The Year in Review

Our work is important. Our staff makes a difference.

Those two foundations of our department were even more apparent this last year as we learned to live with changes associated with COVID-19. While some of our intervention strategies to provide opportunities for change required modification, what did not change was our commitment to assisting our clients build the skills that are necessary for them to succeed.

This was also a year of transition for our leadership team due to several retirements, page 14 gives all those details. I am proud to say that when you ‘build your own bench’ and have an organization that quality people want to be a part of, that makes those critical transitions much easier.

In fiscal year 2021, we continued to work closely with the other Judicial Districts and the Iowa Department of Corrections. Success in our business is a comprehensive process that cannot be achieved on an island. Success in our business is best defined as a consistent progression where good people, good ideas, and reliable data merge towards one overarching goal: safer communities.

It is our hope that this report will give you information and insights into all three of those key components of success. These reports are much more streamlined than years past, but anyone who wishes to review the finite details of our expansive daily operations can do so upon request.

I want to personally thank the entire staff of the Eighth Judicial District Department of Correctional Services. The work they do is exemplary. I also want to thank our Board of Directors, who continue to provide guidance and leadership as well as be our advocates in the communities they live in and serve.

This report is submitted for filing with the Board of Supervisors of each county in the Eighth District, per Iowa Code 905.4. This document reflects activities of the Eighth Judicial District Department of Correctional Services from July 1, 2020 through June 30, 2021.

Respectfully,

Daniel T. Fell
District Director
Annual Report

2021

Daniel T. Fell, District Director


On the Cover

Eighth Judicial District staff members are Division Manager Patrick Lacy, Community Treatment Coordinator Candace Collins, Residential Manager Daryl Lambert, Secretary Karen Stewart, Residential Officer Justin Leffler, Probation/Parole Officer Lynne Marquardt, and Residential Officer Rigoberto Rodriguez-Infante.

Photo by Kim Bradfield

Ripley’s Believe It or Not has designated Snake Alley as “Unbelievably Crooked” and the #1 Odd Spot in Ripley’s Guide to the Curious Corners of America. It is, perhaps, Burlington’s most famous landmark.

Mission Statement

VISION
An Iowa with no more victims.

MISSION
Providing An Opportunity For Change

BELIEFS
We BELIEVE that people can change; that our efforts help make people safer; that every person should be treated with dignity and respect; and that we must work as a team if we are to succeed.

VINCE REMMARK
Assistant District Director
Eighth Judicial District
# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Year in Review</td>
<td>2</td>
</tr>
<tr>
<td>Mission Statement</td>
<td>3</td>
</tr>
<tr>
<td>District History</td>
<td>5</td>
</tr>
<tr>
<td>Counties Served</td>
<td>6</td>
</tr>
<tr>
<td>Strategic Planning</td>
<td>7</td>
</tr>
<tr>
<td><strong>2021 Highlights:</strong></td>
<td></td>
</tr>
<tr>
<td>Gary Peitz Retires from Corrections</td>
<td>9</td>
</tr>
<tr>
<td>Mental Health Care During Pandemic</td>
<td>10</td>
</tr>
<tr>
<td>Addressing Racial Disparity</td>
<td>11</td>
</tr>
<tr>
<td>Volunteer Time Off</td>
<td>12</td>
</tr>
<tr>
<td><strong>District Staff:</strong></td>
<td></td>
</tr>
<tr>
<td>Transitions in Leadership</td>
<td>14</td>
</tr>
<tr>
<td>The Leadership Team</td>
<td>15</td>
</tr>
<tr>
<td>Promotions, Retirees, New Employees</td>
<td>16</td>
</tr>
<tr>
<td>Years of Service</td>
<td>17</td>
</tr>
<tr>
<td>Staff Awards</td>
<td>18</td>
</tr>
<tr>
<td>Employee of the Quarter</td>
<td>19</td>
</tr>
<tr>
<td><strong>Organization Chart:</strong></td>
<td>20</td>
</tr>
<tr>
<td>Field Services</td>
<td>21</td>
</tr>
<tr>
<td>Residential Services</td>
<td>22</td>
</tr>
<tr>
<td>Special Services</td>
<td>23</td>
</tr>
<tr>
<td>Staff Quick Facts</td>
<td>24</td>
</tr>
<tr>
<td>Training Report</td>
<td>25</td>
</tr>
<tr>
<td>Board of Directors</td>
<td>26</td>
</tr>
<tr>
<td>Summary of the Board of Directors Meetings</td>
<td>27</td>
</tr>
<tr>
<td><strong>Operational Details:</strong></td>
<td></td>
</tr>
<tr>
<td>Residential Services</td>
<td>29</td>
</tr>
<tr>
<td>Field Services</td>
<td>30</td>
</tr>
<tr>
<td>Probation Revocations by Revocation Category</td>
<td>31</td>
</tr>
<tr>
<td>Specialized Client Services</td>
<td>32</td>
</tr>
<tr>
<td>Client Quick Facts</td>
<td>33</td>
</tr>
<tr>
<td>Locations</td>
<td>34</td>
</tr>
<tr>
<td>Statistics</td>
<td>36-40</td>
</tr>
<tr>
<td>Financial Reports</td>
<td>41-42</td>
</tr>
</tbody>
</table>
The Eighth Judicial District Department of Correctional Services is an independent public agency, with a board of directors, created and established under Chapter 905 of the Code of Iowa to provide community correctional services to 14 counties in Southeast Iowa: Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Poweshiek, Van Buren, Wapello, and Washington.

Community-based Corrections was established in the Burlington and Ottumwa areas in the early 1970s as part of a pilot project funded through the federal Law Enforcement Assistance Act. At that time, services were also provided by the Division of Corrections within the Iowa Department of Social Services.

In 1977, the Eighth Judicial District Department of Correctional Services was established and assumed all community corrections functions in the District with the exception of state parole and work release. That same year the District’s first community residential correctional facility opened in Burlington.

