3 FT)

- Teri Carr
- Faye Jones
- Thilea McGill

Probation/Parole Officers (13 FT)

- Matt Blanco
- Jesse Brown
- Jason Jones
- Shawn LaRue
- Clint Nichols
- Jeff Price
- Lana Reed
- Greg Riley
- Gary Sanders
- Michael Schakel
- Steve Smith
- Jason Steil
- Kevin Ward

Residential Services




DANIEL T. FELL
District Director



VINCE REMMARK
Asst. District Director

Burlington Residential Correctional Facility

Ottumwa Residential Correctional Facility




DARYL LAMBERT
Residential Manager
PREA Compliance Manager



CHARLES SEVERS
Residential Supervisor



NYCOLE HARBISON
Residential Supervisor



TED ROBINSON
Residential Manager
PREA Compliance Manager

Secretary (1 FT)

Karen Stewart

Food Service (1 FT, 1 PT)

Linda Kruse, Food Service Leader

Icie Rhoer, Cook (PT)

Residential Officers (10 FT, 5 PT)

Sa'Quiriez Baker

Paula Bragg

Colton Campbell

Nicholas Clayton

Eva Fletcher

Devin Janosek

Mike Knotts

Justin Leffler

Rigoberto Rodriguez-Infante

Brenda Schnedler

Danielle Boltz (PT)

David Devore (PT)

Jon Hafner (PT)

John Hawk (PT)

Ashley McClain (PT)

Residential Officers (12 FT, 6 PT)

Bryce Bachman

Nicole Brannan

Daniel Brown

Lisa Houk

Brandi Lloyd

Ian Logan

Joriann Love

Kevin McIntosh

Adam Nichols

Jordan Nuno

Logan Scholtus

Stacy VanAntwerp

Richard Diephuis (PT)

Jeffrey Hasley (PT)

Don Houk (PT)

Pedro Leon (PT)

Terry Nichols (PT)

Stacy Oden (PT)

Secretary (1 FT)

Dena DeVore

Food Service (1 FT, 1 PT)

Judy Shepherd, Food Service Leader

Holly Kappel, Cook (PT)

Special Services



DANIEL T. FELL
District Director

High Risk Unit




VINCE REMMARK
Asst. District Director




PATRICK LACY
Division Manager




KURT ROSENBERG
Probation/Parole Supervisor

Probation/Parole III
Jonathan Deen
Adam Humble



Iowa Domestic Abuse Program

Sex Offender Treatment Program

Reentry Program

Mental Health Supervision Program

Drug Court

Psychologist

CTC (1 FT)

Jaime Baker

Probation/Parole III (5 FT, 1 - .50)

Ronnie Ashton
Jennifer Brereton
Kristina Eckert (.50)
Katelyn Hummer
Kelly McDaniel
Mark Smith

CTC (2 FT)

Candace Collins
Lindsay Epperson

Probation/Parole II (1 FT)

Dakota Simmons

Probation/Parole III (.50)

Kristina Eckert (.50)

Probation/Parole II (1 FT)

Ashley Banes

Psychologist (1 FT)

Douglas Buttikofer

Staff Quick Facts

As of June 30, 2021

Number of Employees by Location

Burlington	36
Ottumwa	39
Central Region	13
Western Region	8
Eastern Region	<u>9</u>
Total	105

Number of Employees by Job Type

Administrative Staff	6
Supervisory Staff	10
Residential Officers	35
Probation and Parole Officers	26
Special Services	14
Secretarial Staff	9
Food Service	<u>5</u>
Total	105

Diversity of Workforce

Female	46%
People of Color	7%

Executive Staff

Daniel T. Fell,
District Director

Vince Remmark,
Assistant District Director

Patrick Lacy,
Division Manager

Linda Norton,
Executive Officer

Sindy Wear,
Administrative Officer

TRAINING REPORT

TOP TRAININGS ATTENDED

- > PREA Training
- > Situational Awareness
- > Unconscious Bias
- > Bloodborne Pathogens & Universal Precautions
- > Diversity
- > Developing Cultural Competence
- > Evidence Based Principles
- > Preventing Sexual Harassment for Employees
- > Fire Prevention & Safety Institutions
- > COVID-19: What You Need to Know
- > Implicit Bias

