



IOWA BOARD OF CORRECTIONS AGENDA
Friday, March 3, 2017, 9:00 a.m.

1st Judicial District
Department of Correctional Services
Women’s Center for Change
1515 Lafayette
Waterloo, Iowa 50703
(319) 292-0922

TOPIC	PRESENTER
<ul style="list-style-type: none"> ➤ Call to Order • Approval of February 2, 2017 Minutes (Action Item) ➤ Next Board meeting will be April 7, 2017 at the Mt. Pleasant Correctional Facility, 1200 E. Washington Street, Mt. Pleasant, IA 52641 (A meeting notice will be posted on the DOC website: www.doc.state.ia.us) 	Richard LaMere
Welcome	Director Ken Kolthoff
Director’s Report	Jerry Bartruff
1 st District Technology	Ken Kolthoff
SOTP Enhancements/New Curriculum	Anne Brown, Sara Beth Schurr and Mike Schreck
Policy Approval (Action Item)	Diann Wilder-Tomlinson
Suspension of Services Update	Dan Craig
Budget Update	Steve Dick
Legislative Update	Michael Savala
Public Comments	Public
Open Discussion	Board Members
Adjournment	Board Members

The Board of Corrections’ agenda is posted on the DOC Web Site at www.doc.state.ia.us under the Board of Corrections Tab.

The mission of the Iowa Department of Corrections is to:
Creating Opportunities for Safer Communities



IOWA BOARD OF CORRECTIONS MINUTES Thursday, February 2, 2017

Iowa Department of Corrections
Central Office
510 E. 12th Street
Des Moines, IA 50319

Board Members Present: Richard LaMere, Rebecca Williams, Lawrence Kudej. On Phone: John Chalstrom. Absent: Rev. Michael Coleman, Mary Chapman and Dr. Lisa Hill.

Staff Present: Director Bartruff, Jason Hawkins, Roxann Scheffert, Steve Dick, Michael Savala, Dan Craig, Diann Wilder-Tomlinson, Dot Faust, Fred Scaletta, Sheryl Dahm, Patti Wachtendorf, Dan Fell, Kip Shanks, Bruce Vander Sanden, Bob Johnson, Jay Nelson, William Sperflage, Steve Weis, Jeremy Larson, Tim Diesburg, Kris Weitzell, Katrina Carter, Robin Bagby, Michelle Dix, Randy Gibbs.

Visitors Present: Danny Moon, Iowa Workforce Development; Dr. Gary Christensen; Jean Basinger, Justice Reform Consortium (JRC) & Iowa Citizens United for the Rehabilitation of Errants (CURE); John Good, American Federation of State, County and Municipal Employees (AFSCME); Don Wadleigh, Toast Masters; Wendy Wittrock, Iowa Core; Allison Gorga, University of Iowa; Pat Curtis, Radio Iowa; Whitney Driscoll, Disability Rights Iowa (DRI); and Eleena Mitchell, Ombudsman.

Call to Order, Chair Richard LaMere

- Chair Richard LaMere called the meeting to order.
- Chair Richard LaMere asked for a motion to approve the January 6, 2017 minutes. Dr. John Chalstrom made a motion to approve the minutes and Larry Kudej seconded the motion. All members were in favor of approving the minutes, ***motion passed.***
- The next Board meeting will be March 3, 2017 in Waterloo. The board meeting will be held at the First Judicial District Department of Correctional Services, Women's Center for Change at 9:00 a.m.
(A meeting notice will be posted on the DOC website: www.doc.state.ia.us)

Director's Report, Director Jerry Bartruff

- On January 10 several staff were at the Capital when Governor Branstad delivered his Condition of the State Address.
- Chief Justice Cady delivered his State of the Judiciary Address on January 11.
- Director Bartruff met with Department of Human Services (DHS) Director, Charles Palmer, and several Iowa Sheriffs on January 12 to discuss meeting the needs of those experiencing mental health issues while in jail.
- There was a joint meeting with the Wardens and District Directors on January 18.
- We've spent a lot of time this month discussing the budget. There have been ongoing discussions and numerous scenarios that we've run through as this process has unwound during the session. The Governor recommended a de-appropriation to the IDOC of \$15 million. We were pleased that the amount of de-appropriations approved signed by the Governor was only \$5.5 million. This still creates some issues for us, but we think it allows us to maintain public safety and still meet the fiscal responsibilities. We continue to work on plans.
- Former Iowa State Penitentiary Warden Nick Ludwick's retirement was held on January 27.

The mission of the Iowa Department of Corrections is to:
Advance successful offender reentry to protect the public, staff and offenders from victimization.

- On January 28, Director Bartruff spoke at the Elder's Gate Methodist Church at the Right Next Door Workshop: Criminal Justice and the Church conference.
- Later that day we were advised there were some geothermal issues at the Iowa Correctional Institution for Women (ICIW). Glycol leaked from the system and puddled on the floor of a living unit.
- Yesterday the District Directors, Wardens and Central Office Leadership Team spent the day with Dr. Gary Christensen continuing our work on Organizational Development.

