

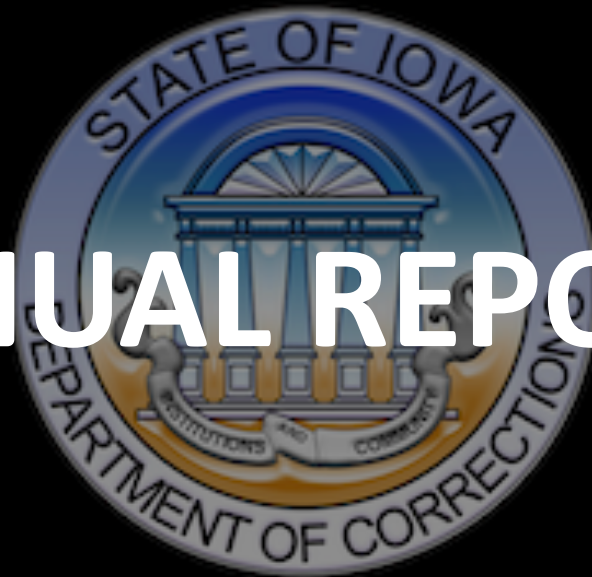
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24

**5TH
DISTRICT**

IOWA DEPARTMENT OF CORRECTIONS

ANNUAL REPORT





A MESSAGE FROM THE

5TH DISTRICT DIRECTOR

Michelle Dix

On behalf of the 5th District Department of Corrections, I am pleased to present our 2024 Annual Report. We continue our commitment to serve Iowans by providing a full range of community based correctional services to individuals entrusted to us to include pretrial interviews, pretrial release with supervision, pre-sentence investigations, probation/parole supervision, residential services, specialized supervision services such as Domestic Abuse Program, Drug Court, Youthful Supervision and Sex Offender Program as well as cognitive-behavioral interventions.

Throughout the year, we have worked diligently on filling our vacancies which has helped with staff shortages and workload. As a result, this has helped reduce our mandates and has led to a more manageable workload for most.

Last year I held listening tours and after input from staff and leadership the district selected 3 top priorities:

1. Improve Our Organizational Culture
2. Improve Our New Employee Onboarding and Training
3. Improve and Streamline Our Hiring Practices and Processes

Since then we have been working towards these top priorities. We have a Hiring Practices Work Group who are developing a structured hiring protocol and checklist. We have an Onboarding and Training Group who is in the process of developing a robust Onboarding/Training plan. We continue to solicit feedback from staff and supervisors. We continue to make efforts to improve our culture and have again contracted with ACJI to assist. We have seen some noticeable improvements in retention and positive onboarding feedback from new staff across the district.

This message is bittersweet as I bid you all farewell as the District Director of the 5th District DOC. After 32 years in Corrections, it's hard to believe I am writing this final annual report. It has been an honor and privilege to have led the 5th alongside so many talented and dedicated people. While I am excited to see how the next chapter of my life may unfold, I will cherish the memories and relationships formed within the 5th and across the State of Iowa. In the transition to a new District Director, my hope is that the 5th District will be even more successful on its path to excellence in the next decade. As I look ahead, I am confident in the employees and leadership to take our district to the next level. I know that the new District Director and our executive leadership team will build on the things that have made us great to date, make changes where needed, and drive innovation. I encourage our talented employees, and leaders to rally behind our new Director.

I would like to take this opportunity to thank everyone who has supported me during my 32 years. I have greatly valued and enjoyed engaging with you over my career. Specifically, I want to thank my fellow District Directors and Warden colleagues and my amazing colleagues at Central Office for all of your support and partnership. I want to thank the 5th leadership team for your dedication and perseverance. Lastly, I want to thank the talented, passionate and dedicated 5th district employees. You truly are our greatest asset. I am confident the district will be in good hands and I am optimistic for the District's future and the future of our Correctional System as a whole.

Best Wishes

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OFFICE LOCATIONS



Jim Hancock Center
1000 Washington Avenue
Des Moines, IA 50314
(515) 242-6600

Administration | Human Resources
Mental Health Unit | Parole Unit
Reduced Supervision Unit
Sex Offender Unit



Jim Hancock Center
910 Washington Avenue
Des Moines, IA 50314
(515) 242-6600

High Risk Unit
Presentence Investigation
Probation Unit
Support Service Center
Youthful Supervision Program



Fort Des Moines Correctional Facility
65 Gruber St
Des Moines, IA 50315
(515) 242-6900

Domestic Unit
Drug Court Program
GPS Command Center
Honors Program



Fort Des Moines Residential Facility
68 - 70 Thayer St
Des Moines, IA 50315
(515) 242-6900

Federal | OWI
Probation | Parole
Work Release



Polk County Criminal Courts Building
110 6th Avenue
Des Moines, IA 50309
(515) 285-3925

Centralized Intake Unit



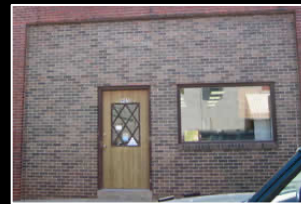
Polk County Jail
1985 NE 51st PL
Des Moines, IA 50314
(515) 875-5750

Pretrial Services



Women's Residential Facility
1917 Hickman Rd
Des Moines, IA 50314
(515) 242-6325

Fresh Start Women's Center



Adel Office
905 Main St
Adel, IA 50003
(515) 993-4632



Chariton Office
48559 Hy-Vee Rd
Chariton, IA 50049
(641) 774-8112



Creston Office
119 N Elm St
Creston, IA 50801
(641) 782-8556



Indianola Office
115 N Howard St, Suite 102
Indianola, IA 50125
(515) 961-3095



Knoxville Office
210 E Robinson St
Knoxville, IA 50138
(641) 842-6002



Newton Office
Jasper County Administration Offices
315 W 3rd N, Suite 900
Newton, IA 50208
(641) 792-1101



Osceola Office
123 E Jefferson St
Osceola, IA 50213

MANAGEMENT TEAM

Top of stairs: Supervisor Brandon Garvey, Supervisor Dave Hauser, Supervisor Robbie Drake, Supervisor Corey Disterhoft, Supervisor Dr. Kennesha Woods, Supervisor Norm Granger, Supervisor Darin Hutchinson, Residential Manager Lance Wignall

Back Row L to R: Supervisor Angela Karaidos, Supervisor Jim Michels, Supervisor Ben Carse, Supervisor Tony Williams, Assistant Director Carly Millsap, Supervisor Lisa Chedester, Residential Manager Cameron Dawson, Supervisor Robin Merk, Division Manager Taylor Cook, Supervisor Ty Castle, Executive Officer Jake Mullinax

Front Row L to R: Clinical Services Director Dr. Tony Tatman, Office Manager Tiffany Krouch, Division Manager Jeff Schutz, Supervisor Julie Cullen, Administrative Officer Kristi Skare, Executive Officer Norma Wolfe, Supervisor Danielle Bailey, Director Michelle Dix, HR Professional Emily West, Assistant Director Mike Brown.

