

# Fiscal Year 2023 Annual Report



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## Our Vision, Mission, Values & Beliefs, and Goals

### VISION



### MISSION

Creating Opportunities for Safer Communities

### VALUES & BELIEFS

People can change  
Our efforts help make people safer  
We must work as a team if we are to succeed  
Every person should be treated with dignity and respect

### GOALS

- ❖ To implement evidence-based practices in treatment and supervision for the purpose of supporting consistency and decreasing recidivism.
- ❖ To increase offender satisfaction in their treatment and supervision experience.
- ❖ To embrace diversity through enhancing sensitivity to differences, recognize the commonalities, and respect the uniqueness of all individuals.
- ❖ To provide training to all staff consistent with their job responsibilities and the department's mission.
- ❖ To provide a safe environment for visitors, employees, and offenders.
- ❖ To provide technological and information resources for staff to more efficiently and effectively do their jobs.
- ❖ To provide office space and residential facilities which meet the needs of the offenders being served.
- ❖ To provide accurate and efficient accountability in all fiscal activities.

## Department Overview

The First Judicial District Department of Correctional Services is an agency established under Iowa Code Chapter 905 to provide correctional services throughout the eleven counties of Northeast Iowa, comprising the First Judicial District.

In October of 1973, the first efforts at establishing community-based corrections in the First Judicial District revolved around a Waterloo based agency established to provide correctional services in Black Hawk, Grundy, and Buchanan Counties, named the “Tri-County Department of Court Services.”

In late 1974, a similar office was established in Oelwein to provide correctional services in Fayette, Chickasaw, Clayton, Howard, Winneshiek, and Allamakee Counties.

In November of 1976, the two agencies were merged into one to provide most of the basic pre-institutional services in nine of the eleven counties of the district and a limited level of service in Dubuque and Delaware Counties. In 1977, all eleven counties merged into one agency called, “The First Judicial District Department of Correctional Services.”

Early efforts to establish a residential facility/probation office in the Waterloo-Cedar Falls area finally paid off in late 1976 with the establishment of a residential facility in the old Ellis Hotel building in downtown Waterloo. A second residential facility was leased in 1978 in Dubuque at an old house on Garfield Street. In November of 1981, Waterloo probation staff separated from the residential setting and moved from the Ellis Hotel to the current Waterloo Probation/Parole Office at 527 E. 5<sup>th</sup> Street. In 1984, a 36-bed facility was built in Dubuque on Elm Street; and in 1985, the Waterloo Residential Facility moved from the condemned Ellis Hotel to a newly constructed 56-bed facility at 310 East 6<sup>th</sup> Street.

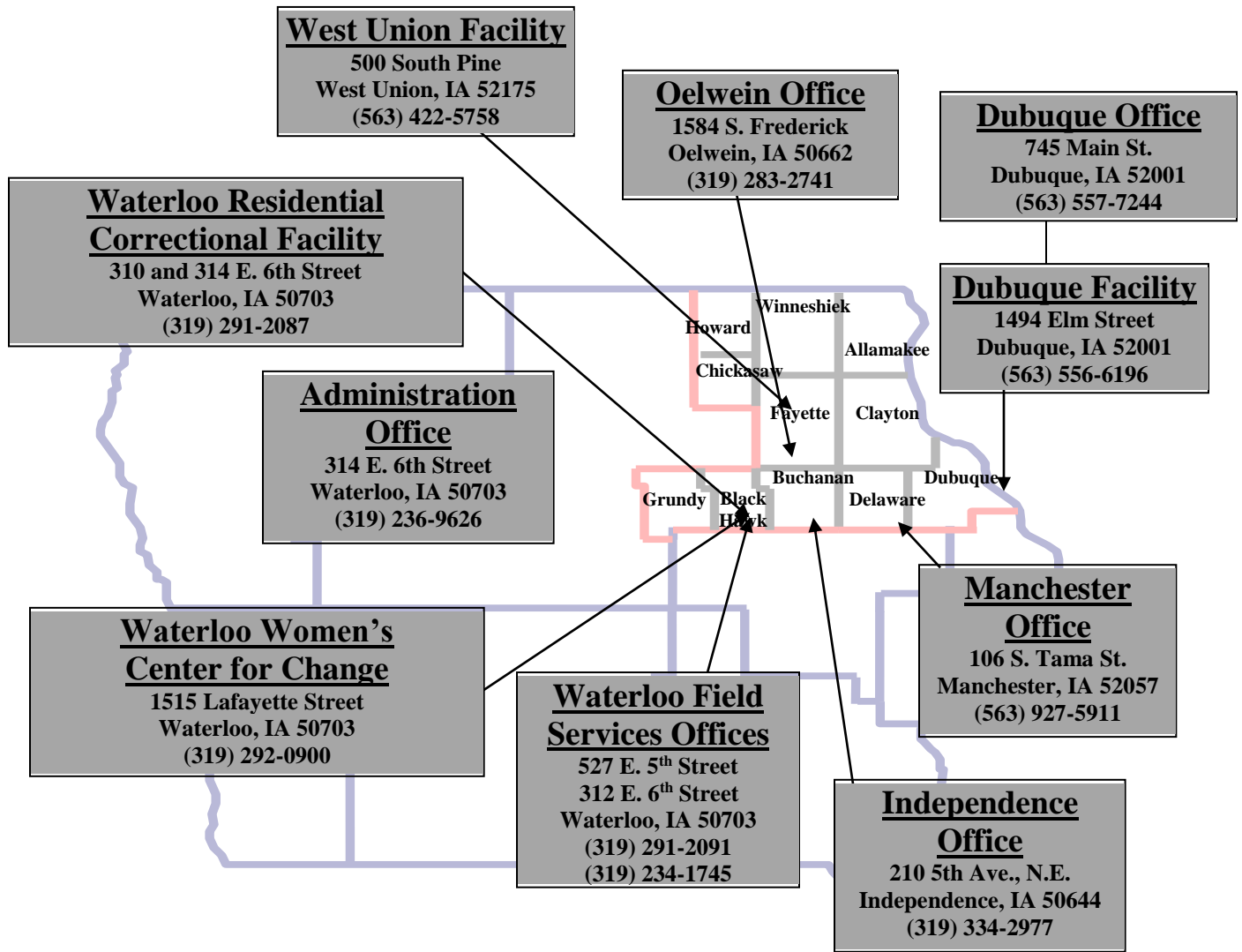
On July 1, 1984, the State Department of Corrections turned over the administration of all community-based correctional services to the eight judicial districts, bringing on Parole, Compact Services, and Work Release for those inmates released from prison. The Work Release Facility in Waterloo had been in operation since November of 1971. In March of 1991 an addition was completed to the Waterloo Residential Facility to house Work Release and Administrative Offices. In this transition Work Release expanded from a 20-bed facility to a 64-bed multi-program facility.

