

Annual Report 2016



Annual Report

2016



On the Cover

Eighth Judicial District staff members pictured in front of the historic James A. Beck house in Fairfield are, left to right, PPO II Andrew Miller, HRU Officer Becky Martin, Secretary Melanie Imhoff, Division Manager Vince Remmark, Personnel Specialist Linda Norton, and PPO Supervisor Kurt Rosenberg.

Photo by
Kim Bradfield

Daniel T. Fell, District Director

Prepared by Chris Baker, Linda Norton, Kristina Jones, Jenny Roberts, and Kim Bradfield

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The Year in Review

This annual report

is prepared pursuant

to the Code of Iowa and will be submitted for filing with the Board of Supervisors of each county in the Eighth District. This report provides information about activities in the Eighth Judicial District Department of Correctional Services from July 1, 2015 through June 30, 2016.

The reader will notice that this is an abridged report when compared to previous years. The requirements set forth by the Iowa Department of Corrections no longer requires that all data be published in a single report. However, if anyone would like to review the minutiae of our daily operations, that information is readily available upon request. Future annual reports will now focus more on our people, the lifeblood of our organization, what they do, and how they do it.

I want to take this opportunity to recognize the entire staff of the Eighth District. The work they do every day impacts the lives of all Iowans. I am truly proud of their efforts, some of which are outlined in this report. I also want to thank the members of our board of directors for their continued support.

I speak for all staff when I say that our duty is to protect the citizens we serve from victimization while at the same time providing offenders with meaningful opportunities for change. And that is what each of us aims to do, each and every day.



Daniel T. Fell
District Director



A handwritten signature in black ink that reads "Daniel Fell".

Mission Statement

VISION: Our VISION is an Iowa with no more victims.

MISSION: The MISSION of the Iowa Department of Corrections is that we protect the public, employees, and offenders from victimization.

BELIEFS: We BELIEVE that people can change;
that our efforts help make people safer;
that every person should be treated with dignity and respect; and
that we must work as a team if we are to succeed.



Gary B. Peitz
Assistant
District Director



History

The Eighth

Judicial District

Department of Correctional Services is an independent public agency, with a board of directors, created and established under Chapter 905 of the Code of Iowa to provide community correctional services to 14 counties in Southeast Iowa: Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Poweshiek, Van Buren, Wapello, and Washington.

Community-based corrections was established in the Burlington and Ottumwa areas in the early 1970s as part of a pilot project funded through the federal Law Enforcement Assistance Act. At that time, services were also provided by the Division of Corrections within the Iowa Department of Social Services.

In 1977, the Eighth Judicial District Department of Correctional Services was established and assumed all community corrections functions in the District with the exception of state parole and work release. That same year, the District's first community residential correctional facility opened in Burlington.

On July 1, 1984, the Legislature turned over the administration of adult parole and work release to the district departments from the State Department of Corrections. In May of 1991, a second residential correctional facility opened in Ottumwa. In addition, community-based corrections expanded, which allowed the District to create a dedicated treatment services division. Currently, 109 staff members provide comprehensive adult community corrections supervision and programming for 2,721 offenders.

The Eighth Judicial
District Department of
Correctional Services
was established in

1977.



Counties Served



The Eighth District operates nine probation and parole offices and two residential facilities to serve 14 counties.

Appanoose: Centerville
 Davis: Bloomfield
 Des Moines: Burlington
 Henry: Mt. Pleasant
 Jefferson: Fairfield
 Keokuk: Sigourney
 North Lee: Ft. Madison
 South Lee: Keokuk

Louisa: Wapello
 Mahaska: Oskaloosa
 Monroe: Albia
 Poweshiek: Montezuma
 Van Buren: Keosauqua
 Wapello: Ottumwa
 Washington: Washington





2016 Highlights

The Leadership Team pictured front row, left to right, Residential Manager Patrick Lacy, PPO Supervisor Debbie Berrier, District Director Daniel T. Fell, Assistant District Director Gary B. Peitz, and Residential Manager Donn Bruess; back row, left to right, Residential Supervisor Ted Robinson, Division Manager Vince Remmark, Executive Officer Chris Baker, Administrative Officer Kristina Jones, Personnel Specialist Linda Norton, Administrative Assistant Jenny Roberts, PPO Supervisor Kurt Rosenberg, Executive Officer Nicholas Baker, and PPO Supervisor Eddie Schulthies.



Strategic Planning Update

The strategic planning process initiated in 2015 remains in progress

and to date has produced promising recommendations, some enacted and others pending, that that will increase the efficacy of how we utilize resources to conduct business in the District.

Last year, after identifying and prioritizing the issues facing the District, committees were formed to address the following five areas of concern: staff safety, continuous quality improvement, professional development and training, organizational development, and fiscal matters.

The committees have continued to meet on an ongoing basis and recently submitted, along with their goals, recommendations for the upcoming year as well as the implementation status of their respective action plans.

Safety Committee Goal: Provide a safe working environment for employees, offenders and visitors by:

- Conducting safety audits of all offices and facilities. *Completed June of 2016.*
- Using information obtained from audits and prioritize recommendations to the Leadership Team. *Ongoing.*

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Daniel T. Fell
District Director



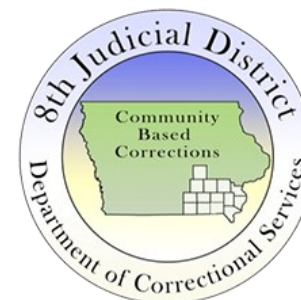
Strategic Planning . . .

- Identifying, developing, and providing classroom, hands-on, and scenario based training to be delivered districtwide in the next 12 months.
Classroom and hands-on trainings to be completed in August of 2016.
Scenario training for residential officers scheduled for October of 2016.
- Training a staff member as a verbal judo instructor and providing training to 10 percent of staff monthly until all staff have been trained. *Instructor trained, monthly trainings began in June of 2016.*
- Reviewing and recommending any needed revisions on safety-related policies and procedures. *Ongoing.*

Continuous Quality Improvement Committee Goal: Ensure that supervision resource strategies are utilized and based upon validated risk assessments and other evidence-based practices to further ensure quality assurance for all department services related to successful offender reentry by:

- Rolling out the DRAOR assessment tool and providing necessary trainings. *Ongoing.*
- Ensuring Jesness is accessible in all offices and offer trainings as needed. *Ongoing. To be completed in July of 2016.*
- Establishing quality assurance expectations and train all staff. *Pending. Will tie in with Statewide Recidivism Reduction strategy.*

Where are we now?
Where do we want to go?
How will we get there?



Strategic Planning . . .

- Standardizing ICON reports provided to staff and train staff to interpret them. *Still under analysis – will be an ongoing process.*

Professional Development and Training Committee Goal: Develop and recommend strategies for hiring processes and for relevant and meaningful professional development opportunities by:

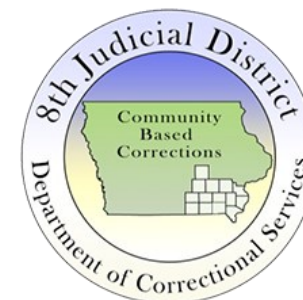
- Learning about best practices for hiring externally and promoting internally. *Still under analysis.*
- Identifying, categorizing and prioritizing professional development topics for all job classifications. *Pending.*
- Developing a training plan for each job classification. *Pending.*
- Researching, identifying, and prioritizing annual trainings for each classification. *Ongoing.*

Organizational Development Committee Goal: Develop and recommend strategies to improve the work culture and climate of the District by:

- Reviewing district survey and ensuring results are shared districtwide. *Completed.*
- Developing and recommending to the Leadership Team a comprehensive action plan. *Still under review.*
- Recruiting new members to the committee from each work unit. *Pending.*

Overall, I am pleased with the ongoing strategic planning process.

Daniel T. Fell,
District Director



Strategic Planning . . .

- Expanding employee recognition program. *Ongoing.*

Fiscal Committee Goal: Ensure that our finances are used in an efficient manner to support our priorities while also safeguarding resources through accurate accountability by:

- Designing a proactive strategy to collect outstanding supervision and treatment fees. *Ongoing. Developing action plan.*
- Consolidating the purchase of all office supplies across the district to negotiate lower prices from a single vendor. *Under review for logistical viability.*
- Determining the fiscal viability of reducing the vehicle fleet to only those required and, instead, pay staff mileage for using personal vehicles. *To be enacted July 1, 2016. As vehicles reach the end-of-life expectancy, the fleet of vehicles for field offices will be reduced.*

Overall, I am pleased with the ongoing strategic planning process. The results will guide us for the next several years. This is an important endeavor and I promise that this work will not just end up on a shelf somewhere.”