Missing from photo: Executive Officer Christine Parmerlee



TABLE OF ORGANIZATION

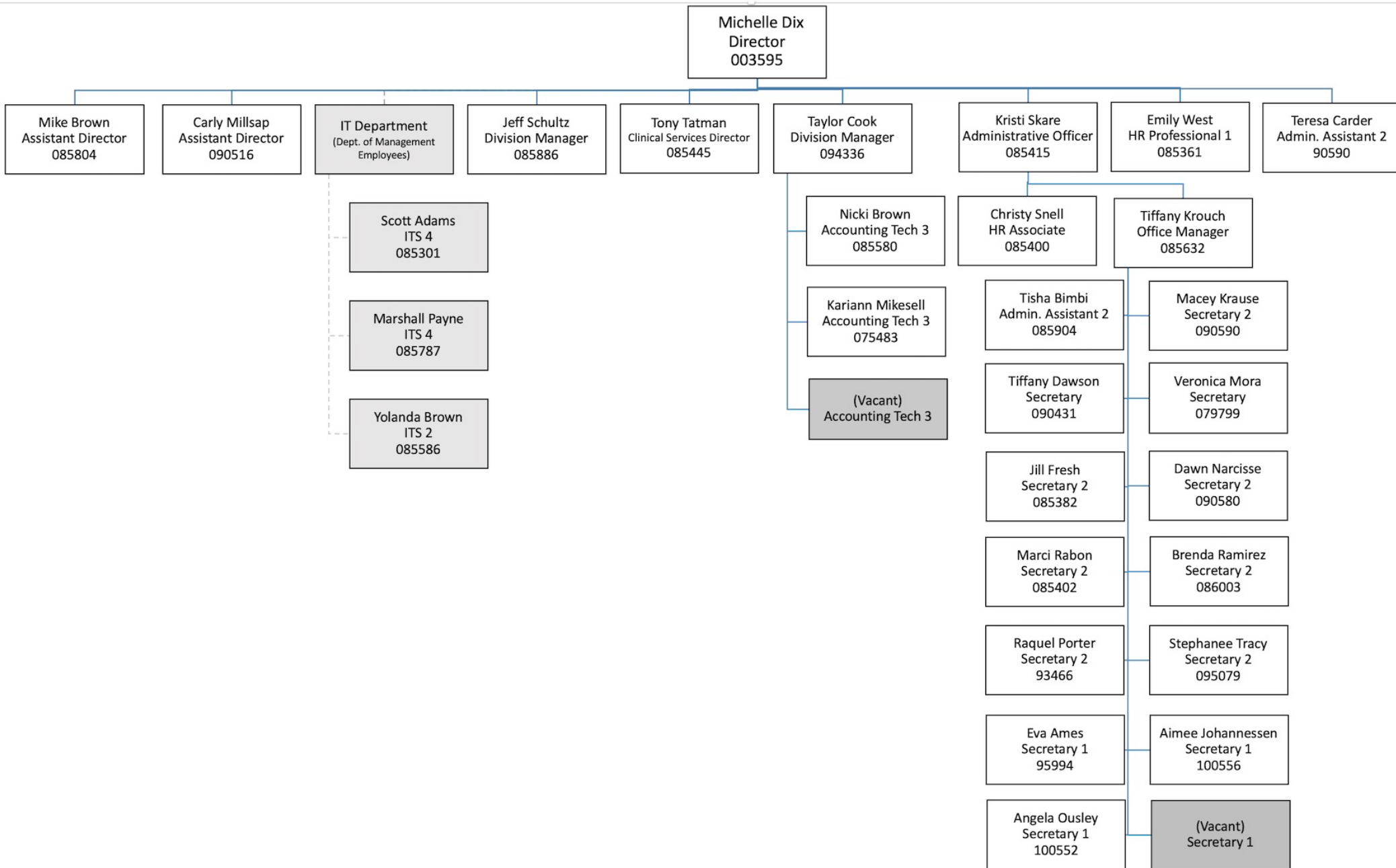


TABLE OF ORGANIZATION CONTINUED (Mike Brown)