In 1992, a 32-bed multi-program correctional facility was completed in West Union. In 1995, an 8-bed expansion was built creating a 40-bed co-correctional facility. In 2001 an additional 8 beds were added, raising capacity to 48. In May of 1999, the Dubuque Field Services Offices moved to a new location at 745 Main Street. In early 2001, a 44-bed expansion of the Dubuque Residential Facility was completed bringing the total design capacity to 80 beds. In June of 2004, the Oelwein Field Services Office moved to 1584 South Frederick Street in Oelwein. In April of 2005, the Decorah Field Services Office moved to 1014 South Mill Street in Decorah.

In June 2011, construction of the Waterloo Women’s Center for Change at 1515 Lafayette Street was completed. This new facility is dedicated to serve female offenders in the Waterloo area. The center combines both residential and field services programming with 45 residential beds and office space for probation officers and other staff.

The First Judicial District Department of Correctional Services provides a comprehensive program of community correctional services, including: Pre-trial Services, Pre-sentence Investigations, Probation Supervision, Residential Correctional Facilities, Work Release, Parole, Interstate Compact Services, and Special Programs.

First District Offices and Residential Facilities



Board of Directors

FY 2023 - 1st Judicial District Department of Correctional Services Board of Directors

- Allamakee County----- Dennis Keatley
Black Hawk County ----- Linda Laylin
Buchanan County ----- Dawn Vogel
Chickasaw County ----- Scott Cerwinski
Clayton County ----- Steve Doepke
Delaware County ----- Shirley Helmricks
Dubuque County ----- Ann McDonough
Fayette County ----- Jeff Bunn
Grundy County ----- Vic Vandehaar
Howard County ----- Pat Murray
Winneshiek County ----- Mark Faldet
Judicial ----- Lena Heit
Judicial ----- Teri Schmitz
Judicial ----- Les Blair
Eastern Advisory ----- John Shook
Northeast Advisory ----- Vacant (Howes resigned 5/23)
Western Advisory ----- Lynn Neill

Advisory Committees

FY 2023 - 1st Judicial District Department of Correctional Services Advisory Committees

Eastern

- Jeremy Jensen
Valerie Bell
Karen Hoeger
Joseph Kennedy
John LeClaire
John Shook
John Markham
Mandy Reisner

Northeastern

- Angela Nelson
Bill Wolfgram
Robert Harri
Charles Woodcock

Western

- JoAnn Finkenbinder
Lynn Neill
Leon Mosley

## FY23 Summary of First District Board Meetings

The First District Board of Directors meets on a Quarterly basis. Below is a summary of key items discussed at each meeting.

### **September 30, 2022**

- Approved the FY 22 Financial Report, FY 23 Budget Analysis and FY 23 Budget Amendment.
- Approved changes to Personnel Policies PER 8, PER 18, PER 31 and PER 13.
- Updates on the WRCF Window and Flooring Projects.
- Update on New Hires/Retention of Employees.
- Update on collaboration with Hawkeye Community College.
- Special Recognition – CQI Unit.

### **December 9, 2022**

- Report from the Executive Committee on the Director’s Annual Evaluation and Approval of Rating.
- Approved FY 23 Year to Date Budget Analysis.
- Approved new camera system purchase.
- Approved changes to the Table of Organization.

### **February 17, 2023**

- Held elections for Board of Directors positions and approved such.
- Approved FY 23 Year to Date Budget Analysis.
- Update of the Governor’s Recommendations for FY 24 and Legislative update.
- Approved changes to Personnel Policy PER 10.
- Special Recognition – PO Doug Dietz.

### **June 16, 2023**

- Approved new District Director Hiring and Salary.
- Approved FY 23 Year to Date Budget Analysis.
- Approved changes to the Table of Organization.
- Special Recognition – Supervisor Traci Suarez and PO Nathan Duccini.

## Drug Courts

*Available in Black Hawk, Dubuque, and Delaware Counties*

Drug Court represents a non-traditional approach to criminal offenders who are addicted to drugs. Rather than focusing only on the crimes and punishments, Drug Court also attempts to solve some of each individual's underlying problems. The program is built upon a unique partnership between the criminal justice and drug treatment communities, one which structures treatment intervention around the authority and personal involvement of a single Drug Court Judge.

The Drug Court Teams utilize a group of professionals consisting of the following members:



**Drug Court Judge**  
**County Attorney**  
**Defense Attorney**  
**Probation/Parole Officer**  
**Law Enforcement Representative**  
**Substance Abuse Treatment Provider**

Drug Court is dependent upon the creation of a non-adversarial courtroom atmosphere where a single Judge and dedicated correctional and treatment staff work together toward the common goal of breaking the cycle of drug abuse and criminal behavior. An environment with clear and explicit rules is created and a participant's compliance is within their own control.

