



Iowa Department of Corrections

GOVERNOR KIM REYNOLDS
LT. GOVERNOR CHRIS COURNOYER

BETH SKINNER, PHD, DIRECTOR

IOWA BOARD OF CORRECTIONS MINUTES Friday April 11, 2025

Board Members Present: Jim Kersten, Trent Keller, Jay Nelson, Alexa Perez, Chair Becky Williams

Staff Present: Director Skinner, Paul Cornelius, Nick Lamb, Steve Dick, Roxann Scheffert, Jen Rathje, Shannon Archer, Micheal Riley, Beth Dehne, Zach Caryle, Mark Covey, Mike Heinrich, Rob Metzger, Marcy Stroud, Dawn Hansen, Colin Ryan, Juan Nuci, Holly Kelly, Laura Scheffert, Deanne Krumm

Visitors Present: Larry Smith, Michelle Alfono, Dawn B, Role Pile, Dawn Peters, Darcy Schultz, Amanda Littrel, Danielle Mitchell, Susan Smelden, Dianne Fagner, Justus Thompson, Jon Dunwell, Amy Leer, Sarah Villasaldo, Darcy Schultz, Richard Nordin

Call to Order – Trent Keller

- Trent Keller called to order the April 11, 2025 Board of Corrections meeting.
- **Trent Keller** called for approval for January 10, 2025 minutes. **Jim Kersten** approves motion. **Alexa Perez** seconds motion for approval. *Approved.*
- Next Board of Corrections Meeting will be held July 18, 2025.

Welcome – Paul Cornelius

- Department of Corrections legislative breakfast kickoff was January 28 and was held in the atrium at the Capital. This event was well attended and thank you to the board members who were able to join us for that event.
- Director Skinner hosted a tour of ISP for the Department of Management. The tour also included a visit to the old ISP campus where ISP management provided educational history on the building.
- American Probation Parole Association held a conference that was held in late January. Staff were able to attend this conference that was on education and collaborating with other agencies across the nation.
- Recidiviz was here on site in February to work with Community Based Corrections teams across the state.
- Director Skinner hosted a virtual feedback forum for the Sixth District. This is a time for staff to have direct access to Director Skinner, and this was well attended by staff.
- The National Institute of Corrections met with our Wellness Committee last month. There are a lot of great takeaways from this meeting that we will bring back to the districts and to central office to support wellness.



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- The Department of Corrections Crime Victim's Rights Week is this week, and a kick-off event was held last Friday. Governor Reynolds signed a proclamation for Victim's Rights Week.
- Upcoming we have the Emergency Preparedness event that will occur at ISP, this will be held at the end of April in which is a three-day event to train our staff on emergency events.

Budget Update – Steve Dick

- Good morning to everyone who is joining us today. I am here to provide updates on where our budget sits as we head towards the end of the fiscal year.
- We would anticipate being about 75% into our budget as of the end of March. Through those nine months of the year, we are currently at 71% of our expenditure budget which is beneath and where we would anticipate being and 99% of our revenues. As mentioned, most of our revenue does come from state appropriation, which we receive on day 1, so that is why the revenues are higher than where we would anticipate that 75%
- Salaries are one of those areas that we'd keep an eye on, department wide and at the prisons and CBC Districts we anticipate those to be slightly below that 75% threshold because we do have an approval period that brings some of those expenditures back into our fiscal year from July. Those now sit at 69% for departments wide, 69% for prison, and 67% for CBC totals for the salary lines.
- A large area for us is our pharmacy in our prisons and that budget is typically just under \$10M. We are spending 76% in that area.
- Food is another area that's a large expenditure area in our prisons and community residential facilities the budget is about \$16.7M, and we're at 72% of that spend, which is where we expect to be at this time of year.
- Utilities is another area that's a very large piece of the budget at about \$12.5M overall for our department. We are spending 69% in that area, which is where we want to be.
- Capital-wise we have dispersed good amount of our appropriations that we've received, most of that have gone towards the Department Administrative Services for projects such as our Clarinda kitchen project, the electrical upgrade at Oakdale, and an apprenticeship building at Mount Pleasant.
- We have made progress in the last 2 years with the \$24/hr. increase for correctional officers starting wage.
- For the prisons we had about 223 total positions vacant as of last Friday. Down 135 correctional officers and started July 1, 2024, we had 196 option CO positions.



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- Medical staff, RNs and LPNs vacancies have also been reduced. For medical, we do have some recruitment bonuses that we are offering.
- **Jim Kersten:** In previous meetings we had talked about when you sold that land and that you would develop a capital improvement plan on how to use of that money. Has that made any progress or is that completed, or still in the works? **Steve Dick:** That is still in the works at this point, we have sold several parcels, but we have a lot of land that is to be sold that we are working towards. We were able to fund the remainder of the Clarinda kitchen project which was the first item on the list as a priority-wise that has been allocated money. We have spent up to this point in time about \$7.4M on finishing that project, we do have a considerable amount still in the account at around \$6.6M. There is still and to be sold and we are developing that list with ongoing conversations across the street. We are told that land should be sold by the end of the calendar year.
- **Jim Kersten:** I saw in the budget that it's being discussed over at the state house that there's infrastructure and technology improvements. Can you explain a little bit what you're thinking about using that money for? **Steve Dick:** We did put several projects in for the capital improvements. The main project is for the Rebuild Iowa Infrastructure Fund which is in Governor's budget right now that is to construct a new building over in Council Bluffs for the Fourth District. The technological side of it is that there's several projects. We have money there for technical computer upgrades, cameras. Around \$3.3M for technology and upgrades.
- **Chair Becky Williams:** It was mentioned that the increase in the pay rate for COs is at \$24/hr., and that was a jump from \$17/hr., or have there been incremental increases? **Steve Dick:** The \$17/hr. was probably quite awhile ago, the minimum for that pay grade is somewhere in the range of \$22/hr. that is an increase over the minimum of that pay grade. **Chair Becky Williams:** Congratulations on staffing starting to improve, I am excited to hear that. Do you anticipate that overtime will change because I know that's been an issue in the past, are we gaining momentum there? **Steve Dick:** Yes, absolutely that is one of the quintessential things that must happen as we employ more people and are paying more towards that payroll that overtime number normally does come down and it has at the facilities where we have basically full staffing. We've seen dramatic decreases in the amount of overtime and that's good for a lot of reasons, morale and not getting mandated.

Legislative Update – Jen Rathje

- I will be providing a brief legislative update. We just completed week 13 of the legislative session, and we have about 3 weeks to go, presuming they adjourn on time. It will all depend on how quickly they move through budget



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bills and get through the rest of their policy initiatives that they are focusing on this session.