Michelle Dix
Director

Mike Brown
Assistant Director
085804

Kennesha Woods
PPO Sup
85447

Ben Carse
PPO Sup
085732

Lisa Chedester
PPO Sup
085487

Corey Disterhoft
PPO Sup
090425

Brandon Garvey
PPO Sup
030097

Angela Karaidos
PPO Sup
090516

Julie Cullen
PPO Sup
085822

David Hauser
PPO Sup
085894

Angela Hollingsworth
PPO 2
85572

Gabe Burkhart
PPO 3
085624

Haley Neal
CTC
70325

Leann Debord
PPO 2
085738

Nic Dahl
PPO 3
085947

Jamel Jefferson
PPO 3
085841

Cathy Buseman
PPO 2
085395

Christine King
PPO 3
085871

Ashley Mickle
PPO 2
085626

Nick Corbin
PPO 3
090543

(Vacant)
CCPC

Jonathan Hernandez
PPO 2
086002

Samir Dzaferagic
PPO 3
085865

Austin Sabin
PPO 3
085923

(Vacant)
PPO 1

Don Bolden
PPO 3
090403

Robert Pedersen
PPO 2
085774

Emma Dedic
PPO 3
086017

Karen Couves
CTC
095624

Abby Doyle
PPO 2
150019

Mike Evans
PPO 3
090605

Justin Hyde
PPO 3
085436

Becky Gonnerman
PPO 2
085254

Chad Roby
PPO 2
085871

Joel Potter
PPO 2
090428

Paula Elliott
PPO 3
085734

Diana Lang
CTC
082628

Melissa O'Brien
PPO 2
085561

Kurt Kness
PPO 3
085845

(Vacant)
PPO 3

Nicki Herbert
PPO 2
085895

Sarah Heiden
PPO 2
085979

Christine Sauser
PPO 2
090447

Shane Foster
PPO 3
085722

Terri Orrante
CTC
090504

Enrique Orrante
PPO 2
086012

Randal Schultz
PPO 3
090496

Brian Moffatt
PPO 2
85350

Susan Lentsch
PPO 2
085877

Devin Hocking
PPO 2
085825

Gina Snuttjer
PPO 2
085603

Chris Frederickson
PPO 3
085961

Danielle Reagan
CTC
98908

Tony Schmitz
PPO 2
090592

Ryan Smith
PPO 3
090528

Samantha Kindred
PPO 2
085729

Carrie Schneider
PPO 2
085690

Shae Bartusek
PPO 1
077878

Karen Mullhall
PPO 2
085438

Whitney Mann
PPO 3
085892

Madison Riley
CTC
095245

Brandon Smith
PPO 2
085456

Ashlea Loudon
PPO 2
085634

Shelly Silver
PPO 2
085772

Michael Charmant
PPO 1
085998

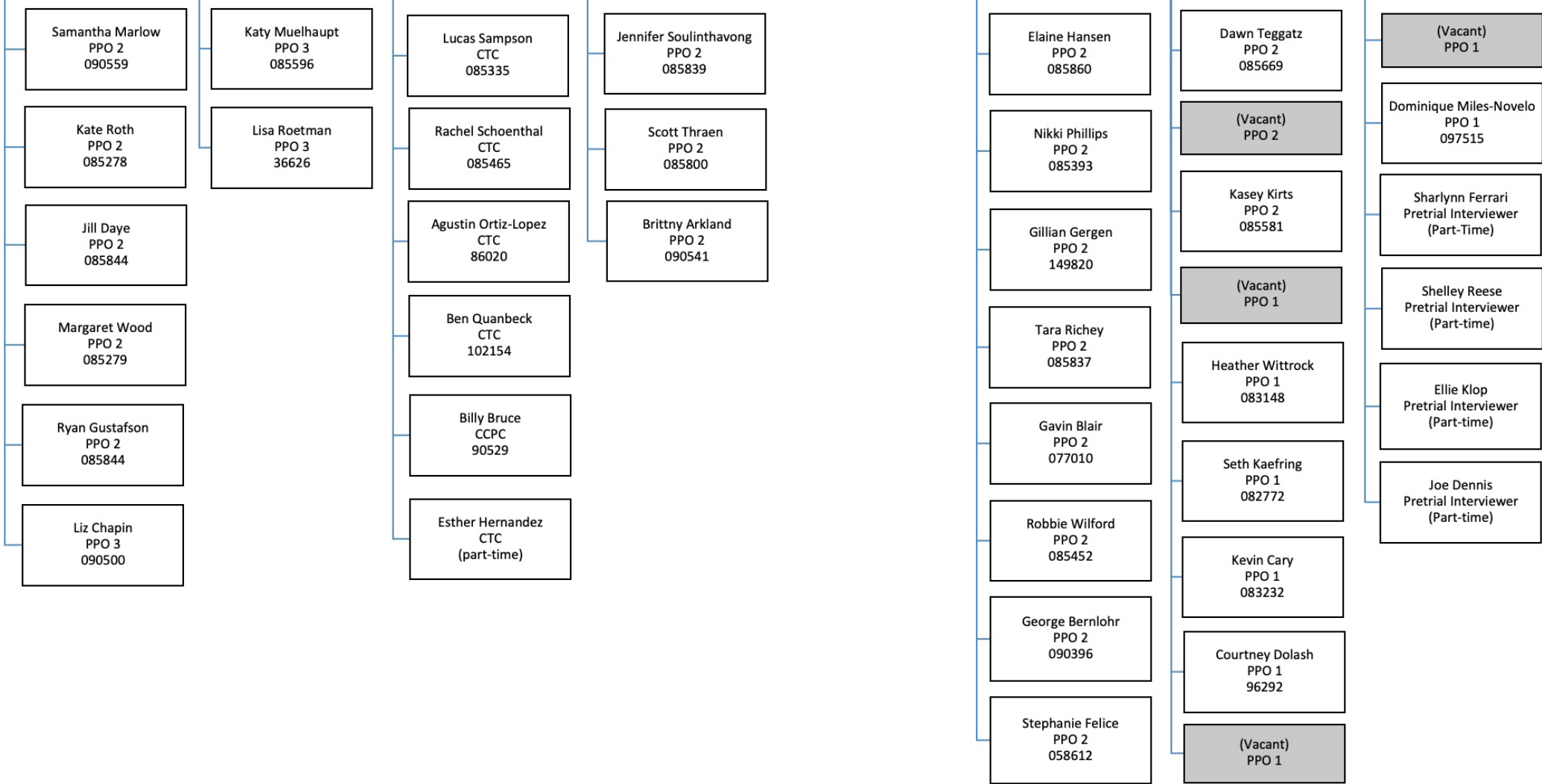


TABLE OF ORGANIZATION CONTINUED (Carly Millsap)

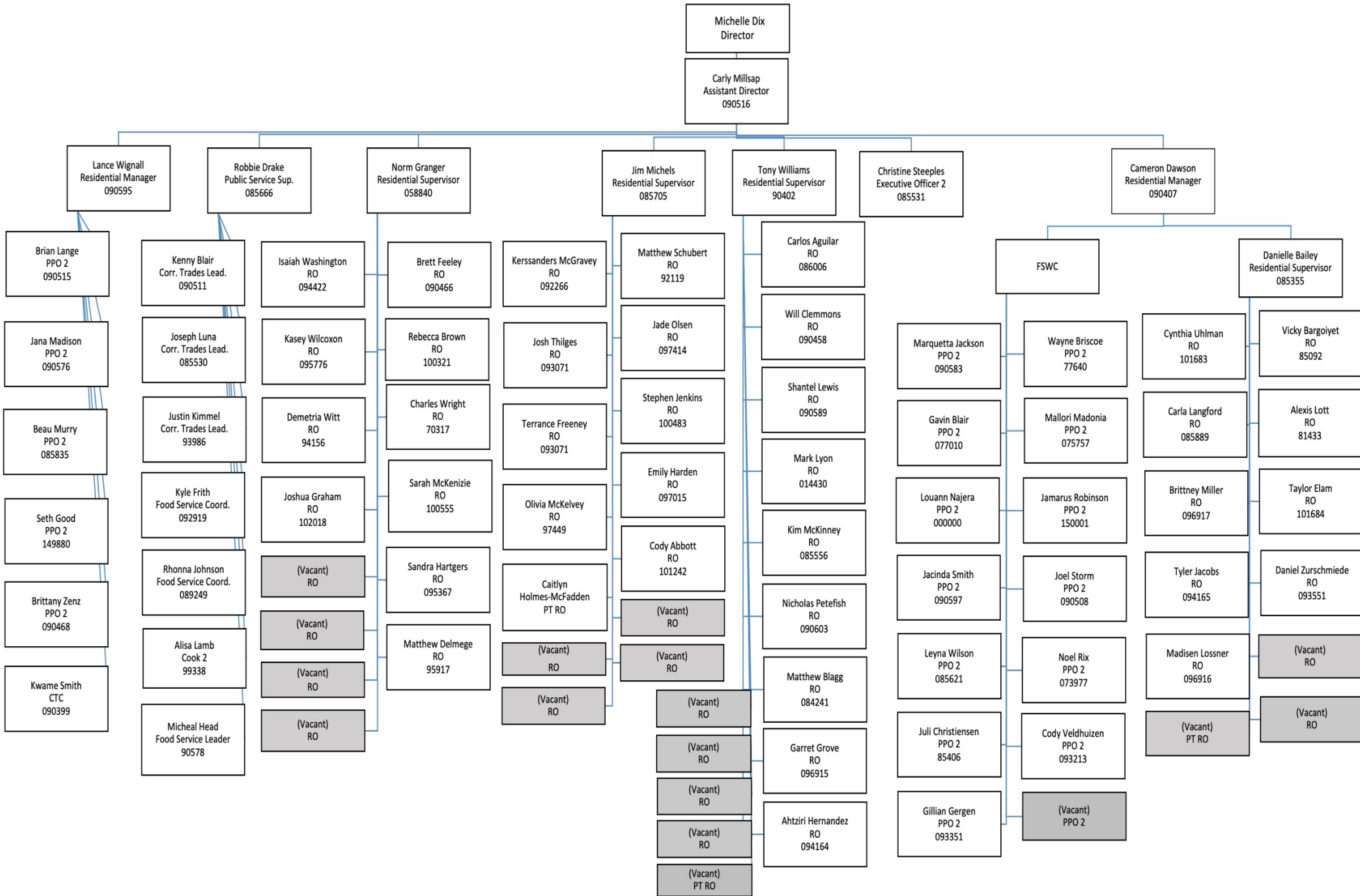


TABLE OF ORGANIZATION CONTINUED (Jeff Schultz)

