



Seventh Judicial District Department of
Correctional Services

ANNUAL REPORT

Fiscal Year 2023

July 1, 2022 - June 30, 2023

The Annual Report is prepared pursuant to Section 905.4 of the Code of Iowa. The report includes an overview of fiscal year 2023, proceedings of the Board of Directors and fiscal statements.

Additional information about the Department of Correctional Services may be obtained by contacting:

**Waylyn McCulloh, District Director
Department of Correctional Services
605 N. Main St.
Davenport, Iowa 52803
563-484-5830**

Summary of the FY 2023 Board of Directors Meetings

Shawn Roth-Chairperson

Citizen Appointee

Dan Srp-Vice Chair

Supervisor from Clinton County

Nathan Mather

Supervisor from Muscatine County

Jean Dickson

Supervisor from Scott County

Nin Flagel

Supervisor from Jackson County

Mike Bixler

Supervisor from Cedar County

Kathy Laird

Judicial Appointee

Marie Christian

Judicial Appointee

Brian Schmidt

Citizen Appointee

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The Department's Board of Directors meet the second Friday of each month except when meetings are rescheduled or cancelled as approved by the Board or the Board Chairperson. This is a brief summary of key items and significant actions taken at each meeting.

July 2022

- ❖ Approved CQI GEN43 Policy.
- ❖ Completed PREA audit conducted every 3 years.

August 2022

- ❖ Approved the updated 2022 Table of Organization.
- ❖ Impressive results noted from the District Accreditation Report.
- ❖ Approved PER31 SST Staff Support Team Policy.

September 2022

- ❖ Clinton County Resource Center CPM grant funded position discussed.

October & November 2022

- ❖ FY22 Annual Report approved.
- ❖ Justice Reinvestment Initiative Final Report discussed.
- ❖ Tech2Connect expanding to North Central, Newton & Clarinda, as well as 6th District.
- ❖ Reviewed the DOJ \$1,000,000 grant in partnership with Humility Homes to provide wraparound housing services.

December 2022

- ❖ Erica Lee, Director QC Safer Foundation and Jordan Bowden, ACT Program Manager gave an update and answered questions.
- ❖ Re-appointment of Brian Schmidt and Shawn Roth as citizen members.
- ❖ Thanked the three outgoing members who will be leaving the Board (Dawn Smith/Cedar, Ken Croken/Scott and Larry McDevitt/Jackson).

January 2023

- ❖ Re-appointment of Executive Committee Selections: Shawn Roth (Citizen/Chair), Dan Srp (Supervisor/Vice-Chair), Kathy Laird (Judicial). Judge Greve has re-appointed Kathy Laird and Marie Christian as judicial appointments. Re-appointments of Brian Schmidt and Shawn Roth were approved by the Board.
- ❖ Reviewed the continuous quality improvement report by Kurt Sothmann, Executive Officer.
- ❖ Discussed Governor Reynolds' proposal to reorganize state government by reducing 37 departments down to 16. One of those departments under the proposal would be that DOC assume total control over judicial districts. More information coming soon.

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February 2023

- ❖ Shawn Roth and Waylyn McCulloh traveled to Des Moines to meet with legislators to discuss the need for a High Risk Unit.
- ❖ Beth Skinner met with our district staff to discuss and answer questions concerning the state realignment.

March 2023

- ❖ District Director Performance Evaluation Committee selected: (Dan Srp-Chair, Shawn Roth, Nin Flagel, Jean Dickson, Wil Gore-contract staff and Mary Lee Neff-management staff.
- ❖ The Iowa House passed SF514, the state government alignment bill which remained unchanged from the passage of the Senate version. It will now go to the Governor's desk for her signature.
- ❖ The MOU has been signed for the community garden for the third year located by the Residential Corrections facility on 3rd street. The cost is low with such a great benefit for the neighborhood.

April 2023

- ❖ Governor Reynolds has signed the legislation SF514. Starting July 1, 2023 the Board will become an advisory board and will meet quarterly.
- ❖ The Jag grant for the CTC position in Clinton has been approved for another year.

May 2023

- ❖ Board members agreed to meet as an advisory committee quarterly (September/December/March/June), every second Friday of the month @ 10:00 a.m.
- ❖ We continue to have meetings in preparation for July 1st. Policies & Procedure are currently being reviewed.
- ❖ The legislature approved an additional \$690,000 for FY24 to support the High Risk Unit for the 7th District. We will need to determine the scope of duties for the unit which will 4 Probation/Parole Officers and 1 Supervisor.
- ❖ The State Auditor's report shows that our district received a clean audit for FY21.

June 2023

- ❖ Lisa Chapman updated the Board about her recent trip, along with Ashley Velez, Humility Homes, Kelly Thompson, QC Community Foundation and Ehren Stover-Wright, Community Alliances to the Supportive Housing Conference in Philadelphia.

In addition, the Board takes action at each meeting on routine items of business, such as review and approval of meeting minutes, review and approval of fiscal reports, approval of District Director's travel expense claim, announcements, and other items.