The mission of Drug Court is to enhance public safety and benefit the community through a judicially supervised, collaborative effort to more efficiently work with substance abusing offenders, thereby reducing recidivism and associated crime.

<b>Drug Court Totals</b>	
Active on 7/1/22	44
New Admissions	30
Closed	34
Active on 6/30/23	40
Total served FY'23	74



## Iowa Domestic Abuse Program

*Available District-wide*

Iowa law mandates anyone convicted of domestic abuse must complete the Iowa Domestic Abuse Program (IDAP). This program provides group education and treatment for offenders who have either been convicted of domestic abuse charges or who have a pattern of abusive behavior within their relationships. Classes are offered at a variety of times to accommodate offender personal schedules. To complete the program, participants must attend 24 two-hour sessions and satisfactorily complete all homework. In addition, all participants are responsible for paying for their classes.

<b>Iowa Domestic Abuse Program</b>	
Active on 7/1/22	569
New Admissions	358
Closed	319
Active on 6/30/23	562
Total served FY'23	927

## Swift, Certain, and Fair Program

*Available in Black Hawk County*

The Swift, Certain, and Fair (SCF) Program continues to operate in Black Hawk County. The target population includes probation clients with a history of substance abuse issues and non-compliance on supervision. Under the SCF Program, all participants are required to call in daily to see if they are required to report to the Residential Facility for drug testing. In addition, all violations are addressed immediately by the Court.

<b>Swift, Certain, and Fair</b>	
Active on 7/1/22	67
New Admissions	21
Closed	81
Active on 6/30/23	18
Total served FY'23	88

## Mental Health Jail Assessment & Diversion

*Available in Dubuque, Buchanan, Delaware, Bremer, and Black Hawk Counties*

Community Treatment Coordinators in all three Divisions conduct mental health screenings on individuals incarcerated in local county jails to determine if appropriate services exist within the community that would allow the offender a suitable placement alternative in lieu of prison or jail. Through collaboration with multiple community agencies, each individual’s mental health needs are addressed in conjunction with issues related to housing, medications, provider support, and appropriate correctional supervision. The Community Treatment Coordinators may supervise offenders in the community or make referrals to various mental health programs within the Department. The Mental Health Jail Assessment Program has proven to be a valuable asset to the First District in our efforts to more effectively address the needs and issues of mentally ill people in the correctional system.

<b>Mental Health Jail Assessment Programs</b>	<b>Black Hawk County</b>	<b>Bremer County</b>	<b>Buchanan County</b>	<b>Delaware County</b>	<b>Dubuque County</b>
Number of Offenders screened in Fiscal Year 2023	117	7	14	24	153
Number of Offenders released from jail to the community with services provided	116	1	1	16	101
Number of Offenders released from jail to a Residential Care Facility/Crisis Placement	29	0	2	1	50

## Mental Health Re-Entry

*Available in Black Hawk County*

With the growing prevalence of mentally ill people on correctional supervision, the need to offer more rehabilitative options in conjunction with specialized supervision has become necessary. The Department has a total of four Probation/Parole Officers specifically assigned to supervise high-risk/high-need mentally ill offenders in Black Hawk County. These agents supervise male and female offenders on pre-trial, probation, parole, and in the Waterloo Residential Facilities. “Mental Health Re-entry” is a broad term used to identify this offender population.

<b>Mental Health Re-Entry</b>	
Active on 7/1/22	164
New Admissions	175
Closed	183
Active on 6/30/23	161
Total served FY’23	339

## Sex Offender Treatment & Supervision

*Available District-wide*

Program staff for the SOTP unit includes 10 Specialized Probation/Parole Officers located across the District. All sex offenders are supervised at an enhanced level of supervision and are expected to participate in treatment provided by the Department. Various assessments are used to determine individual risk and ascertain treatment needs and goals. Testing instruments such as the polygraph are used to verify information about sexual deviancy patterns and monitor compliance with supervision conditions.

Specialized SOTP Treatment groups using the Good Lives curriculum are conducted by Probation/Parole Officers in the Sex Offender Unit. Supervision of the SOTP unit has been streamlined in order to more efficiently address the complexities of specific laws for sex offenders, sex offender registry issues, increased periods of supervision, electronic monitoring requirements, and the development of more uniform programming across the District.

<b>Sex Offender Treatment &amp; Supervision</b>	
Active on 7/1/22	543
New Admissions	404
Closed	376
Active on 6/30/23	593
Total served FY'23	947