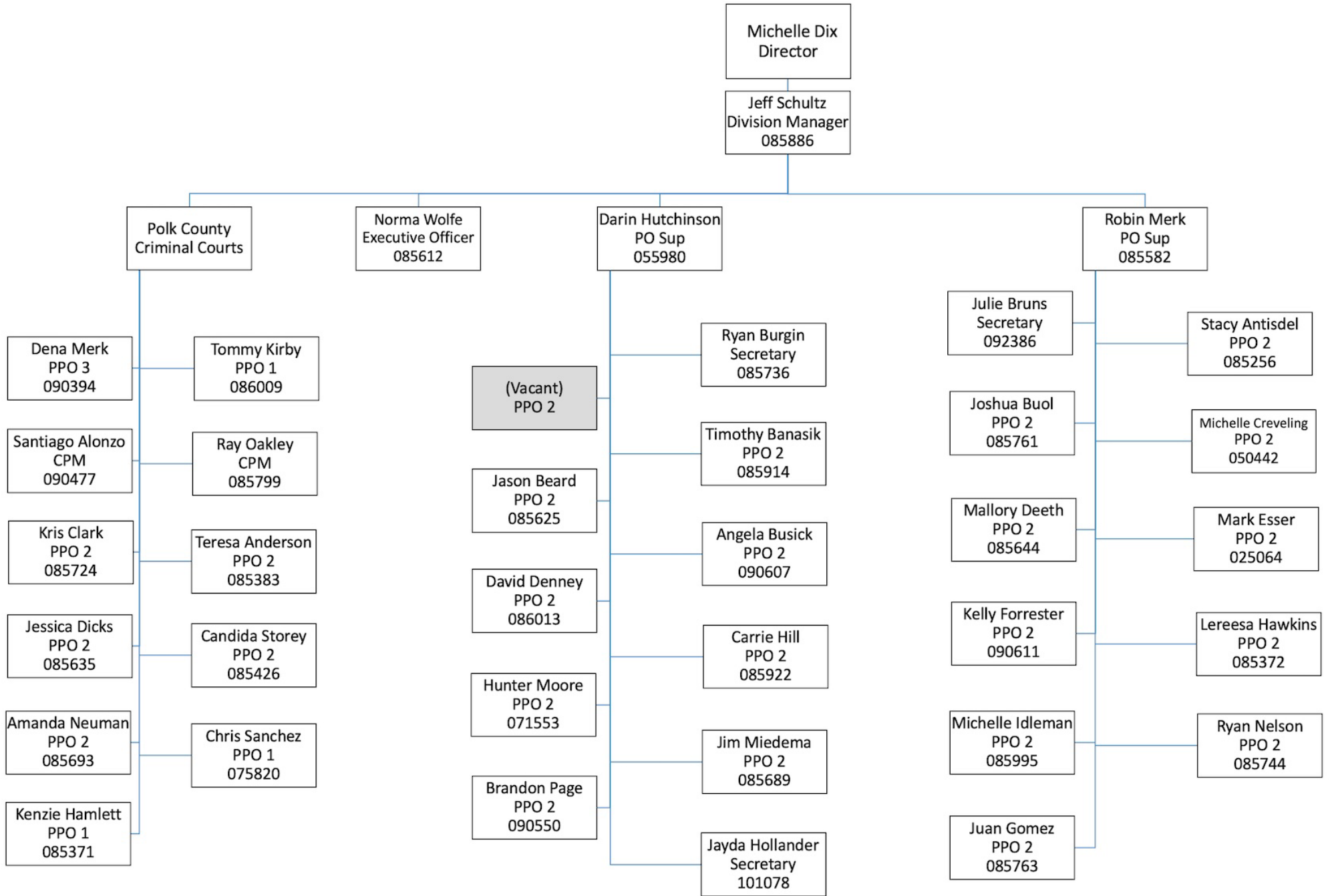
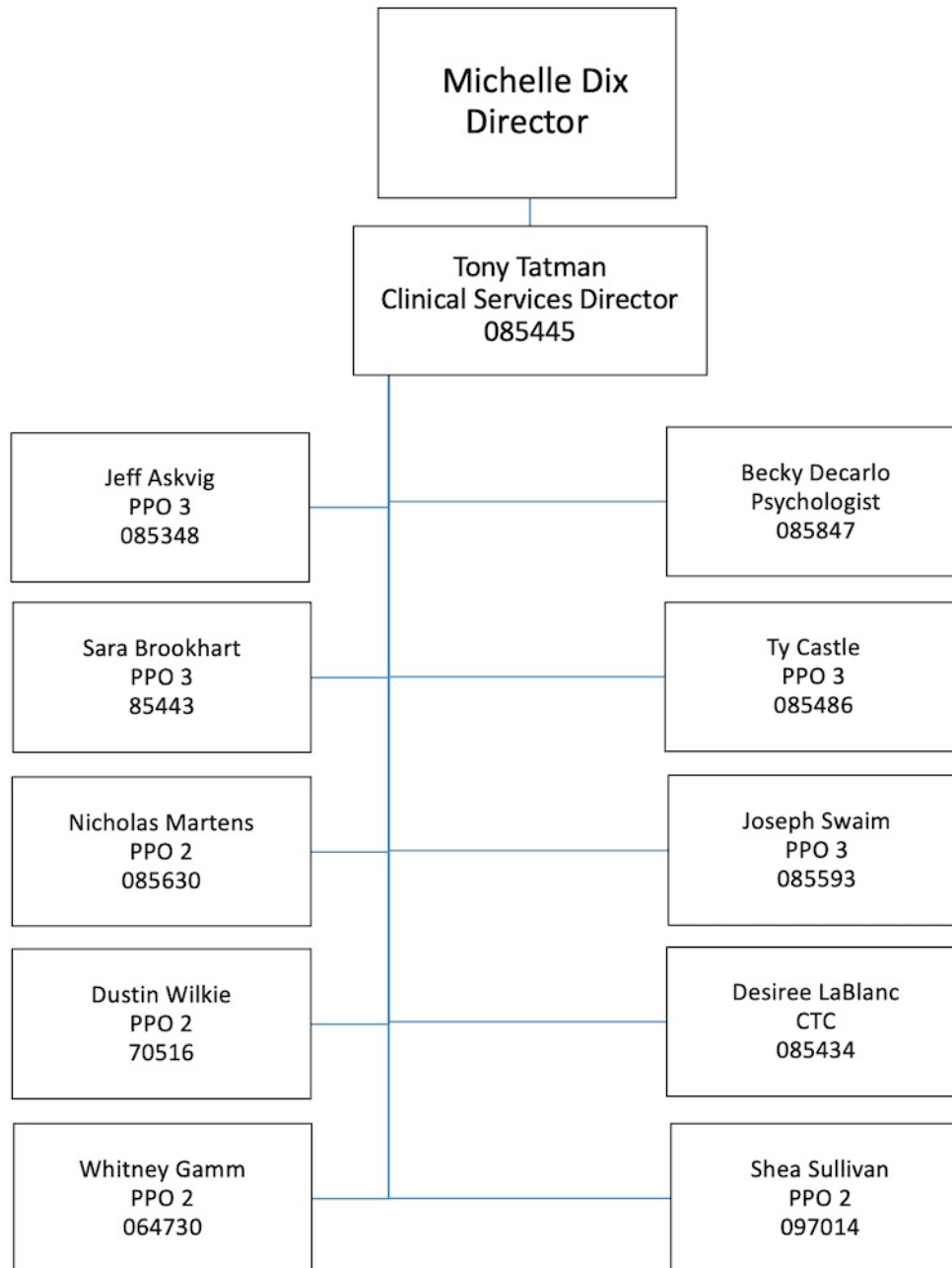
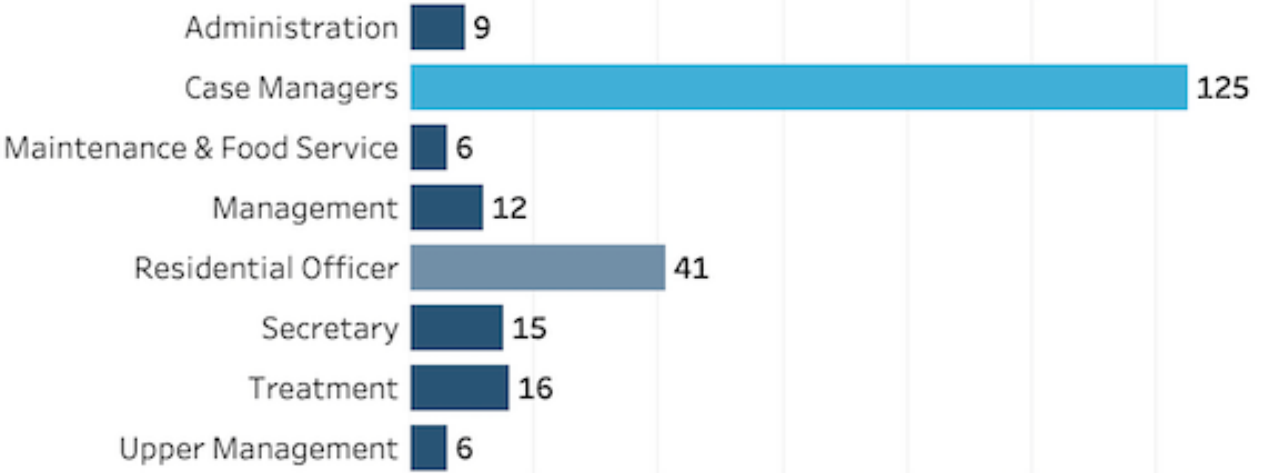


TABLE OF ORGANIZATION CONTINUED (Dr. Tony Tatman)