Iowa Corrections Association (ICA), Jason Hawkins

- Jason Hawkins is President of the Iowa Corrections Association (ICA).
- ICA is an ongoing 400 member association that is lead by an elected board. Their mission is to enlighten, educate, serve and support. There are two conferences (Spring/Fall) held every year in different areas of the state.
- This year the ICA is celebrating its 50th year.

Iowa Workforce Development Veterans Reentry Employment Coordinator, Danny Moon

- Danny is a retired Iowa State Trooper and a disabled Marine Corp. Veteran.
- Danny is a Disabled Veteran Outreach Professional (DVOP). There are 15 DVOPs positioned throughout the state to assist Veterans in finding employment.
- Documents from this presentation can be found on the DOC website, attached to the February 2, 2017 DOC Board Meeting Handouts.

Statewide Recidivism Reduction (SRR) Strategy Update, Roxann Scheffert

- Roxann is a Quality Assurance Specialist for the SRR Initiative.
- Documents from this presentation can be found on the DOC website, attached to the February 2, 2017 DOC Board Meeting Handouts.

Organizational Development, Dr. Gary Christensen

- Dr. Gary Christensen is a consultant that was hired for the SRR Strategy to assist with Organizational Development.
- Dr. Christensen said if Iowa's DOC is not the best, it's among the best in the country's correctional systems.
- 10:23

Budget Update, Steve Dick 1:09

- All of our decisions in our budget are driven by our mission. We want to make sure that everything we do with any dollars that we have allow us to create opportunities for safer communities. We want to make sure that public safety is first and foremost.
- We had that deficit at the beginning of the year due to salary adjustments not being funded at the entire level. We're working out way out of that, having made great progress over the past month or two. Primarily by keeping a lot of positions vacant. We're trying to be strategic with those positions. Essential positions are still being filled once vacant.
- County confinement has been an area in the past where we've had some challenges. We have firmed up some of those struggles, some through the Kaizen event. At this time we're anticipating being on target with that budget.
- Another area we've had challenges in is the pharmacy budget. The rising costs of prescriptions. Hepatitis C treatments are very costly but they're required by the Constitution. We're managing those as we can looking for every opportunity to do what we need to do but at the same time be responsible with those dollars.
- The Director mentioned the glycol leak at ICIW. The repairs will have a substantial cost. We're looking for opportunities through emergency monies through the State of Iowa to relieve the pressure on the IDOC, but some of that may fall on us. So we need to be able to absorb some of that. We do have those things come up from time to time. Some of those are small enough

amounts that we can partly build into the budget. Others there's no way when you're possibly talking a couple \$100 thousand. The Department of Administrative Services (DAS) is involved in the discussions and we're looking at the possibility of this being covered in a warranty.

- As for Capitol projects, there's the work at the Iowa State Penitentiary (ISP). The contracts for the humidity projects have been let and the work is to begin this spring to finish up the majority of those buildings. During this fiscal year use the funds we physically have at this point appropriated to us.
 - At ICIW we have one building that's finishing up some work, expected to be done at the end of June using those appropriations that have been brought forward.
 - The 3rd Judicial District had an air conditioner replaced. They also have some HVAC work that is going to be done with some appropriated dollars they had been given.
 - The 5th Judicial District has installed fiber data lines at their field office and two residential facilities in Des Moines. They also replaced a roof at the Women's Residential Facility. Anticipated projects are an air conditioning unit for their computer server room, boiler replacement at Ft. Des Moines and camera upgrades at their residential facilities and field offices.
- Going forward into the budget de-appropriation, the facts that we know at this time that have been signed into law by the Governor, we do know that the \$5.5 million is on the books for us. There are some possible additional monies that we're not aware of at this time. So we're making sure that we're dealing with the \$5.5 million in our plans and hopefully we'll be able to make those public soon. We're working with the Department of Management (DOM) and the Governor's Office to solidify those and make sure everyone is on board. Those plans ensure that we're implementing those plans to minimize the effect on public safety and be good stewards of the state money that's given to us.
- We're making decisions that are in the best interest of staff, offenders and the public when using those dollars as best as we can.

Legislative Update, Michael Savala

- The current bills that effect the IDOC are De-Appropriations SF 130, de-appropriating \$5.5 million; HSB 19, relating to pronouncements of death by registered nurses; HSB 49 and SF 165, would negatively impact Iowa Prison Industries by not allowing them to bid on a project if an Iowa company manufactures the product.
- The IDOC will be presenting to the Justice Systems Appropriations Subcommittee on February 22.