## Electronic Monitoring

*Available District-wide*

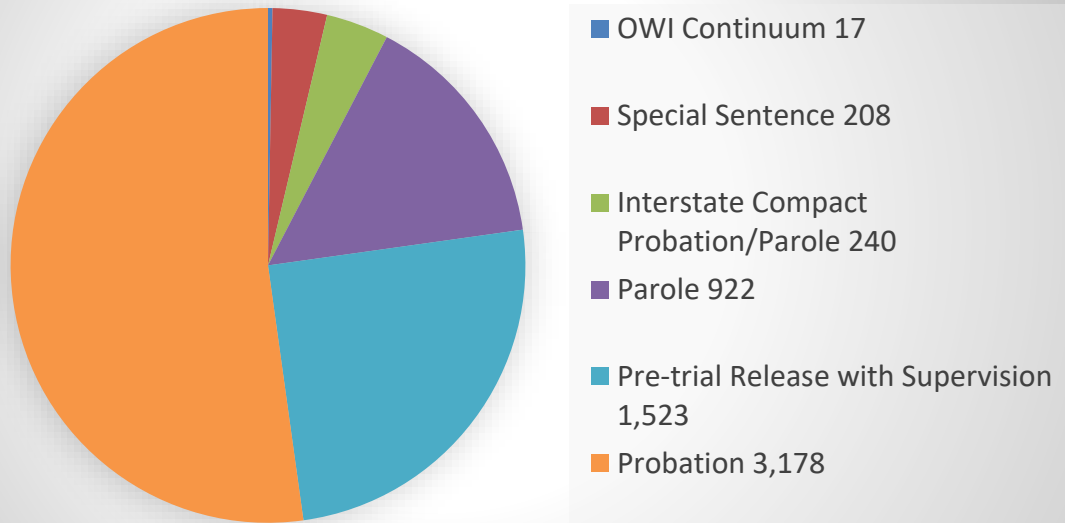
Electronic monitoring is used to enhance offender accountability through the use of sophisticated technology. It is a cost-effective tool used to assist officers in monitoring the whereabouts of offenders in the community. Electronic monitoring is used primarily with sex offenders. As mandated by Iowa law, sex offenders may be required to wear electronic monitoring (EM) devices or global positioning system (GPS) units depending on their crime. The movements of an offender can be tracked by the GPS and viewed via computer by Department staff.

<b>Global Positioning - Satellite</b>	
Active on 7/1/22	84
New Admissions	196
Closed	190
Active on 6/30/23	94
Total served FY'23	280

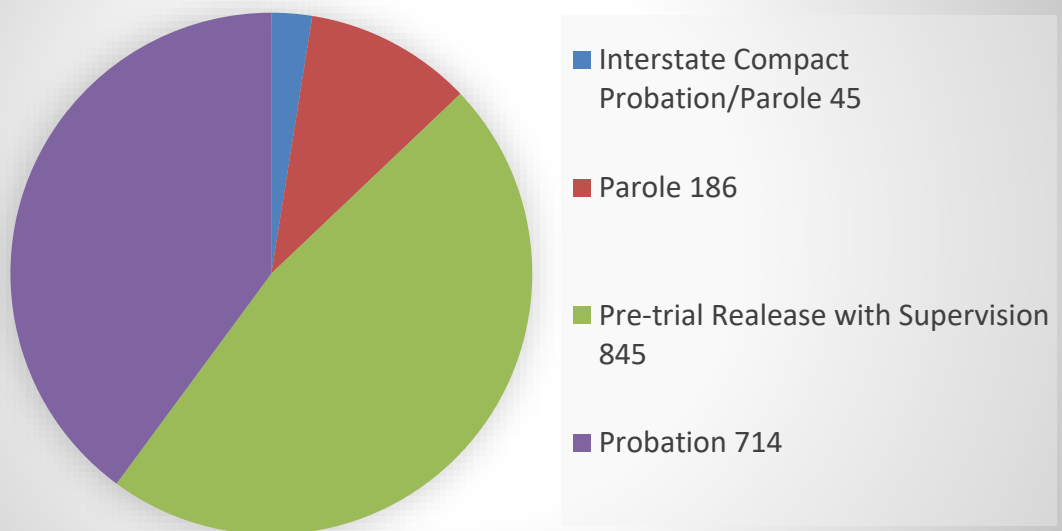
## Field Services Division

The majority of offenders supervised by the Department of Correctional Services are monitored by staff in the Field Services Division. Often referred to as “street supervision” this category typically includes pre-trial supervision, various probation supervision levels, and parole. The following pages include information about the numerous supervision types and services provided by the Field Services Division.

### Offenders Served in Field Services



### Field Services Successful Discharges



## Standard Pre-Trial Supervision

*Available District-wide*

The Department established Pre-Trial Services in 1974. Arrestees are interviewed in local jails and are assessed for their likelihood to be present for future Court appearances and their potential danger to the community. Recommendations to the Court for release may include release on own recognizance, release with supervision, release on bond, or release on bond with supervision. If release with supervision is ordered, the defendant is monitored to assure attendance at Court appearances and compliance with conditions of release. Defendants are supervised until the disposition of their cases or until further Court order.

**Pre-Trial Interviews  
Completed FY '23=1,412**

<b>Standard Pre-trial Supervision</b>	
Active on 7/1/22	424
New Admissions	1,099
Closed	986
Successful Completions	845
Unsuccessful Completions	11
Administrative Closures	130
Active on 6/30/23	504
Total served FY'23	4,523

## Intensive Pre-Trial Supervision

*Available in Black Hawk County*

An Intensive Pre-Trial Supervision Program was initially established in 1985 to help alleviate jail overcrowding in Black Hawk County. Even after the construction of a new county jail, Intensive Pre-trial Supervision has continued to provide services for high-risk defendants who may otherwise remain incarcerated. The program is a cost-effective alternative to incarceration for people awaiting further Court proceedings in their cases.

**Intensive Pre-Trial  
Interviews  
Completed FY '23=50**

<b>Intensive Pre-trial Supervision</b>	
Active on 7/1/22	170
New Admissions	216
Closed	223
Active on 6/30/23	166
Total served FY'23	386

## Low Risk Probation

*Available District-wide*

The Low Risk Supervision Program was developed to remove the majority of low risk offenders from standard supervision caseloads in order to address high caseloads for standard officers in a cost-effective manner. Offenders participate in a group intake where they are informed of their court-ordered obligations and responsibilities for supervision. Once their obligations are met, they may be eligible for discharge from supervision.