TOTAL TRAINING HOURS COMPLETED **6,104**



Training for new staff members



Robert Waugh
Chairperson
(Executive Committee)

Board of Directors

Daryn Hamilton
(Executive Committee)
Board of Supervisors
Fairfield, IA 52556

Shane McCampbell
Board of Supervisors
Burlington, IA 52601

Mark McGill
Board of Supervisors
Centerville, IA 52544

Ron Fedler
Board of Supervisors
Ft. Madison, IA 52627

Steve Wanders
Board of Supervisors
Oskaloosa, IA 52577

Merle Doty
Board of Supervisors
Montezuma, IA 50171

Jerry Parker
Board of Supervisors
Ottumwa, IA 52501

Fred Snakenberg
Board of Supervisors
Sigourney, IA 52591

Chad White
Board of Supervisors
Mt. Pleasant, IA 52641

Ron Bride
Board of Supervisors
Bloomfield, IA 52537

Chris Ball
Board of Supervisors
Wapello, IA 52653

John Hughes
Vice Chairperson
(Executive Committee)
Board of Supervisors
Albia, IA 52531

Alex Richards
Board of Supervisors
Keosauqua, IA 52565

Bob Yoder
Board of Supervisors
Washington, IA 52353

Judiciary Members:

Brad Turner, Sheriff
Louisa Co. Law Center
Wapello IA 52653

Myron Gookin, Judge
(Executive Committee)
Fairfield, IA 52556

Citizen Members:

Pastor Richard Dutzer
(Executive Committee)
Burlington, IA 52601

Robert Waugh
Chairperson
(Executive Committee)
Libertyville IA 52567

Summary of the Board of Directors Meetings

The Department's Board of Directors meet on the second Wednesday in January, June, September and December. In the interim between meetings, the Executive Board can meet to ensure business is handled promptly. This is a brief summary of key items and significant actions taken at each meeting.

September, 2020 (Virtual Meeting)

- Budget Approved
- FY 21 Proposed Budget Approved
- Recognition of Essential Workers
- Volunteer Time-Off for Employees Policy and Procedure Approved
- Approved Changing wording in all policies from Offender to Client

December, 2020 (Virtual Meeting)

- Update on managing facilities during COVID
- Auditor's Report Reviewed
- Fiscal Policy F-6 Approved
- FY 21 Budget Update
- Director's Evaluation



Screenshot of Virtual Board Meeting

January, 2021 (Virtual Meeting)

- Election of Officers
- By-Laws Reviewed
- Annual Report Outlined
- Tables of Organization Approved
- Review of By-Laws and Weighted Vote Procedure
- FY 21 Budget Update
- 2021 Board Meeting Dates Set
- Commemorate Jenny Roberts' retirement

June, 2021

- COVID Protocol for District Reviewed
- District Overview
- "What is Case Management" Presentation
- FY 21 Budget Update
- FY 22 Preliminary Budget Update

June 28, 2021—Executive Committee Meeting

- Purchase of Service Agreement Approved

OPERATIONAL DETAILS

Eighth Judicial District
Agency #: 228-A08

Class #	1110	1140	1160	1210	1250	1260	1270	1310	1320	Total
Description	Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOTP	IDAP	HRI	SP	8,167,194
POS Funds	1,001,417	3,324,051	2,346,366	67,299	80,209	605,000				15,251
Federal Pass Through Funds	0	0	0							59,144
Federal Grants	0									1,975
Interest										341