- We're continuing to see a shift from policy bills to budget work which is expected for about this time during session as such several of the Governor's budget bills have been introduced between last week and this week.
- We're closely monitoring the Technology Infrastructure Fund and the Rebuild Iowa Infrastructure Fund.
- This week the Governor's proposed budget bill making general fund appropriations to the Justice System was introduced and that specifically outlines the allocations for the Department of Corrections.
- Senate Study Bill 1224 is the Governor's proposed budget bill that makes appropriations to corrections. For an overview it's standard language that carries over from year to year. There are a couple of new sections of provisions that were added to this bill.
- Section 3, which is on page 4, breaks down all the appropriations for the department for our prisons. The individual number that was allocated to each one of those and that's on page four of the bill.
- Moving to page 6 you're going to start seeing the appropriations that were allocated for the administration, which is looking at salaries increases, educational programs for the correction system, and various other administrative purposes.
- On page 7 section 5 outlines the allocations for each judicial district department. You can see the districts allocated amount that is given to each.
- Turning to page 10 section 7 this outlines the required reports for the agency. These are not new but by January 15th of every year we and the Iowa Prison Industries are required to submit a private sector employment report. We're also required to submit an electronic monitoring report to the Legislative Services Agency.
- Page 18 is where you're going to see two new items that were added into the bill, so division two this would be section 19 which does focus on the Capital Reinvestment Fund, what this does is this amends the code section of the Director's authority to buy and sell real estate and it adds language that funds from the sale of real estate can also be used for upgrades to ICON, which is the offender management system used by the agency.
- Also on page 19, establishes a federal receipts fund under the control of the department and so we're happy to see that it was incorporated into the Governor's Budget Bill. This bill will allow our department to maintain any federal funds that we receive even if they receive payments after the close of the fiscal year.



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- Senate Study Bill 1218, this is appropriations that are from the Rebuild Iowa Infrastructure Fund and the Technology Reinvestment Fund. On page 4 this is where it allocates those RIFF funds to the Department of Corrections with over \$4M for the renovation and construction of the Fourth District office space.
- On page 8 of the bill that's where it allocates the funding from the Technology Reinvestment Fund. That's over \$3 million for those various technology upgrades and projects.
- An update on our Department of Corrections sponsor bill, this bill conforms changes for the Board of Corrections duties of the Director, Superintendent District Directors.
- Senate File 397 which is the assaults on correctional officer staff. This bill has passed both the House and Senate and it's just been waiting to be signed by the Governor. This bill will enhance the penalties by one degree for assaults against persons engaged in certain occupations which include correctional staff, peace officers, members of the Board of Parole. It also adds language that specifies saliva during contact is considered an assault. The penalties increase by one degree.
- **Jim Kersten:** What bill number is that budget bill? **Jen Rathje:** The General Fund Budget Bill is going to be Senate Study bill 1224. The Technology Reinvestment Fund and the Rebuild Iowa Infrastructure Fund bill number is Senate Study Bill 1218.

Third District Hire (Action Item) – Paul Cornelius

- Third District Director interviews were held March 31st, present was Deputy Director Kreamer, Director Denise Cooper was present, and it's our pleasure to present Mark Covey to the Board.
- Mark Covey: Thank you, Paul, and thank you everybody for attending. To give a little history of myself I graduated from Northwestern College in Orange City Iowa, I got a bachelor's degree in Sociology with a career concentration in criminal justice. I have my master's degree from the University of South Dakota that is in administrative studies with an emphasis in human resources.
- In 1997 I started working for the Hartley Iowa Police Department up in Northwest Iowa. I did go through the Iowa Law Enforcement Academy through the city of Hartley. In 99 I started working for the Sioux City Iowa Police Department.
- In 2006 I came over got a job with the Department of Corrections here in Sioux City as a probation/ parole officer 3. Promoted to probation/ parole officer supervisor in 2004.
- I became the Assistant Director and then here today I'll be starting as the Director for the Third District. I'm excited to keep working for the



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Department of Corrections. I'm excited to keep working with all the staff here in the Third District and to work alongside them in a partnership.

- Paul: We would like to bring to the board Mark for approval. **Chair Williams** moves that mark be approved. **Jim Kersten** seconds motion. *Motion Approved.*

Seventh District Hire (Action Item) – Paul Cornelius

- Interviews were held for the Seventh District Director on March 28th. It is our pleasure to bring Rob Metzger to the Board.
- Rob Metzger: I'm a graduate of Cornell College where I received my bachelor's degree before going on to get my doctorate in clinical psych at Forest Institute down in Missouri. There I specialized in correctional mental health and in forensics. I came back to Iowa and started off at Oakdale as a staff psychologist in 2007 and jumped to CBCs in 2009. Prior to that when I was in Missouri, I got some good experiences with the Missouri Department of Corrections. I've been fortunate to learn from a lot of great mentors that help me navigate progressively, complex leadership tasks, and roles and challenges. I look forward to bringing that forward to the leaders in the seventh district and throughout our system. Building on the rich tradition that they have and really supporting their great staff to grow the next generation of leaders who want to have a great work culture and keep producing the excellent outcomes we all desire.
- Paul Cornelius: We would like to bring forth Rob Metzger to the board for approval. **Jay Nelson** makes motions to approved. **Jim Kersten** seconds motion. *Motion approved.*

IDAP Presentation – Dawn Hansen, Colin Ryan, Juan Nuci

- IDAP stands for Iowa Domestic Abuse Program.
- IDAP was redeveloped through a LEAN event, which is a method to ensure we develop an efficient program that can operate statewide.
- Statewide there were 8 different districts with divergent policies, fees and practices. This created a confusing situation, statewide, for clients.
- Before, clients received inequitable treatment within the state. This had staff having to navigate different practices and transfers.
- Key components that we looked at were the intake process, fees, policies, rules, and monitoring and how to have those be consistent and effective.
- Fee structure has been changed. We discovered before there were different fees, different penalties and different structures, creating barriers. We now have, statewide, a set fee, and a better structure.
- We have a standardized statewide intake form that is web based through our Qualtrics platform. This allows for faster movement into the program.



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- Through this new process of the program allows clients to move through a seamless system no matter which district they go into.
- **Trent Keller** asks what improvement we have seen with the clients. **Team:** Having the seamless intake process has helped a lot as we are able to have clients join the program faster. We are also proud of the curriculum, which is a working partnership with the clients. Virtual classes have helped a lot as well.
- **Trent Keller:** For the clients with mental health concerns are there any psychiatrists who can help them move along through the program? **Team:** We offer resources in each district. Each district is different in what they can offer, some work with outside providers.
- **Jay Nelson:** Are we seeing improvement with the transition from prison into the community of folks who have completed the program from prison then who then go onto work release? **Team:** One change is that we will waive the fee as long they have completed the curriculum in prison. We also then offer 12 extra steps of the curriculum for when they enter the community, so it's not a repeat, but building onto the program.

Public Comments

- Richard Nordin reviewed the November Board of Corrections meeting and asked when the Attorney General offices will be able to discuss the MTD process as it was requested by the board members during the November meeting. Mr. Nordin believes that the MDT process creates longer stays for Incarcerated Individuals, which is one reason for the current population.
- Larry Smith Would like to discuss the air conditioning at Anamosa and Mount Pleasant. Mr. Smith mentions that the air conditioning was approved by the board in 2019 to be put on the schedule and that land sales would be used for the project. Mr. Smith would like to know about the delay with the project. Mr. Smith also would like to know about the new project at Anamosa for installing stainless steel stools and sinks, along with the usage of hot water only offered for showers. Mr. Nordin states that the Iowa Code allows for hot water to be in cells and would like to ask if that will come back once the renovation is completed.
- Michelle Alfano would like to discuss the level system and believes it is ineffective because of the overcrowding. Ms. Alfano states that due to not enough bed space, individuals are staying in lower levels and administrative segregation longer than they should, which takes away privileges that they would have if they were moved through the level system faster.