<b>Low Risk Probation</b>	
Active on 7/1/22	883
New Admissions	332
Closed	420
Successful Completions	348
Unsuccessful Completions	21
Administrative Closures	9
Intermediate Sanction	42
Active on 6/30/23	798
Total served FY'23	1,215

## Intensive Probation & Parole—Domestic Violence

*Available in Black Hawk County*

Domestic Violence offenders who have been assessed as high-risk and require more assistance and supervision than those on standard probation or parole are placed on Intensive Supervision. These offenders may be subject to increased contact standards, frequent home visits, curfews, surveillance, and may be required to wear electronic monitoring devices. In addition, these offenders are required to participate in Iowa Domestic Abuse Program groups and regularly report to the Domestic Violence Court.

<b>Intensive Probation &amp; Parole—Domestic Violence</b>	
Active on 7/1/22	82
New Admissions	128
Closed	110
Successful Completions	69
Unsuccessful Completions	25
Administrative Closures	11
Intermediate Sanction	5
Active on 6/30/23	102
Total served FY'23	210

## Probation & Parole

**Probation:** Offenders are placed on probation after being found guilty of a criminal offense. They typically receive a jail or prison sentence which is suspended “with good behavior” and they are then placed on probation. This sentencing option gives offenders an opportunity to correct their behavior while remaining in the community. In order to effectively address criminogenic needs, offenders participate in an assessment process, case planning, and appropriate treatment. Probation Officers monitor compliance with supervision expectations, work with offenders to facilitate behavioral change, and report progress to the Court.

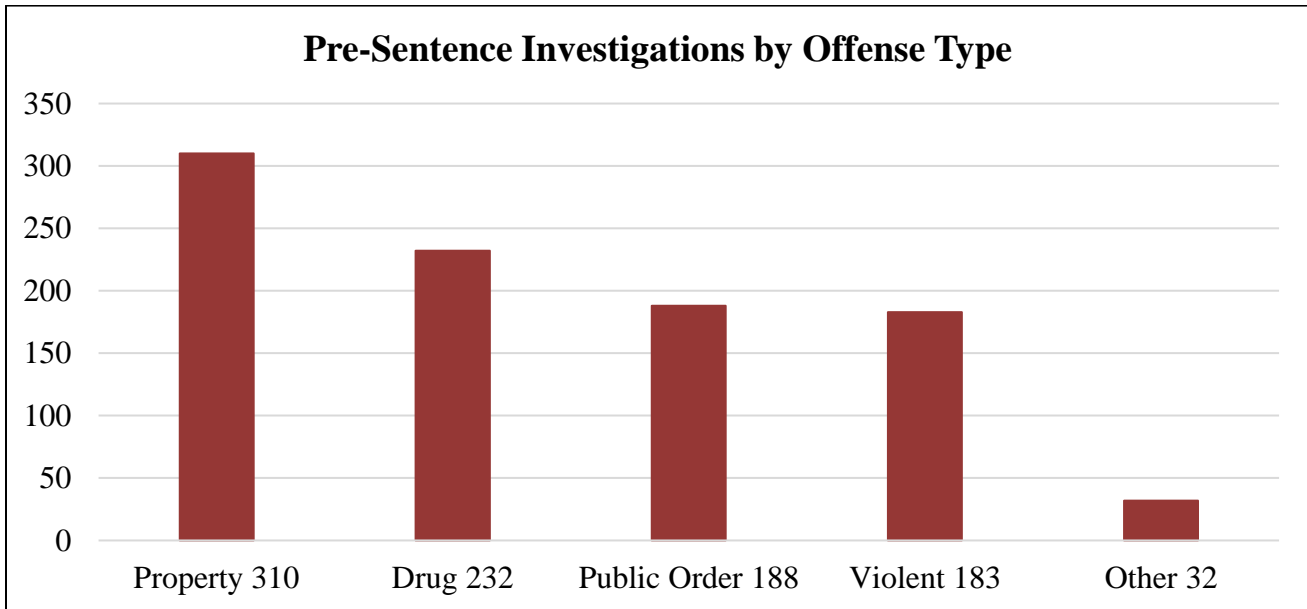
**Parole:** Offenders are granted a parole as authorized by the Iowa Board of Parole either directly out of a state institution or from a Work Release Facility. The 1<sup>st</sup> District Re-Entry Coordinator works with prison counselors and re-entry coordinators to help facilitate a smooth transition from incarceration back to the community. Parole Officers conduct assessments, make referrals for treatment and assistance, facilitate lifestyle changes, and monitor compliance with parole conditions.

<b>Probation (all Specialties included)</b>	
Active on 7/1/22	2,034
New Admissions	1,144
Closed	1,007
Successful Completions	714
Unsuccessful Completions	271
Administrative Closures	22
Active on 6/30/23	1,979
Total served FY’23	3,178

<b>Parole (all Specialties included)</b>	
Active on 7/1/22	500
New Admissions	422
Closed	377
Successful Completions	186
Unsuccessful Completions	106
Administrative Closures	9
Intermediate Sanction	76
Active on 6/30/23	572
Total served FY’23	922

## Pre-Sentence Investigations

The Pre-Sentence Investigation (PSI) is a detailed report provided to the Court prior to sentencing. Because the Court has considerable discretion in most cases, it relies on the report to provide an accurate and objective description of the individual and their background. The report includes details regarding an individual’s criminal history, substance abuse issues, social history, family, education, employment, and other pertinent information. Also included are proposed correctional and treatment plans to meet the needs of the offender and safeguard the public. Finally, a sentencing recommendation from the Department is made to the Court. The Pre-Sentence Investigation report also provides valuable information to other correctional staff who later supervise the offender.