This is an important endeavor and I promise that this work will not just end up on a shelf somewhere.

Daniel T. Fell,
District Director



Youthful Sex Offender Program

A pilot program
for youthful
sex offenders

that provides an age-appropriate, seamless continuum of intensive treatment and long-term supervision services for young adults, ages 18 to 25, has been implemented in the Eighth District thanks to a federal grant.

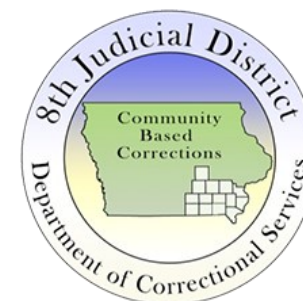
One of only five recipients nationwide to be awarded the highly competitive three-year federal grant through the Bureau of Justice Assistance, the Eighth District received \$748,121 to fund two full-time positions— a specialized probation and parole officer and a high-risk unit officer— in addition to contract services for polygraph examinations, individual counseling and group facilitation.

PPO III Andrew Ferguson is the case manager for the Youthful Sex Offender Treatment Program. He brings more than 10 years of experience working with adult sex offenders in the District and an extensive working knowledge of the emerging adult population.

The YSOTP is also unique in that a specialized High-Risk Unit officer has been assigned to work directly with Ferguson. Newcomer Becky Martin is filling that role, which in addition to her prior law enforcement experience requires specialized training in the treatment of sex offenders.



Andrew Ferguson
PPO III



YSOTP . . .

Other critical stakeholders in the program include Chief Judge Mary Ann Brown and Iowa Workforce Development. The Iowa Division of Criminal and Juvenile Justice Planning will provide evaluation services for the project.

Key to the success of the project is providing a separate treatment program for youthful sex offenders to minimize interactions with older sex offenders.

“Research tells us that that this population is at risk for noncompliance due to age-related issues, which can ultimately lead to incarceration. Evidence-based practices suggest that it is inadvisable to mix younger offenders in treatment programs created for adult offenders,” District Director Daniel T. Fell said.

The emerging adult population does indeed present unique challenges in providing treatment and supervision services.

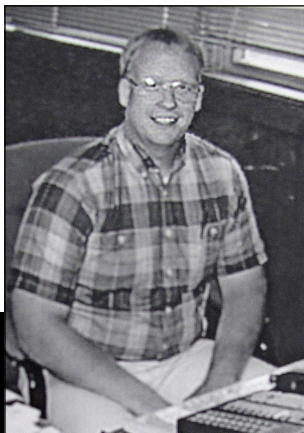
“Patience and understanding are the first words that surface when thinking about working with this younger population and assisting them in overcoming their own resistance,” Ferguson said.

Martin, who comes to the program after serving 15 years as a law enforcement officer, agrees. “Since joining the YSOTP,” she said, “I have a better understanding of what guidance offenders need in order to be successful. The generation that is being supervised requires a different approach in a world that is constantly changing, especially with technology and social media.”



Becky Martin
HRU Officer





In Retrospect

In the field of community corrections, much has changed during the last 20 years in how we conduct business from utilizing new technology to implementing research-based programming in response to the evolving needs of our clientele and the communities we serve. In this section, our most experienced staff members offer a look back at some of those changes.



The Big Picture

In September,
I had the opportunity
to tour the new

Iowa State Penitentiary along with our Board members. Since taking that tour, it has given me cause to pause and look back on my career in corrections and how things have changed over the years.

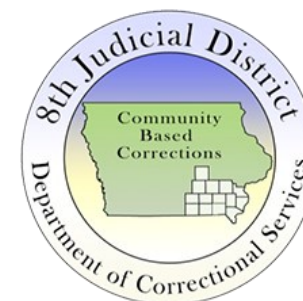
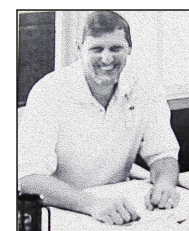
I started my career in 1982 as a correctional officer at ISP. At that time, it was a totally security-minded focus, partially because of the riot the previous year but also due to ISP being the facility that housed the “worst of the worst” in Iowa. Little or no programming was offered and the inmates themselves would comment on how they were being “warehoused.” No thought was given to a reentry process at that time.

As the years passed a different focus emerged in my approach to offenders. Not only did I make the switch from institutional to community based corrections, but the Iowa system as whole began to focus on offering effective correctional interventions based on evidence-based practices.

Today the term that is used is “Effective Correctional Reentry.” We now understand that to be successful with our offenders we must embrace the notion that the reentry process starts day one of sentencing, if not before. The expanding use of validated assessment tools that allow us to focus programming



Gary B. Peitz
Assistant District
Director



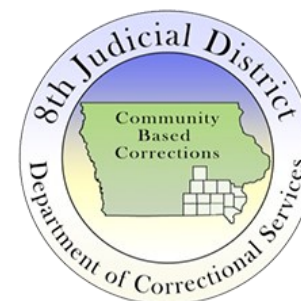
The Big Picture . . .

on identified needs of our offenders is at the very core of how we do business. I am proud to be a part of an organization such as the Eighth District that embraces these practices and is looked upon as a leader in the state.

All in all, quite a mindset shift from my first day on the job 34 years ago.

As the years passed a different focus emerged in my approach to offenders.

Gary Peitz,
Assistant District Director



Sex Offender Treatment

I came to the District in 1994, with a strong social service background, to coordinate and facilitate the domestic violence program, but I was soon encouraged to begin training in the treatment of sex offenders.

There has been considerable change since the early 1990s. The caseload at that time was approximately 20 sex offenders. I co-facilitated two weekly treatment groups and one maintenance group per month on my own. I also traveled to outlying offices in Lee and Henry Counties to do individual work with clients and to establish community networking as a safety net for communities and sex offenders alike.

Today, fluctuating caseloads can range from 25 to 50 clients. In addition, offenders with special needs, who require different treatment approaches, have also increased.

Staff numbers are also on the rise. Across the District, staff has increased from four full-time officers and a polygraph examiner to seven full-time and two part-time employees, as well as contractual staff to facilitate treatment groups and conduct polygraph examinations.

Changes to sex offender laws have had considerable impact on the program. Twenty years ago, the average supervision time was two to five years. Today,



Sally Rodeffer
PPO III



Sex Offender Treatment . . .

the minimum supervision time is an estimated six and on-half years and, with the legislative mandate of special sentences, many sex offenders are subject to lifetime supervision.

The number of sex offenders is projected to keep growing, which will also require more resources such as the use of electronic monitoring, or GPS, to track offenders.

New laws, technology requirements, ongoing budget concerns, and increasing long-term caseloads present daily challenges in providing effective sex offender treatment programming, but we continue to make a difference.

Changes to sex offender laws have had considerable impact on the program.

Sally Rodeffer,
PPO III



Probation & Parole

In 1994, seven years
after starting my career
as a probation and parole officer,

I met Randy, who was 28 years old and had been abusing drugs and alcohol for a while. He was placed on probation for assault with a weapon.

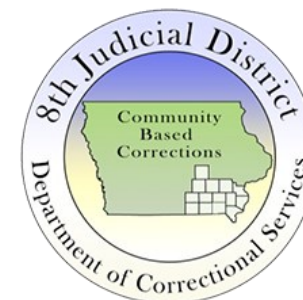
Randy was a strong-willed young man who wanted to do things his own way. He had virtually no family support and his father and brothers abused alcohol and illegal drugs. In addition, most of his friends were struggling with substance abuse issues.

I directed Randy to get a substance abuse evaluation and he was referred to treatment, which he completed. I encouraged him to develop a sober support network outside of his family such as Narcotics Anonymous. I maintained a supportive and respectful relationship with Randy and eventually we were able to communicate openly about many issues in his life. He became involved in NA meetings and also obtained a sponsor. He successfully discharged his probation and has not been back into trouble with the law.

Randy continues to be involved in NA. He chairs meetings, served as a sponsor for many people, and even conducts meetings in the county jail. Randy learned new skills during his period of supervision and through treatment programming in the community. He continues to work a recovery program and is



Mike Schakel
PPO II



Probation & Parole . . .

a true success in life.