Class #	Description	1110 Admin.	1140 PB/PA	1160 Residential	1210 Drug Court	1250 Restorative Justice	1260 SOTP	1270 IDAP	1310 HRI	1320 SP	Total
101	Personal Services	157,904	3,421,657	2,082,045	64,575	90,000	481,535	231,210	435,731	96,112	4,419,812
202	Personal Travel	6,950	5,801	12,567			2,085	1,743			22,396
203	Vehicle Operations	2,477	2,039	889			50	4,787	90		8,312
205	Out of State Travel	2,655	10,197	501	1,278						15,631
301	Office Supplies	626	5,957	6,316							20,972
302	Bldg. Maintenance Supply	11,879									42,274
304	PROF/SCI Supplies			120							163
304	Housing/SUBS Supplies	3,970		164,085							168,055
306	Other Supplies					4					8,676
308	Food	5,855		21,058	8,449						2,951
311	Uniforms	32,092		100,943	44,460						164,985
312	Communications	4,204									2,951
401	Rentals	19									38,303
402	Utilities	7,604									178,391
403	Profess/Scientific/Contract	688									2,429
405	Outside Services	173									32,361
406	Advertising	83,603									105,908
408	Outside Repair Services	8,434									9,454
409	Reimburse Other Agencies										3,447
414	ITS Reimbursements										14,118
416	Equipment	3,521									10,529
501	Office Equipment	506									72,715
502	Non-Inventoried Equipment	56,373									41,360
503	Data Processing	1,226									9,518,999
510	Other Expenses	1,064,392									
602	Total Budget										
999											