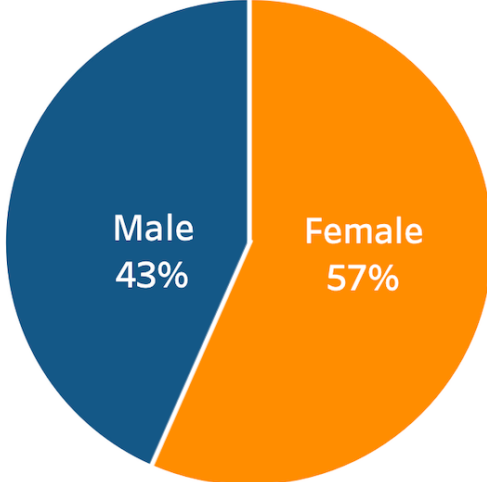


5TH DISTRICT EMPLOYEE DEMOGRAPHICS

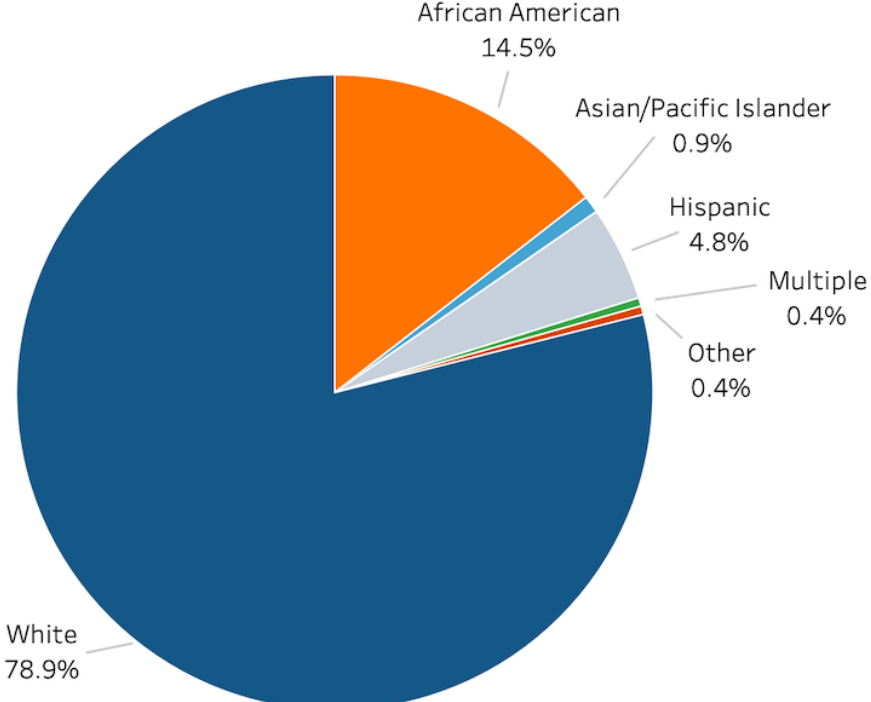
STAFF PERSONNEL TYPES



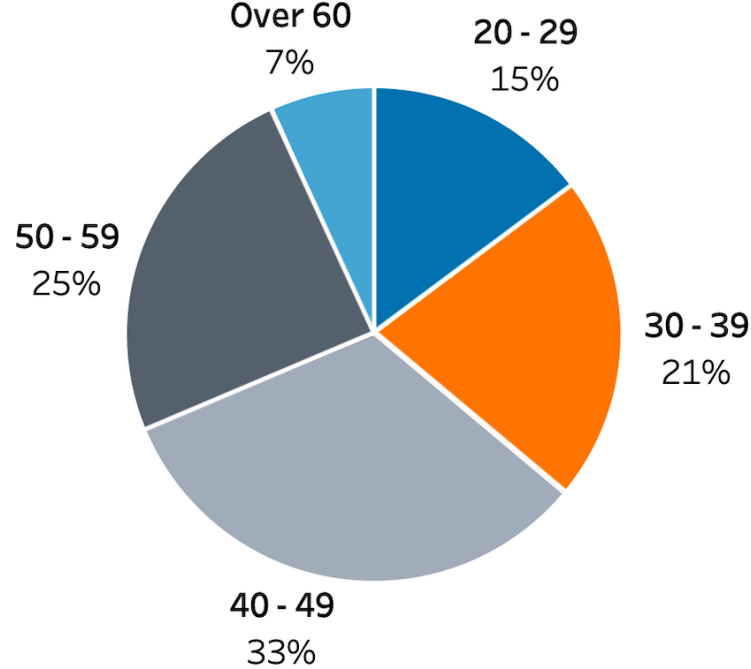
GENDER



RACE | ETHNICITY



AGE



INCOME OFFSET

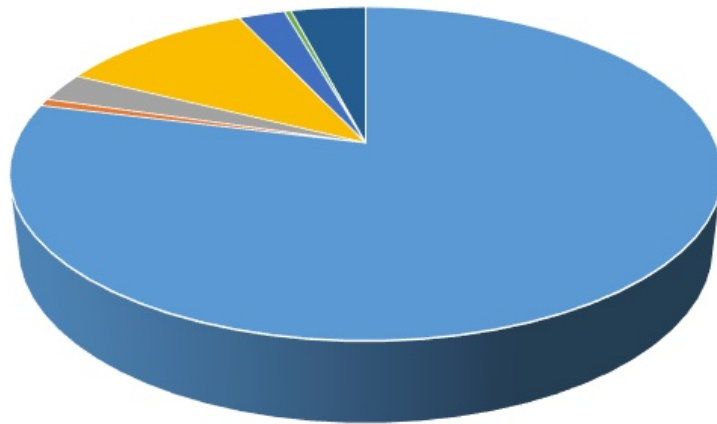
The Offset Program is a method used by the State of Iowa to collect money owed to the State under Chapter 8A.504 of the Code of Iowa. The Iowa Code directs the Department of Administrative Services, State Accounting Enterprise (DAS-SAE) to establish and maintain a procedure to collect against any claim owed to a person by a state agency, and then apply the money owed to the person against the debt owed by the person to the State of Iowa. Sources of Offset Funds include: Tax Returns, Vendor Payments for Goods or Services, Casino Winnings, and Lottery Winnings.

Income Offset Collected by Fiscal Year

FY2011 - \$44,629.11	FY2018 - \$56,412.87
FY2012 - \$25,086.60	FY2019 - \$55,577.89
FY2013 - \$44,648.73	FY2020 - \$49,175.10
FY2014 - \$64,963.03	FY2021 - \$62,720.91
FY2015 - \$68,349.51	FY2022 - \$73,093.04
FY2016 - \$50,250.96	FY2023 - \$72,408.56
FY2017 - \$49,756.38	FY2024 - \$76,587.58

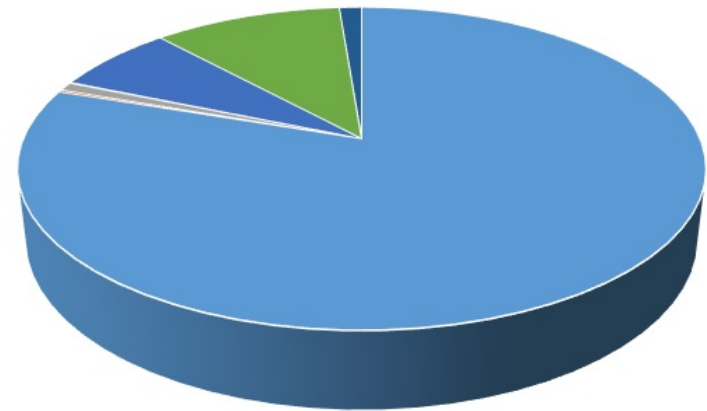
FINANCIAL INFORMATION

EXPENDITURE DETAIL



PERSONAL SERVICES	\$	24,834,243
TRAVEL AND SUBSISTENCE	\$	317,929
SUPPLIES	\$	707,433
CONTRACTUAL SERVICES	\$	2,824,740
EQUIPMENT AND REPAIRS	\$	441,022
CLAIMS AND REPAIRS	\$	10,577
PLANT IMPROVEMENT	\$	966,000

REVENUES BY SOURCE



GENERAL FUND APPROPRIATIONS	\$	23,440,024
FEDERAL SUPPORT	\$	0
LOCAL GOVERNMENTS	\$	100,000
INTEREST INCOME	\$	172,053
FEES	\$	2,011,144
REFUNDS AND REIMBURSEMENTS	\$	2,957,071
MISCELLANEOUS INCOME	\$	212,260

FIELD SERVICES



**5TH
DISTRICT**

OVERVIEW

The Field Services Division provides community supervision to pretrial, probation, and parole cases. Cases are assigned to officers based on the client's level of risk. The highest risk cases that require more intensive supervision are given to the officers with the higher risk caseload. The clients who are considered to be high risk and/or intensive meet with their Probation Parole Officer both in the office and at their place of residence. On the opposite end, clients who are considered to be low risk do not require the officers to conduct home visits and some only need to be seen once every six months. In every Parole case, an inspection of the residence is conducted by the Department prior to the client discharging from prison. Officers utilize validated risk instruments and needs assessments as a part of their supervision practices. The goals are to align available community resources and break down barriers in order to prevent future criminal behavior and to protect the community. The Field Services Division is a complex part of the 5th District, Department of Corrections with many unique units that all work together towards a common goal.