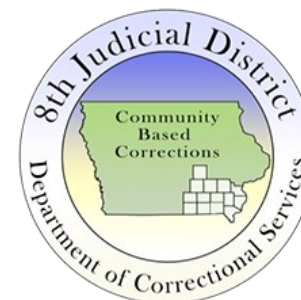
Being a probation and parole officer has been a rewarding and challenging experience at times, depending on the offender and the circumstances. Not every story is a success story, but if we provide the correct amount of supervision (support, guidance, accountability, structure and direction) along with treatment programming, each and every offender has a better chance of successfully completing probation, parole or pretrial release supervision without reoffending.

In the end, we want to do everything we can to keep our communities safe and prevent future victimizations. Again, the first step in achieving that goal is to hold offenders accountable while providing them the necessary opportunities and resources to become productive citizens.

Just a couple of months ago, as I walked into a local store, I came face to face with Randy. We were both obviously in a hurry, but stopped to acknowledge each other with a quick smile and a few kind words before returning to our busy lives— now, that is success.

Being a probation and parole officer has been a rewarding and challenging experience . . .

Mike Schakel,
PPO II



Clerical

I believe technology represents the biggest change over the years

for clerical staff in the Eighth District. I remember when I first started in 1983, clerical staff used typewriters to create all documents such as probation agreements and presentence investigation reports. We also literally spent hours listening to Dictaphones in order to type reports for probation officers.

When typing probation agreements, correcting typos was not just a simple matter of striking the backspace key. We actually used carbon paper to make multiple copies and then correction tape was placed behind the carbon paper to fix errors.

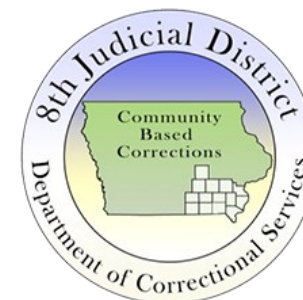
I also worked at the Burlington Residential Facility where we had log books in which I physically wrote down weekly rent payments and debits on an old-fashioned ledger page created for each client.

In short, everything was done by hand.

Computers and advancements in digital technology have certainly helped us keep up with the growing paperwork created by increasing caseloads. By scanning documents into the system, they are more accessible to everyone involved. EDMS (Electronic Data Management System) has also made our job much easier with the electronic transfer of court documents that used to be



Karen Stewart
Secretary

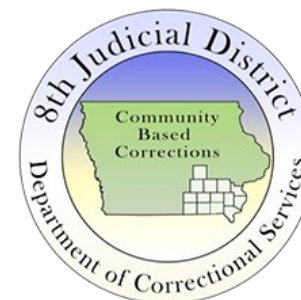


Clerical . . .

hand delivered. Finally, ICON (Iowa Corrections Offender Network), the statewide database, has been instrumental in connecting us with the prison system and the seven other judicial districts providing community corrections services in Iowa.

We also literally spent hours listening to Dictaphones in order to type reports for probation officers.

Karen Stewart,
Secretary





Staff

Pictured, left to right, PPO II Jason Jones, Division Manager Vince Remmark, and PPO Supervisor Kurt Rosenberg, monitor the physical fitness testing for HRU officer candidates.



Annual Staff Awards



Employee of the Year: Food Leader Linda Kruse

Linda's hard work and innovative ideas as the food service leader at the Burlington Residential Facility have saved the District thousands of dollars. Linda's passion, energy, and infectious attitude are all reflected in her smile as she serves meals to offenders.

The price of success is
hard work.

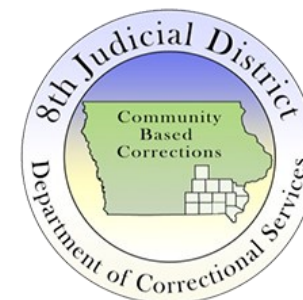
Vince Lombardi,
NFL Coach



Manager of the Year: Residential Manager Patrick Lacy

Patrick's loyalty to the District and staff, combined with his passion for serving others, is second to none. His good nature and positive attitude make him a perfect role model for staff and offenders alike.

The following employees were recognized for not using sick leave during the fiscal year: Debbie Berrier – 3rd award; Linda Norton— 1st award; Gary Peitz – 9th award; Kurt Rosenberg – 7th award; and Kevin Ward— 1st award.



Annual Staff Awards



Newcomer of the Year: HRU Officer Becky Martin

Becky has skillfully integrated her law enforcement skills into her new role with the Youthful Sex Offender Treatment Program. Always a professional and very supportive when working with clients, she has quickly become a key part of our special services team.

I learned the value of hard work by working hard.



Team: Iowa Domestic Abuse Program Staff

Despite completely overhauling the curriculum and implementing that change with newly trained in-house facilitators, the program is running smoothly and efficiently. More importantly, IDAP continues to impact lives.

Margaret Mead,
Anthropologist



Top Fee Collector: PPO II Candace Collins

With the scarcity of new resources and an increased emphasis on local dollars, collecting fees owed to the District remains a high priority. Candace collected \$29,839 during the fiscal year. That is an average of \$2,486 collected per month, which is more than double the average amount collected.



Staff Awards

Day In/Day Out Awards



Probation and Parole Officer II Morgan Coleman

She is dedicated to her job and is always willing to help others; she can be counted on. Additionally, Morgan works diligently to help offenders prioritize paying their debts as part of supervision.



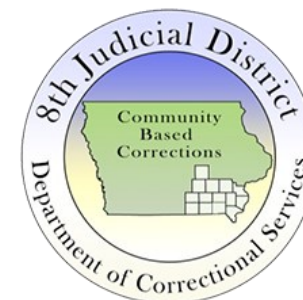
Residential Officer Dakota Simmons

An ultra-reliable employee, Dakota always treats offenders in a professional manner and has specifically shown good judgment and a reasonable deportment when participating in disciplinary hearings. He truly attempts to help offenders internalize the process and learn from their violations.

This semi-annual honor recognizes staff members who excel in all facets of their position within the District on a daily basis.

Daniel T. Fell,
District Director

Continued on next page . . .



Staff Awards

Day In/Day Out Awards



Personnel Specialist Linda Norton

Linda truly embodies the definition of professionalism. Whether working in ICON or banking, training and mentoring new employees, or handling the hundreds of other duties she is entrusted with, Linda demonstrates unequaled skill. Officials of the Department of Corrections regard her as an expert in many facets of our work.



Probation and Parole Officer II Mike Schakel

With 29 years of service, Mike is a go-to guy who is quick to help others. He's known as a people person because he works well with everyone. He is always willing to act as a sounding board and give his opinions to new and old employees alike—district director included. Mike cares and is truly passionate about what we do.

I love reading the nominations for our staff awards. Earning the respect of one's peers is everything.

Daniel T. Fell,
District Director



Employee Spotlight



Jenny Roberts
Administrative Assistant
Fairfield



Katie Detrick
PPO II
Mt. Pleasant



Dakota Simmons
Residential Officer
Ottumwa



Melanie Imhoff
Secretary
Fairfield

Good teams, know each other.



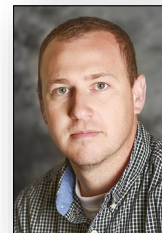
Lisa Houk
Residential Officer
Ottumwa



Faye Jones
Secretary
Oskaloosa



Lynne Marquardt
PPO III
Ft. Madison



Andrew Miller
PPO II
Washington

Anonymous



Nick Baker
Executive Officer
Burlington



Joyce Fine
Residential Officer
Ottumwa



Linda Norton
Personnel Specialist
Fairfield



Sa'Quirez Baker
Residential Officer
Burlington



Retirees



Probation and Parole Officer II Lynn Kartel

Congratulations to Lynn who began her 17-year career in corrections in 1999 as a probation and parole officer in charge of the residential and drug diversion programs in Burlington. Lynn also worked as a probation and parole officer in Keokuk and at the Burlington Residential Facility. In addition, she served as a PSI writer for Des Moines and Louisa Counties.

Retired life is seven-day weekends. Not really . . .

Anonymous



Residential Officer Ray Olson

Ray Olson started with the District in 2003 as a part-time residential officer at the Burlington Residential Facility. Ray was promoted to full-time position in 2006. Ray previously worked for the Iowa Department of Corrections at ISP, IMCC and ICIW for 20 years. Congratulations to Ray on his retirement.