Special Services

Probation/Parole

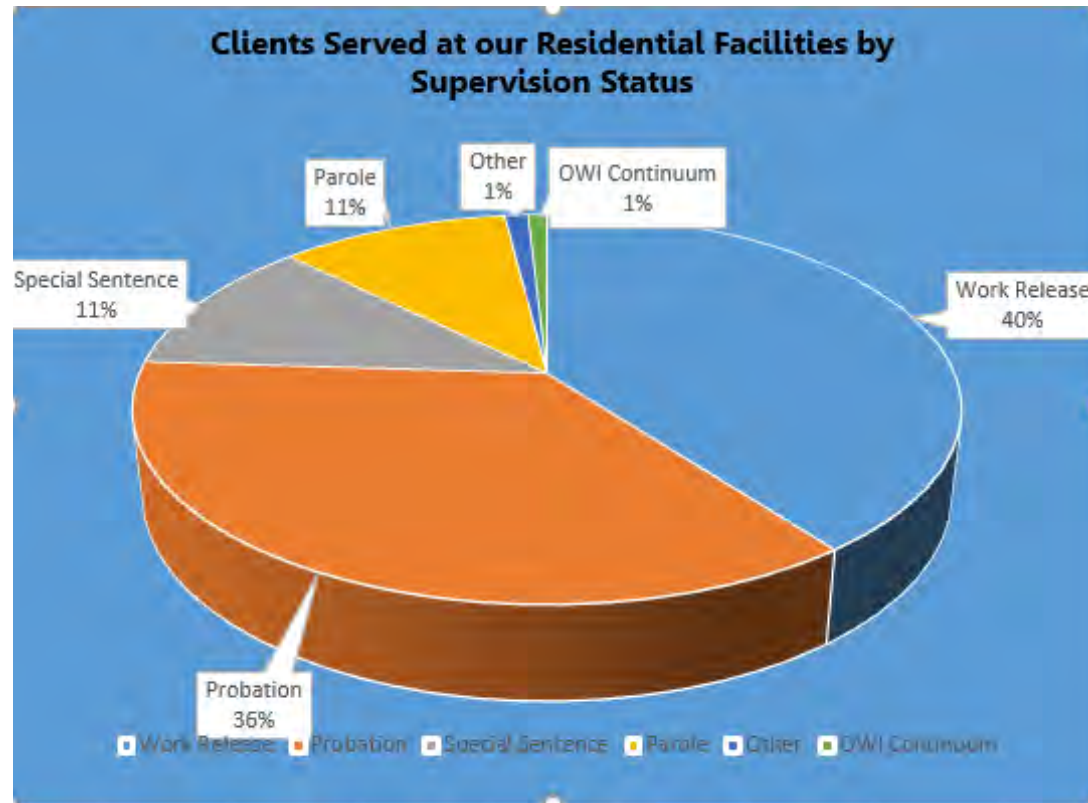
Residential

Return to Report

Residential

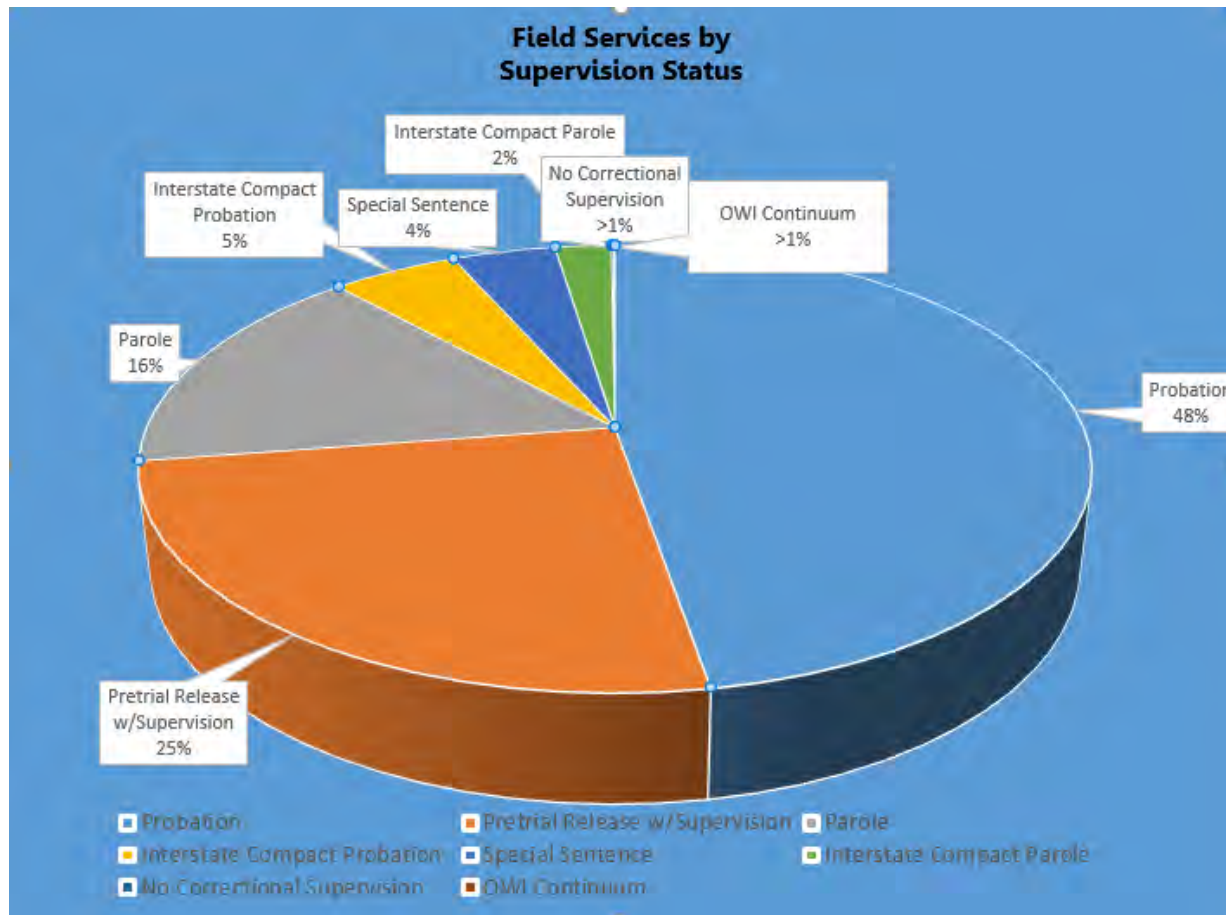
The District's two residential facilities served a total of 458 clients in FY21. Clients on Work Release accounted for the greatest percentage of those served. The average daily population for the Burlington Residential Facility was 45.82 with Ottumwa being 55.82 clients. These averages are down compared to last year mainly due to the limitations that COVID-19 placed upon our facilities. An accommodation for separate quarantine beds was put into place thus lowering the capacity of the facilities.

