# IOWA BOARD OF CORRECTIONS AGENDA

Friday, March 4, 2022, 9:00 a.m.

Sixth Judicial District, William G. Faches Center, 951 29th Ave SW, Cedar Rapids, Iowa

<table>
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<th>TOPIC</th>
<th>PRESENTER</th>
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<tr>
<td>Call to Order</td>
<td>Rebecca Williams, Chair</td>
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<tr>
<td>Approval of February 3, 2022 Minutes <em>(Action Item)</em></td>
<td>Rebecca Williams, Chair</td>
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<tr>
<td>Next Board meeting will be April 1, 2022</td>
<td>Rebecca Williams, Chair</td>
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Clarinda Correctional Facility, 2000 North 16th Street, Clarinda, Iowa

(A meeting notice will be posted on the DOC website: [https://doc.iowa.gov/](https://doc.iowa.gov/))

Welcome

Bruce VanderSanden, District Director

Sixth District Sex Offender Program

Dr. Malinda Lamb, Parole/Probation Supervisor
Cathy McGinnis, Psychologist

COVID-19 Update

Dr. Beth Skinner, Director

Legislative Update

Nick Crawford, Legislative Liaison

Public Comments

Public

Open Discussion

Board Members

*Closed Session*

Board Members

Adjournment

Board Members

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The Board of Corrections’ agenda is posted on the DOC Web Site at [https://doc.iowa.gov/](https://doc.iowa.gov/) under the Board of Corrections Tab.

This meeting will be live-streamed via the Department’s Youtube Channel for members of the public that would like to observe. You can also view previous Board of Corrections meetings at this site.

Link: [https://www.youtube.com/channel/UCltY2PABjitQpT4Op2w3kTw](https://www.youtube.com/channel/UCltY2PABjitQpT4Op2w3kTw)

The mission of the Iowa Department of Corrections is to:

Creating Opportunities for Safer Communities

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[https://doc.iowa.gov/](https://doc.iowa.gov/)
IOWA BOARD OF CORRECTIONS MINUTES
Thursday, February 3, 2022

Due to the continuing COVID-19 pandemic, this meeting will be conducted via Zoom. Connection information has been provided as part of the meeting agenda and the meeting will be simultaneously live-streamed on the DOC YouTube channel.

Board Members Present: Chair Rebecca Williams, Vice Chair Webster Kranto, Larry Kudej, Dr. Lisa Hill, Trent Keller, and Jim Kersten

Staff Present: Nick Crawford, Randy Gibbs, Sally Kreamer, Steve Dick, Brian Foster, Dr. Jerome Greenfield, Dr. Matthew Morris, Michael Savala, Sarah Fineran, Dan Clark, Michelle Dix, Katrina Carter, Bruce VanderSanden, Chris Tripp, Laura Strait

Visitors Present: Jean Basinger, Larry Smith, Sen. Sarah Garriott

Call to Order, Chair Rebecca Williams
- Chair Rebecca Williams called the meeting to order.
- Chair Williams asked for a motion to approve the January 7, 2022 meeting minutes. Larry Kudej asked for one correction. James Kersten made a motion to approve with the understanding the correction would be made. Mr. Kudej seconded the motion. All present members were in favor of approving the minutes pending correction, motion passed.
- Chair Williams thanked Vice Chair Webster Kranto for covering the January meeting in her absence.
- The next scheduled Board of Corrections meeting is March 4, 2022, at the Sixth Judicial District in Cedar Rapids, Iowa. The meeting will begin at 9:00 a.m.
- (A meeting notice will be posted on the DOC website: https://doc.iowa.gov/)

Welcome - Nick Crawford, Communications Director
- Thank you to the Board members for meeting today. Nick Crawford is the Communications Director and Legislative Liaison for the Department. He has been in the role for a few months now and is beginning to feel settled into the role. Mr. Crawford is happy to be a part of the team.
- There are 135 COVID positive inmates today. This number is on a downward trajectory. There are 68 positive staff.
- The current population is 8,116, which is just over 16% over capacity.
- Chair Williams asked about the severity of COVID cases that are experienced at this time. Dr. Matthew Morris reported that the severity has been less significant and this is reflected in the low number of hospitalizations. One patient in the hospital is COVID positive, but it is not certain that this is the cause for hospitalization.