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Program Detail	1110	1140	1160	1210	1260	1270	1310	
Revenues:	Admin	Field	Res	Drug CT	Sex Offender	IDAP	MH Court	Total
04B Carryover	-	154,167	646,671	-	-	34,674	-	835,512
201R/204R/205R funds	-	96,514	-	83,352	-	-	-	179,866
05A Appropriation	858,036	3,794,614	4,080,188	127,078	623,721	121,771	127,082	9,732,489
301R Interest	11,248	-	13,519	-	-	-	-	24,768
401R EF/IDAP/SOTP Fees	-	267,359	-	-	11,370	62,663	-	341,392
501R State Residential Rent	136,664	374,754	802,385	3,753	-	-	600	1,318,156
501R Federal WR Rent & UA	-	-	1,105,930	-	-	-	-	1,105,930
704R Miscellaneous	252	6,558	11,861	-	-	-	-	18,671
TOTAL	1,006,200	4,693,965	6,660,555	214,184	635,091	219,107	127,682	13,556,785
Expenditures:								
101 Personnel	851,176	4,129,653	4,612,365	128,702	623,721	175,018	127,082	10,647,717
202 Travel & Training	4,451	40,509	6,803	321	3,254	-	-	55,339
203 Vehicle Expense	-	-	19,799	-	-	-	-	19,799
301 Office Supplies	2,837	44,391	5,853	-	1,000	-	-	54,081
302 Maintenance Supplies	-	163	120,194	-	-	-	-	120,357
304 Prof/Scientific Sup	-	11	28,513	-	-	-	-	28,524
308 Other Supplies	-	-	9,019	-	-	-	-	9,019
311 Food	-	-	437,205	-	-	-	-	437,205
401 Communication	-	11,092	14,754	-	1,500	1,000	-	28,346
402 Rent	-	82,549	-	-	-	-	-	82,549
403 Utilities	-	-	219,585	-	-	-	-	219,585
405 Prof/Scientific Srv	3,477	3,000	103,447	85,161	-	-	600	195,685
406 Outside Services	-	5,926	120,615	-	-	-	-	126,542
409 Outside Repairs	-	-	121,433	-	-	-	-	121,433
414/416 State age Reim	523	98,985	6,412	-	1,500	-	-	107,420
501/503/510 Equip	96,634	241,560	174,740	-	4,116	6,500	-	523,551
602 Other	47,102	36,125	(149,264)	-	-	-	-	(66,037)
TOTAL	1,006,200	4,693,965	5,851,473	214,184	635,091	182,518	127,682	12,711,113
Reversion	-	-	-	-	-	-	-	-

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Program Detail	FY19	FY20	FY21	FY22	FY23	FY23
Revenues:	Actual	Actual	Actual	Actual	Actual	Budget
04B Carryover	261,150	379,030	408,717	917,358	835,512	835,512
201R/204R/205R funds	129,875	120,926	694,802	773,710	179,866	50,000
05A Appropriation	7,849,341	8,013,609	8,013,609	8,213,355	9,732,489	9,672,851
301R Interest	3,930	3,730	1,104	3,635	24,768	4,000
401R EF/IDAP/SOTP Fees	308,500	264,774	271,454	272,735	341,392	225,500
501R State Residential Rent	931,426	803,365	679,553	718,488	802,385	728,000
501R Federal Work Release Rent & UA	1,199,691	1,379,387	1,494,768	1,596,910	1,621,702	1,208,617
704R Miscellaneous	33,432	70,604	51,323	18,962	18,671	6,000
TOTAL	10,717,345	11,035,424	11,615,330	12,515,153	13,556,785	12,730,480
Expenditures:						
101 Personnel	9,008,181	9,248,946	9,327,513	9,995,571	10,647,717	10,459,866
202 Travel & Training	14,524	19,299	5,096	32,159	55,339	30,000
203 Vehicle Expense	26,797	28,447	23,053	24,090	19,799	36,000
301 Office Supplies	29,429	29,308	26,041	41,211	54,081	30,000
302 Maintenance Supplies	30,714	37,557	44,024	56,914	120,357	34,000
304 Professional/Scientific Supplies	24,400	16,775	12,890	15,493	28,524	25,000
308 Other Supplies	8,467	7,763	8,569	9,441	9,019	12,000
311 Food	358,449	355,457	280,317	313,602	437,205	385,000
401 Communication	33,007	35,694	38,361	34,318	28,346	36,800
402 Rent	77,793	73,889	74,125	71,715	82,549	78,000
403 Utilities	202,599	198,466	193,048	206,125	219,585	204,000
405 Professional/Scientific Services	188,058	235,860	236,048	244,776	195,685	102,000
406 Outside Services	72,205	70,459	78,080	92,477	126,542	60,000
409 Outside Repairs	17,503	-	-	-	121,433	10,000
414/416 State Agency Reimb	107,345	115,024	106,232	98,900	107,420	102,300
501/503/510 Equipment	51,290	82,751	185,536	263,799	523,551	242,000
602 Other	87,554	71,012	59,039	179,050	(66,037)	65,000
901/91B Capitals/Carryforward	-	-	-	-	-	818,514
TOTAL	10,338,315	10,626,707	10,697,972	11,679,641	12,711,113	12,730,480
Reversion	-					
Carryover	379,030	408,717	917,358	835,512	845,671	-