On July 1, 1984, the Legislature turned over the administration of state parole and work release to the district departments from the State Department of Corrections. In May of 1991, a second residential correctional facility opened in Ottumwa. In addition, community-based corrections expanded which allowed the District to create a dedicated treatment services division. As of June 30, 2021, 105 staff members provide comprehensive adult community corrections supervision and programming to 2,562 clients.
Appanoose: The first true courthouse was a 24-by-20-foot structure built in 1848 in Centerville. After the county outgrew this building, court sessions were held in the Methodist and Presbyterian churches while another courthouse was built. The cornerstone for the present courthouse was laid on May 21, 1903.

Davis: The first courthouse was a two-story, hewed-log building that was finished in 1844. This building underwent many repairs, and finally in 1851, the building was abandoned. For the next 27 years county offices were kept at various locations in Bloomfield. On August 22, 1877 the cornerstone for the present courthouse was laid.

Van Buren: Home to Iowa’s oldest courthouse, built in 1843, it is a two-story Greek Revival structure situated high on a bluff above the river. Constructed of brick with oak framework, the walls are twenty-two inches thick on the first floor and eighteen inches thick on the second. Native walnut woodwork trims the interior.

Lee: Lee County is the only county of Iowa’s 99 with two separate and distinct county seats. Fort Madison was first established as the county seat in 1837, and Keokuk became the second one in 1848 by special act of the Iowa General Assembly.

Des Moines: The first court sessions in the county were held in log cabins until the county leased Marion Hall. The county then used Mozart Hall beginning in 1866, but it was destroyed in 1873 by a fire. After a temporary return to Marion Hall, a new four-story courthouse was completed in 1882. The county sold the building in 1940 after offices moved into the current courthouse.

Henry: The county’s first courthouse was built in 1839–1840. A larger courthouse was built in 1871, and the present courthouse was raised in the twentieth century, being placed into service on August 4, 1914.

Jefferson: Built in the fashionable Richardsonian Romanesque style, the courthouse design centered on a 142-foot high corner clock tower, which was removed in 1949 because of a violent wind storm. In November of 2004, a new steeple was installed on the clock tower to replace the one that was removed.

Wapello: The first courthouse was a single-story log cabin. It was replaced in 1846 by a two-story square frame structure that measured 24-by-24 feet. The first floor was used as a schoolhouse, church, courthouse, dancehall, and a place for political meetings. The present courthouse was dedicated in 1894.

Monroe: The first court session was held at the John Clark residence in Clarksville in what was then known as Kishkekosh County. The court convened there for a short time when plans were made to build a courthouse on the square at Princeton in 1846. This building was of logs. The building was replaced by the present structure in 1901.

Mahaska: During the winter of 1844, the first courthouse was built. It was a two-story frame structure and also served as a church and opera house. The present courthouse was built in the Romanesque Revival style on part of the Oskaloosa public park.

Keokuk: Keokuk County built its first courthouse in Sigourney in 1845. The 24-by-20-foot building was constructed of logs. A two-story frame courthouse was built in Lancaster in 1848 and used until 1858, when a new courthouse was built in Sigourney.

Washington: In 1840, the first courthouse was an 28-by-18-foot frame building. It was used as a school house and church as well as a courthouse. The second courthouse was built in 1847. The present courthouse was built in 1887.

Louisa: The county’s first courthouse was a privately owned structure built of logs. A brick courthouse was built by the county in 1840. It was a 40-by-22 feet structure and was also used as a schoolhouse. A new courthouse was built in Wapello in 1854.

Poweshiek: The county’s first courthouse was completed in 1850. In 1856, plans for the present courthouse began and was completed in 1859. An addition was added in 1890 and major repairs done in 1933.
Goals, Priorities, Focus Areas

Focus our hiring processes and professional development on creating a more knowledgeable, inclusive, and diverse workforce.

Focus our resources toward those clients that are at the highest risk to reoffend.

Focus on Evidence Based Practices and Research Informed Processes to Improve Client Success.
Almost six years ago, our District adopted a strategy of seamless supervision for case management. Among many changes, this included moving Probation/Parole Officers out of our Residential Facilities. The District knew that would create some voids in operational practices, but also believed that if we empowered our Residential Officers, they could fill those gaps.

And almost immediately, they did just that. Many Residential Officers accepted tasks of higher responsibility, while others embraced playing a large role in programming and monitoring decisions. As a whole, they did not just get by, they flourished. And their combined efforts have made our residential operations better than before.

In 2021, the District’s Residential Officers were recognized by their peers with the Team Excellence Award for the second year in a row. Recognizing how much impact they have with our clients on the front lines of supervision, District Director Daniel T. Fell said, “The work they do is phenomenal. The nature of their job has changed so much in recent years, but they continue to excel. I am very proud of them and the work they do.”
On July 8, 2020, past and present coworkers, family, colleagues, and friends of Gary Peitz gathered in Burlington to celebrate his retirement from the 8th Judicial District Department of Correctional Services.

Peitz, the District’s Assistant Director since 2009, served over 36 years in positions of increased responsibility within the Iowa Correctional System. His work, and work ethic, led Peitz to being widely regarded as an expert in the field of corrections. District Director Daniel T. Fell said, “People in our business know and respect Gary Peitz.”

A 1982 graduate of Northeast Missouri State University with a Bachelor’s Degree in Criminal Justice, Peitz’ first real job was as a Correctional Officer at the Iowa State Penitentiary (ISP). Peitz said during his retirement address, “working in a maximum security prison not long after the 1981 riots was an eye opening experience for a young man fresh out of college.”

Peitz later served as a Correctional Counselor for 9 years at ISP, before becoming a Residential Counselor for the 8th District in 1993. Three years later he was promoted to the position of Community Treatment Coordinator, and in that position worked to establish meaningful programming, expand evidence based practices, and establish meaningful assessment tools. Those key processes would remain his priorities throughout his career.