Client rent and fees collected from both facilities totaled \$754,173.51. We collected a total of \$46,111.79 in back rent in FY21 which is an increase of over 20% from the previous year.



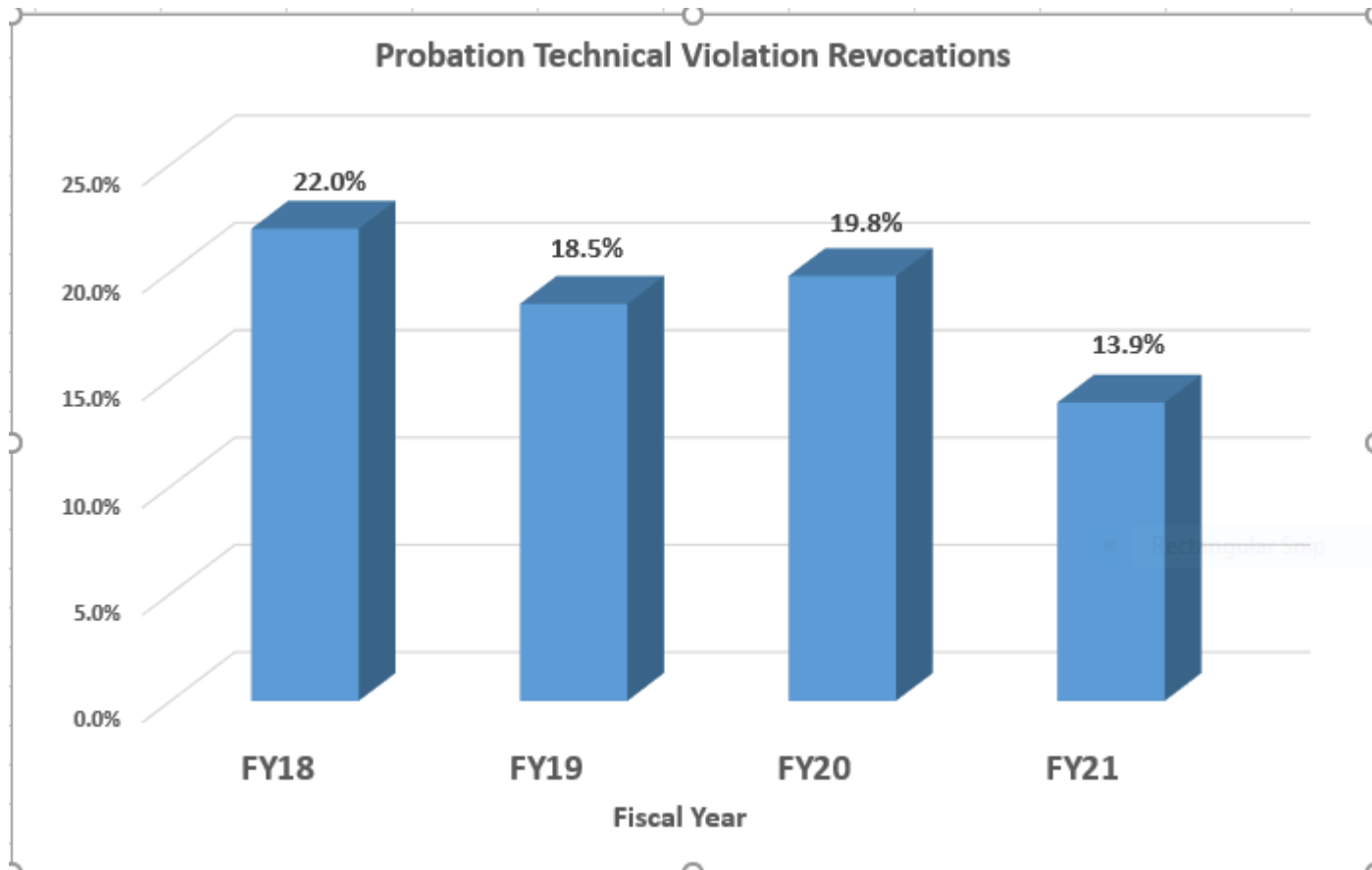
Field Services

Probation supervision is the largest service provided by the District. This year we served 2,227 clients, which is a slight decrease compared to the prior year. We supervised 96 females and 570 males on parole supervision. At the beginning of the year we had 144 clients on Special Sentence supervision and added an additional 34 throughout the year. There were 1,073 clients court-ordered to be supervised under Pretrial Release supervision.



Probation Revocations by Revocation Category

A **technical violation** of probation is defined as misbehavior by a client under supervision that is not by itself a criminal offense (e.g., failing to report for a scheduled office visit, missing a curfew, lack of employment, etc...) Over the last several years, the District has made major strides in mitigating revocations for technical violations when the client's risk can be managed in the community. A quick glance at probation technical violations resulting in revocation shows that there was a decrease by almost 6% from the prior year.



Specialized Client Services

Top Utilized Intervention Programs	Active at Start	New Admits	Closures	Active at End	Offenders Served
Drug Court Program	24	4	13	15	28
Iowa Domestic Abuse Program	707	100	103	683	807
OWI Program		4	2	2	4
Sex Offender Program	190	72	52	208	262

