



IOWA BOARD OF CORRECTIONS AGENDA  
Thursday, February 2, 2023, 9:30 a.m.

LOCATION: Department of Corrections Central Office, Grant Room, 510 12th Street, Des Moines

TOPIC	PRESENTER
<ul style="list-style-type: none"> <li>➤ Call to Order               <ul style="list-style-type: none"> <li>● Approval of November 4 , 2022 Minutes (<b>Action Item</b>)</li> </ul> </li> <li>➤ Next Board meeting <b>will be determined at this meeting</b> (A meeting notice will be posted on the DOC website: <a href="https://doc.iowa.gov/">https://doc.iowa.gov/</a>)</li> </ul>	<p>Rebecca Williams, Chair</p> <p>Rebecca Williams, Chair</p>
Welcome	Dr. Beth Skinner, Director
Physician Assistant Administrative Rules Administrative Rules Updates ( <b>Action Item</b> )	Michael Savala, General Counsel
FY2024 Governor’s Budget Recommendations	Steve Dick, Financial Manager
AD-GA-21 Board of Corrections Correspondence Policy Approval ( <b>Action Item</b> )	Nick Crawford, Legislative Liaison
Legislative Update	Nick Crawford, Legislative Liaison
Discussion and Approval of 2023 Board Meeting Schedule ( <b>Action Item</b> )	Board Members
Public Comments	Public
Open Discussion	Board Members
Adjournment	Board Members

The Board of Corrections’ agenda is posted on the DOC Web Site at <https://doc.iowa.gov/>  
under the Board of Corrections Tab.

This meeting will be live-streamed via the Department’s Youtube Channel for members of the public that would like to observe. You can also view previous Board of Corrections meetings at this site.

Link: <https://www.youtube.com/channel/UCitY2PABjitQpT4Op2w3kTw>

The mission of the Iowa Department of Corrections is to:  
**Creating Opportunities for Safer Communities**



## IOWA BOARD OF CORRECTIONS MINUTES Friday, November 4, 2022

**Board Members Present:** Chair Rebecca Williams, Vice Chair Webster Kranto, Larry Kudej, Trent Keller, Denise Bubeck

**Staff Present:** Beth Skinner, Randy Gibbs, Mike Heinrich, Nick Crawford, Brian Foster, Mike Kane, John Needelman, Marcy Stroud, Dave Smith, Carey Fox, Amber Connolly, Jennifer Smith, Laura Scheffert, Kevin Weideman, Michelle Barker, Derek Rickels, Janie Mendez

**Visitors Present:** Larry Smith, Savannah Moore, Mark DeJong

### **Call to Order, Chair Rebecca Williams**

- Chair Rebecca Williams called the meeting to order.
- Chair Williams asked for a motion to approve the October 7, 2022 meeting minutes. Mr. Jim Kersten made a motion to approve. Ms. Denise Bubeck seconded the motion. All present members were in favor of approving the minutes, **motion passed**.
- The next scheduled Board of Corrections meeting is February 2, 2023, at the Department of Corrections Central Office. The meeting will begin at 9:30 a.m.
- (A meeting notice will be posted on the DOC website: <https://doc.iowa.gov/>)

### **Welcome - Mike Heinrich Warden**

- Warden Mike Heinrich welcomed the Board to the Iowa Medical and Classification Center (IMCC). This is the first meeting since Warden Heinrich has been at IMCC.
- Warden Heinrich discussed recent employee appreciation activities at IMCC as well as recruiting efforts. Numerous changes have been made in both the physical plant and operations in recent years. The facility has several different purposes including medical, reception and classification.
- The Board was welcomed to tour the facility following the meeting.

### **Snapshots of Success Education at IMCC FY2022 - Michelle Barker, IMCC Education Coordinator**

- The purpose of educational services offered at IMCC is to provide high school completion, literacy and vocational courses. These education opportunities are important for the IIs.
- Graduates were recently honored for completion of HiSet, apprenticeships and ICC associate degree programs.
- All incoming IIs take a literacy test to ensure that all read at or above the 6th grade level. This includes native and non-native English speakers.
- IIs also receive vocational training including computer literacy, workplace communication and financial literacy.
- IMCC has hired a life skills instructor that provides skills in finding housing, employment opportunities and personal finance.
- IMCC is participating in the APDS tablet system. These are used with Youthful Offenders, literacy programs for ESL IIs and vocational offerings.
- IMCC is working to increase vocational offerings that can assist IIs with skills needed upon release.