As of June 30, 2016

Staff Quick Facts

Number of Employees by Location

Burlington	35
Ottumwa	41
Central Region	15
Western Region	7
Eastern Region	<u>11</u>
Total	109

Number of Employees by Job Type

Administrative Staff	6
Supervisory Staff	9
Residential Officers	33
Probation and Parole Officers	31
Special Services	15
Secretarial Staff	10
Food Service	<u>5</u>
Total	109

Diversity of Workforce

Female	42.2%
People of Color	3.7%

Executive Staff

Daniel T. Fell,
District Director

Gary B. Peitz,
Assistant District Director

Vince Remmark,
Division Manager

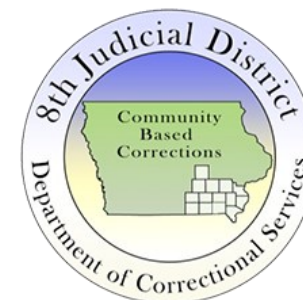
Kristina Jones,
Administrative Officer

Jenny Roberts,
Administrative Assistant

Linda Norton,
Personnel Specialist

Chris Baker,
Executive Officer

In FY 2016, there were eight new hires and eight promotions in the District.



Board of Directors

Richard C. Reed
Chairperson
(Executive Committee)
Board of Supervisors
Fairfield, IA 52556

Jim Cary
Board of Supervisors
Burlington, IA 52601

Neal Smith
Board of Supervisors
Centerville, IA 52544

Ron Fedler
Board of Supervisors
Ft. Madison, IA 52627

Mark Doland
Board of Supervisors
Oskaloosa, IA 52577

Larry Wilson
Board of Supervisors
Montezuma, IA 50171

Jerry Parker
Board of Supervisors
Ottumwa, IA 52501

Michael Berg
(Executive Committee)
Board of Supervisors
Sigourney, IA 52591

Gary See
Board of Supervisors
Mt. Pleasant, IA 52641

Dale Taylor
(Executive Committee)
Board of Supervisors
Bloomfield, IA 52537

Chris Ball
Board of Supervisors
Wapello, IA 52653

John Hughes
Board of Supervisors
Albia, IA 52531

Robert Waugh
Board of Supervisors
Keosauqua, IA 52565

Jack Seward, Jr.
Board of Supervisors
Washington, IA 52353

Judiciary Members:

Paul DeGeest, Sheriff
Mahaska Co. Law Center
Oskaloosa, IA 52577

Myron Gookin, Judge
(Executive Committee)
Fairfield, IA 52556

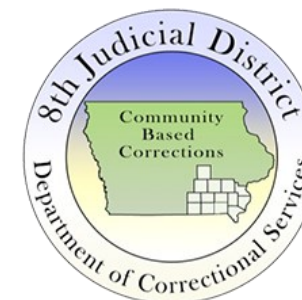
Citizen Members:

Laurie Schooley
Bloomfield, IA 52537

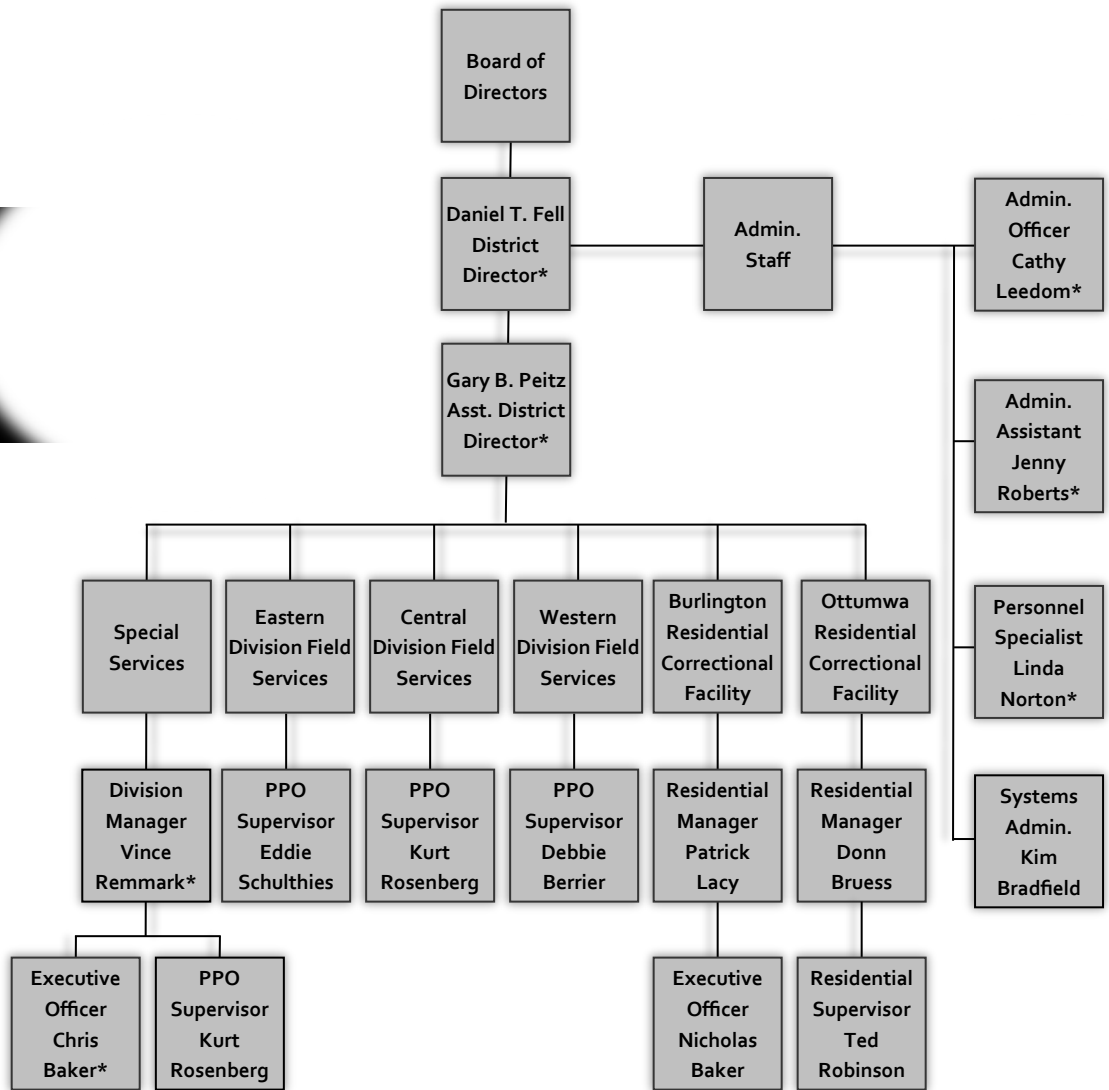
Pastor Richard Dutzer
(Executive Committee)
Burlington, IA 52601



Richard C. Reed,
Board Chairperson



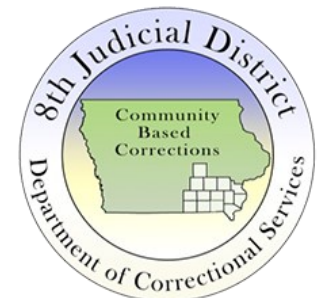
Agency



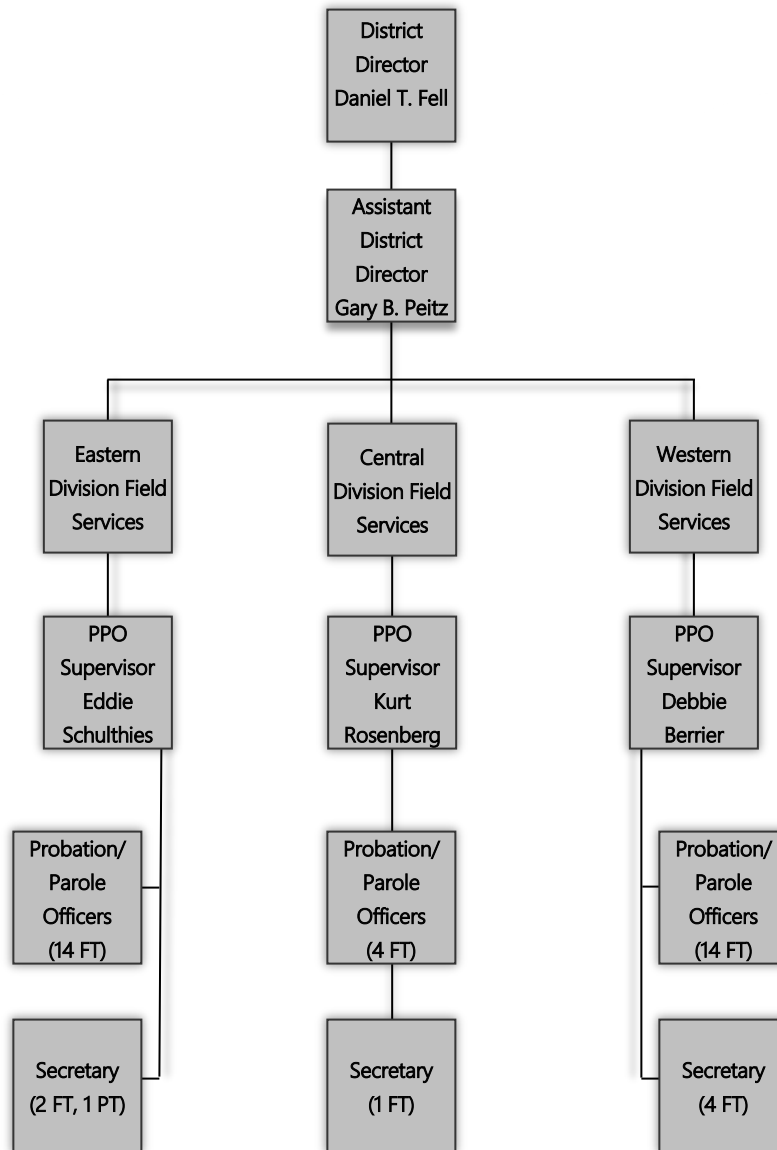
* Denotes Executive Management Team Member