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- Dawn Bovenmyer speaks on behalf of David Morrow, and Incarcerated Individual, who is impacted by the MDT process. Dawn states that the current Attorney General process is causing incarcerated individuals to stay longer before possible civil commitment. Dawn mentions that Legislatures are looking into the complaints filed by Incarcerated Individuals with the mindset of bettering the laws for safety and well-being of both staff and Incarcerated Individuals.
- Ron Pile mentions that an effective way to reduce recidivism is to encourage connections between Incarcerated Individuals and the outside world. Ron states that volunteers' applications are being denied more often. Ron mentions that he has been denied from volunteering and was not able to appeal.
- Darcy Schultz mentions that Iowa Prisons need more rehabilitation and skill-based programming, and that few volunteers are allowed into the prisons. Darcy states that opportunities for phone calls and visits are being restricted, along with education opportunities. Darcy would like to see more opportunities for outside work for the Incarcerated Individuals.
- Amanda Littrel would like to ask for a discussion to be started with allowing licensed therapists to go inside Newton Correctional Facility for an education session to discuss the Iowans Unafraid Organization and offer support. Amanda states this will be beneficial for all parties involved.
- Danielle Mitchell spoke on behalf of her Incarcerated Individual who is at Anamosa. Danielle would like to ask for an electronic funding system for families to add money to their Incarcerated Individuals accounts verses mailing checks in. Danielle would like to also advocate for food vending machines in the visiting rooms.
- Susan Smelden speaks on behalf of her son who is incarcerated at Newton. She expresses concerns that he is not able to take the Anger Management class. Susan also expresses concerns that her grandchildren need to be able to spend time with their father.

Open Discussion – Board Members

- Trent Keller: I would like to bring up the virtual meetings that are being held. We have been having a lot of virtual meetings over this last year, which is nice for all the members to join. If we are asking for in-person meetings, we need to be able to make sure to let the team know if we will be in person, or



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not able to make it, as the public does show up in person. It will be nice if we can all have a unified decision on whether we want in person or virtual meetings. It is nice that we can do this in person for the staff and public. I also do think that two minutes is not enough time to express feelings and comments that family members have. I like the legislative updates, the new hires, and the presentation for today.

- Jay Nelson: I would like to see the AG come to one of these meetings so we can address the questions.
- Jim Kersten: Regarding the Attorney General I will defer to staff, but I would like it at the appropriate time, when it's possible for them to give a presentation.

Adjournment – Board Members

- Trent Keller calls for motion to adjourn. Jim Kerstens second motion.
Meeting adjourned.

Respectfully Submitted,

Elizabeth Dehne, Executive Assistant

Iowa Department of Corrections
FY 2025
Financial Status Reports
Through the Period Ending March 2025

	Department Revised Budget	Actual Revenues and Expenditures	Encumbrances	Actual + Encumbrances	Percent (Actual of Budget)
FTE Positions					
Correctional Officer	-				
Total Staffing	3,784.89				
Resources Available					
04B Balance Brought Forward	1,303,602.00	1,483,265	-	1,483,265.43	1.14
05A Appropriation	442,290,151.00	442,290,151	-	442,290,151.00	1.00
--- Appropriation Transfer	-	-	-	-	---
--- Legislative Adjustments	-	-	-	-	---
201R Federal Support	472,841.00	66,991	-	66,990.97	0.14
202R Local Governments	1,208,589.00	745,344	-	745,344.43	0.62
204R Intra State Receipts	9,425,702.00	9,671,089	-	9,671,088.94	1.03
205R Reimbursement from Other Agencies	56,123.00	14,998	-	14,998.23	0.27
234R Transfers - Other Agencies	283,496.00	1,425,720	-	1,425,719.56	5.03
301R Interest	61,000.00	15,429	-	15,429.35	0.25
401R Fees, Licenses & Permits	6,034,265.00	6,287,931	-	6,287,931.41	1.04
501R Refunds & Reimbursements	16,469,481.00	9,037,718	-	9,037,718.36	0.55
602R Sale of Equipment & Salvage	1,005.00	640	-	639.76	0.64
603R Rents & Leases	102,850.00	56,218	-	56,217.50	0.55
604R Agricultural Sales	2,000.00	-	-	-	-
606R Other Sales & Services	-	-	-	-	---
701R Unearned Receipts	30,001.00	-	-	-	-
704R Other Sales & Services	160,500.00	69,126	-	69,126.31	0.43
Total Resources Available	477,901,606.00	471,164,621.25		471,164,621.25	0.99
Funds Expended and Encumbered					
101 Personal Services-Salaries	378,624,344.00	259,958,084	-	259,958,084.20	0.69
202 Personal Travel (In State)	705,086.00	483,331	-	483,331.25	0.69
203 State Vehicle Operation	1,204,190.00	793,030	1,472	794,501.17	0.66
204 Depreciation	10,298.00	5,126	-	5,126.47	0.50
205 Personal Travel (Out of State)	105,149.00	75,760	-	75,759.56	0.72
301 Office Supplies	543,804.00	375,609	2,371	377,979.26	0.70
302 Facility Maintenance Supplies	1,952,890.00	1,451,911	24,590	1,476,500.99	0.76
303 Equipment Maintenance Supplies	874,021.00	548,491	217,419	765,909.56	0.88
304 Professional & Scientific Supplies	1,680,383.00	1,243,483	29,789	1,273,272.84	0.76
306 Housing & Subsistence Supplies	3,401,823.47	2,429,219	107,505	2,536,723.77	0.75
307 Ag,Conservation & Horticulture Supply	89,507.00	35,616	92	35,707.28	0.40
308 Other Supplies	773,297.00	518,316	32,956	551,272.04	0.71
309 Printing & Binding	160.00	251	-	251.10	1.57
310 Drugs & Biologicals	9,925,417.00	7,580,557	-	7,580,556.53	0.76
311 Food	16,727,000.00	12,011,614	108,110	12,119,724.40	0.72
312 Uniforms & Related Items	1,380,567.00	1,166,600	92,543	1,259,142.95	0.91
313 Postage	77,588.00	45,027	-	45,026.54	0.58
401 Communications	1,567,587.00	1,043,260	353	1,043,612.46	0.67
402 Rentals	874,135.00	649,177	12,659	661,836.64	0.76
403 Utilities	12,457,287.00	8,518,774	105,000	8,623,773.63	0.69
405 Professional & Scientific Services	4,936,647.00	4,781,496	33,347	4,814,843.05	0.98
406 Outside Services	7,583,769.00	5,815,799	140,531	5,956,329.62	0.79
407 Intra-State Transfers	9,390,967.00	10,002,781	-	10,002,781.13	1.07
408 Advertising & Publicity	167,302.00	96,466	12,093	108,558.76	0.65
409 Outside Repairs/Service	2,608,964.00	2,355,803	86,892	2,442,694.87	0.94
412 Auditor of State Reimbursements	725.00	-	-	-	-
414 Reimbursement to Other Agencies	8,217,472.00	7,605,894	19,500	7,625,393.84	0.93
416 ITD Reimbursements	2,359,370.00	2,193,658	7,730	2,201,387.66	0.93
417 Worker's Compensation	6,000.00	-	-	-	-
418 IT Outside Services	2,018,302.00	1,746,920	-	1,746,919.63	0.87
419 Intra Agency Reimbursement	-	-	-	-	---
433 Transfers - Auditor of State	2,000.00	452	-	452.00	0.23
434 Transfers - Other Agencies Services	39,477.00	40,262	-	40,262.07	1.02
501 Equipment	837,995.00	532,167	296,216	828,383.15	0.99
502 Office Equipment	27,045.00	18,586	-	18,586.25	0.69
503 Equipment - Non-Inventory	694,376.00	510,374	95,651	606,024.39	0.87
510 IT Equipment	2,702,239.53	2,370,536	11,669	2,382,205.66	0.88
601 Claims	306.00	435	-	435.13	1.42
602 Other Expense & Obligations	3,020,671.00	2,136,315	268	2,136,583.02	0.71
604 Securities	-	-	-	-	---
701 Licenses	24,405.00	12,998	-	12,998.00	0.53
702 Fees	71.00	-	-	-	-
705 Refunds-Other	26,500.00	10,315	-	10,314.89	0.39
901 Capitals	100.00	-	-	-	-
--- Balance Carry Forward	262,374.00	-	-	-	-
--- Reversion	-	-	-	-	---
Total Expenses and Encumbrances	477,901,606.00	339,164,489.69	1,438,756.07	340,603,245.76	0.71
Ending Balance				130,561,375.49	