- Mr. Trent Keller asked how reading capabilities are increased for those who are not meeting the 6th Grade reading levels. This can be a challenge, but various tools are utilized, teachers are on staff who are familiar with students at this level and there is continual practice.
- Mr. Keller asked how many IIs are coming in without a high school diploma or GED. Director Skinner stated that about 60% of IIs statewide have a high school diploma.
- Mr. Keller asked if interpreters are hired at the facility for those who cannot speak English? There are interpreter programs, but the practice is to teach ESL students English in a fully immersive program.
- Vice Chair Webster Kranto asked what is done to assist with understanding non-native English speakers. Google Translate is often used. There is also individualized instruction for these students when possible.
- Chair Williams asked if staffing allows for all IIs to have the opportunity to receive education. There is a student to instructor ratio and there is typically a waiting list for education.
- Mr. Larry Kudej asked if there are restrictions on who can receive educational services while in classification? Education is initiated for any II needing it who is in the general population unless they meet requirements for age and special education.
- Mr. Kudej asked how many youthful offenders are at the facility? This number varies, but there are currently seven, but the number can vary. Mr. Kudej asked if there were juveniles at any other facility? This is the only facility housing youthful offenders.
- Mr. Keller asked if there are any needs for the program that the Board can advocate for? ESL staff and instructors would be a great benefit to the student population.

#### **Director's Update - Dr. Beth Skinner, Director**

- Thank you to Warden Heinrich for his leadership and his staff for the work that they are doing at IMCC. It is a unique operation at this facility.
- The DOC met with the Council of State Governance Justice Center, Bureau of Justice Assistance Board regarding their study on community based corrections. They looked at the impacts of the pandemic on operations. They found higher completion rates in programming with virtual treatment options. There was a reduction in revocation to prison, increased job opportunities for clients, a decrease in supervision violations, and innovation by the Districts around virtual options in home visits, court hearings and others.
- Homes for Iowa was featured on WHO-TV. This is a win - win program offering skills to IIs and affordable homes to Iowans. This helps the IIs get into high demand jobs upon release.
- IPI held their annual conference on October 21st.
- Director Skinner visited ASP this week to tour the facility and meet with staff.
- The Central Office had a staff meeting this past week.
- Director Skinner will be at the Iowa CURE meeting on Sunday, November 13th to answer questions related to policy and operations.
- Director Skinner visited the Des Moines Public Schools Central Campus with Dr. Lisa Hill. They have several impressive vocational programs. The DOC will have a recruitment booth at their upcoming career fair.
- The DOC is starting to see a decrease in vacancies. Working with the Bureau of Justice on tool kits that can be used to assist with staffing.
- The new Chief Information Officer (CIO), John Needelman joined the meeting. He is a very talented individual who has worked with the DOC for several years. He will provide leadership and structure to the DOC IT system.
- Vice Chair Kranto asked if the reduction in revocations was due to pandemic restrictions? During the pandemic the DOC assessed their revocation practices regarding clients who can be maintained in the public safely. These should continue to decrease over time.
- Ms. Denise Bubeck asked if the virtual treatment and programming and other virtual options will

continue? Several Districts are continuing hybrid approaches to client supervision. Virtual options, including visiting, have been helpful and have seen positive results. It is hoped this continues.

- Mr. Keller asked about literature and books. Are we not allowing the IIs to receive reading materials or are tablets being used? The IIs are still receiving books.
- Mr. Keller asked if ministers and priests are able to enter the facilities ? This also has a hybrid approach to participate in services virtual as well as in person. Religious volunteers are coming back to the facilities and will continue.
- Vice Chair Kranto received a phone call last month at his business related to visiting. It was a coordinated, hostile call. Mr. Keller and Vice Chair Kranto are receiving Facebook messages as well. Mr. Keller has contacted the DOC related to these messages. Family members contact Mr. Keller directly. They want to keep up positive communication. Board members are encouraged that when they receive questions they are not familiar with to reach out to DOC staff or use the DOC information email.
- Chair Williams asked if IPI is at 100% of the intended operations? Or if capacity and programs will continue to increase? Furniture shops have been removed from ASP. There are signs, screen printing and soap shops still in operation. They also have a furnace filter program. Chair Williams asked if this impacts profits? It does impact IPI profits. They are a self-supported operation, meaning their operating funds come from their sales, and do not use general fund support. They will find other opportunities to replace lost revenue.
- Mr. Kudej asked how the budget preparation process with the Governor's office is proceeding? A status quo budget has been submitted. Conversations will center around filling vacancies. There will be discussions about the future plans for the DOC three and five years out.
- Director Skinner appreciates the support the Board provides to the DOC.