Teamwork makes the dream work.

Patrick Lacy,
Residential Manager
via John C. Maxwell



Field Services

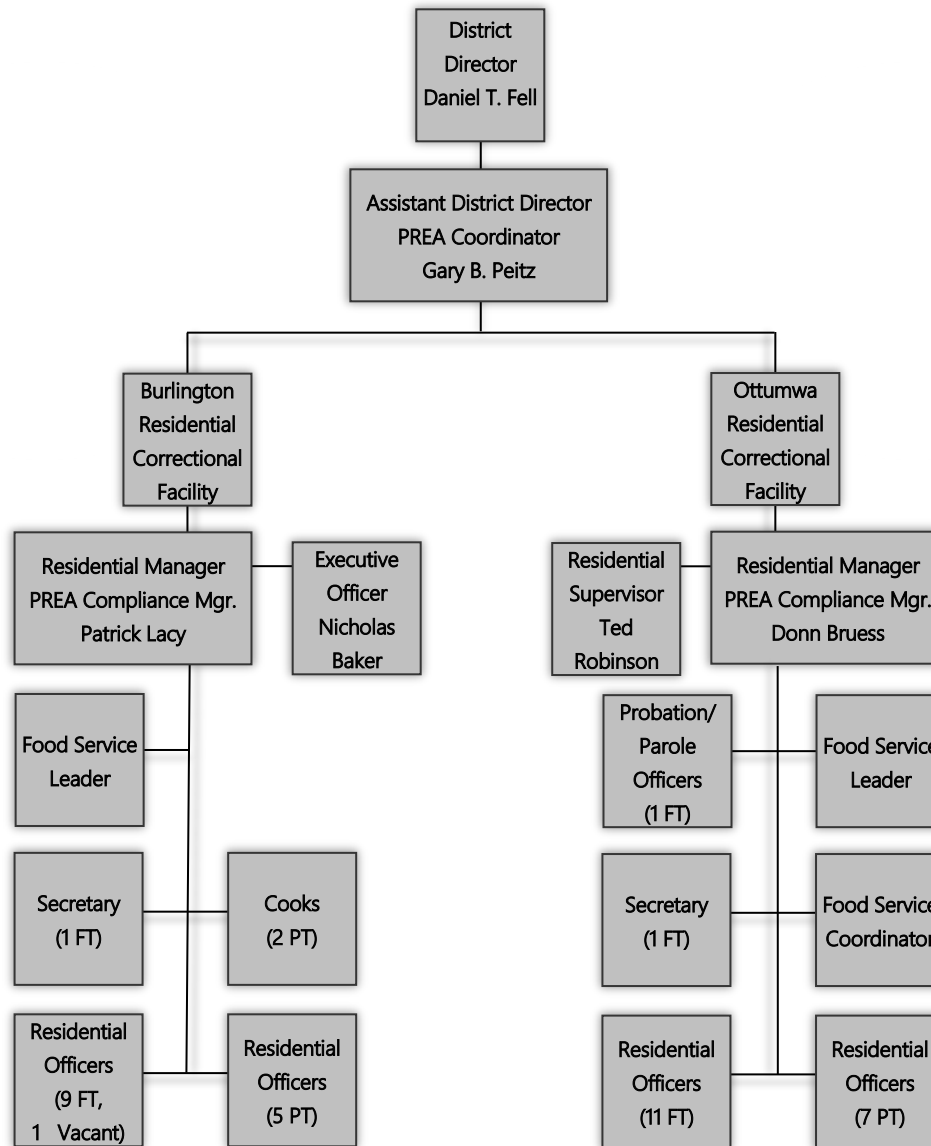


In the end, we want to do everything we can to keep our communities safe and prevent future victimizations.

Mike Schakel,
PPO II



Residential Services

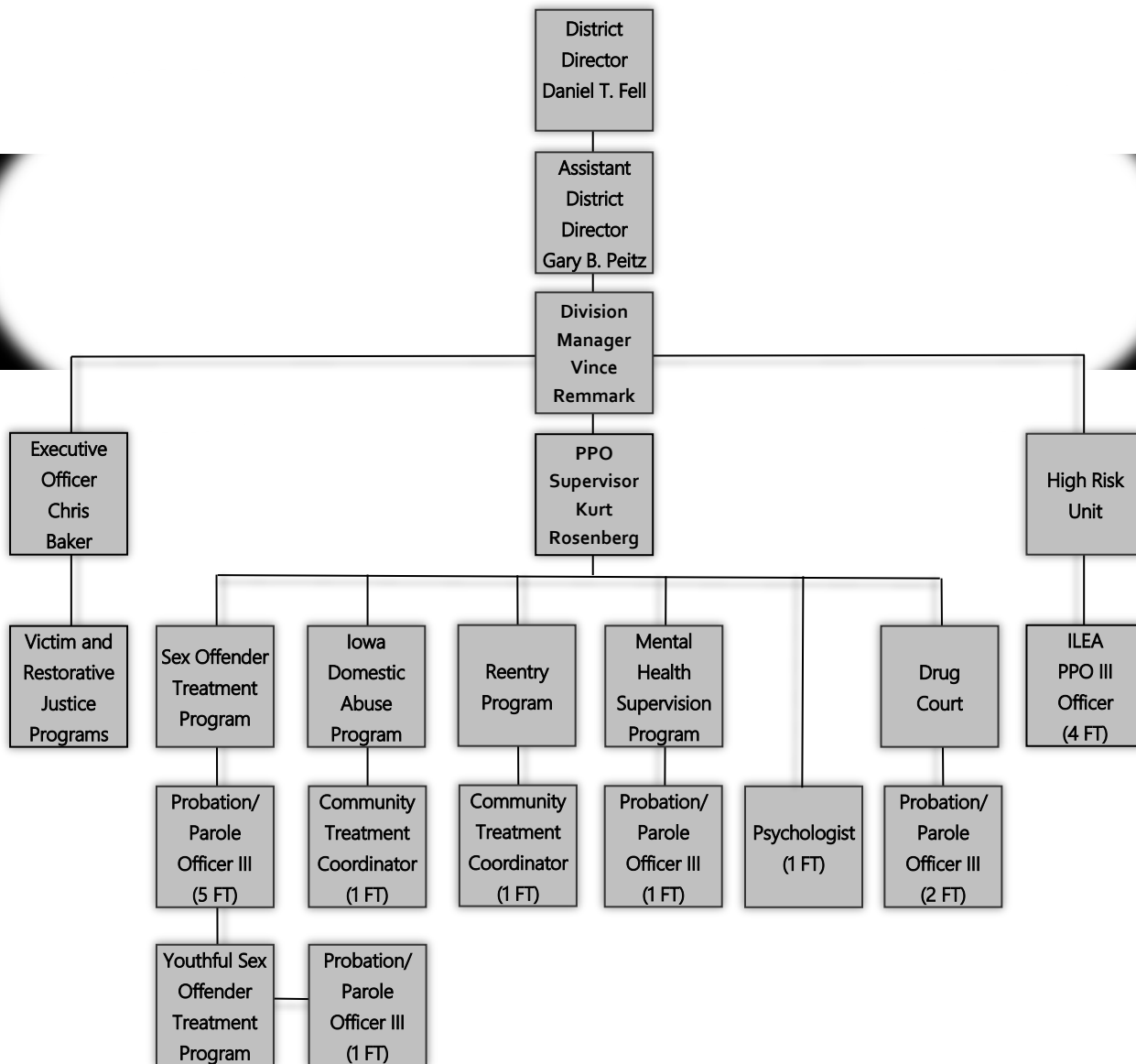


Residential programming is based on risk, needs, and responsivity. Just like it should be.