Top Utilized Specialties	Active at Start	New Admits	Closures	Active at End	Offenders Served
Pretrial Release (PTR) - Level 3	410	699	740	374	1,109
Sex Offender	385	368	326	457	753
GPS - Satellite	153	304	294	177	457
Drug Court Supervision	30	10	22	18	40

Top Utilized Interventions	Active at Start	New Admits	Closures	Active at End	Offenders Served
Achieving Change Through Value Based Behavior-Burlington	37	51	51	37	88
Achieving Change Through Value Based Behavior-Ottumwa	31	37	40	28	68
UA Colors Field Services - Ottumwa	29	29	22	33	58
UA Colors Field Services - Burlington	34	20	31	21	54
Reentry Coordination	13	39	31	21	52
ACTV: Orientation - Burlington	2	36	37	1	38
SOTP-Good Lives-Phase 1 Group-Burlington	15	18	27	6	33
Moral Reconciliation Therapy (MRT)	10	22	18	16	32
Mental Health Supervision Program-Ind. Therapy-Ottumwa	21	9	11	17	30
Mental Health Supervision Program-Support Group-Ottumwa	17	13	11	17	30

Client Quick Facts

As of June 30, 2021

Field Services

Probation (includes compact)	1,559
Parole (includes compact)	419
Pretrial Release w/Supervision	301
Special Sentence	157
Other	<u>2</u>
Field Services Sub-Total:	2,438

Residential Facilities

Probation	36
Parole	14
Work Release	56
Special Sentence	16
OWI Continuum	<u>2</u>
Residential Facilities Sub-Total:	124

District Total **2,562**

Field Services

Felony	1,747
Aggravated Misdemeanor	301
NCIC	200
Special Sentence	159
Other	<u>31</u>
Field Services Sub-Total:	2,438

Residential Facilities

Felony	97
Aggravated Misdemeanor	8
Special Sentence	18
Other	<u>1</u>
Residential Facilities Sub-Total:	124