**AD-PR-26 DOC Employee Recognition Policy - Laura Scheffert, Institutional Operations (Action Item)**

- This policy evolved out of the effort to fulfill a commitment to the families of lost staff and create awards to honor their memory. This includes the Medal of Valor and Purple Heart awards. These are very exclusive awards. These awards will not be given without consultation with the family.
- A focus of this is to acknowledge our employees. This is a part of retention and can improve morale and employee productivity. This is an outline for recognition statewide and gives the facilities the opportunity to add their own programs.
- These programs are overseen by both this policy and DAS rules.
- The policy lays out an annual statewide awards ceremony. If approved, the first annual ceremony would take place in June 2023.
- Vice Chair Kranto asked how statewide awards would be granted if the committee is not familiar with all of the staff nominated? There would be a nomination form which would gather information. The policy outlines the expectations for the committee as well as a coordinator for each facility.
- Mr. Keller saw the employee recognition parking spots when entering the IMCC facility. This gives staff the initiative to want to work for those spots. The DOC is doing a great job with that. Mr. Keller knows that the hiring process is working. He appreciates how IMCC is taking care of their employees.
- Chair Williams asked for clarification on the number of awards and if all employees receive some kind of recognition. Staff recognition as a whole is done at all facilities. This policy would not take away from current practices, but would enhance it. The annual Correctional Worker's Week celebrating staff has been taking place for several years. There are also cookouts and holiday celebrations around the state. Chair Williams sees that staff will be inspired by these awards and is glad to hear that they will be recognized.
- Mr. Kudej asked if there are monetary awards beyond the recognition? DAS policies and

Iowa Code limits monetary awards or gift certificates. There are limits on gifts as well. Where awards can be given, there are limits to what can be spent.

- Mr. Kudej asked if there were ways to give additional salary funds for those who rate better on evaluations? This is not offered by the State of Iowa beyond the annual increment.
- Mr. Keller asked if there was an option for days off work? There is no provision for this in Administrative or Iowa Code because staff are paid through taxpayer funds.
- Vice Chair Kranto likes the five year intervals for awards. He recommends acknowledging the one year point as well.
- Ms. Bubeck appreciates the hard work that went into this policy. It is something significant that needs to be recognized.
- Mr. Kudej made a motion to approve the AD-PR-26 DOC Employee Recognition Policy. Vice Chair Kranto seconded the motion. All present members were in favor of approving AD-PR-26 DOC Employee Recognition Policy, ***motion passed.***

### **Public Comments - Public**

- Savannah Moore has a partner that has been incarcerated for 12 years and is housed at the Fort Dodge Correctional Facility. She provided a sheet of information including her contact information for the Board to review and respond to following the meeting. The general public does not know the scope of what the Board does. She has listened to a lot of meetings and Director Skinner has always been responsive to concerns when brought to her. Copies were provided to the Board members.
- Larry Smith is on the Board of CURE in Des Moines. He looks forward to Director Skinner attending the upcoming meeting. This is the third year Mr. Smith has come to the Board asking for air conditioning at Anamosa and Mount Pleasant. Mr. Smith stated that funds were appropriated to better the living conditions in the prisons around Iowa and bids were taken in August 2019. Air conditioning has not been added. During the Board meeting in July, Mr. Smith asked the Board members to visit the housing units at the ASP facility, but Mr. Smith stated none did. They went to only air conditioned buildings. Mr. Smith gets his information from letters sent to CURE. Mr. Smith states air conditioners were brought into ASP this year for IPI. He hopes that Director Skinner will ask the Governor about air conditioning during their upcoming meetings. He believes the Board receives questions about visiting because it has not returned to pre-COVID practices. Visits used to be four hours, four days a week. Now it is two hours, once a week. Zoom meetings are important for those who cannot travel to the facilities. This is a good practice to keep. Mr. Smith stated half the visiting stations are empty on any given day and believes the in person visits should be increased. Mr. Smith agrees that if the IIs are more educated, it reduces recidivism. Mr. Smith stated that projections show the population is heading to over 9200. Mr. Smith believes there are still IIs who do not have jobs in the prisons. Mr. Smith stated there have also been a lot more lockdowns in the prisons in recent months over previous years due to violence by the IIs and the IIs have nothing else to do while sitting in their cells, which leads to more conflict. He asks how can more jobs be found for the IIs? Mr. Smith believes Cologuard type of testing should be available to the population. Mr. Smith agreed with Vice Chair Kranto that recognition after one year is also appreciated.