Pre-Sentence Investigations by Offense Class		
Offense Class	Total	Percentage
A Felony	0	0.0%
B Felony	44	4.7%
C Felony	165	17.5%
D Felony	597	63.2%
Felony - Enhancement to Original Penalty	21	2.2%
Aggravated Misdemeanor	83	8.8%
Serious Misdemeanor	28	3.0%
Simple Misdemeanor	6	0.6%
Other	1	0.1%
<b>Total/Percent</b>	<b>945</b>	<b>100%</b>

Pre-Sentence Investigations by Form Type		
Form Type	PSI Count	Percentage
Long	295	31.2%
Short	614	65.0%
Pre Plea	36	3.8%
<b>Total/Percent</b>	<b>945</b>	<b>100%</b>



# First District Residential Facilities: Dubuque, Waterloo, & West Union

Residential Supervision is provided in all four facilities for the following types of offenders:

- ❖ Work Release
- ❖ Operating While Intoxicated/321.J
- ❖ Probation
- ❖ Federal
- ❖ Direct Sentence/Alternative Jail Site
- ❖ Interstate Compact
- ❖ Parole
- ❖ Pre-trial Release

Offenders are committed to Residential Facilities either by Court order, through the Corrections Continuum, or as ordered by the Iowa Board of Parole. In addition, Federal residents may be housed in residential facilities via a contract with the United States Bureau of Prisons. Offenders may be placed in facilities on several different legal statuses such as pre-trial, probation, parole, work release, and federal.

First District Facilities provide safe and secure environments which are conducive to positive offender change. Offenders progress through facility programs via a level system, whereby privileges are gained through compliance with program rules and treatment objectives. Programming is individually tailored to meet offender needs and may include securing and maintaining employment, participating in an education program, performing community service work, substance abuse and mental health counseling, and cognitive-behavioral treatment. Probation/Parole Officers assist offenders with money management to ensure they meet their financial obligations including victim restitution and child support. Facility residents also pay rent to the facility, which helps defray the costs associated with their stay.

Program Utilization Summary (R & VC Beds)	
Active on 7/1/22	310
New Admissions	1,084
Closed	789
Active on 6/30/23	307
Total Served FY'23	1,394

**New admissions –  
First District Facilities  
Fiscal Year 23: 1,084**

**Total Bed Capacity=323  
Male=252  
Female=71**

Average Daily Population	
Waterloo Residential Facility	136
Waterloo Women’s Center for Change	31
Dubuque Residential Facility	70
West Union Residential Facility	44
Total	281

## First District Residential Facilities



**Waterloo Women's Center for Change, Bed Capacity=45, Females Only**



**West Union Residential Facility  
Bed Capacity=48  
Male=40, Female=8**

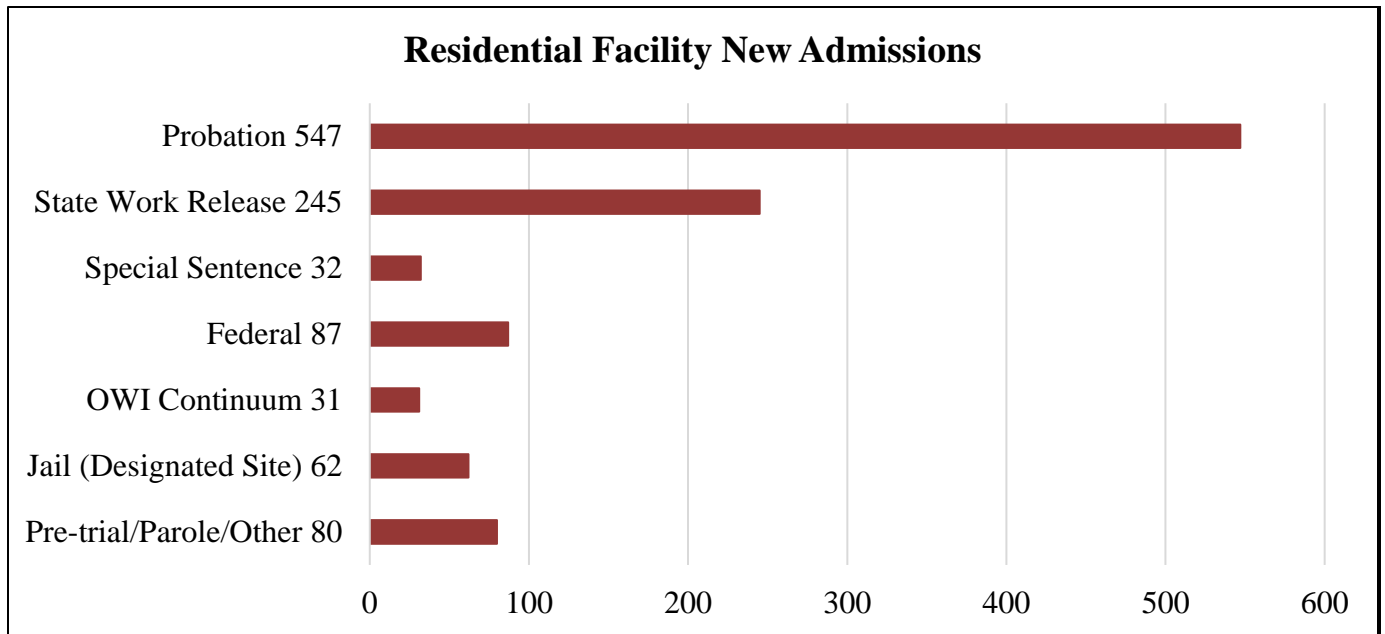


**Dubuque Residential Facility  
Bed Capacity=80  
Male=62, Female=18**



**Waterloo Residential Facility, Bed Capacity=150, Males Only**

## First District Residential Facilities



## Community Service Work

*Available District-wide*

The 1<sup>st</sup> District is committed to helping restore harm done to the many victims in our communities. One method used to help accomplish this goal is for offenders to perform community service work in our neighborhoods. While this labor certainly benefits the community, it can also provide opportunities for offenders to learn job skills and develop a sense of responsibility to society. There are several options for how and why community service work is ordered and incorporated into programming. These may include:

- **Community Service Sentencing:** Offenders are ordered by the Court to perform community service work as part of their probation conditions.
- **Community Service In Lieu of Payment for Court Fees:** Offenders may perform community service work in lieu of paying selected court fees, if approved by the Court. Community service work cannot be used to repay any victim damages or victim restitution.
- **Community Service as an Intermediate Sanction:** Offenders may be ordered by the Court or the Corrections Continuum Committee to perform community service work as a penalty for violations of supervision.
- **Community Service as a Component of the Level System:** Offenders may be required to perform community service work in order to advance through the Residential Facility Level System, which determines eligibility for furloughs and successful discharge from the facility.

## FY '23 Financial Information

TOTAL REVENUES BY SOURCE	FY 2022	FY 2023	% Change
State	15,553,865	16,207,339	4%
Federal	1,208,717	1,385,058	15%
County	529,396	539,746	2%
Offender Fees (Detailed Below)	2,100,509	2,476,637	18%
Iowa Domestic Abuse Program Support	202,219	181,382	-10%
Intra-State Transfers	0	94,328	100%
Interest	8,095	23,955	196%
Other	28,636	15,986	-44%
Previous Fiscal Year Carryover	1,123,366	457,633	-59%
<b>TOTAL</b>	<b>20,754,803</b>	<b>21,382,063</b>	<b>3%</b>



Offender Fees Collected	FY 2022	FY 2023	% Change
Residential Rent	1,442,740	1,797,378	25%
Residential Day Reporting Fees	168,611	189,032	12%
Supervision Fees	437,864	420,897	-4%
Program Fees	51,294	69,330	35%
<b>TOTAL</b>	<b>2,100,509</b>	<b>2,476,637</b>	<b>18%</b>

**FY '23 Financial Information**

<b>Expenditures by Cost Center</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>% Change</b>
<b>Salaries &amp; Benefits</b>	17,334,281	18,120,382	5%
<b>Travel &amp; Subsistence</b>	75,181	84,352	12%
<b>Supplies</b>	319,186	360,143	13%
<b>Contractual Services</b>	1,996,988	1,793,201	-10%
<b>Equipment &amp; Repairs</b>	506,937	406,339	-20%
<b>Debt Reduction &amp; Insurance</b>	64,597	71,929	11%
<b>TOTAL</b>	<b>20,297,170</b>	<b>20,836,346</b>	<b>3%</b>

<b>Expenditures by Major Cost Center</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>% Change</b>
<b>Administration **</b>	2,084,225	2,299,545	10%
<b>Probation/Parole</b>	4,507,308	4,824,617	7%
<b>Residential Services</b>	9,668,211	9,707,654	0.4%
<b>Special Projects (detailed below)</b>	4,037,426	4,004,529	-1%
<b>COVID</b>	0	0	0%
<b>TOTAL</b>	<b>20,297,170</b>	<b>20,836,345</b>	<b>3%</b>

**\*\*First District Administration directs, manages, establishes policies and procedures, and oversees all community based district operations including: strategic planning, budgeting, personnel, technology, fiscal management and accountability, offender services, program development, and contracted services.**

<b>FY '23 EXPENDITURES BY SPECIAL PROJECT BY REVENUE SOURCE</b>	<b>State</b>	<b>Federal, Local, Or Other</b>	<b>Total</b>
<b>Probation/Parole/Pre-trial Intensive</b>	107,270	116,486	223,756
<b>Sex Offender Treatment</b>	1,428,913	154,311	1,583,224
<b>Mental Health</b>	363,867	253,815	617,682
<b>Iowa Domestic Abuse Program</b>	0	375,292	375,292
<b>Drug Courts</b>	345,563	769	346,332
<b>Re-Entry</b>	506,767	0	506,767
<b>Jail Assessment</b>	0	351,476	351,476
<b>TOTAL</b>	<b>2,752,380</b>	<b>1,252,149</b>	<b>4,004,529</b>

## Supplementary Statistical Information

<b>1<sup>st</sup> District Field Services by Supervision Status FY23</b>					
<b>Supervision Status</b>	<b>Active on 7-1-22</b>	<b>New</b>	<b>Closures</b>	<b>Active on 6-30-23</b>	<b>Offenders Served</b>
Interstate Compact Parole	0	0	1	0	0
Interstate Compact Probation	107	82	63	124	189
Parole	500	422	377	572	922
Pretrial Release With Supervision	424	1,099	986	504	1,523
Probation	2,034	1,144	1,077	1,979	3,178
Special Sentence	182	26	39	195	208
Other	2	17	1	3	19
<b>District Total</b>	<b>3,277</b>	<b>2,813</b>	<b>2,499</b>	<b>3,403</b>	<b>6,090</b>

<b>1<sup>st</sup> District Field Services by Supervision Status and Reason for Change FY23</b>					
<b>Supervision Status</b>	<b>Administrative</b>	<b>Intermediate Sanction</b>	<b>Successful</b>	<b>Unsuccessful</b>	<b>Totals</b>
Interstate Compact Parole	16	0	10	0	26
Interstate Compact Probation	28	0	35	0	63
Parole	9	76	186	106	377
Pretrial Release With Supervision	130	0	845	11	986
Probation	22	0	714	271	1,007
Special Sentence	2	12	11	14	39
Other	0	0	1	0	1
<b>Totals:</b>	<b>207</b>	<b>88</b>	<b>1,802</b>	<b>402</b>	<b>2,499</b>



