

# **State of Iowa Department of Corrections**

## **Policy and Procedures**

Policy Number: FPH-17

Applicability: DOC

Policy Code: Public Access

Iowa Code Reference: 904, 812, 229

Chapter 10: Forensic Psychiatric Hospital

Sub Chapter: Administration and Organization

Related DOC Policies: NA

Administrative Code Reference: 481

Subject: Establishment of Institutional Operations

ACA Standards: NA

Responsibility: Warden Mike Heinrich, Dr. Theresa Clemmons

Effective Date: October 2023

Authority:

### **1. PURPOSE**

To provide the organizational authorization for the establishment of the Iowa Department of Corrections (IDOC) Forensic Psychiatric Hospital (FPH).

### **2. POLICY**

It is the policy of the IDOC to establish and operate a forensic psychiatric hospital in accord with its statutory authorization in **Iowa Code Chapter 904.201**, and to ensure that the nature of the physical plant and the staffing and operational procedures for those institutions are consistent with the mental healthcare, security and program needs of the patients and the Iowa Judicial System.

#### **CONTENTS**

- A. Legal Custody
- B. Codes and Licensing
- C. Records

### **3. DEFINITIONS - See IDOC Policy AD-GA-16 for Definitions.**

## **4. PROCEDURES**

### **A. LEGAL CUSTODY**

1. Patients confined in the FPH shall be in the legal custody of the Director of the Department of Corrections in accord with state statute.
2. Discharge of patients shall be done after the:
  - a. Completion of the evaluation;
  - b. Completion of treatment;
  - c. The patient is determined to be non-cooperative;
  - d. Other court related circumstances arise.
3. A review of all pertinent records has been conducted per policy and approval has been given by appropriate staff.

### **B. CODES AND LICENSING**

1. FPH shall meet all applicable code and licensing requirements.
2. Special attention needs to be made to all applicable requirements that may be in force based upon the location within the Iowa Medical and Classification Center.

### **C. RECORDS**

1. The Mental Health Director is responsible for maintaining and providing to the proper authorities' appropriate records of the FPH, including financial records, medical records, reports of internal and external audits, minutes of relevant meetings, and any other records as required by law and regulation.
2. Such records need to be up-to-date and readily available for review for those individuals authorized to see them.