Gary B. Peitz,
Assistant District Director



Special Services



Our Special Services Division continues to grow to meet the needs of the offenders we supervise.

Daniel T. Fell,
District Director



Annual Report 2016

FY 2016 Revenue Sources

Appendix 5

Eighth Judicial District
Agency #: 228-A08

Class #	1110	1140	1160	1210	1250	1260	1270	1310	1320	FY 16
Description	Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOTP	IDAP			Total
POS Funds	1,001,417	3,324,051	2,346,366	67,299	80,200					8,167,194
Federal Pass Through Funds	0	0	0							15,251
Federal Grants	0									1,144

Annual Report 2016

FY 2016 Expenditures

Class #	Description	1110	1140	1160	1210	1250	1260	1270	1310	1320	PP&E	Total
		Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOTP	IDAP	HRJ	MISF		
401	Personal Services	757,904	3,421,657	2,682,045	44,575	881,535	3,885	231,210	435,731	96,112		8,450,834
202	Personal Travel	6,950	2,800	12,567	189	90						23,356
203	Vehicle Operations	2,477	2,839	889								6,205
205	Out of State Travel	2,955	1,961	474								5,390
301	Office Supplies	626	10,107	501								11,234
302	Bldg Maintenance/Supply	11,879	3,957	42,274								58,110
304	PRC/F/SCI Supplies			2,580								2,580
305	Housing/SUBS Supplies	3,970	120	164,085								168,175
308	Other Supplies			8,449		4						8,453
309	Food	5,855	100,943	44,800				41,945		4,690		153,233
311	Uniforms	32,992		1,951		16,454						51,407
312	Communications	4,204	7,176	12,784								24,164
401	Rentals	10	2,094	773								2,877
402	Utilities	7,604	508	31,492								39,604
403	Profess/Scientific/Contracts	688	157	3,447								4,292
405	Outside Services	88,693	7,350	1,417								97,460
406	Advertising	9,454		531								9,985
408	Outside Repair/Services			10,066								10,066
409	Reimburse Other Agencies			508								508
414	ITS Reimbursements			84,830								84,830
416	Equipment	3,521										3,521
501	Office Equipment	56,373										56,373
502	Non-Inventoried Equipment	4,220										4,220
503	Data Processing	1,064,392										1,064,392
602	Other Expenses											
999	Total Budget											



District Facts



As of June 30, 2016

Offender Quick Facts

Field Services

Probation (includes compact)	1,888
Parole (includes compact)	392
Pretrial Release w/Supervision	230
Other	<u>84</u>
Field Services Sub-Total:	2,594

Residential Facilities

Probation	51
OWI Continuum	4
Federal	5
Work Release	60
Other	<u>7</u>
Residential Facilities Sub-Total:	127

District Total 2,721

Offenses- Field Services

Felony	1,657
Aggravated Misdemeanor	493
Serious Misdemeanor	189
Simple Misdemeanor	4

Other 251

Field Services Sub-Total: 2,594

Offenses- Residential Facilities

Felony	101
Aggravated Misdemeanor	7
Other	<u>19</u>

Residential Facilities Sub-Total: 127

District Total 2,721

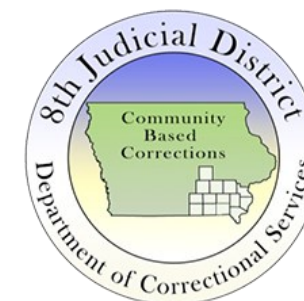
Offender Gender

Women	26%
Men	74%
Not Indicated	<1%

Offender Race

Black	9%
White	90%
Other/Unknown	1%

The total number of field and residential cases dropped 4 percent in FY 2016.



Average Daily Costs

[Link to Data Table](#)

Residential Supervision

Residential Services \$61.53

Field Supervision

Pretrial Release \$3.56

Probation/Parole \$5.00

Specialty Supervision

Drug Court \$7.04

Low-Risk Probation \$0.36

Mental Health Supervision *

Minimum-Risk Probation \$0.92

Sex Offender Treatment \$11.81

Intervention Services

Iowa Domestic Abuse Program \$0.93

Other Services

Pretrial Interviews
(Cost Per Interview) \$13.30

Presentence Investigations
(Cost Per PSI Report) \$546.40

In FY 2016, the average cost to supervise a residential client dropped to \$61.53 per day, a 15 percent decrease from last year.

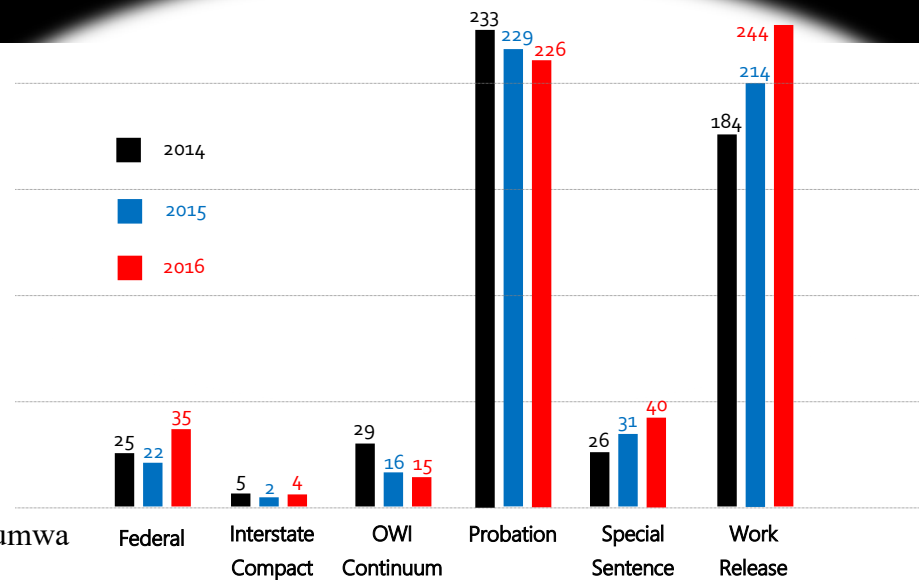
* The average daily cost for the Mental Health Supervision Program is included as part of Probation and Parole Services listed under Field Supervision.



Residential Services

[Link to Data Table](#)

Residential Supervision Status



The District's two residential

facilities, located in Ottumwa and Burlington, provide a variety of residential supervision

services to offenders with various supervision statuses. Compared to 2015, the greatest increase was found in the number of work release offenders assigned to residential supervision. In FY 2016, that number jumped from 214 to 244—a 14 percent increase. The number of federal offenders increased during the reporting period from 22 to 35, or by 59 percent. For a more detailed breakdown of all residential services, follow the link at the top of the page.

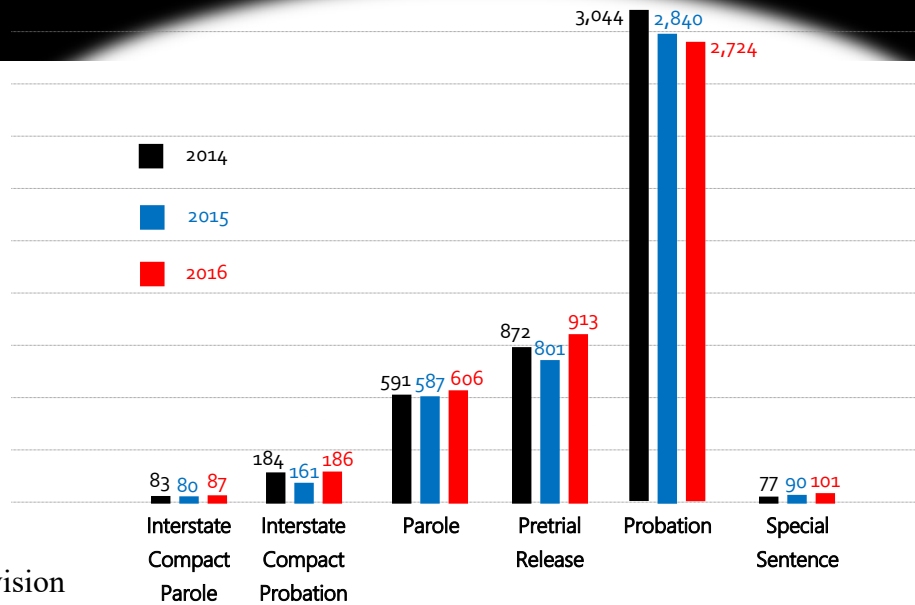
There was a 14 percent increase in the number of work release offenders receiving residential services compared to 2015.



