

**SOTP/IDAP Hearing**

**Request for Review Based on New Evidence**

IDOC Policy IS-CL-10 indicates that an incarcerated individual may request a review of a prior SOTP/IDAP hearing based on new evidence that was unavailable at the original ALJ hearing and subsequent appeal. The policy requires that an incarcerated individual submit certain information using this form in order to initiate a review of the prior hearing and decisions. A copy of the new evidence must also accompany this form.

All sections of this form must be completed before you submit this form.

**Incarcerated Individual Name:** \_\_\_\_\_

**DOC Number:** \_\_\_\_\_

**Institution:** \_\_\_\_\_

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**I. Information about Prior ALJ Hearing and Appeal**

SOTP/IDAP Hearing Decision # \_\_\_\_\_

Date of ALJ Decision: \_\_\_\_\_

Date of Appeal Decision: \_\_\_\_\_

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**II. Description of New Evidence**

Provide a general description of the new evidence you are submitting with this form:

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Note: If you are submitting more than five pages of new evidence, you must also complete Form IS-CL-10 F-2 *Document Submission Summary* and submit it with this form.

**III. Description of How the New Evidence Supports the Reversal of the Prior ALJ Hearing and Appeal Decisions**

Provide a specific description of how the new evidence you are submitting is (a) relevant to the issues in this matter and (b) would support a reversal of the prior ALJ decision and appeal. Your description should be detailed, since the ALJ may render a decision on this request without holding an in-person, Telejustice, or phone hearing with you.

You may add additional sheets if needed.

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**IV. Why the New Evidence was Previously Unavailable**

In the space below, describe –

- (a) Why the new evidence was unavailable for the prior ALJ hearing and appeal.
- (b) What steps you took during the prior ALJ hearing and appeal to get copies of the new evidence to submit to the ALJ or Appeal Authority. Indicate if you requested a continuance to get the evidence prior to the ALJ hearing.
- (c) How your prior actions show that you were diligent in trying to obtain the evidence you are now submitting.
- (d) How you obtained the new evidence that you are submitting.

You may add additional sheets if needed.

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**Incarcerated Individual:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Signature)

**Important Note: The filing of this form does not stop or toll the prior ALJ hearing and appeal decisions. Those decisions remain in full force and effect for now.**