CORRECTIONS CONTINUUM

The Corrections Continuum is a sentencing option available to the Court under the Iowa Code 901B. The Corrections Continuum consists of five levels.

- **Level 1** – Non-community-based corrections sanctions
- **Level 2** – Probation or Parole including monitored, supervised, and intensive supervision sanctions
- **Level 3** – Quasi-incarceration sanctions are those supported by residential facility placement
- **Level 4** – Short term incarceration designed to be of short duration
- **Level 5** - Incarceration

The Continuum Explained

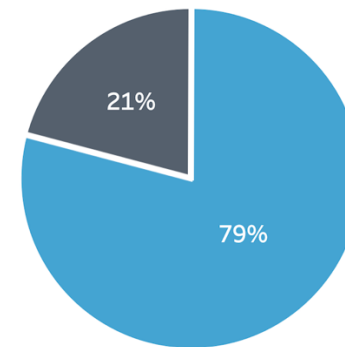
- Use a team approach to ensure fair and consistent decisions
- Uses intermediate community-based sanctions
- Provides immediate responses to client needs and accountability for behavior
- Reduces court time needed to conduct revocation hearings

The law allows the Districts the authority to make administrative decisions regarding the supervision of community-based clients within levels two, three, and parts one and three of level four (as seen in Iowa Code 901B).

INTERMEDIATE CRIMINAL SANCTIONS

The 5th District has implemented the Statewide Supervision Contact Standards within the Corrections Continuum Levels allowed by law. These standards identify the number of contacts, supervision strategies and programming, and responses to violations that the Probation Parole Officers must have with the client depending on the client's supervision level. The levels are numbered zero through five. The level numbered zero is self-supervision and the individual would not be with the 5th District. A level one client would be considered low risk and would be on reduced supervision. With this type of probation, a client will be seen once every six months. The contact increase by each level. The types of contacts include Probation Parole Officer structured contacts (office visit). Collateral Contacts, Supervision Strategies and Programming, and the response to violations. A level five client, for example, would have four structured contacts a month, four collateral contacts a month, as well as various supervision strategies and a different response to any violations that may occur.

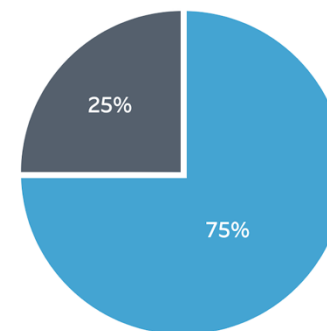
STATEWIDE SUPERVISION CONTACT STANDARDS HOME VISITS



HOME VISITS POLK COUNTY

Visited: 4,069

Attempted: 1,077



HOME VISITS REGION

Visited: 386

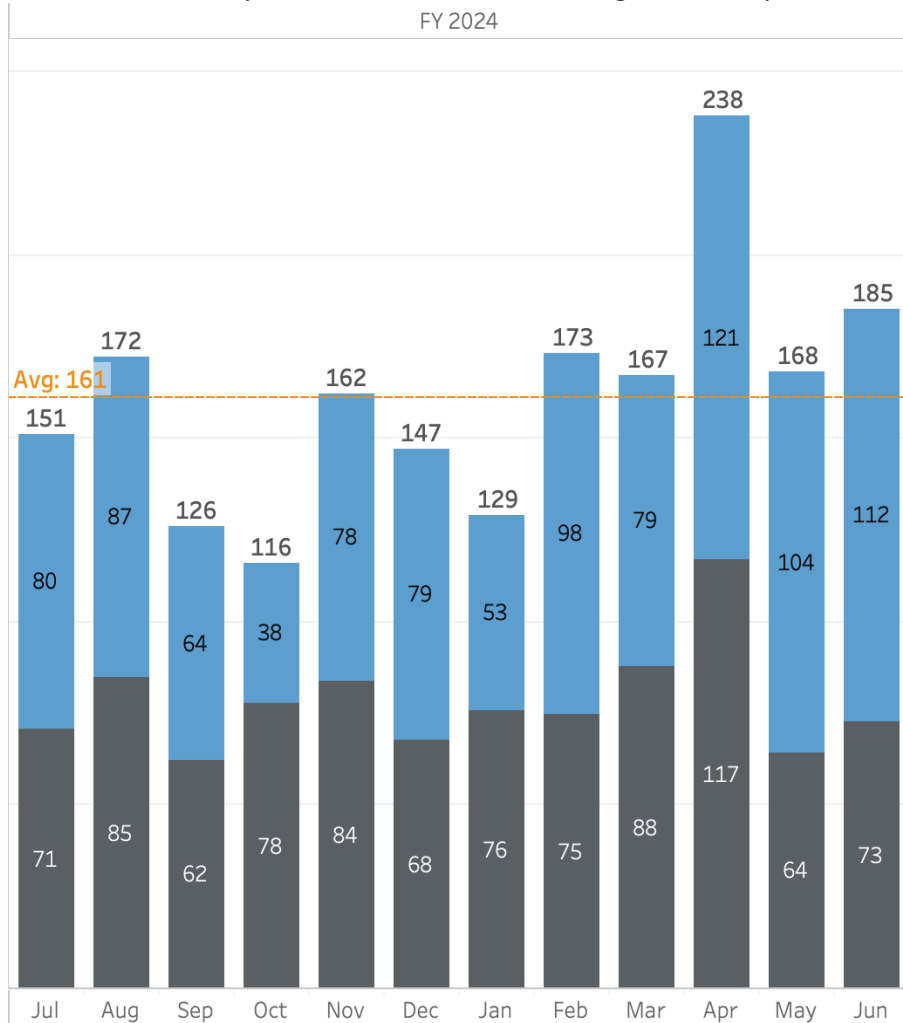
Attempted: 130

Presentence Investigations

Total Presentence Investigations Completed in Fiscal Year 2024 by the 5th District were **1,934**. There were **941** Long or Pre-Plea investigations and **993** Informal or Post Conviction investigations completed.

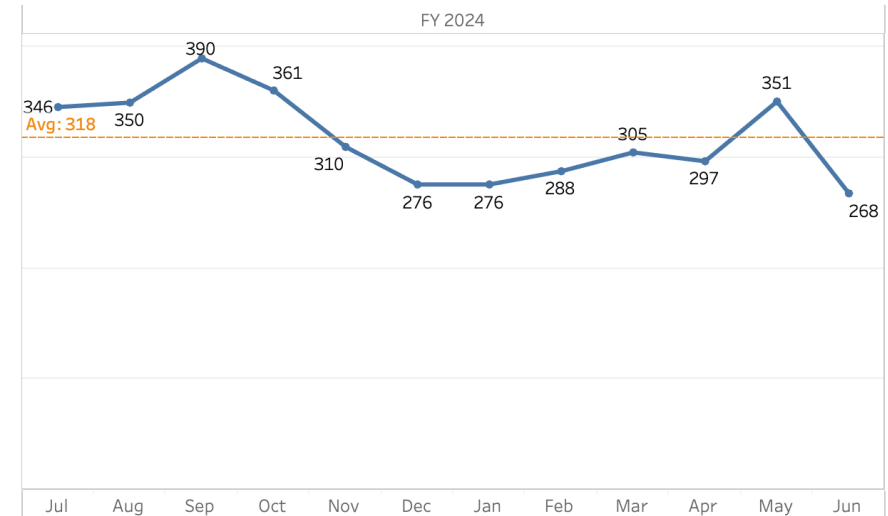


Below is a month-by-month breakdown of investigations completed.