District Total **2,562**

Office Locations

Fairfield Administrative Office

Jefferson and Van Buren Counties

1805 W. Jefferson, P.O. Box 1060
Fairfield, IA 52556
641-472-4242 & 641-472-9966 Fax

Centerville

Appanoose County

205 W. Van Buren
Centerville, IA 52544
641-437-7278 & 641-856-3012 Fax

Oskaloosa

Mahaska and Poweshiek Counties

211 High Avenue East
Oskaloosa, IA 52577
641-673-7038 & 641-673-6007 Fax

Ottumwa

Davis, Keokuk, Monroe and Wapello Counties

1315 N. Court Street
Ottumwa, IA 52501
641-682-8383 & 641-682-8385 Fax

Burlington

Burlington Residential Facility

835 Valley
Burlington, IA 52601
319-753-5179 & 319-753-5418 Fax

Burlington

Des Moines and Louisa County

214 N. 4th, Peterson Building, Suite 2A
Burlington, IA 52601
319-753-5478 & 319-753-5202 Fax

Ft. Madison

North Lee County

823 Avenue G
Ft. Madison, IA 52627
319-372-6678 & 319-372-6682 Fax

Washington

Washington County

2175 Lexington Blvd.
Washington, IA 52353
319-653-3535 & 319-653-2092 Fax

Ottumwa

Ottumwa Residential Facility

245 Osage Dr.
Ottumwa, IA 52501
641-682-3069 & 641-682-3557 Fax

Mt. Pleasant

Henry County

1200 E. Washington
Mt. Pleasant, IA 52641
319-385-9527 (Fax also)

Keokuk

South Lee County

1508 Morgan
Keokuk, IA 52632
319-524-6591 & 319-524-6595 Fax

Appendices

Residential Supervision Status

Residential Supervision Status	Active at Start	New Admits	Closures	Active at End	Clients Served
Interstate Compact—Parole		1	1		1
Interstate Compact—Probation		1	1		1
OWI Continuum		4	2	2	4
Parole	6	43	19	14	49
Pretrial Release With Supervision		3			3
Probation	22	144	72	36	166
Special Sentence	11	41	21	16	52
Work Release	38	144	98	56	182
Totals:	77	381	214	124	458

Field Supervision Status

Supervision Status	Active at Start	New Admits	Closures	Active at End	Clients Served
Interstate Compact Parole	58	39	37	61	97
Interstate Compact Probation	142	75	83	138	217
OWI Continuum	1	1			2
No Correctional Supervision Status	2	2	4	2	4
Parole	462	204	309	358	666
Pretrial Release With Supervision	324	749	773	301	1,073
Probation	1,467	543	521	1,421	2,010
Special Sentence	144	34	30	157	178
Total:	2,600	1,647	1,757	2,438	4,247

Specialty Supervision

Specialty	Active at Start	New Admits	Closures	Active at End	Clients Served
Day Reporting—Residential	1	0	1	0	1
Drug Court Supervision	30	10	22	18	40
Global Positioning-Satellite	153	304	294	177	457
Low Risk Probation	26	2	17	12	28
Mental Health Court	24	18	19	23	42
OWI Pre-Placement	1	1	2	0	2
PTR—Level 3	410	699	740	374	1,109
SCRAM (Secure Continuous Remote Alcohol Monitor)	1	6	6	1	7
Sex Offender	385	368	326	457	753
Transitional Release Program (TRP)	0	6	5	1	6
Weekend Dorm Sanction	0	2	2	0	2
Total Specialties:	1,031	1,416	1,434	1,063	2,447

Intervention Programs

Intervention Program	Active at Start	New Admits	Closures	Active at End	Clients Served
Drug Court Program	24	4	13	15	28
Iowa Domestic Abuse Program	707	100	103	683	807
OWI Program		4	2	2	4
Pretrial Supervision If Bond Posted	52	219	177	93	271
Sex Offender Program	190	72	52	208	262
Sex Offender Registry Modification Evaluation– Adult Not On Supervision		4	1	3	4
Sex Offender Registry Modification Evaluation– Adult On Supervision	5	3	6	2	8
Totals:	978	406	354	1,006	1,384

Presentence Investigation By Jurisdiction

Appendix 5

Jurisdiction	Long	Short	PrePlea	Total
Appanoose	28	16	2	46
Davis		6		6
Des Moines	87	23		110
Henry	23	4		27
Jefferson	24	13	1	38
Keokuk	7	2	2	11
Lee	116	11	1	128
Louisa	20	3	1	24
Mahaska	18	16		34
Monroe	3	2		5
Poweshiek	8	8	2	18
Van Buren	5	2	2	9
Wapello	21	75	17	113
Washington	26	14	6	46
Totals:	386	195	34	615