FY2023 Governor’s Budget Recommendation - Steve Dick, Fiscal Manager
- The Governor’s Budget Recommendations were shared. This is very similar to what the Board approved during the September 2021 meeting. The only change reflected redistribution of additional funds from the $10M statewide allotment. There is also the
distribution of Treatment Pilot Project funds to the districts awarded participation in the program.

- Newly added positions are reflected in the budget recommendations. This includes K-9 sergeants, correctional officers, medical staff and managers.
- Mr. Kudej asked if Second District encompasses Fort Dodge. The District includes Ames, Fort Dodge, Marshalltown and Mason City. The pilot project at this District and others enhances treatment programs to assist with the reentry process between the prisons and Districts. Prisons are included in this pilot program. A tablet program is part of this implementation, which assists those in rural areas to receive treatment remotely. Mr. Kudej verified that Seventh District, who also received funding for this project, is in Davenport. Mr. Kudej asked if these pilot projects are successful, they would expand to other locations. Results will be monitored for success or failure to potentially expand the program.
- Technology Reinvestment Fund (TRF) projects include kitchen projects at the Clarinda Correctional Facility (CCF), Fort Des Moines restroom project, an apprenticeship building at the MPCF and electrical and radio upgrades at various facilities.
- These budget recommendations must all receive legislative approval.
- Mr. Kersten stated this is a good recommendation from the Governor and hopes that this continues in future years.
- Mr. Trent Keller asked about the MPCF apprenticeship building request. This would be utilized to expand the program for various fields. Mr. Keller asked how long it would take to get the project up and running. This varies and if approved the DOC would begin the process to complete. It is not uncommon for similar projects to take more than a year.
- Chair Williams asked about the investment in MPCF when the population is short term. This is a minimum security facility, but not all are short term residents. It offers additional opportunities for those who will soon release to gain skills to improve their reentry potential.
- Mr. Kudej if the air conditioning at MPCF is still on the list for funding. The project for the MPCF air conditioning, as well as areas at the Anamosa State Penitentiary (ASP), are on the list of TRF requests that are not slated for funding during this legislative cycle.

**Legislative Update - Nick Crawford, Communications Director**

- This morning was the Legislative Breakfast. Participation was limited. Options for next year are under review, including changes to time. The Board will be made aware of plans for the coming year.
- The DOC has yet to present to the Justice Systems Appropriation Subcommittee, but should within the next two weeks. The presentation will be live-streamed and the link will be provided to Board members so that they are able to view.
- Mr. Dick will present to the Capital Projects Appropriation Subcommittee next week, which will be live-streamed as well.
- The session is still very early in the legislative process. The DOC acts as a resource for facts and data on impacts the bills would have on the Department, whether monetary or policy.
- There are currently more than 50 bills on the tracking list, but this is expected to grow. Some bills the DOC is tracking include:
  - House File 2157 - A bill creating a residency program through the University of Iowa for psychiatry students. This lists the Iowa Medical and Classification Center (IMCC). The University would oversee the program, and students to make part of their rounds at IMCC.
  - House File 2161 - A bill regarding sex offender registry has been voted out of committee.
  - House Study Bill 607 - This legislation related to reforming probation was initially introduced last year.
- Mr. Kudej asked if there was any legislation that the DOC proposed to the legislature. There are no bills this year.
- Mr. Kudej asked if there were companion bills to House File 2157 or 2161. House File 2157 has no companion bill. The companion bill to House File 2161 is Senate Study Bill 3025.
- Mr. Keller asked about the bill related to reforming probation. This bill passed out of subcommittee
The DOC is preparing the impact statement related to monetary and policy changes that would be required. The DOC is registered as undecided on this bill but continuing to participate in discussions with stakeholders. Mr. Keller asked if this would create changes to reduce the number of people going to prison by placing them on probation. This would reform the way probation operates in the state. Mr. Crawford offered to provide more specific data once the impact has been identified.