## Supplementary Statistical Information

<b>1<sup>st</sup> Judicial District Region Specialties FY23</b>					
<b>Specialty</b>	<b>Active on 7-1-22</b>	<b>New Admits</b>	<b>Active on 6-30-23</b>	<b>Offenders Served</b>	<b>Closures</b>
Day Reporting - Residential	103	331	129	434	310
Domestic Abuse Supervision	82	128	102	210	110
Drug Court Supervision	47	56	43	103	65
Federal BOP	27	70	22	97	75
Federal – Direct Home Confinement	6	13	9	19	10
Federal Public Law	9	37	11	46	35
Global Positioning - Satellite	84	196	94	280	190
Home Confinement - Federal Offender	2	11	0	13	13
Jail (Designated Site)	10	238	16	248	232
Low Risk Probation	883	332	798	1,215	420
Mental Health Re-Entry	164	175	161	339	183
One Stop Re-Entry	2	0	2	2	0
OWI Pre-Placement	7	44	4	51	47
PTR – Level 1	0	1	1	1	0
PTR – Level 2	4	3	3	7	4
PTR – Level 3	395	943	513	1,338	827
PTR – Level 4	170	216	166	386	223
SCRAM (Secure Continuous Remote Alcohol Monitor)	1	0	0	1	1
Sex Offender	543	404	593	947	376
Warrant	0	11	0	11	11
<b>District Total Specialties</b>	<b>2,539</b>	<b>3,209</b>	<b>2,667</b>	<b>5,748</b>	<b>3,132</b>

## 1<sup>st</sup> District ~ Quick Facts as of June 30, 2023

### About Employees~

**Number of Employees: 180**

1 <sup>st</sup> District Staff Diversity Profile	Percentage
Women	50.0%
People of Color	10.5%

### About 1<sup>st</sup> District Facilities~

Facility Locations & Capacity	Men	Women
Dubuque	62	18
West Union	40	8
Waterloo	150	45
<b>Totals</b>	<b>252</b>	<b>71</b>

**New admissions to  
1<sup>st</sup> District Facilities  
in FY23=1,084**

**Successful Supervision  
Discharges in  
FY23=1,802**

### About Offenders~

Number of Offenders on 6-30-23	
Field Services	3,403
Residential Facilities	307
<b>Total</b>	<b>3,710</b>

**Field Services  
Offenders Served in  
FY23=6,090**

Race/Ethnic Origin	Percentage
White	68.9%
Black	26.2%
Other	4.9%
<b>Total</b>	<b>100%</b>

**Pre-Sentence  
Investigations Completed  
in FY23=945**

Gender	Percentage
Male	75.6%
Female	24.4%
<b>Total</b>	<b>100%</b>



## Intern/Volunteer Services

The Department partners with local colleges and universities to provide students with an opportunity to complete internships or volunteer work experience in community-based corrections. Numerous Department employees were interns/volunteers before being hired.

### **Benefits to the student:**

- Practical experience will help with career planning and decisions.
- Provides an opportunity to learn and practice new skills.
- Increases their knowledge and enhances their chances of obtaining employment in the corrections field.
- Networking opportunities with professionals in the corrections field.

### **Benefits to the Department:**

- Develops a more experienced employee applicant pool.
- Improves the employee selection process by providing an opportunity to observe potential employees in the work environment.
- Assists Department staff with job tasks which may be performed in a supervised capacity.
- Gives Department staff an opportunity to help students grow and learn.

### ***Intern/Volunteer hours performed during FY '23:***

*Western Division=1,682*

*Eastern Division=1,737*

*Northeastern Division=205*

## Special Recognitions



Carmen Coleman was hired with 1<sup>st</sup> Judicial District on May 6, 1991 as a Secretary in Waterloo. In July 1999 she was promoted to Residential Officer at the WRF. She transferred to the WWCC in 2013. Carmen devoted over 31 years with the Department and retired on August 31, 2022. Congratulations and Best Wishes!



Gayle Clark was hired with 1<sup>st</sup> Judicial District on September 12, 1986, as a Facility Officer. In June 1987, her position was reclassified to a Residential Advisor. In June 1988, she was promoted to Substance Abuse Liaison for the Western Division. In March 1990, Gayle became a Probation/Parole Officer I and in August 1991 was promoted to a Probation/Parole Officer II. In August 2021, Gayle was promoted to the Community Treatment Coordinator position at the Waterloo Residential Correctional Facility. Gayle devoted over 37 years with the Department and retired on May 23, 2023. Congratulations and Best Wishes!



Rane Simpson was hired with 1<sup>st</sup> Judicial District on September 13, 2002, as a Residential Officer at the Dubuque Residential Facility. In January 2011 she was promoted to a Probation/Parole Officer II at the Dubuque Field Office. Rane devoted over 20 years with the Department and retired on May 31, 2023. Congratulations and Best Wishes!



Ken Kolthoff was hired with 1<sup>st</sup> Judicial District on October 30, 1990, as a Probation/Parole Officer II from 2<sup>nd</sup> District. In February 1996, his position was reclassified to a Probation/Parole Officer III. In October 1999, he was promoted to Residential Supervisor at the Waterloo Residential Facility. In November 2000, Ken promoted to the Probation/Parole Supervisor II position and in November 2004 became the Division Manager. In January 2008, Ken was promoted to the Assistant District Director and on June 5, 2015 he became the District Director for 1<sup>st</sup> Judicial District. Ken devoted over 32 years with the Department and retired on June 23, 2023. Congratulations and Best Wishes!

# Annual Report

## Fiscal Year 2023

This completes the FY '23 annual report.

It can be found on the Iowa Department of Corrections Website: [doc.iowa.gov](http://doc.iowa.gov)