In 1999, Peitz was promoted to Residential Supervisor of the Burlington Residential Facility and soon thereafter was promoted again to Manager of the Facility, a position he would hold for the next ten years until becoming Assistant Director.

Several speakers praised Peitz, including the Eighth District Board of Director’s Chairman, Richard C. Reed, Fairfield, who thanked him for all his efforts which have made our communities safer. Reed recounted how every time he conversed with Peitz he learned something new about our mission.

Former Director Curt Campbell, Ottumwa, who hired Peitz in 1993 and promoted him three times in 6 years stated, “Take pride in everything you accomplished, because we are all proud of you.”

Director Fell talked about working closely with Peitz throughout his career, calling Peitz his right hand man. “Gary is the hardest worker I have ever known and he knows more about what we should be doing and why, then anyone in our business.” Fell went on to say, “People used to ask me when Gary was going to retire, and I would always say, one day after me --- because I could not imagine working without him. Unfortunately, this was the only plan I ever put forth that Gary would not comply with…”

A mixture of laughter and tears filled the packed room intermittently while the speakers congratulated Peitz on his retirement.

None more than when the final speaker of the afternoon took the podium. Peitz’ son, Nicholas, an Associate Warden of Treatment at the Mt. Pleasant Correctional Facility, gave a heartfelt tribute to his Father. When elaborating on how he followed in the footsteps of his Dad, but also was carving his own path, he admitted that, “When I introduce myself to people in our business, I almost automatically say – yes, Gary Peitz is my Father.”

After receiving a brass plaque from Director Fell, Peitz addressed the crowd. He gave credit for his success to his family first, and then spoke of his coworkers over the years, “We really have great people in this District and in our system,” Peitz said. He specifically mentioned his mentor at ISP, Neal Boeding. “He taught me that you could hold people accountable, and still treat them like human beings. We do really well with that nowadays, but back then – not so much…”

In parting, Peitz said his future plans include lots of time with his grandchildren, travelling with his wife, golfing, and watching baseball.

While cleaning out his office, Peitz, always humble and more comfortable doing the work than taking the credit, reflected on his career, “36 years. Man. I have really been blessed.”

And we were blessed to have you Gary.
On March 10, 2020, District Director Daniel T. Fell, made an announcement to staff of the Eighth Judicial District in regards to the COVID-19 pandemic. In response to concerns for staff safety, while also being mindful of day-to-day district operations, all in-person office contacts with the clients were suspended. In this unprecedented time, new alternatives to address and maintain operations and provide support to staff and our clients were needed. Our district psychologist, Doug Buttikofer, in collaboration with others worked with providers and community partners to ensure that mental health care to Work Release clients, Mental Health Court clients and other clients throughout the Eighth District continued.

Some of these responses included providing telehealth services for medication therapy appointments, conducting supportive psychotherapy to our clients in our residential facilities, and providing phone conferences or check-in appointments for clients that may not have access to other technology. As we moved forward and learned how to operate more effectively in this new space, modifications were made. This included using other technologies such as zoom teleconferencing and Google Meet to develop face-to-face meetings and hold supportive groups and court sessions. These changes greatly affected the ability to build rapport and maintain accountability with clients. These changes caused tremendous strain on day-to-day business and forced staff to adapt to changing technological struggles. However, with the ability to think outside the box and be creative in how we addressed client struggles and needs, operations continued as the pandemic continued to cause disruption in the world.
Addressing Racial Disparity

By:  Vince Remmark

Growing attention to the issues surrounding Racial Disparity have increased Nationally in recent years. According to the Racial Equity Institute, “This can be very challenging for any group or organization to take on when the issues run so deep.” In recognition of the complexities surrounding this issue, and the importance of fair and equitable treatment of all people, the District formed a committee to ‘take our own pulse’ and investigate ways we could mitigate this disturbing trend.

When the Committee first met, an exercise was conducted to identify prospective factors that may contribute to racial disparity. These included acknowledging that racial disparities exist, and to identify the underlying issues that contribute to them. Encouraging those in decision making positions at all levels to consider this issue was also addressed, as well as identifying areas under our control, such as hiring practices, that could positively impact racial disparity and allow for systemic change.

Recognizing that all of our staff have previously been trained on “Implicit/Unconscious Bias,” the committee choose to focus on exploring this issue further as their starting point, hoping to find creative methods and solutions to deal with ingrained biases. Following our District’s mission statement for promoting client success, “Providing an opportunity for change,” the committee believed that taking a similar approach internally to the issue of racial disparity would allow individuals to change any thought processes they may have that were biased.

The committee believed that any potential change in beliefs needed to start with the conviction that, “Everyone should be treated the way you would want to be treated.” The committee encouraged District leadership to reinforce that belief in future messaging.

Externally, committee members are reaching out to organizations and key players in the communities we serve. Sharing positive messaging points, it is our hope to recruit a more diverse workforce.

The group continues to work on this important topic and are fully supported by the District Leadership Team.

Racial Disparity Committee Members are Kollin Alfred, Jonathan Deen, Lisa Houk, Rob Humphrey, Jason Jones, Patrick Lacy, Justin Leffler, Ian Logan, Lynne Marquardt, and Vince Remmark.
As part of our first internal leadership academy, each participant had to complete an end of term project that they believed could positively impact our District. Participants were given wide ranging latitude regarding subject matter and encouraged to think outside of the ‘normal’ box that we in corrections often lock ourselves in.

Probation/Parole Officer Brenda Zahner did just that. She chose to research and recommend a program in which employees are allowed paid time off to do volunteer work in our communities. To say that was a pretty novel idea for some lifelong public employees, was an understatement. But it definitely captured the spirit of the assignment.

As Zahner worked on her project and progressively briefed the instructor cadre on her findings, it became apparent that many employers, mostly private, but some public, had similar programs. And those businesses and agencies universally reported their volunteer programs were beneficial to their organization, to their employees, and to their local communities.

