# HOT WORK PERMIT

All temporary operations involving open flames or producing heat and/or sparks require a Hot Work Permit. This includes, but is not limited to, Brazing, Cutting, Grinding, Soldering, Thawing, and Welding. **THIS DOES NOT INCLUDE THAWING A FROZEN PADLOCK IF NO FLAMMABLES OR COMBUSTIBLES ARE PRESENT**

## INSTRUCTIONS FOR SUPERVISOR

1. Verify precautions listed at right (or do not proceed with the work).
2. Complete and retain for job files.

<table>
<thead>
<tr>
<th>Date</th>
<th>Work Order Number</th>
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<table>
<thead>
<tr>
<th>Location/Building &amp; Floor (Be Specific)</th>
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<tr>
<th>Description of Work Being Performed</th>
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<table>
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<tr>
<th>Name of Person Doing Hot Work</th>
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The above location has been examined, the precautions checked on the Hot Work Checklist have been taken to prevent fire, and permission is authorized for this work.

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(Person doing Hot Work)

(Supervisor Authorizing the Work)

(Safety Officer Review, if required by facility procedure)

<table>
<thead>
<tr>
<th>Time Started</th>
<th>Date: ________ Time: ___________ AM/PM</th>
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<td>Date: ________ Time: ___________ AM/PM</td>
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## FIRE WATCH SIGNOFF

Work area and all adjacent areas to which sparks and heat might have spread were inspected during the fire watch period and were found fire safe.

Signed: ____________________________

**FINAL CHECKUP** (minimum 30 minutes after Hot Work)

Work area was monitored for _____ hour(s) following Hot Work and found fire safe.

Signed: __________________________

(Final Safety Officer Review)

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## OK HOT WORK CHECKLIST ____ N/A

- Sprinklers and hose streams in service/operable.
- Hot Work Equipment in good condition (e.g., power source, welding leads, torches, etc.)
- Multi-purpose fire extinguisher

### REQUIREMENTS WITHIN 35 FEET OF WORK

- Dust, Lint, Debris, Flammable Liquids and oily deposits removed; floor swept clean.
- Combustible floors protected
- Remove flammable and combustible material
- All wall and floor openings covered.
- Walkways protected beneath hot work.

### WORK ON WALLS OR CEILINGS

- Combustibles moved away from other side of wall.

### WORK IN CONFINED SPACES

- Confined space cleaned of all combustibles (ex.: grease, oil, flammable vapors).
- Containers purged of flammable liquids/vapors.
- Follow confined space guidelines.

### FIRE WATCH/HOT WORK AREA MONITORING

- Fire watch will be provided during and for 30 minutes after work, including lunch or breaks
- Fire watch is supplied with a fire extinguisher
- Fire watch is trained in use of the fire extinguisher
- Fire watch may be required for opposite side of walls, above, and below floors and ceilings.

### OTHER PRECAUTIONS TAKEN

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