Public Comments - Public

Mr. Larry Smith spoke related to the air conditioning at ASP. Mr. Smith attended the meeting in November 2021 via Zoom related to what was being done with the project. A report was put out in August 2020 by the American Society of Union Refrigeration Air Conditioning Engineers that stated that ASP and MPCF were low in air quality related to the minimum standard set for prisons. At that time, they cited filthy covered fans, bird droppings and black mold within those prisons. With summer soon approaching at ASP, there was a lockdown for a couple of weeks because of COVID. If this occurs in the summer time with poor air movement and 100 degree temperatures, this will be a problem. The Board asked Johana to get back to me during that meeting and she suggested contacting the ARP or the RIIF programs. Mr. Smith was able to get a response from a senator this week who said they do not have any knowledge of any funding request for the prisons air conditioning. Mr. Smith would like a copy of any request. The DOC will look into this and provide information following the meeting.

Mr. Smith also asked about the $20M and $243,000 remaining. This $10M was set aside for increasing staffing and security. There was another additional $10M that is undesignated. He wondered if these projects, probably totaling $3M, why these were not taken from these funds since ARP and RIIF funding sources are still pending.

Mr. Smith also asked to confirm or deny rumors that there is some consideration given to an outsourcing to copy all mail coming in for the inmates. There was a company out of Florida called Smart Communications that has been setting up one in Pennsylvania with very poor results. The agencies that are monitoring this, when they set these things up, they not only monitor mail coming in, but that it delays the mail coming to the inmates by as much as two weeks or even longer. The software tracks the person sending in the mail to the point where it is gleaning the sender’s information including family, friends, business associates, religious contacts, social groups and more from the incoming letters. It tracks more of the person that is sending the mail than it is the inmate getting the mail. This comes from the Prison Legal News, August issue and December 2021 issue.

Chair Williams asked the Department to follow up with Mr. Smith on his questions. Chair Williams will defer to the Department as to whether an agenda item needs to be added in the future regarding any of these issues.

Open Discussion - Board Members

Mr. Keller thanked Nick Crawford for assisting with the meeting today. Thank you also to the Board members for being caring and compassionate, and having the wisdom to make wise decisions.

Mr. Keller stated that the apprenticeship program is working out good at MPCF. He has been working with one of the individuals in the barber apprenticeship program. Mr. Keller appreciates that the funding may be appropriated to expand the program there. He hopes that this can be done at all of the prisons. Mr. Kudej stated there were some very positive articles in the Cedar Rapids Gazette about the apprenticeship program. It is nice to see this type of articles to show the good things we are doing. He appreciates Mr. Keller volunteering to assist with this program.

Mr. Keller also appreciated the Legislative Breakfast this morning.

Mr. Kudej asked if the DOC is making headway in filling vacant positions. Mr. Crawford reported that the most recent numbers show the DOC is making a move in the right direction. The Department continues to work hard to recruit new staff and retain existing staff. Mr. Kudej has seen advertisements for positions at ASP. Mr. Crawford will review and provide an update to Mr. Kudej on that facility.
Mr. Kudej asked Mr. Michael Savala about an email received regarding an Administrative Rules review. Mr. Savala reported the DOC is conducting a five-year review of the Administrative Rules. This is required of every State agency. These are sent to stakeholders for review, which includes the Board. This is more for FYI at this point if members want to take the time to review. The goal is to identify any Rules that are outdated or clarifications that are needed. These are generally kept current and Mr. Savala does not foresee many changes. Comments are due by March 4, 2022. At that time, recommended changes will be reviewed. Any changes that would be made would be brought before the Board for review and approval. There is no official action needed from the Board at this time. Dr. Lisa Hill stated that the document is 162 pages. Is it possible for Mr. Savala to point out Rules that should be reviewed to narrow down the review? The review must be conducted on all of the Rules and not selected chapters. There is a Department Head responsible for each chapter. If there is a specific chapter in question, Board members should feel free to reach out to the responsible person listed on the document. If changes are needed, these specific sections would be brought to the Board. Dr. Hill suggested that, moving forward, these could be parsed out in smaller sections that could be brought forward at Board meetings throughout the year. State agencies must have the review completed by June 2022. Dr. Hill asked if this should be divided over a five-year period for review. Mr. Kudej stated that this is not simply going to the Board for review and comment, but to stakeholders outside of the DOC as well as staff within. Mr. Savala agreed, as stakeholders can include the Ombudsman’s Office, the Courts, Public Defender’s Office, and Public Safety. There is also a link on the DOC website letting the public know the five-year review is being conducted and feedback is welcome. Mr. Savala also stated that as legislation is passed each session, the Administrative Rules are reviewed for any necessary changes and bring these before the Board for approval. This is why Mr. Savala feels that the Rules are in a good position and does not anticipate many updates. This is an opportunity to send out to interested individuals seeking comment. Mr. Kudej agreed it is important to get to stakeholders, especially those who know the rules such as the Ombudsman’s Office. Mr. Savala agrees that the process will remain the same as it has in the event of changes to the Administrative Rules.