### **Open Discussion - Board Members**

- Mr. Kudej informed the Board that Charles Larson, Sr. passed away yesterday. Mr. Kudej took Mr. Larson's place when he moved to the Board of Parole. He also encouraged Chair Williams to join the Board. He was a devoted public servant and will be missed.
- Vice Chair Kranto asked for additional information from Mr. Needelman about his IT experience. Mr. Needelman has worked for several years for the DOC in both prisons and community based corrections. He has been a subject matter expert on infrastructure. He has been involved in private business and nonprofits. Vice Chair Kranto asked what needs to be done to get the DOC up to speed? It is important to look at where the DOC is at and how to move forward. This begins with allocation of staff, ensuring there are no duplicated functions and not

- overloading staff with too many critical projects at once.
- Mr. Keller shared his condolences to Mr. Kudej and the family for the loss of Mr. Larson.
- Mr. Keller likes what he is seeing with the DOC and how the staff are helping each other. Seeing how staff step in to help one another helps attract new staff. It is nice to see familiar faces from other facilities at these meetings. He appreciates the public having the courage to come in to speak about how they feel.
- Mr. Keller thinks that doing the right thing sometimes does not require a reward. A nice word is good, but money is not always needed. Leaders should encourage their staff. He admires the awards and parking spots to appreciate staff.
- The approval of the 2023 Board Meeting schedule will be tabled to the next meeting. The dates have been approved, but the locations will be considered.

**Adjournment - Board Members**

- A motion to adjourn the meeting was made by Mr. Keller, which was seconded by Mr. Kudej. The meeting was unanimously adjourned.

Respectfully Submitted,

Johana Herdrich, Executive Assistant

## Department of Corrections Board Meetings Locations 2023

February 2, 2023  
This meeting will  
begin at 9:30

Des Moines, Central Office (Legislative Breakfast 7-9)  
510 East 12<sup>th</sup> Street  
Des Moines, Iowa

April 7, 2023

Fort Dodge Correctional Facility  
1550 L Street  
Fort Dodge, Iowa 50501

June 2, 2023

Iowa State Penitentiary  
2111 330th Avenue  
Fort Madison, Iowa 52627

August 4, 2023

Newton Correctional Facility  
307 S. 60th Avenue W  
Newton, Iowa 50208

September 22, 2023

Mount Pleasant Correctional Facility  
1200 East Washington Street  
Mount Pleasant, Iowa 62641

November 3, 2023

Third Judicial District  
515 Water Street  
Sioux City, Iowa 51103

**CORRECTIONS DEPARTMENT[201]**

**Notice of Intended Action**

**Proposing rule making related to physician assistants  
and providing an opportunity for public comment**

The Corrections Department hereby proposes to amend Chapter 45, “Parole,” Chapter 50, “Jail Facilities,” and Chapter 51, “Temporary Holding Facilities,” Iowa Administrative Code.

*Legal Authority for Rule Making*

This rule making is proposed under the authority provided in Iowa Code section 147.77 as enacted by 2022 Iowa Acts, House File 803, and section 904.108.

*State or Federal Law Implemented*

This rule making implements, in whole or in part, Iowa Code section 147.77 as enacted by 2022 Iowa Acts, House File 803.

*Purpose and Summary*

This proposed rule making implements amendments enacted by 2022 Iowa Acts, House File 803. House File 803 directs the Department to add physician assistants to lists of health care workers who may perform various duties that are within their scope of practice.

*Fiscal Impact*

This rule making has no fiscal impact to the State of Iowa.

*Jobs Impact*

After analysis and review of this rule making, no impact on jobs has been found.

*Waivers*

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Department for a waiver of the discretionary provisions, if any, pursuant to 201—Chapter 7.

