State of Iowa Department of Corrections
Adult Correctional Institutions
Policy and Procedures

Policy Number: FPH-12
Applicability: Institutions
Policy Code: Public Access
Iowa Code Reference: 904, 812, 229
Chapter 10: Forensic Psychiatric Hospital
Sub Chapter: Administration and Organization
Related DOC Policies: FPH-16, HSP-304
Administrative Code Reference: 481
Subject: Patient's Rights and Responsibilities
PREA Standards: NA
Responsibility: Warden Mike Heinricy, Dr. Theresa Clemmons
Effective Date: October 2024
Authority:

1. PURPOSE

To support and protect the fundamental human, civil, constitutional, and statutory rights of each patient.

2. POLICY

Patients receiving treatment in the Forensic Psychiatric Hospital have the right to reasonable access to care regardless of race, creed, religion, sex, national origin, color, age, marital status, disability, gender identity, sexual orientation, or source of payment.

3. PROCEDURE

A. The Forensic Psychiatric Hospital supports the following rights of individuals served. These rights include but are not limited to the right to:

1. Assurance of reasonable safety.

2. The knowledge of the identity of the physician or other practitioner primarily responsible for your care, as well as the identity and professional status of others providing services to you while in the hospital.

3. The preservation of individual dignity and protection of personal privacy in receipt of care.

4. Information regarding your medical condition unless medically contraindicated and to consult with a specialist as necessary.

5. Understand the process to pursue grievances.

6. Be free of abuse and harassment.

7. Participate in his/her treatment plan.

8. Refuse treatment to the extent authorized by law with the understanding that refusal to participate in treatment may result in discharge from the hospital.

9. Have access to treatment regardless of race, creed, sex, national origin, diagnosis, religion, color, age, marital status, disability, gender identity, sexual orientation, or source of payment.

10. Have visitors as approved on the visiting list, and may communicate by mail and by telephone.

11. Confidentiality of medical and other appropriate information.

12. Personal property is not approved. Personal property that is transported with the patient is to be held in property and returned to the jail with the patient upon discharge.

13. FPH social worker, counselor or designee will copy incoming legal mail for patients, with a copy of the legal mail to be provided to the patient. Legal documents that arrive with the patient through intake are subject to DOC policy.

B. Clinical and administrative staff recognizes and respects the patient's right under Iowa Law to sign a Living Will for Health Care in accordance with the

requirements of the law. Concerns regarding the matter need to be shared with the Forensic Psychiatric Hospital Social Worker/Correctional Counselor.

C. The Forensic Psychiatric Hospital recognizes the patient's right to personal privacy and confidentiality of information. All clinical and administrative information provided by the patient that is collected during the hospital stay will remain confidential as the law permits. Patients have the right to request information contained in the clinical record, but the request will be reviewed by the hospital clinician, and if denied, a response will be provided on form **HSF-304B**, *Record of Information Denied*.

D. If a physician or judge referred the patient to this facility, a report will be sent to him/her. Information requested by a third party will not be released unless Consent to Release Information is signed by the patient.

E. For more information regarding the grievance process, refer to IDOC Policy **FPH-16**, *Patient Grievances*.

F. Each patient receiving psychiatric services in the Forensic Psychiatric Hospital is expected to read the Patient Handbook located on the treatment unit. FPH staff will review the Patient Handbook and the Patient Housekeeping Manual with each patient. Documentation that this was completed will be on forms **FPH-12 F-1**, *Review of the FPH Patient Handbook and Housekeeping Manual.*

G. The Patient Handbook has an extensive table of contents, and the first item addressed is "Patient Rights and Responsibilities". FPH staff will review the rights and responsibilities with each patient upon admission. Documentation of this will be recorded on form **FPH-12 F-2**, *Review of the Patient's Rights and Responsibilities*.

H. Because the Forensic Psychiatric Hospital is located within the secure perimeter of the Iowa Medical and Classification Center, it is necessary to inform our patients that there may be occasions when videotaping is necessary. FPH staff will review the Notice for Videotaping with each patient upon admission. Documentation of this will be recorded on form **FPH-12 F-3**, *Notice of Videotaping*.

I. The patient responsibilities include, but are not limited to:

    1. The need to provide accurate and complete information regarding your health status.

2. The requirement that you abide by hospital rules and regulations affecting patient care and conduct and be considerate of the rights of the other patients and hospital personnel.