Adjournment - Board Members

A motion to adjourn the meeting was made by Mr. Larry Kudej, which was seconded by Mr. Trent Keller. The meeting was unanimously concluded.

Respectfully Submitted,

Johana Herdrich, Executive Assistant
DATA REGARDING INDIVIDUALS CONVICTED OF SEXUALLY BASED OFFENSES IN IOWA

STATEWIDE
- Special Sentence: 1,668 (Males), 65 (Residential)

6TH DISTRICT: 384 (373 Males, 11 Females)
- Pretrial (PRT): 36
- Parole: 188 (80 Males, 7 Compact)
- Special Sentence: 186
- Work Release: 6
- CCUSO: 1
- Parole: 1

UNIT COMPOSITION
- 4 Probation/Parole Officers-Lawton County (Jim Binga, Travis Hudson, Michelle Reigel and Brian Beardsley-Residential)
- 1 Probation/Parole Officer-Johnson County (Bob Warden)
- 1 Probation/Parole Officer-Benton, Iowa and Tama (Patrick Henry)
- 1 Polygraph/Computerized Voice Stress Analysis (CVSA) Examiner and PS Writer (Judy Schmoker)
- 1 Psychologist: Psychosocial reports, modification reports, Federal Clinical Reviews, CVSA and Low Risk Supervision (Cathy McGinnis)

SUPERVISION STRATEGIES
- Pre-Trial Supervision/Release with Supervision
  - Goals: No Other Criminal Behavior and No Missed Court Dates
  - Supervision: PRT1 or PRT3
  - Other: Encourage Clients to Communicate with Their Attorney Regarding
    - Special Sentence
    - Registry

SUPERVISION STRATEGIES
- Probation/Parole
  - Goals: No More Criminal Behavior/Victim, Treatment Participation and Application of Skills, Adherence to Rules/Laws
  - Supervision:
    - Level 5: Up to First 6 Months of Supervision (GPS) when assessments are completed
    - Then in accordance with Risk Assessments (IRR/STATIC and SOTIPS combined)
    - Case Management Strategies (Increasing Protective/Stability factors)
    - Treatment (incorporates Polygraph/CVSA)
    - Ongoing Assessment (SO specific)

SPECIAL SENTENCE PAROLE
- C Felony or greater: Lifetime Special Sentence
- D Felony or Misdemeanor: 10 Year Special Sentence
- Parole Status
TREATMENT

• Good Lives Model
  • Common Life Goals/Primary Human Goods
  • Strengths Based
• Dosage Associated with Risk
  • Primary Treatment Group (Weekly)
  • Maintenance Treatment Group (Monthly)

SEX OFFENDER REGISTRY

• Iowa Code Chapter 692A: Sex Offender Registry
• Offense Classified into Tiers/Update Requirements by Tiers
• Register Address, Internet Identifiers, Vehicles, etc.
• Adhere to Requirements of Other States/Jurisdictions

SEX OFFENDER REGISTRY MODIFICATION

• Iowa Code 692A.128
• Minimum Requirements
  • Tier I: 2 Years
  • Tier II & III: 5 Years
• Risk Assessment Indicating Low Risk
• Completed Treatment
• Stipulation if Under Supervision

CHALLENGES

• Legislation
  • Restrictions: Registry, Child Endangerment, Living with Siblings etc
  • Limiting Incentives/Things to Work Towards [e.g., Lifetime Registry/Supervision]
• Housing
  • Especially 2000ft Compliant
  • Landlords Willing to Rent to Clients
  • Nursing Home Options

Questions?