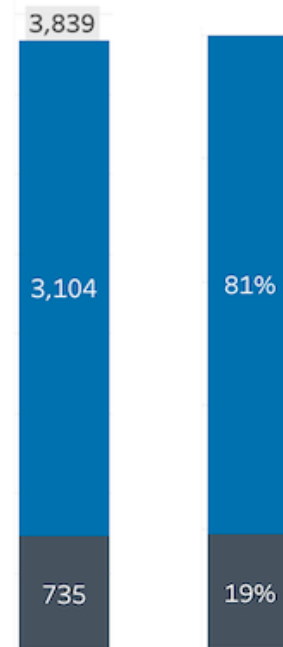


Pretrial Release

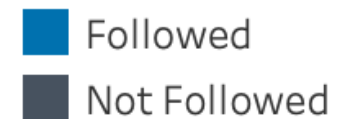
An average of 318 Pretrial Interviews were performed each month during Fiscal Year 2024 in the 5th District.



Pretrial Release Recommendations Followed



In Fiscal Year 2024 there were **3,839** Pretrial Interviews completed by 5th District staff. The decisions by the Court matched the recommendation of the 5th District Pretrial Interviewer in 81% of those cases. The charts to the left show the number and percentages of Pretrial Interviews conducted and whether the Court followed the interviewer's recommendation.



FIELD SERVICES OVERVIEW END OF FISCAL YEAR

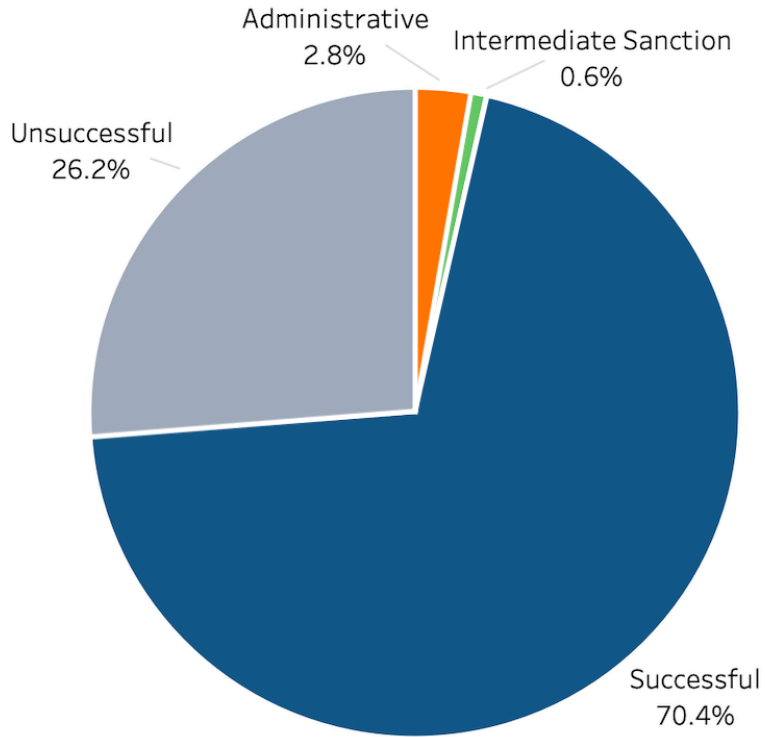
The Supervision Status of clients under supervision in Fiscal Year 2024 is shown below. Compact Supervision is supervision transferred from another state to Iowa. There were **9,233** clients on Field Supervision on June 30, 2024. The breakdown of the different Supervision Statuses in the District is listed with client numbers on the 30th of June.

5TH DISTRICT FIELD SERVICES BY SUPERVISION STATUS					
FISCAL YEAR 2024					
Supervision Status	Active at Start	New Admits	Closures	Active at End	Offenders Served
Interstate Compact Parole	52	36	25	63	88
Interstate Compact Probation	173	97	98	166	270
No Correctional Supervision Status	-	1	3	-	1
Parole	1,268	728	825	1,274	1,996
Pretrial Release With Supervision	830	2,805	2,885	734	3,635
Probation	6,659	5,412	5,261	6,696	12,071
Special Sentence	292	35	53	300	327
5th District Total	9,274	9,114	9,150	9,233	18,388

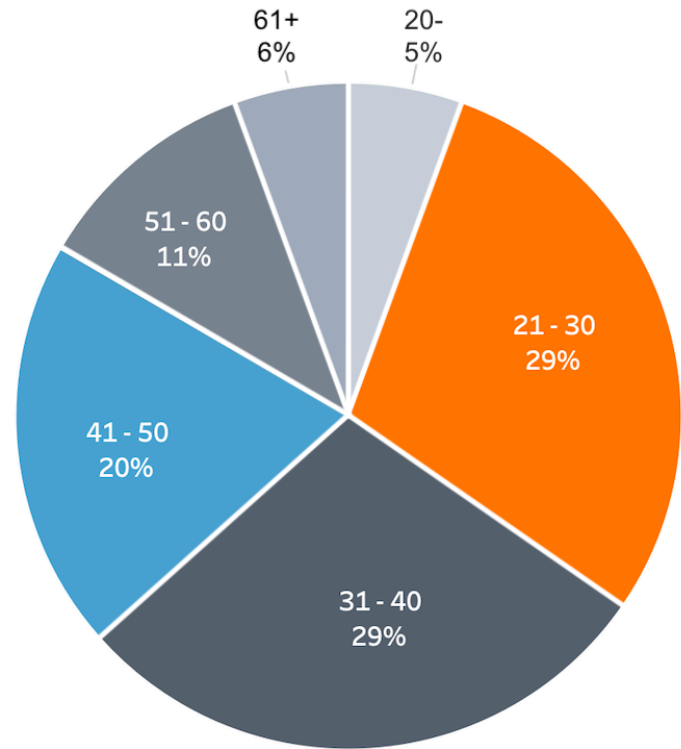
The following page shows a graphic with field case closures for FY2024. Successful closures include discharge from supervision, unsuccessful includes revocation due to technical violations or new criminal offenses. Administrative includes amended charges, special court orders, and death. Intermediate sanctions include offenders remaining under supervision.

The other charts show the demographics of the clients that were on supervision in the 5th District during Fiscal Year 2024. These include the age of clients, race and ethnicity, and gender. Sixty percent (58%) of the clients served were between the ages of 21 and 40. The Department served **18,388** clients in Fiscal Year 2024, **13,239** males (72%) and **5,149** females (28%).

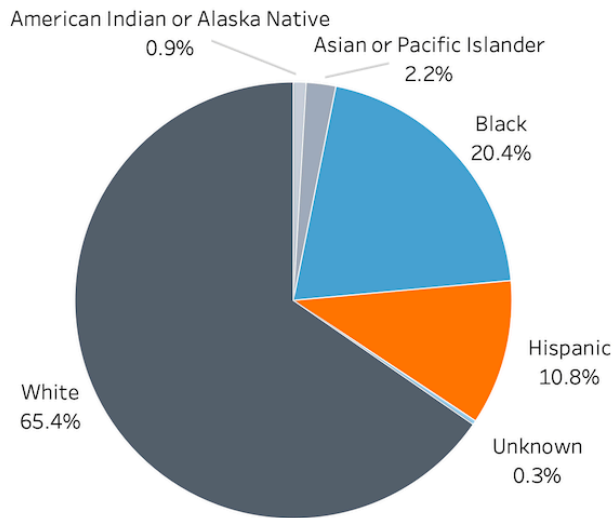
FIELD SERVICES CLOSURES



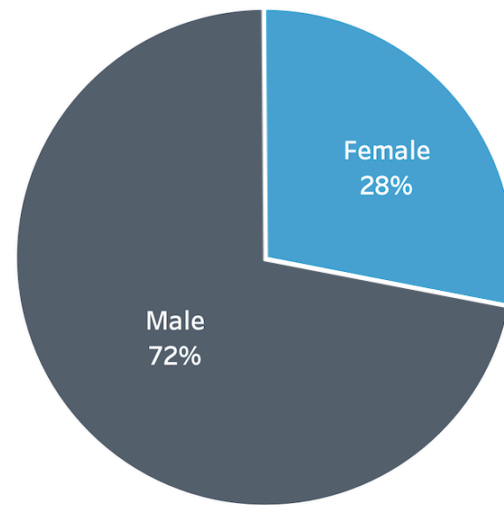
ALL CLIENTS AGE DEMOGRAPHICS



FIELD SERVICES CLIENTS SERVED BY RACE



FIELD SERVICES CLIENTS SERVED BY GENDER



RESIDENTIAL SERVICES



**5TH
DISTRICT**

FORT DES MOINES FACILITY

Location: 65-66 Gruber St & 68-72 Thayer Ave., Des Moines, Iowa

Number of Staff: 48

Job Titles within the Unit: Assistant Director (1), Residential Manager (1), Residential Supervisors (3), Community Treatment Coordinator (1), Probation Parole Officer II (5), Residential Officers (31), Secretary (2), Food Service Coord. (3), Cook (1).