*Public Comment*

Any interested person may submit written or oral comments concerning this proposed rule making. Written or oral comments in response to this rule making must be received by the Department no later than 4:30 p.m. on November 8, 2022. Comments should be directed to:

Michael Savala  
Department of Corrections  
Jessie Parker Building  
510 East 12th Street  
Des Moines, Iowa 50319  
Email: [michael.savala@iowa.gov](mailto:michael.savala@iowa.gov)

*Public Hearing*

If requested, a public hearing to hear requested oral presentations will be held as follows:



November 10, 2022  
9 to 10 a.m.

Via conference call

Persons who wish to participate in the conference call should contact Michael Savala before 4:30 p.m. on November 8, 2022, to facilitate an orderly hearing. A conference call number will be provided to participants prior to the hearing. The public hearing will be canceled without further notice if no oral presentation is requested by November 8, 2022.

Persons who wish to make oral comments at a public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rule making.

Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Department and advise of specific needs.

*Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule-making actions are proposed:

ITEM 1. Amend paragraph **45.2(1)“e”** as follows:

*e. Substance abuse.* The parolee shall not use, purchase, or possess alcoholic beverages and shall submit to alcohol tests and drug tests when directed by the parolee's supervising officer. The parolee shall not enter taverns or liquor stores or other establishments where the primary activity is the sale of alcoholic beverages. The parolee will not use, ingest, inject, huff, possess or smoke any illegal or synthetic substances. The parolee shall not use, purchase, possess or transfer any drugs unless they are prescribed by a physician or physician assistant.

ITEM 2. Amend rule 201—50.15(356,356A) as follows:

**201—50.15(356,356A) Medical services.** The jail administrator shall establish a written policy and procedure to ensure that prisoners have the opportunity to receive necessary medical attention for the prisoners' objectively serious medical and dental needs which are known to the jail staff. A serious medical need is one that has been diagnosed by a physician or physician assistant as requiring treatment or is one that is so obvious that even a lay person would easily recognize the necessity for a physician's or physician assistant's attention. The plan shall include a procedure for emergency care. Responsibility for the costs of medical services and products remains that of the prisoner. However, no prisoner will be denied necessary medical services, dental service, medicine or prostheses because of a lack of ability to pay. Medical and dental prostheses shall be provided only for the serious medical needs of the prisoner, as determined by a licensed health care professional. Cosmetic or elective procedures need not be provided.

**50.15(1) Medical resources.** Each jail shall have a designated licensed physician, licensed osteopathic physician, physician assistant or medical resource, such as a hospital or clinic staffed by licensed physicians, ~~or~~ licensed osteopathic physicians or physician assistants, designated for the medical supervision, care and treatment of prisoners as deemed necessary and appropriate. Medical resources shall be available on a 24-hour basis.

**50.15(2) to 50.15(6)** No change.

**50.15(7) Medication procedures.**

*a. to c.* No change.

*d.* Prescription medication, as ordered by a licensed physician, licensed osteopathic physician, physician assistant or licensed dentist, shall be provided in accordance with the directions of the prescribing physician, licensed osteopathic physician, physician assistant or dentist. Prisoners with medication from a personal physician, osteopathic physician, physician assistant or dentist may be

evaluated by a physician, osteopathic physician, physician assistant or dentist selected by the jail administrator to determine if the present medication is appropriate.

**50.15(8)** No change.

**50.15(9)** *Medication storage.*

*a.* and *b.* No change.

*c.* Expired drugs or drugs not in unit dose packaging, whose administration had been discontinued by the attending physician or physician assistant, shall be destroyed by the jail administrator or designee in the presence of a witness. A record of drug destruction shall be made in each prisoner's medical record. The record shall include the name, the strength and the quantity of the drug destroyed, and the record shall be signed by the jail administrator or designee and by the witness.

*d.* and *e.* No change.

ITEM 3. Amend subrule 50.16(5) as follows:

**50.16(5)** *Medical diets.* Special diets as prescribed by a physician or physician assistant shall be followed and documented. The physician or physician assistant who prescribes the special diet shall specify a date on which the diet will be reviewed for renewal or discontinuation. Unless specified by the prescribing physician or physician assistant, a certified dietitian shall develop the menu.

ITEM 4. Amend subparagraph **50.24(5)“a”(10)** as follows:

(10) Special diets as prescribed by a physician or physician assistant shall be followed and documented.