Closer to home it was learned that the State of Iowa had recently considered a very similar program, but the idea had died on the vine as some in positions of power could not get over the potential for abuse. Additionally, one other District already had a similar program and other Districts were exploring the concept.

When Zahner presented her final project to our District Board of Directors in December of 2019, her well thought out proposal was seen as having great merit. Unfortunately, COVID delayed the adoption of the program, but on September 9, 2020, with the policy written and formal processes in place, our Board of Directors approved the new policy unanimously.

At that Board Meeting, District Director Daniel T. Fell stated, “I not only care about the District’s reputation --- which this can positively enhance, but I think staff members who give their own time and efforts to help their communities deserve some sort of acknowledgement. And I believe this policy does that and speaks clearly that we value their contributions.”

Under the new policy, staff members are encouraged to spend time volunteering for a nonprofit agency and can do so in paid status. Since the program’s implementation, District staff members have used a total of 102.5 hours to volunteer at food banks, booster clubs, schools, and other 501 (c) (3) organizations.

“I am proud of Brenda for pushing this concept, and also proud that many of our staff members are using this program to do visible good in the communities we serve,” Director Fell said when discussing expanding the program in a recent Leadership Meeting.

Making a difference.

Volunteer Time Off

Jonathan Robbins helping to serve a meal at a local church

Dena DeVore (left) volunteering at the Food Bank of Iowa
Over the course of the last 18 months, the composition of the District’s Leadership Team has changed substantially. But change is not necessarily a “bad” thing. Oftentimes, change can be exciting.

The mantra, “Building our own bench,” was a strong catalyst in the creation of the District’s leadership academy in 2018. And that program would pay great dividends during this period of transition. The District also made sure that our formal job postings, as well as our word of mouth efforts, were spread far and wide, as entry level openings on our leadership team became available. Change is admittedly easier to be excited about when you promote and/or bring in outstanding individuals who are primed to succeed in their new positions. And that is just what we did.

In January of 2020, Colby Kreiss was assigned to be the PPO Supervisor in 8A after Debbie Berrier’s retirement. Kreiss, a former Captain at the Mt. Pleasant Correctional Facility, had most recently been the Residential Supervisor at our Ottumwa Residential Facility. The vacancy his reassignment created led to PPO II Nycole Harbison being promoted to Residential Supervisor at the Ottumwa Facility.

When Asst. Director Gary Peitz retired in July of 2020, Vince Remmark was appointed to that position. Shortly thereafter, 8B PPO Supervisor Donn Bruess retired, and Nicholas Baker, the Residential Supervisor at our Burlington Facility, was assigned to that position. Daryl Lambert, a Captain at the Mt. Pleasant Correctional Facility, was then hired as the Residential Supervisor for the Burlington Facility.

In December of 2020, Residential Manager Patrick Lacy was promoted to Division Manager of Special Services. Daryl Lambert was then appointed to the vacant Residential Manager slot, and PPO I Charles Severs was promoted to Residential Supervisor for the Burlington Facility.

Last but most certainly not least, Administrative Officer Sindy Wear, was hired as our Chief Financial Officer in March of 2021.

Looking at the Leadership Team picture from 16 years ago, his first as District Director, Daniel T. Fell stated, “Everyone is gone — but me. So we have had a lot of change over the years, but not anything like this. Not all at once.” Adding, “I am just proud of the people we have. I thank them often for choosing us.”

The new Leadership Team has molded together very well in quick fashion. The vitality of some of our newer members, mixed with the knowledge and experience of some of the members who either remained in place, or moved to new positions, has created a strong team. Director Fell likes to say, “If we are all thinking the same way, then no one is thinking.” That is definitely not the case with our current Leadership Team.
Meet the Leadership Team

Front row - left to right: Nycole Harbison-Residential Supervisor | Daniel Fell-District Director |
Sindy Wear-Administrative Officer | Linda Norton-Executive Officer

Second row - left to right: Colby Kreiss-Probation/Parole Supervisor | Nicholas Baker-Probation/Parole Supervisor |
Charles Severs-Residential Supervisor | Ted Robinson-Residential Manager

Third row - left to right: Kurt Rosenberg-Probation/Parole Supervisor | Patrick Lacy- Division Manager |
Vince Remmark-Assistant District Director | Daryl Lambert-Residential Manager
**Retirees**

PPO Supervisor **Donn Bruess** was recognized as being a conscientious leader who advocated for his staff, and cared about our clients. A retired U.S. Army helicopter pilot, Bruess’ work in corrections was guided by his commitment to ‘Service.’ Highly respected in the District and across the State, Bruess was a thoughtful advocate for doing what would impact our client’s future choices and behaviors. Bruess retired from the District after 20 years of dedicated service.

Administrative Assistant **Jenny Roberts** was cited for being Director Fell’s right hand woman. Throughout her 18 years with the District, Roberts worked diligently to make things easier, better, and more enjoyable for her coworkers. Leading several volunteer efforts, such as Polar Plunges and Fun Runs, her commitment to the well being and morale of our staff and the communities we serve went far beyond her 8 am to 5 pm work schedule. Always positive and energetic, Roberts was a key figure in our administrative restructuring before her retirement.

**New Employees**

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Years of Service

Ronnie Ashton (25 years)
Sundi Simpson (25 years)
Don Houk (20 years)
John Hawk (15 years)
JoAnn Oetken (15 years)
Vince Remmark (15 years)
Jason Steil (15 years)
Nicholas Baker (10 years)
Sa’Quiriez Baker (5 years)
Jon Hafner (5 years)
Staff Awards

EMPLOYEE OF THE YEAR
Probation/Parole Officer Justin Leffler, of Fort Madison, was selected as Employee of the Year. Leffler, recently promoted from Residential Officer was cited for his positive attitude, work ethic, and willingness to help others. “Justin is the type of coworker you want to work beside. He makes things around him better,” said District Director Daniel T. Fell.