Number of Clients Served: 901

The Purpose/Definition of the Unit: Delivery of Residential Services to a diverse population while maintaining the safety of the Public, Staff, and the Residents that we serve. Residential services provide supervision of justice involved men who demonstrate a need for more intensive supervision and stability. Work Release services provide justice involved individuals a transitional period to become adjusted to working and residing in the community after incarceration.

The 5th District operates two (2) residential facilities that serve the sixteen (16) county area. We provide highly structured live-in supervision of justice involved individuals. Clients are sentenced by the court or Board of Parole, which grants work releases from one of the nine state prison facilities. We also provide a gradual release program for Federal Bureau of Prisons offenders that wish to eventually reside in the area.

The Men's Residential Correctional Facility (RCF) is located at the Fort Des Moines Complex at 68-70 Thayer Street in Des Moines and has the capacity to house 240 male offenders. The original site opened in 1971 at 65-66 Gruber Street. The complex contains six buildings, three of which sleep justice involved men, one houses kitchen operations that produce 1200+ meals daily, one houses maintenance staff that provide services for the District, and one houses a warehouse that stores all the necessities that keep our operations maintained and supplied. The EMS Command Center is also located at Fort Des Moines and provides statewide real-time tracking of justice-involved citizens required to wear an ankle monitor.

FRESH START WOMEN'S CENTER

Location: 1917 Hickman Road, Des Moines, IA 50314

Number of Staff: 25

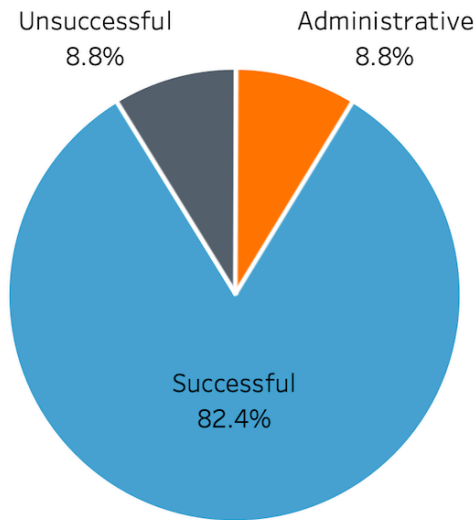
Job Titles within the Unit: Residential Manager (1), Residential Supervisor (1), Probation Parole Officer III (1), Probation Parole Officer II (11), Residential Officer (10), Secretary (1)

Number of Clients Served: 151 (Residential)

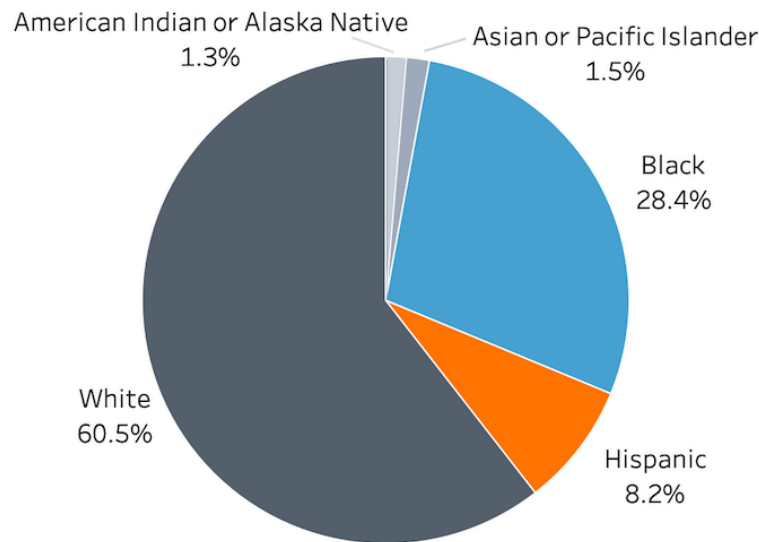
The Fresh Start Women's Center (FSWC) operates to serve as a safe campus for justice involved women on probation on or parole in Polk County, Iowa. In addition, FSWC maintains a 48-bed residential facility with one additional room for a mother to reside with her child. Clients in our residential program are sentenced as a condition of probation by the court, on State Work Release status, Operating While Intoxicated (OWI) offense residents, or as Federal pre-trial or jail transfer residents. Fresh Start Women's Center continues to implement and supervise justice involved women based on a holistic approach to supervision supported by research and best practices. That primary approach is guided by gender responsiveness and trauma informed care. The guiding principles of FSWC include the following: acknowledging relationships and the value of being relational, trauma-informed, holistic, culturally competent and strength based. Officers at Fresh Start Women's Center work diligently to educate, support and advocate for all women to transform their lives and do so through collaborative and comprehensive connections with area stakeholders based on individual needs. Our focus maintains, *"What happened to you"* versus *"What's wrong with you"*.

5TH DISTRICT RESIDENTIAL BY SUPERVISION STATUS					
FISCAL YEAR 2024					
Supervision Status	Active at Start	New Admits	Closures	Active at End	Offenders Served
Federal	69	132	123	72	201
Interstate Compact Parole	0	1	0	0	1
OWI Continuum	26	62	61	16	88
Parole	25	93	63	20	118
Pretrial Release With Supervision	0	3	2	0	3
Probation	31	159	76	36	190
Special Sentence	21	65	39	27	86
Work Release	65	296	239	60	361
5th District Total	237	811	603	231	1,048

RESIDENTIAL CLOSURES

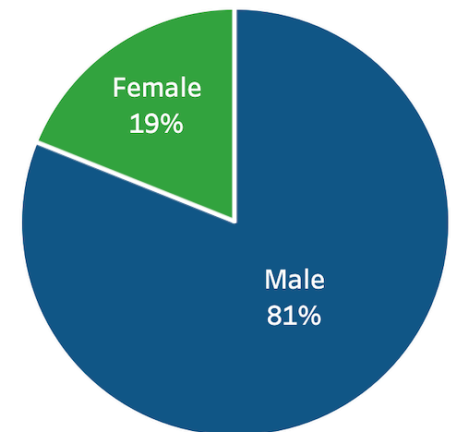


RESIDENTIAL BY RACE



RESIDENTIAL CLIENTS BY GENDER

Demographics of clients at the men's and women's residential facilities as of June 30, 2024, the final day of the 2024 Fiscal Year.



RETIREMENTS



Ben Anders

Probation Parole Officer 2
Retirement: May 2024
Years of Service: 1985 - 2024



Mary Avox

Community Treatment Coordinator
Retirement: August 2024
Years of Service: 1990 - 2024



John Capitani

Probation Parole Officer 2
Retirement: June 2024
Years of Service: 1993 - 2024



Deb Pearson

Secretary
Retirement: March 2024
Years of Service: 2005 - 2024



Kelly Overton

Administrative Assistant 2
Retirement: May 2024
Years of Service: 2000 - 2024



Tami Turbes

Secretary

Retirement: March 2024
Years of Service: 1989 - 2024



Lorrie Wyld

Probation Parole Officer 2

Retirement: July 2023
Years of Service: 2005 – 2023

5TH DISTRICT DEPARTMENT OF CORRECTIONS

Adair, Adams, Clarke, Dallas, Decatur, Guthrie, Jasper, Lucas,
Madison, Marion, Polk, Ringgold, Taylor, Union, Warren, Wayne