ITEM 5. Amend rule 201—51.13(356,356A) as follows:

**201—51.13(356,356A) Medical services.** The facility administrator shall establish a written policy and procedure to ensure that detainees have the opportunity to receive necessary medical attention for the detainee's objectively serious medical and dental needs which are known to the facility staff. A serious medical need is one that has been diagnosed by a physician or physician assistant as requiring treatment, or one that is so obvious that even a lay person would easily recognize the necessity for a physician's or physician assistant's attention. The plan shall include a procedure for emergency services day or night and a procedure for regular medical attention. Responsibility for the costs of medical services remains that of the detainee. However, no detainee will be denied necessary medical services, dental service, or medicine because of a lack of ability to pay. Medical and dental prostheses shall be provided only for the serious medical needs of the detainee, as determined by a licensed health care professional. Cosmetic or elective procedures need not be provided.

**51.13(1)** *Medical resources.* Each facility shall have a designated licensed physician, licensed osteopathic physician, physician assistant or medical resource, such as a hospital or clinic staffed by licensed physicians, physician assistants or licensed osteopathic physicians, designated for the medical supervision, care and treatment of detainees as deemed necessary and appropriate. Medical resources shall be available on a 24-hour basis.

**51.13(2)** to **51.13(6)** No change.

**51.13(7)** *Medication procedures.*

*a.* to *c.* No change.

*d.* Prescription medication, as ordered by a licensed physician, licensed osteopathic physician, physician assistant or licensed dentist, shall be provided in accordance with the directions of the prescribing physician, licensed osteopathic physician, physician assistant or dentist. Detainees with medication from a personal physician, osteopathic physician, physician assistant or dentist may be evaluated by a physician, osteopathic physician, physician assistant or dentist selected by the facility administrator to determine if the present medication is appropriate.

**51.13(8)** No change.

**51.13(9)** *Medication storage.*

*a.* and *b.* No change.

*c.* Expired drugs or drugs not in unit dose packaging, whose administration had been discontinued by the attending physician or physician assistant, shall be destroyed by the facility administrator or

designee in the presence of a witness. A record of drug destruction shall be made in each detainee's medical record. The record shall include the name, the strength and the quantity of the drug destroyed; and the record shall be signed by the facility administrator or designee and by the witness.

*d.* and *e.* No change.

ITEM 6. Amend subrule 51.14(4) as follows:

**51.14(4)** *Medical diets.* Special diets as prescribed by a physician or physician assistant shall be followed and documented.

ITEM 7. Amend subparagraph **51.20(5)“a”(10)** as follows:

(10) Special diets as prescribed by a physician or physician assistant shall be followed and documented.