City of Mt. Pleasant Easement, Michael Savala

- The City of Mt. Pleasant is requesting an easement from the IDOC in order to replace and enlarge a business's sign west of the prison. The property is not currently properly zoned.
- Chair Richard LaMere asked for a motion to approve the easement. Rebecca Williams motioned to approve the easement. Dr. John Chalstrom seconded the motion. All members were in favor. ***Motion passed.***
- Documents from this presentation can be found on the DOC website, attached to the February 2, 2017 DOC Board Meeting Handouts.

Policy Approval, Diann Wilder-Tomlinson

- Eight IDOC policies were reviewed at the January Board Meeting regarding changes that need to be made to each policy.
- Documents from this presentation can be found on the DOC website, attached to the February 2, 2017 DOC Board Meeting Handouts.
- Chair Richard LaMere asked for a motion to approve the changes to policies reviewed at the January Board Meeting. Dr. John Chalstrom motioned to approve the policies. Larry Kudej seconded the motion. All members were in favor. ***Motion passed.***

Public Comments, Public

- Jean Basinger, Justice Reform Consortium (JRC) & Iowa Citizens United for the Rehabilitation of Errants (CURE), was contacted by a CURE member whose son was coming up before the Board of Parole (BOP). She discovered that the drug treatment program at MPCF has a waiting list of 300. There are only two counselors conducting the treatment program with 14 students in each class for four months. Director Bartruff has requested approval for funding for two more counselors. We've asked our members to contact Senator Charles Schneider and Representative Pat Grassley at the Legislature to get funding for counselors.

Open Discussion, Board Members

- Larry Kudej is disappointed more Legislators didn't show up this morning. He was very happy to see so many DOC staff in attendance.
- Chair Rick LaMere wanted to wish Wardens Patti and Sheryl good luck. He knows they'll do wonderful in this new challenge.

Adjournment Board Members

- Larry Kudej made a motion to adjourn the meeting. Rebecca Williams seconded the motion. All members were in favor. **Motion passed**, meeting adjourned.

Respectfully Submitted,

Abby Williams, Secretary

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SOTP Statewide Consistency Committee

SOTP Curriculum

District 1- Mike Schreck

District 2 – Jim Varland & Amanda Milligan

District 3 – Jamey Beltman

District 4 – Carl Brack

Central Office – Anne Brown

District 5 – Scott Jones & Tony Tatman, Ph.D.

District 6 – Kelly Schulz & Malinda Lamb, Ph.D. & Randy Cole

District 7 – Kurt Sothmann

District 8 – Kurt Rosenberg

Newton – Sara Beth Schurr & Sean Crawford





Problem - NAVCON Brig & Safer Society

- Outdated Curriculum
- Ineffective and incomplete model
- Not in line with ATSA standards or current desistance research
- Fidelity?



Problem - Training

- Curriculum training program and boosters?
- Duplication of resources between prison and CBCs, as well as between CBCs.
- No common language



ATSA Standards

Relapse Prevention (old)

VS

Self Regulation (new)



Curriculum Vetting Process

- No validated curriculum for SOTP
 - Best alternative... Research Informed Practices:
 - Safe Offender Strategies (SOS; Stinson & Becker, 2012, 2015)
 - University of Cincinnati (UCCI) Cognitive Behavioral Intervention for Sexual Offending (CBI-SO)
 - Acceptance and Commitment Therapy (ACT)
 - Good Lives Model (GLM)

Good Lives Model

- 1/3 of all SOTP programs currently use GLM
 - More than 1/2 of programs in Canada
- Extensively researched and an EBP
- Curriculum for offenders and group facilitators has been developed
- Curriculum can be used by POs, ROs, clinicians,...
- Primary author (David Prescott) is eager to help facilitate through initial and recurring trainings.



Implementation Process

Budget

Training and boosters

CQI

Policy and Procedures

Impact on existing processes

Communication to stakeholders

Outcome research

Matching RNR with Goodlives



For the FIRST time ever...

Consistent language & process, &
Seamless transitions, &
Consistent with ATSA standards, &
Fidelity through common curriculum, &
Measurable outcomes

Financial Investment

District/Institution	Total Cost (Includes materials, training and additional expenses)
1 st	\$13,682.15
2 nd	\$22,336.90
3 rd	\$3,232.47
4 th	\$3,495.42
5 th	\$5,921.43
6 th	\$12,951.18
7 th	\$8,294.31
8 th	\$11,308.73
Newton	\$9,876.54
Central Office	\$1,637.37
Grand Total	\$92,736.50

Thanks to Dr. Malinda
Lamb (6th Judicial District)



Next Steps

1. District Directors & Wardens
 1. Add to January agenda - decide on approval.
2. With District Director approval...
 1. Inform all Districts and Newton of upcoming change and proposed timeline
 2. Begin transition from Relapse Prevention language to Good Lives language
 3. Implementation Subcommittees

March 3, 2017 Board of Corrections Policy Approval

OP-ED-02 Apprenticeship Program

OP-MTV-04 Offender Visiting