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	Department Revised Budget	Actual Revenues and Expenditures	Encumbrances	Actual + Encumbrances	Percent (Actual of Budget)
FTE Positions					
Correctional Officer	-	-	-	-	-
Total Staffing	2,612.60	-	-	-	-
Resources Available					
04B Balance Brought Forward	189,195	189,194.40	-	189,194.40	1.00
05A Appropriation	312,072,446	312,072,446.00	-	312,072,446.00	1.00
--- Appropriation Transfer	-	-	-	-	---
--- Legislative Adjustments	-	-	-	-	---
201R Federal Support	3	-	-	-	-
202R Local Governments	276,000	208,672.70	-	208,672.70	0.76
204R Intra State Receipts	6,055,072	6,815,108.26	-	6,815,108.26	1.13
205R Reimbursement from Other Agencies	123	-	-	-	-
234R Transfers - Other Agencies	283,472	1,199,994.61	-	1,199,994.61	4.23
301R Interest	-	-	-	-	---
401R Fees, Licenses & Permits	810,998	559,382.96	-	559,382.96	0.69
501R Refunds & Reimbursements	855,006	620,671.69	-	620,671.69	0.73
602R Sale of Equipment & Salvage	1,005	639.76	-	639.76	0.64
603R Rents & Leases	102,850	56,217.50	-	56,217.50	0.55
604R Agricultural Sales	-	-	-	-	---
606R Other Sales & Services	-	-	-	-	---
701R Unearned Receipts	1	-	-	-	-
Total Resources Available	320,646,171	321,722,327.88		321,722,327.88	1.00
Funds Expended and Encumbered					
101 Personal Services-Salaries	255,112,685	176,945,478.69	-	176,945,478.69	0.69
202 Personal Travel (In State)	327,256	334,472.38	-	334,472.38	1.02
203 State Vehicle Operation	835,706	538,093.02	1,471.60	539,564.62	0.65
204 Depreciation	10,297	5,126.47	-	5,126.47	0.50
205 Personal Travel (Out of State)	13,240	12,682.17	-	12,682.17	0.96
301 Office Supplies	241,108	192,714.55	2,370.76	195,085.31	0.81
302 Facility Maintenance Supplies	1,808,181	1,287,477.37	24,590.10	1,312,067.47	0.73
303 Equipment Maintenance Supplies	874,021	548,336.01	217,418.59	765,754.60	0.88
304 Professional & Scientific Supplies	1,303,173	993,912.30	29,789.39	1,023,701.69	0.79
306 Housing & Subsistence Supplies	3,004,523	2,169,366.33	107,504.82	2,276,871.15	0.76
307 Ag,Conservation & Horticulture Supply	89,507	35,615.78	91.50	35,707.28	0.40
308 Other Supplies	537,257	387,333.58	32,956.47	420,290.05	0.78
309 Printing & Binding	160	231.74	-	231.74	1.45
310 Drugs & Biologicals	9,925,417	7,580,556.53	-	7,580,556.53	0.76
311 Food	14,559,609	10,453,142.28	108,109.93	10,561,252.21	0.73
312 Uniforms & Related Items	1,375,067	1,155,839.76	92,543.18	1,248,382.94	0.91
313 Postage	46,466	18,875.85	-	18,875.85	0.41
401 Communications	617,802	444,598.81	352.95	444,951.76	0.72
402 Rentals	105,488	101,011.94	12,659.38	113,671.32	1.08
403 Utilities	10,942,162	7,499,156.69	105,000.00	7,604,156.69	0.69
405 Professional & Scientific Services	2,499,691	1,733,433.42	33,347.38	1,766,780.80	0.71
406 Outside Services	1,932,728	1,719,987.98	140,530.69	1,860,518.67	0.96
407 Intra-State Transfers	40,480	-	-	-	-
408 Advertising & Publicity	161,502	91,712.32	12,093.00	103,805.32	0.64
409 Outside Repairs/Service	1,570,871	1,387,948.84	82,828.17	1,470,777.01	0.94
412 Auditor of State Reimbursements	-	-	-	-	---
414 Reimbursement to Other Agencies	5,777,957	5,723,608.41	19,500.00	5,743,108.41	0.99
416 ITD Reimbursements	1,635,781	1,466,432.57	7,730.00	1,474,162.57	0.90
417 Worker's Compensation	-	-	-	-	---
418 IT Outside Services	25,600	11,367.29	-	11,367.29	0.44
419 Intra Agency Reimbursement	-	-	-	-	---
433 Transfers - Auditor of State	-	-	-	-	---
434 Transfers - Other Agencies Services	6,877	30,002.07	-	30,002.07	4.36
501 Equipment	452,994	327,447.94	296,216.24	623,664.18	1.38
502 Office Equipment	16,045	5,918.82	-	5,918.82	0.37
503 Equipment - Non-Inventory	367,875	304,399.86	95,650.68	400,050.54	1.09
510 IT Equipment	1,521,945	1,367,345.29	11,669.39	1,379,014.68	0.91
601 Claims	306	435.13	-	435.13	1.42
602 Other Expense & Obligations	2,876,721	2,041,539.47	267.85	2,041,807.32	0.71
604 Securities	-	-	-	-	---
701 Licenses	24,405	12,973.00	-	12,973.00	0.53
702 Fees	70	-	-	-	-
705 Refunds-Other	-	-	-	-	---
901 Capitals	100	-	-	-	-
--- Balance Carry Forward	5,103	-	-	-	-
--- Reversion	-	-	-	-	---
Total Expenses and Encumbrances	320,646,171	226,928,574.66	1,434,692.07	228,363,266.73	0.71
Ending Balance				93,359,061.15	