Field Services

[Link to Data Table](#)

Field Supervision Status



The number of sex offenders serving special sentences increased by 12 percent.

Overall, the number of probationers receiving field supervision services in the District

experienced a 4 percent decrease in 2016 while the number of parolees increased by 3 percent. Sex offenders with special sentences also experienced an increase of 12 percent compared to 2015 while all interstate compact cases (probation and parole) jumped 15 percent during the reporting period. For more information, follow the link at the top of the page.

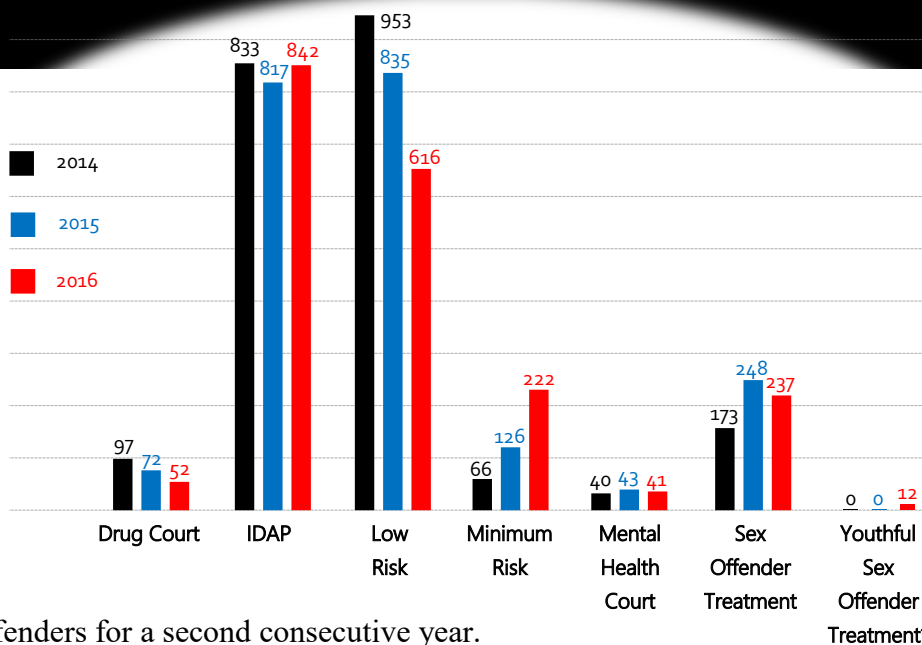


Supervision Programs

[Link to Specialty Supervision Data](#)

[Link to Intervention Programs Data](#)

Specialty Supervision and Intervention Programs



The number of offenders in the Minimum-Risk Program grew by 76 percent.

The Minimum-Risk Program served

a greater number of offenders for a second consecutive year.

In 2016, the number of offenders served by the supervision program jumped from 126 to 222, which is a 76 percent increase. The Low-Risk Program continued its downward trend with 616 offenders served representing a 26 percent drop. For more information, follow the table links at the top of the page.



*The Youthful Sex Offender Treatment Program began in 2016.

Staff Training

The District
continues its
commitment to staff

development and training programs. Department staff participated in 2,204 hours of online training during the year in addition to two important trainings conducted by staff members PPO Supervisor Kurt Rosenberg and psychologist Doug Buttikofer, M.A., LMHC.

Rosenberg was charged with offering districtwide trainings in the use of the instrument, Dynamic Risk Assessment for Offender Re-Entry. The DRAOR replaced the Level of Service Inventory-Revised in 2016 as the go-to assessment tool in determining an offender's risks and needs in order to increase the efficacy of the case planning process.

Iowa was part of follow-up pilot research project for the instrument that was developed in Canada and later validated in New Zealand. The instrument is designed to examine both static and dynamic risk factors.

Previous risk assessments emphasized historical and unchangeable or static factors that may indicate who is at risk, but not when an offender is at risk. Dynamic risk factors are regarded as changeable and measure an offender's recidivism risk. Accordingly, the DRAOR will drive case planning decisions based on variables occurring at any given moment in the offender's life.

Buttikofer and Randy Kirchner, Mt. Pleasant Correctional Facility training



Kurt Rosenberg
PPO Supervisor



Training . . .

specialist, facilitated the course, Corrections Fatigue to Fulfillment™. Ninety staff and members of management participated in the eight workshops conducted over a one-year period.

The purpose of the course is to educate staff about the potential for corrections fatigue, defined as the gradual deterioration of body, soul and spirit resulting from working in a high-stress work environment.

Along with the challenges of their work, participants discussed the rewards and personal growth associated with our profession. After identifying the causes of fatigue, and developing strategies to reduce the effect, group participants focused on developing healthy professional and personal staff practices.

The District will continue to offer trainings designed to enhance the professional skillset and personal well-being of its staff.



Doug Buttikofer
Psychologist



Revenue Sources

[Link to Data Table](#)



While the largest portion of the District's

funding— 81 percent— is derived from a State of Iowa General Fund appropriation (POS Funds), the remaining \$1,631,242 (excluding carryover) is generated through federal rent, state and federal grants, and the collection of other monies such as local income, client fees and enrollment fees. Collecting local income and fees is critical to the operations and those efforts produced a 13 percent increase in revenue over last year. Federal Rent income rose nearly 71 percent compared to last year's figure of \$157,370, while funding through state and federal grants rose to \$74,395 compared to the previous year's total of \$30,033. For more details, follow the link above.

In FY 2016, District revenue sources totaled just over \$10 million.

Daniel T. Fell,
District Director



Expenditures

[Link to Data Table](#)

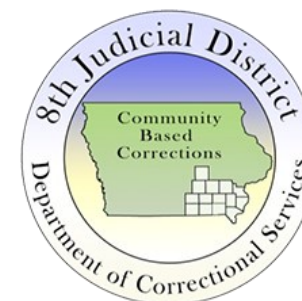
Personal Services
comprise 89 percent of
the District's total
expenditures.



Daniel T. Fell,
District Director

Overall, total
expenditures decreased
by 1 percent

during the year to \$9,518,999. Personal Services, or staff personnel, continue to comprise the majority of those expenditures at a cost of \$8,450,835 which is a 2 percent increase over last year's total of \$8,247,319. For an itemized list of expenditures, follow the above link.



Appendices



Residential Supervision Status

Residential Supervision Status	Active at Start	New Admits	Closures	Active at End	Offenders Served
Federal	4	31	27	5	35
Interstate Compact—Parole	0	2	0	1	2
Interstate Compact—Probation	0	2	0	2	2
OWI Continuum	1	14	7	4	15
Parole	1	10	7	0	11
Pretrial Release Supervision	0	8	0	0	8
Probation	54	172	101	50	226
Special Sentence	10	30	11	6	40
Work Release	63	181	127	59	244
Totals:	133	450	280	127	583

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Field Supervision Status

Supervision Status	Active at Start	New Admits	Closures	Active at End	Offenders Served
Interstate Compact Parole	46	41	31	51	87
Interstate Compact Probation	110	76	57	116	186
OWI Continuum	1	9	0	1	10
Parole	344	262	260	340	606
Pretrial Release With Supervision	190	723	658	229	913
Probation	1,979	745	871	1,766	2,724
Special Sentence	70	31	28	82	101
Total:	2,740	1,890	1,908	2,586	4,630