TEAM EXCELLENCE
The District’s Residential Officers were recognized by their peers with the Team Excellence Award for the second year in a row. “They do great work, day in and day out. They work the hard shifts. They work the holidays. I am just very thankful we have such a strong group of ROs in the district,” stated Director Daniel T. Fell.

MANAGER OF THE YEAR
Probation/Parole Supervisor Colby Kreiss, of Ottumwa, was selected as Manager of the Year. Kreiss was cited for being a proven leader, one not afraid to help on any level. Director Fell stated, “Colby is thoughtful and empathetic. Add those qualities to being very knowledgeable about correctional supervision, and that makes him a great supervisor.”

VOLUNTEER OF THE YEAR
Probation/Parole Officer Brenda Zahner, of Burlington, was recognized as the District’s Volunteer of the Year. Zahner spends an incredible amount of time volunteering for the Burlington School District’s Booster Club. “Brenda does great work for us, and is also an outstanding example of how the people in our department impact the communities we serve,” said Director Fell.

NEWCOMER OF THE YEAR
Residential Supervisor Chuck Severs was chosen as the District’s Newcomer of the Year after being promoted to a leadership position at the Burlington Residential Facility last year. Director Daniel Fell stated, “When someone says I want a boss that leads by example, Chuck Severs is who they are looking for.”

Brenda Zahner, the first recipient of our Annual Volunteer Award
Employee of the Quarter

Residential Officer Brandi Lloyd, of the Ottumwa Residential Facility, was chosen as our Employee of the Quarter in September. She was cited for routinely going above and beyond expectations, her positive attitude and commitment to do whatever it takes to accomplish our mission. Great work Brandi!

Community Treatment Coordinator Candace Collins, of Burlington, was selected as our Employee of the Quarter in January. Candace was chosen for her encyclopedic knowledge of reentry resources, as well as her willingness to help others, and to jump in and do whatever it takes to get the job done. Outstanding work Candace!

Administrative Assistant Valerie Annis-Lanman, of Fairfield, was selected as the Employee of the Quarter in April. Valerie was praised for keeping us afloat when taking on the duties of Administrative Officer, in addition to her own work. And she did it with a great attitude and dedication. Great job Valerie!

Director Fell recognizes each recipient with their Employee of the Quarter Award.
Residential Services

Burlington Residential Correctional Facility

- Daryl Lambert
  - Residential Manager
  - PREA Compliance Manager
  - Secretary (1 FT)
    - Karen Stewart
  - Food Service (1 FT, 1 PT)
    - Linda Kruse, Food Service Leader
    - Icie Rhoer, Cook (PT)
  - Residential Officers (10 FT, 5 PT)
    - S’aQui’rez Baker
    - Paula Bragg
    - Colton Campbell
    - Nicholas Clayton
    - Eva Fletcher
    - Devin Janosek
    - Mike Knotts
    - Justin Jeffers
    - Rigoberto Rodriguez-Infante
    - Brenda Schneller
    - Danielle Beltz (PT)
    - David DeVore (PT)
    - Jon Hatfield (PT)
    - John Hawk (PT)
    - Ashley McClain (PT)

Otumwara Residential Correctional Facility

- Vince Remmark
  - Asst. District Director
- Charles Severs
  - Residential Supervisor
  - Residential Officers (12 FT, 6 PT)
    - Bryce Badman
    - Nicole Brannan
    - Daniel Brown
    - Lisa Hauk
    - Brandi Lloyd
    - Ian Logan
    - Jordan Love
    - Kevin McIntosh
    - Adam Nichols
    - Jordan Nuno
    - Logan Schultz
    - Stacy VanAntwerp
    - Richard Diephius (PT)
    - Jeffrey Hadley (PT)
    - Don Hook (PT)
    - Pedro Leon (PT)
    - Terry Nichols (PT)
    - Stacy Oden (PT)

- Nycole Harbison
  - Residential Supervisor
  - Secretary (1 FT)
    - Dena DeVore
  - Food Service (1 FT, 1 PT)
    - Judy Shepherd, Food Service Leader
    - Holly Kappel, Cook (PT)
DANIEL T. FELL
District Director

VINCE REMMARK
Asst. District Director

PATRICK LACY
Division Manager

KURT ROSENBERG
Probation/Parole Supervisor

High Risk Unit

Probation/Parole III
Jonathan Deen
Adam Humble

Iowa Domestic Abuse Program
CTC (1 FT)
Jaimie Baker

Sex Offender Treatment Program
Probation/Parole III (5 FT, 1 - .50)
Ronnie Ashton
Jennifer Brearston
Kristina Eckert (.50)
Katelyn Hummer
Kelly McDaniel
Mark Smith

Reentry Program
CTC (2 FT)
Candace Collins
Lindsay Epperson

Mental Health Supervision Program
Probation/Parole II (1 FT)
Dakota Simmons

Drug Court
Probation/Parole III (.50)
Kristina Eckert (.50)

Psychologist
Probation/Parole II (1 FT)
Ashley Banes

Psychologist (1 FT)
Douglas Buttkofer
## Staff Quick Facts

*As of June 30, 2021*

### Number of Employees by Location

<table>
<thead>
<tr>
<th>Location</th>
<th>Employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burlington</td>
<td>36</td>
</tr>
<tr>
<td>Ottumwa</td>
<td>39</td>
</tr>
<tr>
<td>Central Region</td>
<td>13</td>
</tr>
<tr>
<td>Western Region</td>
<td>8</td>
</tr>
<tr>
<td>Eastern Region</td>
<td>9</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>105</strong></td>
</tr>
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</table>