Iowa Department of Corrections
FY 2025
Financial Status Reports
Through the Period Ending March 2025

	Department Revised Budget	Actual Revenues and Expenditures	Encumbrances	Actual + Encumbrances	Percent (Actual of Budget)
FTE Positions					
Correctional Officer	-				
Total Staffing	1,120				
Resources Available					
04B Balance Brought Forward	695,854.00	875,517.57	-	875,517.57	1.26
05A Appropriation	107,674,871.00	107,674,871.00	-	107,674,871.00	1.00
--- Appropriation Transfer	-	-	-	-	---
--- Legislative Adjustments	-	-	-	-	---
201R Federal Support	472,830.00	66,990.97	-	66,990.97	0.14
202R Local Governments	932,589.00	536,671.73	-	536,671.73	0.58
204R Intra State Receipts	2,553,996.00	2,567,197.91	-	2,567,197.91	1.01
205R Reimbursement from Other Agencies	56,000.00	14,998.23	-	14,998.23	0.27
234R Transfers - Other Agencies	24.00	224,599.95	-	224,599.95	9,358.33
301R Interest	61,000.00	15,429.35	-	15,429.35	0.25
401R Fees, Licenses & Permits	5,223,267.00	4,644,717.19	-	4,644,717.19	0.89
501R Refunds & Reimbursements	15,574,475.00	8,386,434.07	-	8,386,434.07	0.54
602R Sale of Equipment & Salvage	-	-	-	-	---
603R Rents & Leases	-	-	-	-	---
604R Agricultural Sales	2,000.00	-	-	-	-
606R Other Sales & Services	-	-	-	-	---
701R Unearned Receipts	30,000.00	-	-	-	-
704R Other Sales & Services	160,500.00	69,126.31	-	-	-
Total Resources Available	133,437,406	125,076,554.28		125,007,427.97	0.94
Funds Expended and Encumbered					
101 Personal Services-Salaries	116,355,241	78,092,519	-	78,092,518.50	0.67
202 Personal Travel (In State)	342,325	135,203	-	135,202.67	0.39
203 State Vehicle Operation	336,320	230,892	-	230,892.20	0.69
204 Depreciation	-	-	-	-	---
205 Personal Travel (Out of State)	66,905	53,434	-	53,433.67	0.80
301 Office Supplies	289,925	168,996	-	168,996.37	0.58
302 Facility Maintenance Supplies	144,709	164,434	-	164,433.52	1.14
303 Equipment Maintenance Supplies	-	155	-	154.96	---
304 Professional & Scientific Supplies	372,710	249,571	-	249,571.15	0.67
306 Housing & Subsistence Supplies	397,300	259,853	-	259,852.62	0.65
307 Ag, Conservation & Horticulture Supply	-	-	-	-	---
308 Other Supplies	226,974	59,518	-	59,517.90	0.26
309 Printing & Binding	-	18	-	18.28	---
310 Drugs & Biologicals	-	-	-	-	---
311 Food	2,167,391	1,558,472	-	1,558,472.19	0.72
312 Uniforms & Related Items	5,500	10,760	-	10,760.01	1.96
313 Postage	28,500	22,100	-	22,099.90	0.78
401 Communications	814,330	502,227	-	502,226.68	0.62
402 Rentals	766,147	545,139	-	545,139.32	0.71
403 Utilities	1,515,125	1,019,617	-	1,019,616.94	0.67
405 Professional & Scientific Services	2,425,953	2,077,116	-	2,077,116.37	0.86
406 Outside Services	531,369	465,117	-	465,116.51	0.88
407 Intra-State Transfers	695,854	1,348,148	-	1,348,148.13	1.94
408 Advertising & Publicity	5,800	4,753	-	4,753.44	0.82
409 Outside Repairs/Service	1,038,092	967,854	4,064	971,917.86	0.94
412 Auditor of State Reimbursements	725	-	-	-	-
414 Reimbursement to Other Agencies	2,263,780	1,565,552	-	1,565,551.54	0.69
416 ITD Reimbursements	642,900	612,723	-	612,722.85	0.95
417 Worker's Compensation	6,000	-	-	-	-
418 IT Outside Services	-	-	-	-	---
419 Intra Agency Reimbursement	-	-	-	-	---
433 Transfers - Auditor of State	-	-	-	-	---
434 Transfers - Other Agencies Services	15,100	5,225	-	5,225.00	0.35
501 Equipment	385,000	204,719	-	204,718.97	0.53
502 Office Equipment	11,000	12,667	-	12,667.43	1.15
503 Equipment - Non-Inventory	321,500	201,364	-	201,363.91	0.63
510 IT Equipment	1,099,481	908,318	-	908,318.27	0.83
601 Claims	-	-	-	-	---
602 Other Expense & Obligations	138,950	70,932	-	70,932.21	0.51
604 Securities	-	-	-	-	---
701 Licenses	-	25	-	25.00	---
702 Fees	-	-	-	-	---
705 Refunds-Other	26,500	10,178	-	10,178.15	0.38
901 Capitals	-	-	-	-	---
--- Balance Carry Forward	-	-	-	-	---
--- Reversion	-	-	-	-	---
Total Expenses and Encumbrances	133,437,406	91,527,598.52	4,064.00	91,531,662.52	0.69
Ending Balance				33,475,765.45	

Iowa Department of Corrections
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Financial Status Reports
Through the Period Ending March 2025