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Specialty Supervision

Specialty	Active at Start	New Admits	Closures	Active at End	Offenders Served
Day Reporting– Residential	0	8	8	0	8
Drug Court Supervision	25	27	23	29	52
Federal BOP	5	25	26	4	30
Federal Public Law	0	10	9	1	10
Global Positioning - Satellite	122	224	230	119	346
Home Confinement– Federal	2	12	10	4	14
Intensive Supervision	0	1	1	0	1
Intensive Supervision - Sex Offenders	159	93	109	144	252
Jail (Designated Site)	0	1	1	0	1
Low Risk Probation	449	167	293	323	616
Mental Health Court	27	14	16	25	41
Minimum Risk Program	90	132	76	146	222
OWI Pre-Placement	1	9	9	1	10
SCRAM <small>(Secure Continuous Remote Alcohol Monitor)</small>	4	14	14	4	18
Weekend Dorm Sanction	0	9	9	0	9
Youthful Sex Offender Treatment Program	0	11	0	11	11
Total Specialties:	884	757	834	811	1,641

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Intervention Programs

Intervention Program	Active at Start	New Admits	Closures	Active at End	Offenders Served
Drug Court Program	26	19	22	22	45
Iowa Domestic Abuse Program	661	181	139	689	842
OWI Program	1	14	9	5	15
Sex Offender Program	165	72	75	160	237
Sex Offender Registry Modification Evaluation– Not On Supervision	0	2	2	0	2
Sex Offender Registry Modification Evaluation– On Supervision	0	1	0	1	1
Youthful Sex Offender Treatment Program`	0	12	0	12	12
Totals:	853	301	247	889	1,154

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FY 2016 Revenue Sources

Eighth Judicial District										
Agency #: 228-A08										
Class #	1110	1140	1160	1210	1250	1260	1270	1310	1320	FY 16
Description	Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOTP	IDAP	HRU	MHSP	Total
POS Funds	1,001,417	3,324,051	2,346,366	67,299	80,209	605,370	181,632	457,583	103,267	8,167,194
Federal Pass Through Funds	0	0	0	15,251	0	0	0	0	0	15,251
Federal Grants	0	0	0	0	0	59,144	0	0	0	59,144
Interest	2,975	0	0	0	0	0	0	0	0	2,975
Client Fees	0	0	807,341	0	0	0	0	0	0	807,341
Local Income	0	2,565	20,599	2,280	0	76,755	56,959	0	0	159,158
Enrollment Fees	0	318,894	0	0	0	0	0	0	0	318,894
Federal Rent	0	0	268,479	0	0	0	0	0	0	268,479
Carry-Over	0	134,644	146,594	0	0	0	0	0	0	281,238
Total Revenue	1,004,392	3,780,154	3,589,379	84,830	80,209	741,269	238,591	457,583	103,267	10,079,674

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FY 2016 Expenditures

		1110	1140	1160	1210	1250	1260	1270	1310	1320	FY16
Class #	Description	Admin.	PB/PA	Residential	Drug Court	Restorative Justice	SOP	IDAP	HRU	MHSP	Total
101	Personal Services	757,904	3,421,657	2,682,045	64,575	80,066	681,535	231,210	435,731	96,112	8,450,835
202	Personal Travel	6,950	5,801	4,010	149		3,685	1,743			22,338
203	Vehicle Operations	2,477	2,039	12,567			50		14,192		31,325
205	Out of State Travel	2,055	1,061	489			4,707				8,312
301	Office Supplies	4,322	10,107	4,746			358	97	9		19,639
302	Bldg. Maintenance Supply	626	3,957	501							5,084
304	PROF/SCI Supplies	11,879		6,316	1,278				1,236	163	20,872
306	Housing/SUBS Supplies			42,274							42,274
308	Other Supplies	3,970	120	2,580			1,366		632	8	8,676
311	Food			164,085							164,085
312	Uniforms								2,551		2,551
401	Communications	5,855	21,058	8,449	4		529	157	2,225	45	38,322
402	Rentals	32,992	100,943	44,460							178,395
403	Utilities	4,204	26,631	93,981							124,816
405	Profess/Scientific/Contracts	10	7,178	1,964	18,824		41,945	4,690		6,751	81,362
406	Outside Services	7,604	8,394	12,704			45		45		28,792
408	Advertising	688	598	973			170				2,429
409	Outside Repairs/Services	173	457	31,452			40		239		32,361
414	Reimburse Other Agencies	88,603	7,350	7,628		143	1,117	207	690	170	105,908
416	ITS Reimbursements	9,454									9,454
501	Equipment			3,447							3,447
502	Office Equipment	3,521	10,066	531							14,118
503	Non-Inventory Equipment	506	6,986				2,550	487			10,529
510	Data Processing	56,373	5,070	8,093			3,172		7		72,715
602	Other Expenses	4,226	2,271	33,819					26	18	40,360
999	Total Budget	1,004,392	3,641,744	3,167,114	84,830	80,209	741,269	238,591	457,583	103,267	9,518,999

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Average Daily Costs

Field Supervision	
Pretrial Release with Supervision	
Average Number of Offenders Served	269
Average Cost Per Day Per Offender	\$3.56
Probation/Parole Supervision	
Average Number of Offenders Served	1,856
Average Cost Per Day Per Offender	\$5.00
Specialty Supervision	
Probation/Parole Intensive Services	
Average Number of Offenders Served	0
Average Cost Per Day Per Offender	\$0.00
Low Risk Probation	
Average Number of Offenders Served	413
Average Cost Per Day Per Offender	\$0.36
Minimum Risk Probation	
Average Number of Offenders Served	123
Average Cost Per Day Per Offender	\$0.92
Sex Offender Treatment Program	
Average Number of Offenders Served	172
Average Cost Per Day Per Offender	\$11.81
Drug Court	
Average Number of Offenders Served	33
Average Cost Per Day Per Offender	\$7.04

Intervention Services	
Iowa Domestic Abuse Program	
Average Number of Offenders Served	700
Average Cost Per Day Per Offender	\$0.93
Residential Services	
Residential	
Average Daily Population FY16	141
Average Cost Per Day Per Offender	\$61.53
Other Services	
Pretrial Interviews	
Number of Interviews	158
Cost Per Interview	\$13.30
Presentence Investigations	
Number of Investigations	673
Cost Per PSI	\$546.40

Class Code	Classification	Female						Male						Total
		White	Black	Native	Asian/PI	Hispanic	Other	White	Black	Native	Asian/PI	Hispanic	Other	
Bargaining Unit 006														
60100	Clerk Typist													0
60105	Accounting Clerk I													0
60110	Accounting Clerk II													0
60125	Secretary	10												10
60200	Data Processing Tech.													0
60205	Computer Programmer													0
60210	Data Processing Programmer/ Analyst													0
60300	Volunteer Service Coordinator													0
60305	Pre-Trial Interviewer													0
60310	Probation/Parole Officer I							3						3
60315	Probation/Parole Officer II	11						17	1					29
60320	Probation/Parole Officer III	5						5	1					11
60330	Substance Abuse Liaison													0
60335	Community Program Monitor													0
60350	Polygrapher													0
60400	Residential Officer	9						23	1					33
60407	Community Treatment Coordinator	2												2
60410	Job Developer													0
60415	Educational Instructor													0
60420	Education Aide													0
60425	Community Work Crew Leader													0
60500	Maintenance Technician													0
60505	Building Maintenance Coordinator													0
60510	Cook	1						1						2
60515	Food Services Coordinator	1												1
60520	Food Services Leader	1						1						2
60600	Student Intern													0
60804	Data Processing Coordinator													0
60940	Psychologist							1						1
TOTAL 006		40	0	0	0	0	0	51	3	0	0	0	0	94

Class		Female						Male						
Code	Classification	White	Black	Native	Asian/PI	Hispanic	Other	White	Black	Native	Asian/PI	Hispanic	Other	Total
	Bargaining Exempt ooo													
60250	Information Technology Spec.													0
60800	Clerical Supervisor													0
60802	Accounting Technician													0
60803	Personnel Technician													0
60805	Personnel Specialist	1												1
60808	Supervisor													0
60810	Probation/Parole Supervisor	1						2						3
60815	Residential Supervisor							1						1
60825	Residential Manager							1	1					2
60850	Contract Program Manager													0
60903	District Director							1						1
60905	Assistant District Director							1						1
60910	Division Manager							1						1
60915	Administrative Officer	1												1
60918	Budget Analyst													0
60920	Systems Administrator	1												1
60925	Administrative Assistant	1												1
60930	Executive Secretary													0
60935	Attorney													0
60945	Executive Officer							2						2
60950	Clinical Services Manager													0
	Total ooo	5	0	0	0	0	0	9	1	0	0	0	0	15
Total Number of District Employees														
	Bargaining Unit and Bargaining Exempt Employees	45	0	0	0	0	0	60	4	0	0	0	0	109

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