FY 2021 Revenue Sources

Eighth Judicial District										
Agency #: 228-A08										
Class#	1110	1140	1160	1210	1260	1270	1310	1320		FY 21
Description	Admin.	PB/PA	Residential	Drug Court	SOTP	IDAP	HRU	MHSP	CARES	Total
POS Funds	1,487,049.00	3,580,329.00	2,172,990.00	116,254.00	715,721.00	97,051.00	293,852.00	84,583.00		8,547,829.00
Intra-State Transfers	11,559.95								546,846.02	558,405.97
Interest	3,604.20		39.41							3,643.61
Enrollment/ Supervision Fees		246,702.19	99,474.26	1,464.05	68,433.49	56,979.79				473,053.78
Rent, Refund/Reim		634.00	749,719.59	3,819.92						754,173.51
Sale of Equipment							12,165.00			12,165.00
Other Revenue			13,611.60							13,611.60
Balance Brought Forward—Local			233,839.72							233,839.72
Total Revenue	1,502,213.15	3,827,665.19	3,269,674.58	121,537.97	784,154.49	154,030.79	306,017.00	84,583.00	546,846.02	10,596,722.19

FY 2021 Expenditures

Appendix 7

		1110	1140	1160	1210	1260	1270	1310	1320		FY21
Class	Description	Admin.	PB/PA	Residential	Drug Court	SOP	IDAP	HRU	MHSP	CARES	Total
101	Personal Services	1,274,884.30	3,580,329.00	2,137,772.00	112,316.73	715,721.00	97,051.00	219,237.86	77,901.64	546,846.02	8,762,059.55
202	Personal Travel	2,063.53	3,912.53	477.59	9.17	2,592.22	489.06	1,024.69			10,568.79
203	Vehicle Operations	1,451.07	2,360.70	8,449.39				11,412.49			23,673.65
205	Out of State Travel					1,230.08					1,230.08
301	Office Supplies	4,904.46	6,564.36	4,397.95		20.98		265.93			16,153.68
302	Bldg. Maintenance Supply	645.19	2,707.96	1,822.25							5,175.40
304	PROF/SCI Supplies		6,264.78	8,604.87							14,869.65
306	Housing/SUBS Supplies		75.54	39,713.00							39,788.54
308	Other Supplies	2,228.83	481.13	2,031.96				709.07			5,450.99
311	Food			130,215.00							130,215.00
312	Uniforms			517.50				1,508.17			2,025.67
401	Communications	7,873.13	26,157.36	13,034.97		128.72		1,207.86			48,402.04
402	Rentals	41,207.80	116,106.96	15,863.50							173,178.26
403	Utilities		30,764.92	98,283.63							129,048.55
405	Profess/Scientific/Contracts	3,310.00	2,421.05	6,484.25	9,207.50	3,198.06			6,575.25		31,196.11
406	Outside Services	8,141.17	5,667.40	14,124.68							27,933.25
408	Advertising	525.00	1,127.57	35.00				886.63			2,574.20
409	Outside Repairs/Services	200.80	161.25	20,492.46					39.00		20,893.51
414	Reimburse Other Agencies	70,480.95	3,321.43	6,268.38	4.19	607.24	99.10	142.20	66.91		80,990.40
416	ITS Reimbursements	25,238.46									25,238.46
501	Equipment							68,835.57			68,835.57
502	Office Equipment		1,006.19	543.96							1,550.15
503	Non-Inventory Equipment			5,574.65							5,574.65
510	Data Processing	53,205.67	540.10	2,286.63				687.37			56,719.77
602	Other Expenses	5,853.17	7,133.03	40,249.14				100.00			53,335.34
	Total Budget	1,502,213.53	3,797,103.26	2,557,242.76	121,537.59	723,498.30	97,639.16	306,017.84	84,582.80	546,846.02	9,736,681.26