	Department Revised Budget	Actual Revenues and Expenditures	Encumbrances	Actual + Encumbrances	Percent (Actual of Budget)
FTE Positions					
Correctional Officer	-				
Total Staffing	52				
Resources Available					
04B Balance Brought Forward	418,553	418,553	-	418,553.46	1.00
05A Appropriation	22,542,834	22,542,834	-	22,542,834.00	1.00
--- Appropriation Transfer	-	-	-	-	---
--- Legislative Adjustments	-	-	-	-	---
201R Federal Support	8	-	-	-	-
202R Local Governments	-	-	-	-	---
204R Intra State Receipts	816,634	288,783	-	288,782.77	0.35
205R Reimbursement from Other Agencies	-	-	-	-	---
234R Transfers - Other Agencies	-	1,125	-	1,125.00	---
301R Interest	-	-	-	-	---
401R Fees, Licenses & Permits	-	1,083,831	-	1,083,831.26	---
501R Refunds & Reimbursements	40,000	30,613	-	30,612.60	0.77
602R Sale of Equipment & Salvage	-	-	-	-	---
603R Rents & Leases	-	-	-	-	---
604R Agricultural Sales	-	-	-	-	---
606R Other Sales & Services	-	-	-	-	---
701R Unearned Receipts	-	-	-	-	---
Total Resources Available	23,818,029	24,365,739.09		24,365,739.09	1.02
Funds Expended and Encumbered					
101 Personal Services-Salaries	7,156,418	4,920,087	-	4,920,087.01	0.69
202 Personal Travel (In State)	35,505	13,656	-	13,656.20	0.38
203 State Vehicle Operation	32,164	24,044	-	24,044.35	0.75
204 Depreciation	1	-	-	-	-
205 Personal Travel (Out of State)	25,004	9,644	-	9,643.72	0.39
301 Office Supplies	12,771	13,898	-	13,897.58	1.09
302 Facility Maintenance Supplies	-	-	-	-	---
303 Equipment Maintenance Supplies	-	-	-	-	---
304 Professional & Scientific Supplies	4,500	-	-	-	-
306 Housing & Subsistence Supplies	-	-	-	-	---
307 Ag,Conservation & Horticulture Supply	-	-	-	-	---
308 Other Supplies	9,066	71,464	-	71,464.09	7.88
309 Printing & Binding	-	1	-	1.08	---
310 Drugs & Biologicals	-	-	-	-	---
311 Food	-	-	-	-	---
312 Uniforms & Related Items	-	-	-	-	---
313 Postage	2,622	4,051	-	4,050.79	1.54
401 Communications	135,455	96,434	-	96,434.02	0.71
402 Rentals	2,500	3,026	-	3,026.00	1.21
403 Utilities	-	-	-	-	---
405 Professional & Scientific Services	11,003	970,946	-	970,945.88	88.24
406 Outside Services	5,119,672	3,630,694	-	3,630,694.44	0.71
407 Intra-State Transfers	8,654,633	8,654,633	-	8,654,633.00	1.00
408 Advertising & Publicity	-	-	-	-	---
409 Outside Repairs/Service	1	-	-	-	-
412 Auditor of State Reimbursements	-	-	-	-	---
414 Reimbursement to Other Agencies	175,735	316,734	-	316,733.89	1.80
416 ITD Reimbursements	80,689	114,502	-	114,502.24	1.42
417 Worker's Compensation	-	-	-	-	---
418 IT Outside Services	1,992,702	1,735,552	-	1,735,552.34	0.87
419 Intra Agency Reimbursement	-	-	-	-	---
433 Transfers - Auditor of State	2,000	452	-	452.00	0.23
434 Transfers - Other Agencies Services	17,500	5,035	-	5,035.00	0.29
501 Equipment	1	-	-	-	-
502 Office Equipment	-	-	-	-	---
503 Equipment - Non-Inventory	5,001	4,610	-	4,609.94	0.92
510 IT Equipment	80,814	94,873	-	94,872.71	1.17
601 Claims	-	-	-	-	---
602 Other Expense & Obligations	5,000	23,843	-	23,843.49	4.77
604 Securities	-	-	-	-	---
701 Licenses	-	-	-	-	---
702 Fees	1	-	-	-	-
705 Refunds-Other	-	137	-	136.74	---
901 Capitals	-	-	-	-	---
--- Balance Carry Forward	257,271	-	-	-	-
--- Reversion	-	-	-	-	---
Total Expenses and Encumbrances	23,818,029	20,708,316.51		20,708,316.51	0.87
Ending Balance				3,657,422.58	

Iowa Department of Corrections
FY 2025
Financial Status Reports
Through the Period Ending March 2025

	Department Revised Budget	Actual Revenues and Expenditures	Encumbrances	Actual + Encumbrances	Percent (Actual of Budget)
FTE Positions					
Correctional Officer	-				
Total Staffing	-				
Resources Available					
04B Balance Brought Forward	20,362,080	20,362,080	-	20,362,079.91	1.00
05A Appropriation	3,604,279	3,604,279	-	3,604,279.00	1.00
--- Appropriation Transfer	-	-	-	-	---
--- Legislative Adjustments	-	-	-	-	---
201R Federal Support	-	-	-	-	---
202R Local Governments	-	-	-	-	---
204R Intra State Receipts	-	-	-	-	---
205R Reimbursement from Other Agencies	-	-	-	-	---
234R Transfers - Other Agencies	-	-	-	-	---
301R Interest	-	-	-	-	---
401R Fees, Licenses & Permits	-	-	-	-	---
501R Refunds & Reimbursements	-	-	-	-	---
602R Sale of Equipment & Salvage	-	-	-	-	---
603R Rents & Leases	-	-	-	-	---
604R Agricultural Sales	-	-	-	-	---
606R Other Sales & Services	-	-	-	-	---
701R Unearned Receipts	-	-	-	-	---
Total Resources Available	23,966,359	23,966,358.91		23,966,358.91	1.00
Funds Expended and Encumbered					
101 Personal Services-Salaries	-	-	-	-	---
202 Personal Travel (In State)	-	-	-	-	---
203 State Vehicle Operation	-	-	-	-	---
204 Depreciation	-	-	-	-	---
205 Personal Travel (Out of State)	-	-	-	-	---
301 Office Supplies	-	-	-	-	---
302 Facility Maintenance Supplies	-	10,490	-	10,490.04	---
303 Equipment Maintenance Supplies	-	-	-	-	---
304 Professional & Scientific Supplies	-	15,823	-	15,822.88	---
306 Housing & Subsistence Supplies	-	-	-	-	---
307 Ag.Conservation & Horticulture Supply	-	-	-	-	---
308 Other Supplies	-	888	-	888.00	---
309 Printing & Binding	-	-	-	-	---
310 Drugs & Biologicals	-	-	-	-	---
311 Food	-	-	-	-	---
312 Uniforms & Related Items	-	-	-	-	---
313 Postage	-	-	-	-	---
401 Communications	-	-	-	-	---
402 Rentals	-	-	-	-	---
403 Utilities	-	-	-	-	---
405 Professional & Scientific Services	-	-	-	-	---
406 Outside Services	3,604,279	471,229	-	471,228.50	0.13
407 Intra-State Transfers	-	-	-	-	---
408 Advertising & Publicity	-	-	-	-	---
409 Outside Repairs/Service	1,547	-	-	-	-
412 Auditor of State Reimbursements	-	-	-	-	---
414 Reimbursement to Other Agencies	-	-	-	-	---
416 ITD Reimbursements	-	-	-	-	---
417 Worker's Compensation	-	-	-	-	---
418 IT Outside Services	-	-	-	-	---
419 Intra Agency Reimbursement	-	-	-	-	---
433 Transfers - Auditor of State	-	-	-	-	---
434 Transfers - Other Agencies Services	15,408,914	14,698,016	-	14,698,015.76	0.95
501 Equipment	504,175	465,127	-	465,126.66	0.92
502 Office Equipment	-	-	-	-	---
503 Equipment - Non-Inventory	1,694,148	283,693	-	283,693.03	0.17
510 IT Equipment	-	362,292	-	362,292.36	---
601 Claims	-	-	-	-	---
602 Other Expense & Obligations	-	-	-	-	---
604 Securities	-	-	-	-	---
701 Licenses	-	-	-	-	---
702 Fees	-	-	-	-	---
705 Refunds-Other	-	-	-	-	---
901 Capitals	2,753,296	2,753,296	-	2,753,296.15	1.00
--- Balance Carry Forward	-	-	-	-	---
--- Reversion	-	-	-	-	---
Total Expenses and Encumbrances	23,966,359	19,061,053.38	-	19,061,053.38	0.80
Ending Balance				4,905,305.53	