### Number of Employees by Job Type

<table>
<thead>
<tr>
<th>Job Type</th>
<th>Employees</th>
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<tbody>
<tr>
<td>Administrative Staff</td>
<td>6</td>
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<tr>
<td>Supervisory Staff</td>
<td>10</td>
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<tr>
<td>Residential Officers</td>
<td>35</td>
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<tr>
<td>Probation and Parole Officers</td>
<td>26</td>
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<tr>
<td>Special Services</td>
<td>14</td>
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<td>Secretarial Staff</td>
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<tr>
<td>Food Service</td>
<td>5</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>105</strong></td>
</tr>
</tbody>
</table>

### Diversity of Workforce

- Female: 46%
- People of Color: 7%

### Executive Staff

- **Daniel T. Fell,**
  District Director
- **Vince Remmark,**
  Assistant District Director
- **Patrick Lacy,**
  Division Manager
- **Linda Norton,**
  Executive Officer
- **Sindy Wear,**
  Administrative Officer
TOP TRAININGS ATTENDED

- PREA Training
- Situational Awareness
- Unconscious Bias
- Bloodborne Pathogens & Universal Precautions
- Diversity
- Developing Cultural Competence
- Evidence Based Principles
- Preventing Sexual Harassment for Employees
- Fire Prevention & Safety Institutions
- COVID-19: What You Need to Know
- Implicit Bias

TOTAL TRAINING HOURS COMPLETED 6,104
Board of Directors

Robert Waugh
Chairperson
(Executive Committee)

Daryn Hamilton
(Executive Committee)
Board of Supervisors
Fairfield, IA 52556

Shane McCampbell
Board of Supervisors
Burlington, IA 52601

Mark McGill
Board of Supervisors
Centerville, IA 52544

Ron Fedler
Board of Supervisors
Ft. Madison, IA 52627

Steve Wanders
Board of Supervisors
Oskaloosa, IA 52577

Merle Doty
Board of Supervisors
Montezuma, IA 50171

Jerry Parker
Board of Supervisors
Ottumwa, IA 52501

Fred Snakenberg
Board of Supervisors
Sigourney, IA 52591

Chad White
Board of Supervisors
Mt. Pleasant, IA 52641

Ron Bride
Board of Supervisors
Bloomfield, IA 52537

Chris Ball
Board of Supervisors
Wapello, IA 52653

John Hughes
Vice Chairperson
(Executive Committee)
Board of Supervisors
Albia, IA 52531

Alex Richards
Board of Supervisors
Keosauqua, IA 52565

Bob Yoder
Board of Supervisors
Washington, IA 52353

Judiciary Members:

Brad Turner, Sheriff
Louisa Co. Law Center
Wapello IA 52653

Myron Gookin, Judge
(Executive Committee)
Fairfield, IA 52556

Citizen Members:

Pastor Richard Dutzer
(Executive Committee)
Burlington, IA 52601

Robert Waugh
Chairperson
(Executive Committee)
Libertyville IA 52567
Summary of the Board of Directors Meetings

The Department’s Board of Directors meet on the second Wednesday in January, June, September and December. In the interim between meetings, the Executive Board can meet to ensure business is handled promptly. This is a brief summary of key items and significant actions taken at each meeting.

**September, 2020 (Virtual Meeting)**
- Budget Approved
- FY 21 Proposed Budget Approved
- Recognition of Essential Workers
- Volunteer Time-Off for Employees Policy and Procedure Approved
- Approved Changing wording in all policies from Offender to Client

**December, 2020 (Virtual Meeting)**
- Update on managing facilities during COVID
- Auditor’s Report Reviewed
- Fiscal Policy F-6 Approved
- FY 21 Budget Update
- Director’s Evaluation

**January, 2021 (Virtual Meeting)**
- Election of Officers
- By-Laws Reviewed
- Annual Report Outlined
- Tables of Organization Approved
- Review of By-Laws and Weighted Vote Procedure
- FY 21 Budget Update
- 2021 Board Meeting Dates Set
- Commemorate Jenny Roberts’ retirement

**June, 2021**
- COVID Protocol for District Reviewed
- District Overview
- “What is Case Management” Presentation
- FY 21 Budget Update
- FY 22 Preliminary Budget Update

**June 28, 2021—Executive Committee Meeting**
- Purchase of Service Agreement Approved
# OPERATIONAL DETAILS

## Eighth Judicial District

**Agency #: 228-A08**

### Probation/Parole

<table>
<thead>
<tr>
<th>Class #</th>
<th>Description</th>
<th>1190</th>
<th>1194</th>
<th>1196</th>
<th>1290</th>
<th>1295</th>
<th>Total</th>
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<tr>
<td>007</td>
<td>Admin.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>008</td>
<td>PB/PA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>009</td>
<td>Residential</td>
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<td></td>
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<td></td>
<td></td>
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<tr>
<td>010</td>
<td>Drug Court</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>011</td>
<td>Restorative Justice</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>012</td>
<td>SCOTF</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>013</td>
<td>IDAP</td>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>014</td>
<td>HB1</td>
<td></td>
<td></td>
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<tr>
<td>015</td>
<td>SP</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>016</td>
<td>Total</td>
<td>8,157,194</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

### Probation Through Funds

- FDO Funds: 1,901,417
- Federal Pass Through Funds: 3,324,013
- Other Funds: 2,346,366

### Federal Grants

- 67,299
- 89,209

### Federal Pass Through Funds

- 15,251

---

**Special Services**

- Residential
- Probation/Parole

---

**Operational Details**

- **Class #**: Various numbers indicating different categories.
- **Description**: Admin, PB/PA, Residential, Drug Court, Restorative Justice, SCOTF, IDAP, HB1, SP.
- **Total**: Total sum of all funds.

---

**Residential**

- **Class #**: 007, 008, 009.

**Probation/Parole**

- **Class #**: 010, 011, 012.

---

**Special Services**

- **Class #**: 013, 014, 015.

---

**Operational Details**

- **Operational Details** show the distribution of funds across different categories.
- **Residential** and **Probation/Parole** are highlighted in separate sections.