**Department of Corrections  
General Fund FY 2024 Budget Governor's Recommendations**

Appr.	Total FY 2023	Distribute A34 \$'s to		General Increase		Institutions Inflation Increase for		Hep C increase for		OCIO fees approp transferred to		Total FY 2024 Budget New Funding Requests Above Base Budget	Total FY 2024 Budget New Funding Requests Above Base Budget (FTE Changes)
		DOC	FTE's		FTE's	Utilities	FTEs	Pharmacy	FTEs	OCIO	FTEs		
CBC District 1	A01	\$ 16,207,339	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 16,207,339	-
CBC District 2	A02	\$ 12,789,649	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 12,789,649	-
CBC District 3	A03	\$ 7,710,790	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 7,710,790	-
CBC District 4	A04	\$ 6,193,805	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 6,193,805	-
CBC District 5	A05	\$ 23,440,024	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 23,440,024	-
CBC District 6	A06	\$ 16,755,370	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 16,755,370	-
CBC District 7	A07	\$ 9,672,851	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 9,672,851	-
CBC District 8	A08	\$ 9,238,778	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 9,238,778	-
CBC Statewide	A09	\$ -	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -	-
Central Office	A20	\$ 6,321,190	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ (7,859)	\$ 6,313,331	-
ICON	A21	\$ 2,000,000	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,000,000	-
Department Wide Duties	A34	\$ 243,797	\$ (243,797)	-	\$ 11,897,254	-	\$ -	-	\$ -	-	\$ -	\$ 11,897,254	-
County Confinement	A24	\$ 1,195,319	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,195,319	-
Federal Prisoners	A25	\$ 234,411	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 234,411	-
Corrections Education	A26	\$ 2,608,109	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,608,109	-
Mental Health/Substance Abuse	A30	\$ 28,065	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 28,065	-
State Cases - Std.	897	\$ 10,000	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 10,000	-
Fort Madison	A40	\$ 43,937,403	\$ -	-	\$ -	-	\$ 332,555	-	\$ -	-	\$ (77,187)	\$ 44,192,771	-
Anamosa	A45	\$ 36,849,581	\$ -	-	\$ -	-	\$ 235,468	-	\$ -	-	\$ (62,241)	\$ 37,022,808	-
Oakdale	A50	\$ 56,250,842	\$ -	-	\$ -	-	\$ 219,948	-	\$ -	-	\$ (101,958)	\$ 56,368,832	-
Oakdale Pharmacy	A52	\$ 8,556,620	\$ 243,797	-	\$ -	-	\$ -	-	\$ 750,000	-	\$ -	\$ 9,550,417	-
Newton	A55	\$ 30,318,214	\$ -	-	\$ -	-	\$ 171,635	-	\$ -	-	\$ (52,184)	\$ 30,437,665	-
Mt. Pleasant	A60	\$ 28,464,947	\$ -	-	\$ -	-	\$ 225,291	-	\$ -	-	\$ (47,809)	\$ 28,642,429	-
Rockwell City	A65	\$ 11,043,114	\$ -	-	\$ -	-	\$ 66,512	-	\$ -	-	\$ (19,484)	\$ 11,090,142	-
Clarinda	A70	\$ 27,175,874	\$ -	-	\$ -	-	\$ 226,404	-	\$ -	-	\$ (46,594)	\$ 27,355,684	-
Mitchellville	A75	\$ 24,823,392	\$ -	-	\$ -	-	\$ 165,477	-	\$ -	-	\$ (42,148)	\$ 24,946,721	-
Fort Dodge	A80	\$ 32,636,226	\$ -	-	\$ -	-	\$ 161,454	-	\$ -	-	\$ (55,201)	\$ 32,742,479	-
<b>General Fund Total</b>		<b>\$ 414,705,710</b>	<b>\$ -</b>	<b>-</b>	<b>\$ 11,897,254</b>	<b>-</b>	<b>\$ 1,804,744</b>	<b>-</b>	<b>\$ 750,000.00</b>	<b>-</b>	<b>\$ (512,665)</b>	<b>\$ 428,645,043</b>	<b>-</b>
												\$ 3.36%	\$ 13,939,333

IGOV Recommendations  
FY2024

RIF (Rebuild Iowa Infrastructure Fund)

\$ 865,000 Institution Body Scanners  
\$ 1,200,000 Mount Pleasant Apprenticeship Building  
\$ 2,800,000 IMCC Electrical grid/service upgrade of North Addition

**\$ 4,865,000** Total RIF

TRF (Technology Reinvestment Fund)

1,879,936 Camera System Upgrades  
325,000 Institution Body Cameras

**2,204,936** Total TRF

<p style="text-align: center;"><b>STATE OF IOWA</b> <b>DEPARTMENT OF CORRECTIONS</b></p> <p style="text-align: center;"><b>POLICY</b> <b>AND PROCEDURES</b></p>		Policy Number	Applicability
		AD-GA-21	<input checked="" type="checkbox"/> DOC <input checked="" type="checkbox"/> CBC
		Policy Code	Iowa Code Reference
		Public Access	904.105
Chapter 1	Sub Chapter	Related DOC Policies	Administrative Code Reference
ADMINISTRATION & MANAGEMENT	GENERAL ADMINISTRATION	N/A	201-1.6
Subject		ACA Standards	Responsibility
BOARD OF CORRECTIONS CORRESPONDENCE		N/A	Director
		Effective Date	Authority
		March 2019	

**I. PURPOSE**

To describe opportunities for members of the public and those under the supervision of the Iowa Department of Corrections (IDOC) for written correspondence with the Board of Corrections.

**II. POLICY**

It is the policy of the IDOC to assist in the facilitation of constructive correspondence between members of the public or those under the supervision of the IDOC with the Board of Corrections. Institutions are responsible for a safe, secure, and orderly procedure for incarcerated individual use of the mail.

### **III. PROCEDURES**

Mail correspondence for the Board of Corrections to the Iowa Department of Corrections, c/o Iowa DOC, 510 E. 12<sup>th</sup>, Des Moines, IA 50319.

All correspondence addressed to the Board of Corrections shall first be directed to the Chairperson for resolution and response, if deemed necessary. The Chairperson may, at their discretion, direct the correspondence to the DOC Public Information Officer for assistance with a response. The DOC Public Information Officer will confer with the appropriate DOC division and provide the Board of Corrections Chair with the requested information.