IDAP Changes 2024

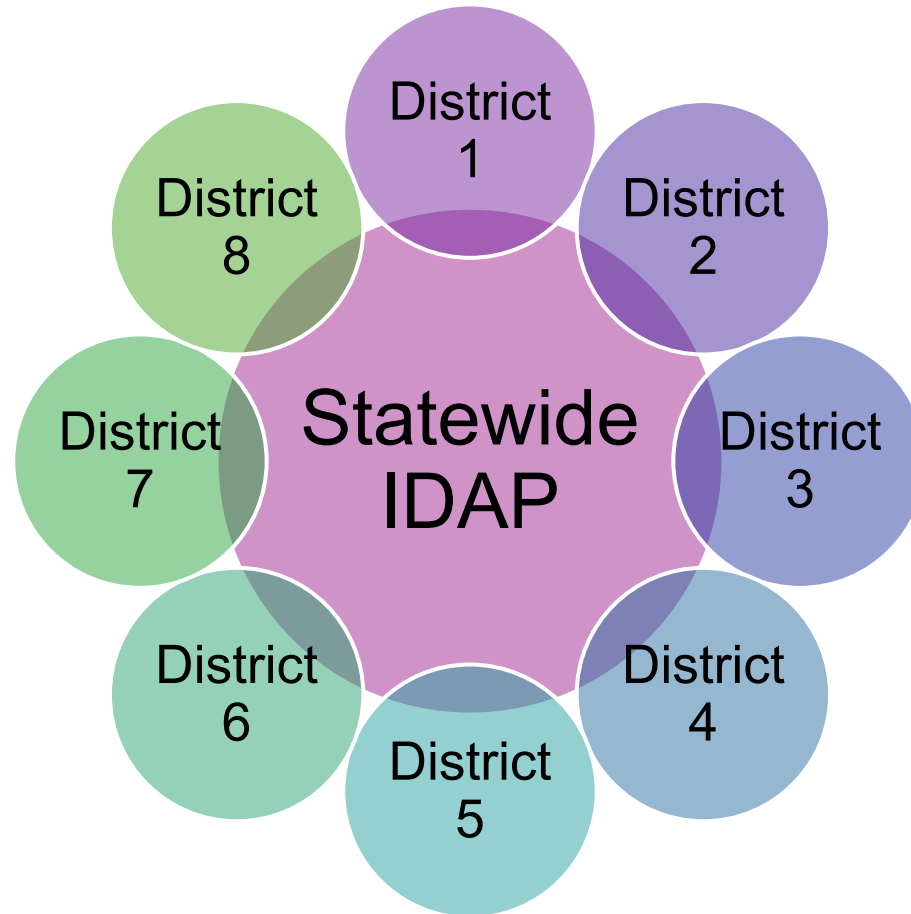
A Report from The Statewide
IDAP Lean Group

IDAP Lean Group

Team members:

- Laura Bruess, 1st District
- Rebecca Barrett, 2nd District
- Sara Anderson, 3rd District
- Kashe Utesch, 3rd District
- Jen Foltz, 4th District
- Lisa Chedester, 5th District
- Colin Ryan, 6th District
- Joey Matousek, 6th District
- Juan Nuci, 7th District
- Jaime Baker, 8th District
- Becky Kinnamon, Judicial/Victims
- Dawn Hansen, Central Office
- Facilitated by Laura Scheffert & Sara Kirk

Overlapping IDAP





The Issue as we found it....



Statewide we had 8 different districts with divergent policies, fees and practices.

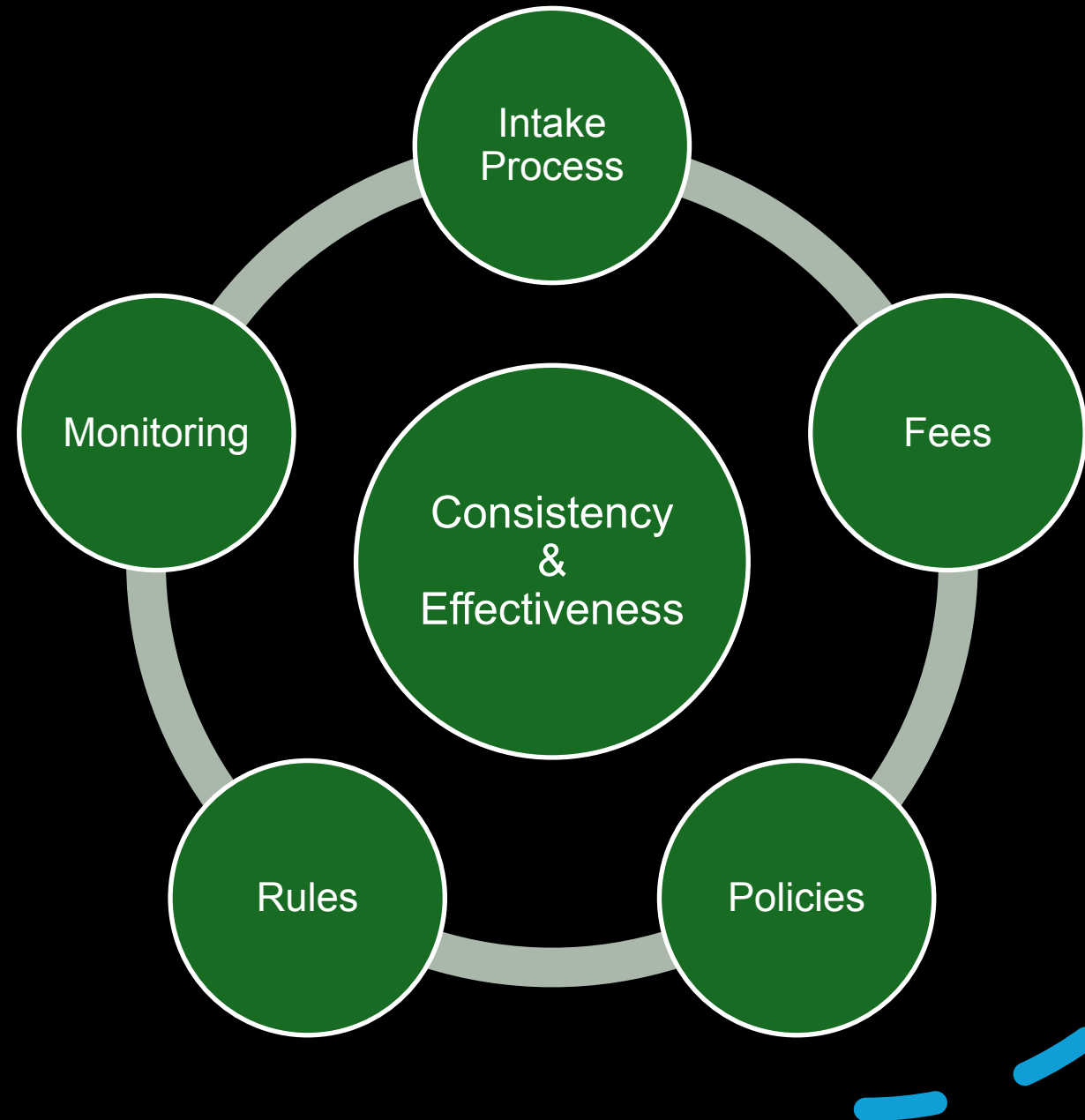
The impact was a very confusing situation on a statewide basis for clients

Clients receiving inequitable treatment within the state.