---

**Funding Sources**

- FDO Funds
- Federal Pass Through Funds
- Other Funds
- Federal Grants

---

**Total Budget**

- Total sum of all funds: 8,157,194

---

**Project/Program Details**

- **Home Office Department**: Various details.
- **Office Expense**: Various details.
- **Equipment**: Various details.
- **Other Expenses**: Various details.
The District’s two residential facilities served a total of 458 clients in FY21. Clients on Work Release accounted for the greatest percentage of those served. The average daily population for the Burlington Residential Facility was 45.82 with Ottumwa being 55.82 clients. These averages are down compared to last year mainly due to the limitations that COVID-19 placed upon our facilities. An accommodation for separate quarantine beds was put into place thus lowering the capacity of the facilities.

Client rent and fees collected from both facilities totaled $754,173.51. We collected a total of $46,111.79 in back rent in FY21 which is an increase of over 20% from the previous year.
Field Services

Probation supervision is the largest service provided by the District. This year we served 2,227 clients, which is a slight decrease compared to the prior year. We supervised 96 females and 570 males on parole supervision. At the beginning of the year we had 144 clients on Special Sentence supervision and added an additional 34 throughout the year. There were 1,073 clients court-ordered to be supervised under Pretrial Release supervision.
Probation Revocations by Revocation Category

A technical violation of probation is defined as misbehavior by a client under supervision that is not by itself a criminal offense (e.g., failing to report for a scheduled office visit, missing a curfew, lack of employment, etc…) Over the last several years, the District has made major strides in mitigating revocations for technical violations when the client’s risk can be managed in the community. A quick glance at probation technical violations resulting in revocation shows that there was a decrease by almost 6% from the prior year.
## Specialized Client Services

### Top Utilized Intervention Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Active at Start</th>
<th>New Admits</th>
<th>Closures</th>
<th>Active at End</th>
<th>Offenders Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Court Program</td>
<td>24</td>
<td>4</td>
<td>13</td>
<td>15</td>
<td>28</td>
</tr>
<tr>
<td>Iowa Domestic Abuse Program</td>
<td>707</td>
<td>100</td>
<td>103</td>
<td>683</td>
<td>807</td>
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<tr>
<td>OWI Program</td>
<td></td>
<td>4</td>
<td>2</td>
<td>2</td>
<td>4</td>
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<tr>
<td>Sex Offender Program</td>
<td>190</td>
<td>72</td>
<td>52</td>
<td>208</td>
<td>262</td>
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### Top Utilized Specialties

<table>
<thead>
<tr>
<th>Specialty</th>
<th>Active at Start</th>
<th>New Admits</th>
<th>Closures</th>
<th>Active at End</th>
<th>Offenders Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pretrial Release (PTR) - Level 3</td>
<td>410</td>
<td>699</td>
<td>740</td>
<td>374</td>
<td>1,109</td>
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<tr>
<td>Sex Offender</td>
<td>385</td>
<td>368</td>
<td>326</td>
<td>457</td>
<td>753</td>
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<tr>
<td>GPS - Satellite</td>
<td>153</td>
<td>304</td>
<td>294</td>
<td>177</td>
<td>457</td>
</tr>
<tr>
<td>Drug Court Supervision</td>
<td>30</td>
<td>10</td>
<td>22</td>
<td>18</td>
<td>40</td>
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</table>

### Top Utilized Interventions

<table>
<thead>
<tr>
<th>Intervention</th>
<th>Active at Start</th>
<th>New Admits</th>
<th>Closures</th>
<th>Active at End</th>
<th>Offenders Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Achieving Change Through Value Based Behavior-Burlington</td>
<td>37</td>
<td>51</td>
<td>51</td>
<td>37</td>
<td>88</td>
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<tr>
<td>Achieving Change Through Value Based Behavior-Ottumwa</td>
<td>31</td>
<td>37</td>
<td>40</td>
<td>28</td>
<td>68</td>
</tr>
<tr>
<td>UA Colors Field Services - Ottumwa</td>
<td>29</td>
<td>29</td>
<td>22</td>
<td>33</td>
<td>58</td>
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<tr>
<td>UA Colors Field Services - Burlington</td>
<td>34</td>
<td>20</td>
<td>31</td>
<td>21</td>
<td>54</td>
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<tr>
<td>Reentry Coordination</td>
<td>13</td>
<td>39</td>
<td>31</td>
<td>21</td>
<td>52</td>
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<td>ACTV: Orientation - Burlington</td>
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<td>36</td>
<td>37</td>
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<td>SOTP-Good Lives-Phase 1 Group-Burlington</td>
<td>15</td>
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<td>Moral Reconciliation Therapy (MRT)</td>
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<td>Mental Health Supervision Program-Ind. Therapy-Ottumwa</td>
<td>21</td>
<td>9</td>
<td>11</td>
<td>17</td>
<td>30</td>
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<tr>
<td>Mental Health Supervision Program-Support Group-Ottumwa</td>
<td>17</td>
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<td>11</td>
<td>17</td>
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<tr>
<td>Field Services</td>
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<tr>
<td>----------------------------------------</td>
<td>---</td>
<td></td>
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<tr>
<td>Probation (includes compact)</td>
<td>1,559</td>
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<tr>
<td>Parole (includes compact)</td>
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<tr>
<td>Pretrial Release w/Supervision</td>
<td>301</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Sentence</td>
<td>157</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
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<td></td>
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</tr>
<tr>
<td>Field Services Sub-Total:</td>
<td>2,438</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Residential Facilities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Probation</td>
<td>36</td>
</tr>
<tr>
<td>Parole</td>
<td>14</td>
</tr>
<tr>
<td>Work Release</td>
<td>56</td>
</tr>
<tr>
<td>Special Sentence</td>
<td>16</td>
</tr>
<tr>
<td>OWI Continuum</td>
<td>2</td>
</tr>
<tr>
<td>Residential Facilities Sub-Total:</td>
<td>124</td>
</tr>
</tbody>
</table>

| District Total                        | 2,562 |

**Field Services**

- Felony: 1,747
- Aggravated Misdemeanor: 301
- NCIC: 200
- Special Sentence: 159
- Other: 31