Staff having to navigate different practices with transfers.

Inability to effectively measure the performance of programming due to systemic differences

Key Components



IDAP Fees: Jen Foltz 4th District (Lead)





OLD PROCESS

Different Fees

Different Structures (Program fee vs by Class)

Different Penalties

Pay to Stay

Different Restart Policies

Different timeline to fee application.



NEW PROCESS

\$600 Program Fee

\$100 Restart Fee

Waiver for SSI / SSDI

No removal for non -payment

Fees to be paid in full before releasing letters to court.

Offset used for non-payment

Billed at Intake

Iowa Domestic Abuse Program Fee Structure, is CBC-PRG-IDAP-02.

Why

Consistent

Time Effective

Less Barriers

Equitable




Intake Platform: Colin Ryan 6th District (Lead)



- Chasing clients
 - Sending forms
 - Checking Addresses
 - Tracking Responses
- Frustrating
- Inefficient
- Cumbersome
- Time Intensive





What if they
come to us?





Pilot Project 3rd, 6th & 7th

Using Qualtrics



Statewide Intake Form

Web Based

DocuSign

Could be Hosted on Website

Each District Billed on Use

Client Picks District

Mailed to District IDAP
Address

Intake Form Demo



Recomendations: Sara Anderson 3rd District (Lead)



Solution

- We are now able to file requests to be absolved for old cases in which the defendant did not comply with IDAP


Requirements:



- ☐ A period of at least five (5) years has passed since the Defendant was court ordered to complete IDAP.
- ☐ An NCIC Computerized Criminal History indicating no new assault charges in the past five (5) years.
- ☐ A record of attempts made by the district showing attempts to get the client to comply with the court order.



Timeline
Varies
By
District



Staff can still
refer if
needed.

New Standards Guide – Key Updates



New Iowa logo and an interactive table of contents for improved functionality.



All references to Iowa Code, IDOC Policy, and documents now have embedded links.



Changed terminology, including “IDOC Districts” instead of “DCS” and “survivor” instead of “victim”.



Eliminated some of the details that pertained more to ACTV than they did our IDAP program.




We added that mandatory reporter training shall be completed by all IDAP facilitators.



IDAP Lean team would like to work on efforts to have additional quarterly CQI standards and regular meetings

IDAP Monitoring

 **ICON**

[My Menu](#) [Offender](#) [Reports](#) [Maintenance](#) [External](#) [System](#)

COLIN.RYAN v4.0

My Dashboard ×

Colin, welcome to the Iowa Corrections Offender Network (ICON).

ICON.Usability.Tips

My Dashboard

Offender Lookup

Offender Number:

Kiosk Information

No Data Found

Messages

Messages

No data found

Refresh

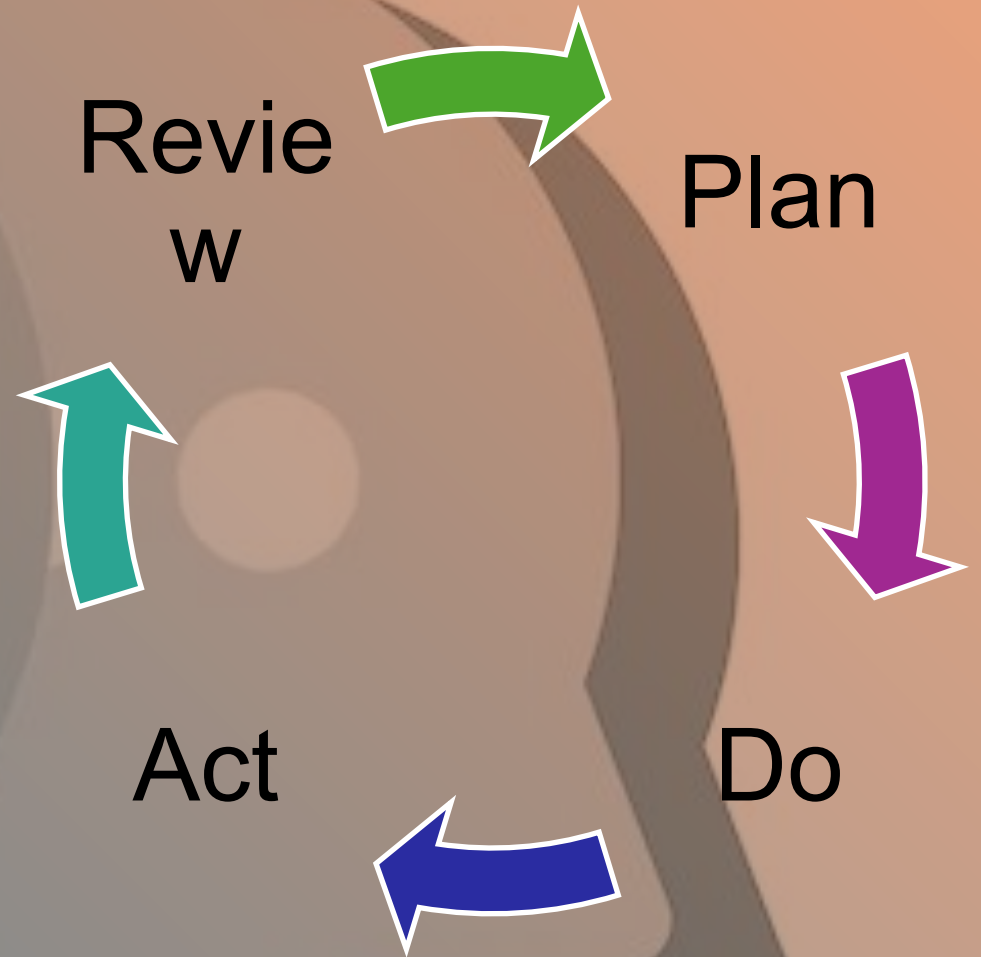
Close

FAQ

- **1st** Have all districts agreed to move to qualtrics?
- **2nd**: Is the IDAP Attachment A to the listed policies remaining the same or is there any changes? Attachment A to the policy was not provided in the email link for review.
- **7th**: Reasons for an increase in pricing for the IDAP program?
- **7th**: How many weeks is the program
- **7th**: What are the basic goals, procedures and format of weekly meetings?



WE WANT
YOUR
FEEDBACK



Further Plans for IDAP