**Field Services Sub-Total:** 2,438

**Residential Facilities**

- Felony: 97
- Aggravated Misdemeanor: 8
- Special Sentence: 18
- Other: 1

**Residential Facilities Sub-Total:** 124

**District Total:** 2,562
Office Locations

Fairfield Administrative Office
Jefferson and Van Buren Counties
1805 W. Jefferson, P.O. Box 1060
Fairfield, IA  52556
641-472-4242 & 641-472-9966 Fax

Burlington
Burlington Residential Facility
835 Valley
Burlington, IA  52601
319-753-5179 & 319-753-5418 Fax

Ottumwa
Ottumwa Residential Facility
245 Osage Dr.
Ottumwa, IA  52501
641-682-3069 & 641-682-3557 Fax

Centerville
Appanoose County
205 W. Van Buren
Centerville, IA  52544
641-437-7278 & 641-856-3012 Fax

Burlington
Des Moines and Louisa County
214 N. 4th, Peterson Building, Suite 2A
Burlington, IA  52601
319-753-5478 & 319-753-5202 Fax

Mt. Pleasant
Henry County
1200 E. Washington
Mt. Pleasant, IA  52641
319-385-9527 (Fax also)

Oskaloosa
Mahaska and Poweshiek Counties
211 High Avenue East
Oskaloosa, IA  52577
641-673-7038 & 641-673-6007 Fax

Ft. Madison
North Lee County
823 Avenue G
Ft. Madison, IA  52627
319-372-6678 & 319-372-6682 Fax

Keokuk
South Lee County
1508 Morgan
Keokuk, IA  52632
319-524-6591 & 319-524-6595 Fax

Ottumwa
Davis, Keokuk, Monroe and Wapello Counties
1315 N. Court Street
Ottumwa, IA  52501
641-682-8383 & 641-682-8385 Fax

Washington
Washington County
2175 Lexington Blvd.
Washington, IA  52353
319-653-3535 & 319-653-2092 Fax
Appendices
## Residential Supervision Status

<table>
<thead>
<tr>
<th>Residential Supervision Status</th>
<th>Active at Start</th>
<th>New Admits</th>
<th>Closures</th>
<th>Active at End</th>
<th>Clients Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interstate Compact—Parole</td>
<td>1</td>
<td>1</td>
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<td>1</td>
<td>1</td>
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<tr>
<td>Interstate Compact—Probation</td>
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<td>1</td>
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<tr>
<td>OWI Continuum</td>
<td>4</td>
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<td>4</td>
<td></td>
</tr>
<tr>
<td>Parole</td>
<td>6</td>
<td>43</td>
<td>19</td>
<td>14</td>
<td>49</td>
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<tr>
<td>Pretrial Release With Supervision</td>
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</tr>
<tr>
<td>Probation</td>
<td>22</td>
<td>144</td>
<td>72</td>
<td>36</td>
<td>166</td>
</tr>
<tr>
<td>Special Sentence</td>
<td>11</td>
<td>41</td>
<td>21</td>
<td>16</td>
<td>52</td>
</tr>
<tr>
<td>Work Release</td>
<td>38</td>
<td>144</td>
<td>98</td>
<td>56</td>
<td>182</td>
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<tr>
<td>Totals:</td>
<td>77</td>
<td>381</td>
<td>214</td>
<td>124</td>
<td>458</td>
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</table>
## Field Supervision Status

<table>
<thead>
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<th>Supervision Status</th>
<th>Active at Start</th>
<th>New Admits</th>
<th>Closures</th>
<th>Active at End</th>
<th>Clients Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interstate Compact Parole</td>
<td>58</td>
<td>39</td>
<td>37</td>
<td>61</td>
<td>97</td>
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<td>Interstate Compact Probation</td>
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<td>75</td>
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<td>138</td>
<td>217</td>
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<td>OWI Continuum</td>
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<td>1</td>
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<td></td>
<td>2</td>
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<tr>
<td>No Correctional Supervision Status</td>
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<td>4</td>
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<td>309</td>
<td>358</td>
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<td>Pretrial Release With Supervision</td>
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<td>749</td>
<td>773</td>
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<td>521</td>
<td>1,421</td>
<td>2,010</td>
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<td>Special Sentence</td>
<td>144</td>
<td>34</td>
<td>30</td>
<td>157</td>
<td>178</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>2,600</strong></td>
<td><strong>1,647</strong></td>
<td><strong>1,757</strong></td>
<td><strong>2,438</strong></td>
<td><strong>4,247</strong></td>
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</table>
# Specialty Supervision

<table>
<thead>
<tr>
<th>Specialty</th>
<th>Active at Start</th>
<th>New Admits</th>
<th>Closures</th>
<th>Active at End</th>
<th>Clients Served</th>
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</thead>
<tbody>
<tr>
<td>Day Reporting—Residential</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
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<tr>
<td>Drug Court Supervision</td>
<td>30</td>
<td>10</td>
<td>22</td>
<td>18</td>
<td>40</td>
</tr>
<tr>
<td>Global Positioning-Satellite</td>
<td>153</td>
<td>304</td>
<td>294</td>
<td>177</td>
<td>457</td>
</tr>
<tr>
<td>Low Risk Probation</td>
<td>26</td>
<td>2</td>
<td>17</td>
<td>12</td>
<td>28</td>
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<tr>
<td>Mental Health Court</td>
<td>24</td>
<td>18</td>
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## Intervention Programs

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<th>Closures</th>
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## FY 2021 Revenue Sources

Eighth Judicial District  
Agency #: 228-A08

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<th>IDAP</th>
<th>HRU</th>
<th>MHSP</th>
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# FY 2021 Expenditures

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